



S U P P L E M E N T
TO
G E N E R A L O R D E R S



SEPARATE No. 25 OF 1842.



BY THE HON'BLE THE GOVERNOR IN COUNCIL,

BOMBAY CASTLE, 25th MAY 1842.

The Hon'ble the Governor in Council is pleased to publish the following Compilation of all existing orders under the head "Contingent Expenditure."

By order of the Hon'ble the Governor in Council,

J. P. WILLOUGHBY,

Secy. to Govt.

CONTINGENT EXPENDITURE.

I. In re-publishing the following General Order of the 24th March 1811, regarding the responsibility attaching to Officers authorizing Advances of Cash, on *emergent Service*, the Governor in Council deems it proper to call the attention of Officers to a stricter observance of its provisions, to the responsibility they incur in sanctioning the issue of Money on unimportant occasions, and to the necessity of furnishing, when the emergency of the Service may warrant the issue, of sufficient Vouchers to cover the amount.

G. G. O. 26th
Feb. 1820.

II. The Honorable the Governor in Council adverting to the Regulation for Military Expenditure under this Presidency, sanctioning Advances of the public Money, "*On emergent Service*," by Commanding Officers, (vide G. G. O. 9th January 1781, Sec. Pay Department, Article LXXX) and that Regulation having chiefly for object, Payments on *Field Service*, instead of being applied as the means of procuring such Advances within the limits of this Government, in a time of Peace;—it is hereby notified that the Article in question, is hereafter to be limited to the former object only; and that within the Honorable Company's Provinces under this Presidency, no extraordinary Advance of Money be made under any other authority than that of the Governor in Council, unless, under circumstances of pressing exigency, the same shall receive the sanction of any Commanding Officer who may be in the Command of a Field Detachment engaged in the repelling of *Invasion*, or the quelling of any civil Commotion that may eventually occur.

III. Officers exercising Commands in the Field, in whom a discretionary power in the disbursement of public Money is vested, will remember that they cannot be too strongly impressed with a sense of the confidence thus reposed in them, and that, in the controul of Charges which it is difficult to confine within determined limits, it becomes their bounden duty to exert their utmost vigilance and attention.

G. G. O. 17th
Apr. 1807.

IV. Every Commanding Officer shall be liable at the end of a Campaign, and on the conclusion of a War, to be questioned upon Oath, relative to the fidelity of his Accounts for Secret Service.

V. The Declaration on honor of Secret Service, is to be signed by the Officer in whom the discretionary power may be vested by Government for incurring such Charges, and not by the Native Agents who may be employed on the occasion.

G. G. O. 28th
Oct. 1806.

VI. The Bills of Charges in the Intelligence Department be sent in monthly and discharged; but they are not to be considered as finally passed until the Officer prefers a General Account of the Disbursements of the year, in the Intelligence Department, duly verified.

G. G. O. 9th
Feb. 1818.

VII. Disbursement on account of Presents, are not to be supported by the Oath of the Officer by whom they are provided, of the actual expenditure of the amount for the purpose stated; but a List of the Persons to whom the Presents are made, is required to accompany the Charges on their account.

G. G. O. 12th
June 1823.

VIII. OFFICERS who authorize Contingent Expenditure, are reminded that it is a part of their duty, which interest and reputation should make them faithfully discharge, to examine such Charges, and to deny their Signature when they cannot with safety pledge their honor.

G. O. C. 28th
Dec. 1804.

IX. The following Forms of Declaration upon honor are to be annexed to all Bills of a contingent nature.

G. G. 17th
Apr. 1807.

Declaration by the Officer who has disbursed the Money.

X. " I do in the most solemn manner declare on my honor, that the Charges contained as above, are faithful, just, and correct: that the whole Sum charged, has been bonâ fide disbursed exclusively on account of the public Service, that the Rates are the lowest that could be obtained, and that I have not, either directly or indirectly, in any shape or way whatsoever, profited by the transaction."

(Signed.) A. B.

Declaration by the Commanding Officer.

" XI. I do in the most solemn manner certify on my honor, that the Charges above stated, were absolutely and indispensably necessary for the carrying on the Public Service, that the Rates charged are, to the best of my judgment and belief, the lowest that could possibly be obtained; and that consistent with the particular inquiries which I have considered it my duty to make, no Advantage is derived from the transaction by any Individual in the Service."

(Signed.) C. D.

XII. Certificates and Declarations in support of Charges contained in Contingent Bills, be written on the same paper as the Bill to which they may relate; and the non-observance of this Rule be considered a sufficient ground for the rejection of the Charge.

G. G. O. 26th
Dec. 1826.

XIII. The Amount of all Bills of a contingent nature, is to be expressed in words, as well as in figures, and those in which erasures appear shall be not passed Audit.

