

REGULATIONS
AND
ORDERS
AND
INSTRUCTIONS
FOR
CADET CORPS



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REGULATIONS FOR CADETS.

His Royal Highness the Governor-General-in-Council has been pleased, under the provisions of clause (a) of section *one hundred and sixteen* of the South Africa Defence Act, 1912, to cancel the Regulations for Cadets published under Government Notice No. 378 of 1913, and the subsequent amendments thereto, and to make the following new Regulations for Cadets, with effect from 1st September, 1922.

J. MITCHELL BAKER, Colonel,
Acting Chief of the General Staff and Secretary for Defence.

Department of Defence,
Pretoria, 25th August, 1923.

UNION OF SOUTH AFRICA,

REGULATIONS FOR CADETS.

PRELIMINARY.

1. In these regulations, unless other intention appears— Definitions.
“ Act ” means the South Africa Defence Act, 1912;
“ amending Act ” means the South Africa Defence Act
Amendment Act, 1922;
“ Minister ” means the Minister of Defence or other Minister
acting in his stead.
2. In these regulations the following abbreviations shall have the Abbreviations
meanings given to each:—
A.C.F.—Active Citizen Force.
C.G.S.—Chief of the General Staff.
S.A.N.S.—South African Naval Service.
O.C. (or C.O.)—Officer Commanding.
Q.M.G.—Quartermaster-General.
Disso.—District Staff Officer.

CONSTITUTION, ORGANIZATION, AND TRAINING.

3. Section six of the Act provides that where facilities for the Liability for
proper training of cadets can be conveniently arranged, all boys training.
between their thirteenth and seventeenth years, both inclusive,
may be required to undergo cadet training annually, unless their
parents or guardians object thereto in writing.
4. The Minister may by notice in the *Gazette* appoint urban or Appointment
other populous areas in any military district, wherein facilities for of training
the proper training of cadets can be arranged, to be cadet training areas.
5. In any cadet training area so appointed every person in Registration
charge of a Government or State-aided school, or of any private of boys
school which the Minister shall designate by notice in the *Gazette*, attending
shall in each year during the months of February and July after school.
that area has been appointed register at the office of the district
staff officer of the military district the name of every boy scholar
who during that year will attain the age of thirteen, fourteen,
fifteen, or sixteen years.
6. If a boy in an area so appointed be not attending such Registration
school during any of those ages, the parent or guardian, or other of boys not
person acting *in loco parentis*, of that boy, shall register him in attending
like manner during January of that year, or if the boy be not school.
resident in that area during January within thirty days of the boy
coming to reside in that area.
7. The form in which a boy shall be registered in terms of Form of
paragraph 13 or 14 shall be as set forth in Appendix A hereof. registration.
8. The written certificate of any medical practitioner regis- Exemption
tered as such in the Union or any portion thereof, stating that a owing to
boy is medically unfit for cadet training, and stating the nature medical
unfitness.

of the physical or mental defect or disease which in his opinion renders the boy medically unfit, shall be accepted by the district staff officer as the medical certificate required under section *seventy-five* of the Act, and on receipt of such certificate the district staff officer shall forthwith issue a certificate of exemption from cadet training in respect of that boy, and shall forward the certificate of exemption to the headmaster of the school which the boy is attending, or if the boy be not attending school to his parent, guardian, or other person acting *in loco parentis*. The headmaster of any school who receives any such certificate of exemption shall keep a proper record thereof and transmit the certificate to the boy's parent, guardian, or other person acting *in loco parentis*.

Exemption at request of parent.

9. The district staff officer of the military district or sub-district in which a boy is liable to undergo cadet training shall be the "prescribed officer" mentioned in section *seventy-five* of the Act to whom a parent, guardian, or other person acting *in loco parentis* shall address a written request that a boy be exempt from cadet training. Upon receipt of such a request the district staff officer shall forthwith issue to the said parent or person a certificate of exemption in respect of that boy.

Form of exemption.

10. The form of certificate of exemption from cadet training under paragraph 6 or 7 shall be as set forth in Appendix B hereof.

Authority to order assemblies for training.

11. The Minister is the authority (*vide* section *seventy-one* (1) of the Act) to order the numbers of and places and times at which boys required to undergo training in any area shall be assembled.

Organization.

12. All boys undergoing cadet training will be enrolled in detachments. As far as possible a cadet detachment will be formed at each school at which boys who are required to undergo cadet training are being educated.

Naval detachments.

13. At places where proper facilities exist, detachments may be formed, with the approval of the Minister, for naval cadet training. Before being enrolled in a naval detachment a boy who is an apprentice shall produce the written consent of his employer. The O.C., S.A.N.S., shall be responsible for the organization and training of naval detachments.

Training year.

14. The cadet training year shall be from 1st January in any one year until 31st December in that year.

Age of enrolment.

15. Every boy required to serve as a cadet who in any calendar year attains the age of thirteen, fourteen, fifteen, or sixteen shall be enrolled as a cadet as from the 1st January in that year, and shall be liable to service as a cadet from the 1st January in that year until the 31st December of the year in which he attains the age of seventeen.

Delayed enrolment.

16. In cases where boys are not available for enrolment before the 1st January in any given year they shall be enrolled and liable to service as cadets as from the 1st July of that year until the 31st December of the calendar year in which they attain the age of seventeen.

Enrolment in detachments.]

17. The headmaster of a college or school at which a cadet detachment has been established shall be held responsible that every member of his school who is liable to cadet service is enrolled as a cadet, or has received a certificate of exemption from cadet training issued under section *seventy-five* of the Act.

Extension of service.

18. Boys who are being educated at a school where a cadet detachment has been established may continue, while remaining scholars of such school, to receive training as cadets until and including their twentieth year.

Dismissal for misconduct.

19. Every cadet who is guilty of disgraceful conduct, insubordination, or misconduct shall be liable to be dismissed from the Union Cadets. Such cases shall be investigated by the district staff officer or his deputy, and his report, together with his recommendations, shall be forwarded to the C.G.S. for decision.

20. Every cadet shall continue to be a cadet, and as such subject to the provisions of the Act, the regulations made thereunder, and the orders and instructions issued in pursuance thereof, until he has been—
- Liability to service.
- (i) discharged under the provisions of paragraph 22; or
(ii) dismissed under the provisions of paragraph 19.
21. The date of discharge or dismissal shall be the date appearing on the discharge certificate.
- Date of discharge or dismissal.
22. A cadet will be discharged by the district staff officer—
- Discharge.
- (i) on being declared medically unfit by a registered medical practitioner;
(ii) on change of residence involving inability to carry out his cadet training;
(iii) on reaching the prescribed age limit (*vide* paragraphs 15, 16, 17, and 18);
- and shall be given a discharge certificate in the form set forth in appendix C hereof.
23. Every cadet is required to qualify himself as "efficient" in each cadet training year in the subjects specified in sub-section (1) of section *seventy-one* of the Act according to such standard and under such conditions as are laid down by these regulations. For that purpose every cadet shall carry out not less than thirty "efficiency drills" during a full training year, or fifteen "efficiency drills" during half a training year. If attendance at an annual cadet camp can be arranged, a cadet whose conduct and progress under instruction during such attendance is satisfactory may be allowed to reckon three "efficiency drills" for every day's attendance at camp. (*Vide* section III, Orders and Instructions.)
- Efficiency qualifications.
24. The term "efficiency drill" shall mean the assembly, drilling, and instruction in cadet exercises lasting not less than one hour, and shall include every occasion of musketry exercise or practice lasting not less than one hour.
- Efficiency drills.
- Two drills or more, the combined duration of which amounts to one hour, may be counted as one "efficiency drill."
- Where organized classes for free physical exercises are part of the regular curriculum of a school, and are carried out in a manner approved by the C.G.S. one efficiency drill will be reckoned for every complete fortnight's course of such exercises undergone by a cadet to the satisfaction of the person in charge of the class.
- The following equivalents are also permissible:—
- (a) A bivouac or concentration of not less than twenty-four hours' duration—three "efficiency drills";
(b) a field day or drill parade of not less than three hours' duration—two "efficiency drills";
(c) a guard of honour or a review—one "efficiency drill";
(d) for special parades ordered by the C.G.S.—as many "efficiency drills" as may be authorized.
25. For the purpose of reckoning efficiency drills, parades held merely for assembling in military formation in the course of bivouacs, concentrations, or field days, or in the course of mustering prior to entraining or upon detraining, or of attending Divine service, shall not be counted as "efficiency drills."
- Assemblies not counting as drill.
26. Boys who have completed a three years' course of cadet training and attained the standard of efficiency in drill and musketry and other military subjects prescribed by these regulations and who have been given a written certificate to that effect (*vide* Appendix C), shall be granted an allowance of ten days off the period of continuous training prescribed for the first year for the A.C.F.
- A.C.F. peace training.
27. Cadets who extend their service in terms of paragraph 11 and who attain the standard of efficiency in drill and musketry and other military subjects prescribed by these regulations shall be granted an allowance of three days off the period of continuous training prescribed for the first year for the A.C.F. for each year
- Cadets with extended service.

of efficient service subsequent to their seventeenth year of age and up to and including their twentieth year of age, and this allowance shall be additional to the allowance of ten days prescribed by paragraph 26 in the case of cadets who qualify therefor in terms of that paragraph.

2nd class
cadets.

28. Every boy on joining the Union Cadets shall be a 2nd class cadet, and to be passed as efficient shall qualify in all the compulsory subjects and any one of the optional subjects in Course I.

1st class
cadets.

29. Second class cadets who have qualified in Course I, and boy scouts who join the cadets and have qualified as King's scouts or 1st class scouts, shall become 1st class cadets, and to be passed as efficient shall qualify in all the compulsory and one of the optional subjects in Course II.

Course I.

30. Course I.—For 2nd class cadets.

COMPULSORY SUBJECTS.

- (1) Drill.
- (2) Musketry: Eyesight training, judging distance, aiming instruction, care of arms, annual course of miniature range practice.
- (3) Physical training.

OPTIONAL SUBJECTS.

- (1) Semaphore signalling.
- (2) Morse signalling.
- (3) Knots and lashings.
- (4) Military hygiene.
- (5) Scouting.
- (6) Map reading.
- (7) Bugling.
- (8) Drumming.
- (9) Swimming.
- (10) Military vocabulary.

Course II.

31. Course II.—For 1st class cadets.

COMPULSORY SUBJECTS.

- (1) Drill.
- (2) Musketry: As in Course I, and indication of targets, parts of rifles, an annual course with ball ammunition or of miniature range practice as ordered by C.G.S.
- (3) Physical training.
- (4) Military hygiene.

OPTIONAL SUBJECTS.

- (1) Semaphore signalling.
- (2) Morse signalling.
- (3) First aid.
- (4) Scouting.
- (5) Field sketching and map reading.
- (6) Engineering.
- (7) Bugling.
- (8) Drumming.
- (9) Swimming.
- (10) Camp cooking.
- (11) Maxim gun.
- (12) Any handicraft of special use on service, as shoemaking, tailoring, blacksmith work, saddle-making, etc.
- (13) Military vocabulary.

Standard of
efficiency.

32. The standards of efficiency in drill, musketry, and other military subjects shall be as follows, and that laid down for 1st class cadets shall be the standard required for the purposes of paragraphs 26 and 27, except for the first year of a boy's service as a cadet, when that laid down for 2nd class cadets shall apply:—

- (a) Drill.—Either of the following: Mounted or infantry, as for a private.
- (b) Musketry.—2nd class cadets 35 per cent. and 1st class cadets 45 per cent. of the possible points when firing the annual musketry course. To obtain the marksman's badge 80 per cent of the possible points must be obtained.