G. G. O. 27th
Apr. 1820.

XIV. If any Contingent Bills are presented without the affirmation prescribed by the Regulations, and if every necessary explanation is not afforded in the first instance either on the face of the Bills, or by letter to the Commanding Officer of the Station, they shall be deemed inadmissible, equally the same as if the Charges were in their nature, exceptionable.

G. G. O. 9th
Jan. 1799.

XV. The date of delivery of Contingent Bills to the Paymaster, to be particularly marked thereon, in order that in the event of any delay, Government may be apprized of the cause, and at once see with whom it may rest to answer for any apparent omission in this respect.

G. G. O. 26th
Jan. 1798.

G. L. 13th
Jan. 1834.

XVI. The sanction of Government to accounts as regards contingent disbursement is to be considered as authority merely for an outlay to the extent specified in such accounts and that the Bills thus passed must undergo regular audit and subject to the usual check under the Regulations established for the Audit of contingent expenditure.

G. G. O 11th
July and 22d
Oct. 1840.

XVII. With a view to simplify the existing system of regulating contingent expenditure in the several Departments under this Presidency, the Honorable the Governor in Council is pleased to make the following modifications.

XVIII. The Military and Divisional Paymasters and Departments will in future transmit all Contingent Bills specified in the subjoined List, as well as such others as may be allowed by existing Regulations, to the Military Board direct, instead of the Pay Master of Extraordinaries whenever such Bills are referred for audit before payment, a course which should be followed in all cases in which the Public Service will admit of it.

XIX. The Honorable the Governor in Council is pleased to vest in the Military Board, the authority to pass all such contingent charges under Rupees four hundred; all Bills below this sum will be immediately audited and returned to the Military, and other Paymasters, who will transmit them after payment of them has been duly made to the Paymaster of Extraordinaries for eventual adjustment in the Military accounts of the Presidency.

XX. All Bills above this limited sum will be referred to Government by the Military Board, and on being received back, will be forwarded to the several Paymasters direct, with the decision of Government minuted thereon.

XXI. At the close of each official year, the Military Board will furnish an annual Comparative Statement, contrasting such contingent expenditure of the past with the expense of preceding years, to enable Government to judge of the vigilance of the Audit Department in this branch of Public Disbursement.

XXII. In those cases in which the Public Service would be exposed to injury by delaying payment of Contingent Bills and in which therefore it is necessary to make payment before transmitting the Bills for audit, the practice of transmitting such Bills for audit, and final settlement through the Paymaster of Extraordinaries, is to be continued, according to the existing Rules on that head.

XXIII. List of contingent charges placed under the control of the Military Board to the extent specified in the preceding Rules.

1st Engineers monthly Bills for Artificers and Materials on account of sanctioned works and emergent repairs to all Fortifications and Public Buildings not exceeding Rupees four hundred.

2nd Temporary Establishments to Assistants to Superintending Engineers, in virtue of clause 20, section III of the Bombay Engineer Code.

3rd Carriage of surveying Instruments to Engineers and other Officers executive employed.

4th Repairs to Barrack Stores, Fixtures and Fastenings, and Tinning Copper Ware.

5th Repairs to Camp Equipage.

6th Repairs to Fire Engines.

7th Freight and Passage of Officers, Troops and Stores, from one Station to another, or to England, when duly authorized, but for which there are no fixed allowances by the Regulations.

8th Fresh provisions to Invalids proceeding to England.

9th Cow-dunging Public Buildings.

10th Rent of Buildings when sanctioned for Military purposes, Guard rooms or Hospitals.

11th Digging Graves.

12th Stationery for District Courts Martial &c. in cases where it is not obtainable from the Commissariat Department as per G. G. O. 5th July 1832 Art. CLIX. of the Sect. Courts Martial and Courts of Requests.

13th Hire of Wells or expense of drawing water, when sanctioned for the use of Troops or Horses.

14th Peons or Watchmen for taking care of empty Barracks and Public Stores.

15th Boats for the use of Mustering Officers, or Pay masters of Pensioners, in cases where no fixed allowance is laid down in the Military Regulations.

16th School Books, Maps &c. for Schools and Departments authorized to be supplied.

17th Biggaries &c. employed on sanctioned repairs to Cantonment Roads.

18th Oil and Petty Supplies for guards, where no fixed allowance is granted.

19th Carriage for Regimental Office Records.

20th Ferry charges on account of Troops.

21st New Barrack furniture to Ordnance Depôts and Departments.

22nd Bills for Water supplied to the Hon'ble Company's Vessels.

23rd Advertisements.

24th Binding Official Books.

25th Cooley hire for Treasure.

26th Pilotage.

27th Cleaning and repairing Surveying and Mathematical Instruments and Chronometers &c.

G. G. O. 23d
June 1807.

XXIV. No extra Charge of any description is to be incurred on account of Corps or Detachments doing duty at any Military Post or Station within the Island of Salsette, or Caranjah, any more than if the Service were performed within the Islands of Bombay or Colaba. This is not meant to affect the Batta applicable to marching days according to the existing Regulations.