- (c) Physical Training.—Exercises as approved.
- (d) Military Hygiene.—2nd class cadets to have a knowledge of the following subjects in the Manual of Cadet Training. under the heading Military Hygiene:—
- Sanitation in the army.
 - The causes of disease.
 - The principles of disease prevention.
 - Water.
 - Food.
 - Barrack sanitation.
- 60 per cent. of the marks allotted to be obtained.
- 1st class cadets to have a thorough knowledge of the above, and—
- Chief diseases of soldiers.
 - Clothing.
 - Hygiene of the march.
 - Field sanitation.
- 60 per cent. of the marks allotted to be obtained.
- (e) Semaphore Signalling.—2nd class cadets to be able to send and read messages at four words a minute. Percentage of accuracy necessary for efficiency, 90.
- 1st class cadets to be able to send and read messages at eight words a minute, and possess a knowledge of "station" work. Percentage of accuracy necessary for efficiency, 90.
- To obtain a certificate of proficiency cadets will be required to send and read messages at ten words a minute, with 95 per cent. accuracy, and have a knowledge of "station" work.
- (f) Morse Signalling.—2nd class cadets to be able to send and read messages on the flag and heliograph at four words a minute. Percentage of accuracy necessary for efficiency, 90.
- 1st class cadets to be able to send and read messages on the flag and heliograph at six words a minute with 90 per cent. accuracy, and have a knowledge of "station" work and how to set a heliograph.
- To obtain the badge, cadets must be able to send and read messages on the flag and heliograph at eight words a minute, with a percentage of accuracy of 95, and have a knowledge of "station" work and know how to set a heliograph.
- (g) First Aid.—A knowledge of—
- (1) how to deal with miscellaneous injuries;
 - (2) bandaging;
 - (3) artificial respiration;
 - (4) methods of carrying an injured person;
 - (5) stretcher transport.
- 50 per cent. of the marks allotted to be obtained for efficiency.
- The examination will be conducted by a properly qualified medical man.
- To obtain the badge, cadets must pass an approved examination in the following subjects, the syllabus of which is as follows:—
- A short description of the bones, muscles, and arteries.
 - The uses of the circulation and respiration.
 - The difference between arterial, venous, and capillary bleeding, and methods for stopping each.
 - Position of main arteries.
 - Signs of a broken bone and methods of treatment.
 - Making temporary splints.
 - How to treat the apparently drowned or suffocated.
 - Methods of using the triangular bandage.
 - How to treat persons who have been scalded or burned, or whose clothes are on fire, who have fainted, or are in fits.
 - Ways of carrying an injured person.

(h) Scouting (2nd class cadets):—

- (1) Ability to move about and see without being seen.
- (2) Know how to use his ears and eyes.
- (3) Ability to make a report of what he has seen and heard clearly and concisely.
- (4) Know the sixteen principal points of the compass and be able to point out a compass direction without the help of that instrument.

50 per cent. of the marks allotted to be obtained for efficiency.

1st class cadets as for 2nd class cadets, and in addition:—

- (1) Ability to judge distance and estimate numbers, size, and height within a 20 per cent. error.
- (2) Know the way to any place within seven miles of his place of residence, and be able to give a clear description of the principal objects on the way.
- (3) Ability to form sound conclusions from signs such as clouds of dust, spoor, etc.
- (4) Elementary knowledge of map reading.

50 per cent. of the marks allotted to be obtained for efficiency.

To obtain the badge, cadets must pass the 1st class cadet course, obtaining 60 per cent. of the marks allotted.

(i) Map reading (for 2nd class cadets):—

- (1) Knowledge of the conventional signs of the points of the compass.
- (2) To be able to explain the difference between magnetic and true north.
- (3) Ability to read a military map.

50 per cent. of the marks allotted to be obtained for efficiency.

(k) Field Sketching and Map Reading.—A general knowledge of the subject as laid down in the Manual of Cadet Training, and ability to map to scale. 50 per cent. of the marks allotted to be obtained for efficiency.

To obtain a certificate for proficiency, 60 per cent. of the marks allotted must be obtained.

(l) Engineering.—A knowledge of the branches of engineering taken up; 50 per cent. of the marks allotted to be obtained for efficiency, and 60 per cent. to obtain a certificate for proficiency.**(m) Bugling (2nd class cadets).—Ability to blow the following calls:—**

Fall in, dismiss or no parade, parade for guard, salute for guard, lights out, quarter call, men's meals (first and second calls), alarm and fire alarm.

Percentage of accuracy required for efficiency, 80.

1st Class cadets as for second class cadets, and in addition:—

Reveille, retreat, tattoo (first post), tattoo (last post), warning for parade, orderly sergeants, officers, orders, officers' dress for dinner, officers' dinner, charge.

Percentage of accuracy required for efficiency, 80.

To obtain the badge, a cadet must become efficient in the 1st class cadet course.

(n) Drumming (2nd class cadets).—Ability to play the long stroke, the 7-stroke, and 21-stroke rolls; 80 per cent. of the marks allotted required for efficiency.

1st Class cadets, the above, and 3, 5, 9, 11 and 15-stroke rolls, and (2) know how to strip, assemble, and repair a drum; 80 per cent. of the marks allotted to be obtained for efficiency.

To obtain a badge a cadet must become efficient in the 1st class cadet course.

- (o) **Swimming:** 2nd class cadets.—Ability to swim 50 yards with clothes on (shirt, coat, trousers, socks, and canvas shoes).
1st class cadets.—Ability to swim 75 yards with clothes on (shirt, coat, trousers, socks, and boots).
To obtain a certificate for proficiency a cadet must pass an examination in a life-saving test, which will be conducted by experts.
- (p) **Camp Cooking.**—Ability to—
(1) make a cooking-place with the material to hand on the ground, and light a fire;
(2) cook two simple dishes;
(3) make tea, coffee, or cocoa;
(4) make bread, “damper,” or porridge.
60 per cent. of the marks allotted to be obtained for efficiency.
- (q) **Maxim-guns.**—A knowledge of Maxim-gun drill, the mechanism of the gun, and how to remedy faults; 50 per cent. of the marks allotted to be obtained for efficiency, and 60 per cent. to obtain a certificate for proficiency.
- (r) **Knots and Lashings** (for 2nd class cadets).—Ability to make the following knots and lashings:—
Knots.—Thumb, figure of 8, reef, single-sheet bend, double-sheet bend, hawser bend, bow-line, clove hitch, timber hitch, round turn and two half hitches, lever hitch, man harness hitch, how to sling a cask.
Lashings.—Square, diagonal, sheer, and gyn lashings. Percentage of accuracy required for efficiency, 60.
- (s) **Handicrafts.**—A practical knowledge of the handicraft taken up.

These examinations will be conducted by experts, who will decide whether the cadet is efficient or not.

DISCIPLINE.

33. The senior officer or, in the absence of an officer, the senior non-commissioned officer present at any parade or assembly of cadets for the purpose of carrying out cadet exercises or receiving military instruction, shall be responsible for the due observance of discipline by all cadets present at such parade or assembly, and shall see that the exercise or instruction is carried out with strict attention to discipline. Observance of discipline.

34. A cadet officer or cadet shall not, by public discussion or by communicating (anonymously or otherwise) to the Press, or in any way by publishing or being a party to the publication of matter concerning the Union Cadets or any detachment thereof, criticise adversely the conduct of any officer or cadet acting in the execution of his duties under the Act or these regulations, and shall not by such means or in any like manner attempt to create or express a feeling of discontent among cadet officers and cadets against orders or instructions issued under proper authority. Criticism of officers prohibited.

35. If a cadet officer thinks himself wronged by his commanding officer, and, on due application made to that officer, does not receive the redress to which he considers himself entitled, he may submit his case to the Disso for decision, who will, if necessary, refer it to superior authority. Officers' complaints.

36. If any cadet thinks himself wronged in any matter by a cadet officer other than his commanding officer, or by any cadet, he may complain to his commanding officer, and if he thinks himself wronged by his commanding officer either in respect of his complaint not being redressed or in respect of any other matter, he may complain to the Disso through the officer commanding his detachment, and the officer to whom a complaint is made shall cause such complaint to be inquired into, and if on inquiry he is satisfied of the justice of the complaint, he shall take such steps as may be necessary for giving full redress to the complaint. Complaints of cadets.

37. A complaint shall not be received or investigated unless it is made by the individual aggrieved and seeking redress. Complaints to be made by persons aggrieved.

- Courts of inquiry.** 38. Courts of inquiry may be assembled by the Disso for the purpose of assisting him to obtain information and arrive at a correct conclusion on any matter affecting the good order and discipline of the Union Cadets. The duty of a court of inquiry is to collect evidence and report upon the subject of the inquiry, but in making such report the court shall not give an opinion on the conduct of a cadet officer or cadet.
- Boards.** 39. Boards of cadet officers may be assembled by the Disso for the purpose of investigating and reporting upon matters which do not involve a point of discipline. They will follow the rules governing the proceedings of courts of inquiry.
- Camps and bivouacs.** 40. The authority of the C.G.S. must be obtained for holding a camp or bivouac.
- Field manœuvres.** 41. The C.G.S. may authorize the holding of one or more field manœuvres per detachment in each training year.
- Guards of honour.** 42. Cadets shall not form a guard of honour to take part in any public function without the sanction of the Disso.

OFFICERS.

- Appointment.** 43. All appointments of cadet officers under section *seventy-two* (2) of the Act shall be made by the Minister on the recommendation of the C.G.S.
- Issue of commission.** 44. Upon first appointment a cadet officer shall receive a commission as such from the Minister.
- Notification of appointment or promotion.** 45. The first appointment and the promotion of cadet officers shall be notified in General Orders.
- Promotion.** 46. The promotion of cadet officers shall be made with the approval of the Minister on the recommendation of the C.G.S.
- Examination for promotion.** 47. No cadet officer will be eligible for promotion to a higher rank unless he has passed the examination approved by the C.G.S. for promotion to that rank.
A cadet officer cannot qualify for promotion by passing any examination for promotion for a rank other than that immediately above the substantive rank held by him.
- Highest rank.** 48. Cadet officers shall not hold rank higher than that of captain, but cadet officers who have had eight years' continuous service may be given the honorary rank of major.
- Appointment of C.O. detachment.** 49. Upon the formation of a detachment or upon a vacancy occurring in the command of a detachment, an officer shall be appointed by the C.G.S. to command, and his appointment shall be notified in General Orders.
- Change of command certificate.** 50. A cadet officer taking over command of a detachment either on first appointment or on probation shall be required to sign the certificate set forth in Apperdx D before assuming command.
Every cadet officer handing over the command of a detachment shall be required to sign the certificate set forth in Appendix D.
- Adjutant and Quarter-master.** 51. An officer in each detachment may be appointed Adjutant and Quartermaster of the detachment, and shall, subject to financial provision being made in the estimates of expenditure approved by Parliament, be remunerated at the following rates:—
£30 per annum: In detachments of a strength of one hundred or more cadets.
£24 per annum: In detachments of a strength of less than one hundred cadets.
- Continuity of service.** 52. Every cadet officer shall continue to be a cadet officer, and as such be subject to the provisions of the Act and the regulations made thereunder, and orders and instructions issued in pursuance thereof, until—
(i) he has resigned his commission and his resignation has been accepted;
(ii) his services have been dispensed with; or
(iii) he has been dismissed.
- Notification of retirement, etc.** 53. The date from which a cadet officer's resignation, retirement, dispensation, or dismissal takes effect shall be notified in General Orders.

54 Every cadet officer shall be required to qualify himself as efficient in each cadet training year according to such standard and under such conditions as are laid down for cadets. (*Vide* paragraph 23.) Efficiency)
qualifications.

55. A cadet officer who through ill-health, prolonged absence from the Union, or from other causes which prevent him qualifying himself as efficient, is unable to carry out the duties of his appointment, may be called upon by the C.G.S. to resign his commission. Officer
unable to
qualify.

56. A cadet officer who in any way fails in his duty as a cadet officer or who otherwise misbehaves or misconducts himself in a manner unbecoming to an officer, may be called upon by the C.G.S. to resign his commission. Misconduct.

57. The Minister may dispense with the services of any cadet officer who, upon being called upon by the C.G.S. under paragraph 55 or 56 to resign his commission, refuses or fails to do so, provided that if such officer should elect to have his case heard by a court of inquiry appointed and assembled by the C.G.S., no action shall be taken to dispense with his services until the court of inquiry has investigated the case. Services
dispensed
with.

58. The Minister may dispense with the services of or dismiss a cadet officer for an offence against the Act or these regulations or for absenting himself without leave. Dismissal for
offence or
absence with-
out leave.

59. There shall be a Union cadet officers' "unattached list," upon which the names of those cadet officers shall be placed who, through no fault of their own, are obliged to leave their detachments and cannot be transferred to other detachments. These officers shall retain their seniority in the Union cadets, but shall not, except on the recommendation of the Disso, remain on the "unattached list" for a longer period than twelve months. Unattached
list.

ARMS, EQUIPMENT, CLOTHING, ETC.

60. Arms, equipment, clothing, and other stores shall, subject to financial provision being made in the estimates of expenditure approved by Parliament, be provided and maintained at the public expense and issued, according to scale, for the use of cadets through district staff officers. They are, and shall remain, Government property. Provision and
maintenance.

61. The scale of arms and equipment issuable to cadets shall be:— Scale of arms
and
equipment.

Rifles with slings	1 per cadet officer.
Rifles with slings	1 per ten 1st class cadets.
Rifles, D.P.	1 per 1st class cadet weighing 110 lb and over.
Carbines, D.P.	1 per every other cadet.
Rifles, miniature	1 per fifteen cadets.
Rag extractors	1 per detachment.
Protectors, F.S.	1 per rifle.
Bottles, oil	1 per carbine or rifle.
Pull-throughs	1 per carbine or rifle.
Bandolier or waist-belt, with pouch	1 per cadet.
Sam Browne belt	1 per student cadet officer.
Flags, semaphore, prs.	1 per two cadets.
Flags, signalling, army, white with stripe, 2 ft. square	3 per detachment.*
Flags, signalling, army, blue with stripe, 2 ft. square	3 per detachment.*
Poles, 3 ft. 6 in.	6 per detachment.*
Bugle with cord	1 per fifteen cadets.
Landscape targets, coloured, three-panel	1 per hundred cadets or part thereof.
Aiming rest	2 per twenty-five cadets.
Tripods	2 per twenty-five cadets.
Aim correctors	2 per fifty cadets.
Le Gret aim-teacher	2 per fifty cadets.
Aiming disc	2 per fifty cadets.
Dummy cartridges	30 per one hundred cadets.

* Where a detachment is over 100 strong the issue of extra flags and flag poles in proportion may be authorized by the C.G.S.

- Racks, cupboards, and additional stores.** 62. Rifle and carbine racks or cupboards, and such other stores as may be required, may be issued as authorized by the C.G.S.
- Responsibility of O.C. for all stores.** 63. The O.C. detachment shall be responsible for all Government property issued to it, and may be required to make good any loss of or damage to Government property occasioned by neglect, misconduct, or carelessness. He is further responsible that all articles of Government property issued to the detachment are kept in serviceable condition, complete in every detail, and produced at any time for inspection.
- Record of issues.** 64. A proper record of all articles of Government property issued to cadet corps and detachments to be kept under the superintendence of the district staff officer in accordance with such instructions for the keeping and checking of such records as may from time to time be issued by the Q.M.G.
- Return of arms and equipment to detachment store.** 65. The O.C. detachment shall require a cadet to return his arms and equipment after each occasion on which they are used to an armoury or other place set apart for that purpose.
- Examination of rifles.** 66. The Q.M.G. shall, as far as possible, cause an annual examination to be made of all rifles, other than drill-purpose rifles, by an armorer, who shall execute such repairs and perform such cleaning as may be found necessary.
- Loss of arms or equipment.** 67. Upon the discovery of any loss of arms, equipment, or other public stores, the O.C. detachment will immediately report the circumstances of the loss in writing to his district staff officer, who will act according to instructions laid down from time to time by the Q.M.G.
- Issue of ammunition.** 68. An issue of ammunition at the public expense may be made annually on the following scale:—
 (a) To cadet officers and first class cadets: 50 rounds of small-arm ball ammunition and 100 rounds of miniature ammunition.
 (b) To cadets not provided for in (a): 200 rounds miniature ammunition.
 (c) Blank ammunition as required, not exceeding 50 rounds per cadet.
- Uniform—Officers.** 69. The uniform clothing for cadet officers, other than students granted commissioned rank, shall consist of the articles mentioned in, and a free issue may be made in accordance with, the following scale:—
- | | |
|---|---|
| Helmet, Union universal colour, with pugaree and leather chin-strap | 1 |
| Flashes | 2 |
| Badge, helmet | 1 |
| Jacket | 1 |
| Breeches (pairs) | 1 |
| Leggings, brown leather (pairs) | 1 |
| Boots, ankle, brown (pairs) | 1 |
| Gloves, brown dogskin or buckskin (pairs) | 1 |
| Shirt, with collar | 1 |
| Tie | 1 |
| Whistle and lanyard | 1 |
| Belt, Sam Browne | 1 |
- Allowance in lieu.** 70. Cadet officers, other than students, may be granted an allowance of £15 in lieu of the full issue prescribed by paragraph 69. A cadet officer may be required to obtain from Ordnance Stores any or all of such articles or the material therefor, and the issue price of articles so obtained may be set off against the allowance. The allowance or any portion of it shall only be paid on production of satisfactory proof that the cadet officer has provided himself with a complete outfit of the prescribed articles at a cost to him of not less than £15; provided that a cadet officer may be allowed to purchase one pair of trousers and one uniform cap out of the balance of £15, if any.

71. Cadet officers, other than students, may be granted a refit allowance of £2. 10s. per annum after the completion of four years' service as such. Refit allowance.

72. Cadet officers, other than students, may be permitted to requisition on repayment the following articles, but shall not be entitled to set off the cost of any of them against the £15 allowance prescribed by paragraph 70:— Additional articles.

Mackintosh	1
Greatcoat	1
Haversack	1
Water-bottle and carrier	1

73. The uniform clothing for students granted commissioned rank shall consist of the articles mentioned in, and a free issue shall be made in accordance with, the following scale:— Uniform— Student officers.

Helmet, Union universal colour, with pugaree and leather chin-strap	1
Flashes	2
Badge, hat	1
Shirt, tunic	1
Badges of rank (sets)	1
Whistle and lanyard	1
Knickers (pairs)	1
Putties (pairs)	1

74. All cadet officers shall maintain their uniform clothing in serviceable condition. Maintenance of uniform.

75. The uniform clothing for cadets shall consist of the articles mentioned in, and a free issue shall be made in accordance with, the following scale:— Uniform— Cadets.

Hat, felt, veld colour	1
Pugaree, veld colour	1
Hat badge	1
Shirt, veld colour	1
Knickerbockers (pairs), veld colour	1

76. The various articles of distinctive dress shall be required to last for at least the following periods:— Life of articles.

Felt hat, badge, and pugaree	3 years
Shirt	3 "
Knickerbockers	3 "

77. When the O.C. detachment is of opinion that a cadet is not looking after his distinctive dress properly, or is wearing it wrongfully, he shall order him to return his distinctive dress to store after each occasion on which it is used. Return of uniform to cadet store.

78. The O.C. detachment may, in his discretion, require any cadet to return any or all articles of distinctive dress to store after each occasion on which it is used. Return of uniform to cadet store.

79. Except as prescribed by paragraphs 77 and 78, every cadet shall at all times be in possession of and maintain in serviceable condition the articles of uniform clothing issued to him, and such articles shall remain detachment property until it has become worn out through fair wear and tear. Maintenance of cadet uniform.

80. The O.C. detachment may order any cadet to replace any article of which he is deficient or which is found to be unserviceable otherwise than by fair wear and tear, whereupon the issue in replacement shall be made and the cost recovered from the cadet. Replacement of damaged articles.

81. When a cadet leaves a detachment, all the articles of his distinctive dress, without exception, must be returned to store. Return of uniform on discharge.

82. An annual allowance of 10s. per cadet may be paid, in lieu of the issue of uniform clothing, to detachments which desire to purchase their own uniform, the pattern of which shall be approved by the Minister. Such money shall be kept by the O.C. detachment in a separate account and shall be utilized only for the upkeep of clothing. The Disso's sanction shall be obtained in all cases before Allowance in lieu.

purchases are made against such account. In the case of a detachment drawing the initial grant, the C.G.S. may authorize an allowance not exceeding £1 per cadet, provided that any excess over 10s. be deducted from the annual allowance payable in respect of the following year.

Detachment badges.

83. Detachments may, at their own expense, provide distinctive detachment badges to be worn on the right breast. All badges shall be approved by the C.G.S.

Contributions by cadets for uniforms prohibited.

84. Except in the case of school badges, no contribution towards the maintenance of distinctive dress, either in cash or kind, shall be demanded from cadets, their relatives or friends.

Uniform : when to be worn.

85. Uniform is only to be worn when ordered by the O.C. detachment and on no other occasion.

Authority for additional expenditure.

86. Save as is provided in these regulations, or in orders and instructions issued under the authority of the Minister, no expenditure from public funds shall be incurred in connection with cadet detachments without prior sanction thereof being obtained from the C.G.S.

FINANCIAL REGULATIONS.

General expenditure.

87. Subject to the approval of the Minister, and in accordance with such instructions as the C.G.S. may issue in connection therewith, public funds may be charged with expenditure under the following heads, in respect of the Union Cadets:—

- (i) Expenses incidental to the supply of arms, equipment, or clothing, the property of the Government, such as railage, cartage, and storage.
- (ii) The provision of accommodation for headquarters of detachment and office and store accommodation, drill halls and grounds, including furniture, fuel, light, water, and sanitation connected therewith, and of such other accommodation necessary for the military efficiency and proper organization of the detachments.
- (iii) The pay of storemen and native labourers.
- (iv) The repair and maintenance, resulting from fair wear and tear, of arms, accoutrements, and equipment, etc., supplied at public expense.
- (v) The cost of transporting officers, non-commissioned officers, and cadets, their horses and baggage and camp equipment to, from, and at authorized camps or parades. In the case of field manoeuvres authorized under paragraph 41, the cost of transport shall not exceed 2s. per cadet on any occasion.
- (vi) Provision of necessary stationery and books for office use.
- (vii) Advertising orders in the public Press.
- (viii) Provision of fuel, light, water, and labour at approved training camps.
- (ix) Cost of washing blankets used at camps.
- (x) Free medical treatment for cadets who have contracted disabilities due to illness or injuries occasioned on and by reason of cadet training.
- (xi) Such other items of expenditure as may be specially approved by the Minister; provided such approval is obtained before expenditure is incurred.
- (xii) The provision of rations and incidental expenses in connection with field manoeuvres, authorized under paragraph 41 at a cost not exceeding 4s. per cadet.

Allowance for miscellaneous expenses.

88. A contingency grant, not exceeding three shillings per annum per cadet on the roll of a detachment at the commencement of every training year (1st January) and not exceeding one shilling and sixpence per cadet on the roll of a new detachment upon formation, formed in any training year not later than the 30th June, will be paid to each detachment for the purpose of meeting charges connected with the administration of detachments for which provision is not otherwise made in these regulations, but

no expenditure may be debited by C.O.'s against this grant unless recommended by the district staff officer and approved by the C.G.S. or the Q.M.G. in the case of recoveries on account of deficient or damaged Government property. [For particulars of expenditure that will be admitted against this allowance, see orders and instructions, para. 72 (vi).]

89. The balance of this allowance shall not be carried over to the subsequent year after the accounts for any one training year have been adjusted. Balance unspent to be surrendered.

90. For the purpose of carrying out the musketry course laid down for cadets, the cost of— Rifle ranges.

(i) Constructing and maintaining rifle ranges;
(ii) equipping them with the necessary apparatus;
(iii) providing the necessary range-keeping and marking staff;
may be provided from public moneys thereto appropriated by Parliament.

CAMPS AND CAMP ALLOWANCE.

91. The course of training and instruction in annual cadet camps shall not exceed six days without the Minister's special approval previously obtained. Period of training in camp.

92. During the said period of six days or for such extended period as the Minister may approve cadets may receive rations at the public expense, or an allowance in lieu of rations not exceeding 1s. 6d. a day. Provision of rations.

93. Cadet officers attending camp will be granted an allowance at the rate of 12s. 6d. a day, calculated as follows:— Camp allowance—Officers.

- (i) For each completed day of 24 hours, one day's allowance.
(ii) For each completed hour in excess of 24 hours, or multiple of 24 hours, 1/24th of a day's allowance.
(iii) (a) For absence of less than 24 hours, but not less than 12 hours, provided it be necessary to hire sleeping accommodation, a full day's allowance.
(b) If not necessary to hire sleeping accommodation, one-half a day's allowance.
(iv) For absence of less than 12 hours, actual out-of-pocket expenses not to exceed one-half a day's allowance.

94. Forage or a cash allowance not exceeding 1s. 6d. a day may be drawn for each day of the said six days or extended period as aforesaid when horses are specially authorized for officers required to perform mounted duties. Provision of forage for mounted officers.

95. Allowances for meals and refreshment while travelling to and from cadet camps will be paid as follows for each cadet:— Cadet travelling allowance.

- For journey exceeding four but not eight hours, 9d.
For journey exceeding eight but not twelve hours, 1s. 6d.
For journey exceeding twelve hours, a day's ration or the allowance in lieu.

96. The regulations for the establishment of camp and regimental institutions, A.C.F., shall apply *mutatis mutandis* to cadets. Camp institutions.

97. Where cadets are required to travel considerable distances to carry out ball firing as part of the prescribed course of musketry training, such transport arrangements as the Minister may approve may be made at public expense. Transport.

98. If cadet officers are permitted to attend musketry or other courses at the Military School, they may be granted allowances, etc., in respect of such attendance under the same conditions as apply to officers of the Active Citizen Force. Allowance at courses.

99. The provisions of paragraphs 8 and 9 of the regulations for pay and allowances, Active Citizen Force, may, with the Minister's approval, be applied to cadet officers who are required to serve on courts of inquiry or examination or to undergo the prescribed qualifying examination on military subjects. Allowances on special occasions.

APPENDIX A.

UNION OF SOUTH AFRICA CADETS.

FORM OF REGISTRATION.

Registration No.....

Military District.....

Magisterial District.....

(NOTE.—The above particulars will be filled in by the District Staff Officer.)

Give below in clear, distinct writing in ink:—

1. The boy's full name.....
2. (a) The year of his birth (in figures).....
(b) His age (in figures).....
3. The place where he was born.....
4. His nationality.....
5. The full name, permanent place of residence, and postal address of the boy's parent, guardian, or person acting in *loco parentis*.
Name in full.....
Number of house and name of street..... ; or
Name and registered number of farm.....
Post Office.....
Magisterial District.....
Province.....
6. If attending school or college, its name and address.....
7. If employed, employer's name..... ;
employer's address.....
8. Sign your name to the following declaration:—
I, the undersigned, hereby solemnly declare that in this statement I have given the full and correct particulars required of me according to law.

Signature.....

Date.....

Place.....

Acknowledgment Receipt No..... issued by me.

.....
District Staff Officer.

APPENDIX B.

UNION OF SOUTH AFRICA CADETS.

FORM OF CERTIFICATE OF EXEMPTION FROM CADET TRAINING.

This is to certify that (a).....
is exempted from cadet training under section *seventy-five* of the South Africa Defence Act, 1912; (b).....

Place.....

Date.....

.....
District Staff Officer.

(a) Insert boy's full name.

(b) Insert either "having been certified permanently medically unfit," "for a period of one year from date, he having been certified as medically unfit for that period," or "at the request of his parent (or guardian)."

NOTE.—A boy who has been declared medically unfit for a limited period must be medically examined again at the end of that period as to his fitness for cadet training.

APPENDIX C.

UNION OF SOUTH AFRICA CADETS.

CERTIFICATE OF EFFICIENCY AND DISCHARGE.

I hereby certify that No..... Rank.....
(Name in full).....

(a) served in the Union Cadets from.....
to....., ordinary service, and
from..... to.....
extended service.

(b) was efficient in terms of the regulations for the years
.....ordinary service, and for the years
.....extended service.

(c) earned the following badges:—
.....
.....
.....

(d) was discharged from the Union Cadets by reason of.....
.....on the
.....

.....
District Staff Officer.

At.....
Military District No.....
Date.....

APPENDIX D.

UNION OF SOUTH AFRICA CADETS.

CHANGE OF COMMAND CERTIFICATE.

I hereby certify that I have handed over to.....
.....the arms, equipment, clothing, books, and all
other Government property, and that I have acquainted him with
all outstanding liabilities against the.....
cadets up to the present date.

Place.....
Date.....

Signature.....
Commanding.....Cadets.

I certify that I have taken over from.....
the arms, equipment, clothing, books, and all other Government
property in possession of the.....cadets
in good order and to my satisfaction, and that I am willing to
undertake the responsibilities connected with the command of
the.....cadets.

Place.....
Date.....

Signature.....
Commanding.....Cadets.

REGULATIONS FOR COURTS APPOINTED UNDER SECTION
NINE OF THE SOUTH AFRICA DEFENCE ACT, 1912.

1. If it is desired to inquire as to whether a person should not be permitted to serve in the Union Defence Forces for any of the reasons set out in section *nine* of the South Africa Defence Act, 1912, a court of inquiry may be assembled in manner provided by regulation, save that no such court shall be assembled except with the approval and under the authority of the Minister.

2. Such court shall be the court referred to in section *nine* of the South Africa Defence Act, 1912, and the assembly and proceedings thereof shall be regulated by Rule 124 of the Rules of Procedure.

3. A certificate under the hand of the clerk of any civil court or of any other official in charge of the records of such court or of any person in charge of the records of court martial certifying the record of the conviction of any person of any crime by such court or by any court martial shall be sufficient evidence that the person named in such record has been convicted of such crime.

4. The court of enquiry shall record their finding as to whether the person concerning whom the inquiry is held has or has not been convicted of a disgraceful or infamous crime, or is or is not a person notoriously of bad character.

5. Such finding shall be transmitted to the Minister, together with the whole of the proceedings of the court of inquiry.

6. The Minister shall cause the person concerning whom the inquiry is held to be notified of the finding of the court of inquiry, and if the finding is to the effect that such person has been convicted of a disgraceful or infamous crime, or is notoriously of bad character, the Minister shall cause such person to be discharged from the Defence Forces, or to be notified that he will not be permitted to serve in the Defence Forces, according as such person is or is not serving in the Defence Forces at the time of such inquiry.

7. If it is desired to inquire as to whether any person should not be permitted to serve as a cadet for any of the reasons set out in section *nine* of the South Africa Defence Act, 1912, the Chief of the General Staff, or such officer appointed to act in his stead, may inquire into such matter, and shall be the court referred to in such section.

8. Regulations 3, 4, 5, and 6 of these regulations shall apply *mutatis mutandis* in regard to any such inquiry by the Chief of the General Staff, or such officer appointed to act in his stead.

EXTRACTS FROM THE SOUTH AFRICA DEFENCE ACT, 1912
(AS AMENDED BY ACT No. 22, 1922). RELATING TO
CADETS.

SECTION 6.

6. In urban or other populous areas wherein facilities for the proper training of cadets can conveniently be arranged, all boys between their thirteenth and seventeenth years (both included) may be required to undergo a prescribed course of cadet training annually, unless their parents or guardians lodge written objection thereto.

SECTION 9.

9. If a court, appointed as prescribed, find that any person has been convicted of any disgraceful or infamous crime or is notoriously of bad character, that person shall not be permitted to serve in the Defence Forces or as a cadet.

SECTIONS 71 TO 75.

71. (1) All boys who are required to undergo cadet training in any area shall be assembled in such numbers and in such places and at such times as may be ordered by the prescribed authority, and at such assemblies shall be instructed in physical exercises, military formations, rifle-shooting, signalling, and such other exercises as are prescribed.

(2) The annual course and period of instruction which every boy liable to cadet training shall undergo as a minimum shall be as prescribed.

(3) A cadet who has undergone the prescribed course of instruction for any one year and shown himself to be proficient shall be reckoned as an efficient cadet for that year, and if he is reckoned efficient for not less than three years and his conduct under instruction in cadet training has proved satisfactory, he shall be entitled on attaining the age of sixteen years to receive a certificate of efficiency in the prescribed form.

72. (1) Schoolmasters and others who are members of the Coast Garrison or Active Citizen Force and hold commissioned rank or have qualified for appointment to commissioned rank in either of those Forces, may be appointed as officers of cadet corps, and their services as officers of cadet corps shall be reckoned as commissioned service in the Defence Forces.

(2) The prescribed authority may appoint other suitable citizens to be honorary cadet officers of cadet corps, but citizens so appointed shall not hold commissioned rank in the Defence Forces, nor shall their service as honorary cadet officers be reckoned as service in those Forces.

73. (1) All arms, ammunition, and equipment prescribed for cadet training shall be issued at the public expense under prescribed conditions.

(2) The cost of giving the prescribed instruction to cadets shall be defrayed by the State.

75. A boy who is required to undergo cadet training shall not be exempted therefrom unless the prescribed medical authority certify that he is medically unfit therefor or unless the boy's parent or guardian or other person acting in *loco parentis* request the prescribed officer in writing that the boy be exempt from cadet training, and receive a certificate of exemption from that officer in respect of the boy.

EXTRACTS FROM THE SOUTH AFRICA DEFENCE ACT
AMENDMENT ACT, 1922, RELATING TO CADETS.

SECTIONS 7 AND 8.

7. (1) Uniform clothing for cadet officers and cadets may be prescribed and issued on such scales and conditions as are prescribed, and the expense thereof shall be defrayed out of moneys voted by Parliament. Uniform and contingent allowance for cadets.

(2) Subject to financial provision being made by Parliament, there may be granted in respect of each cadet an annual allowance of an amount to be prescribed, and under conditions to be prescribed, in order to defray miscellaneous charges and expenses of cadet detachments.

8. Notwithstanding anything in section six of the South Africa Defence Act, 1912, contained, boys who are being educated at a school at which a cadet detachment has been established may continue while remaining scholars of such a school to receive training as cadets until and including their twentieth year. Any period of such training from the first day of July in their seventeenth year may be reckoned in addition to the provision made in section six of this Act, as equivalent to peace training in the Active Citizen Force to such extent and under such conditions as are prescribed. Extension of the period of cadet service.

UNION OF SOUTH AFRICA CADETS

ORDERS AND INSTRUCTIONS.

FORMATION, ESTABLISHMENT, AND DESIGNATION OF DETACHMENTS.

- Formation of detachments.** 1. Application to form a new detachment must be made to the district staff officer and should give full particulars of the number available for enrolment and the names of suitable persons for appointment as officers.
- Formation to be approved.** 2. All applications to form new detachments will be forwarded to the C.G.S. for his approval.
- Organization.** 3. Detachments will be formed into troops and squadrons or platoons and companies according to whether detachments are instructed in mounted or infantry drill.
- Establishment.** 4. (a) A subaltern officer may be appointed for each troop or platoon.
 (b) Each squadron shall consist of from two to four troops, and each company shall consist of from two to four platoons, and either may be commanded by a captain.
 (c) There shall be a squadron or company sergeant-major and a squadron or company quartermaster-sergeant for each squadron or company.
 (d) When a detachment consists of more than four troops or platoons it shall be divided into two or more squadrons or companies.
 (e) When a detachment consists of two or more squadrons or companies, an officer with the rank of captain may be appointed to command the detachment in addition to those appointed to command the squadrons or companies, and a regimental sergeant-major and regimental quartermaster-sergeant may also be appointed.
- Maximum strength of of troops and platoons.** 5. The maximum strength of a troop shall be: 2 sergeants, 3 corporals, 24 cadets.
 The maximum strength of a platoon shall be: 1 sergeant, 4 corporals, 32 cadets.
- Numbers.** 6. (a) 1 to 29 cadets shall form one troop; 30 to 58 cadets shall form two troops (one squadron); 59 to 87 cadets shall form three troops (one squadron); 88 to 116 cadets shall form four troops (one squadron); 117 to 145 cadets shall form five troops (two squadrons); 146 to 174 cadets shall form six troops (two squadrons); and so on.
 (b) 1 to 37 cadets shall form one platoon; 38 to 74 cadets shall form two platoons (one company); 75 to 111 cadets shall form three platoons (one company); 112 to 148 cadets shall form four platoons (one company); 149 to 185 cadets shall form five platoons (two companies); 186 to 222 cadets shall form six platoons (two companies); and so on.
- Alteration in establishment may be postponed.** 7. Officers commanding detachments are authorized to postpone increasing or decreasing the number of troops in their detachments if they believe the increase or reduction in the number of cadets is purely of a temporary nature.
- Designation of cadet detachments.** 8. Cadet detachments shall be designated by the place or school to which they belong, and in addition shall be numbered in consecutive order, beginning from No. 1.
 The numbers shall be allotted as far as possible according to seniority of detachments, reckoned from the dates of their formation.

ENROLMENT, TRANSFERS, AND DISCHARGES.

9. Upon enrolment a detachment number shall be assigned to each cadet. Such number shall be entered against his name in the enrolment book and in all official returns and documents. The detachment series of numbers shall commence with "1" and extend to "9999." Numbers shall be given in sequence in accordance with the dates of joining. On the number "9999" being reached the series will recommence at "1."

Detachment numbers.

In cases of transfer of cadets from one detachment to another, new numbers shall be allotted in the detachment to which the transfer has been made.

10. Transfers of cadet non-commissioned officers and cadets shall be arranged between officers commanding detachments (*vide* Appendix II). Officers commanding detachments will be held responsible that lads joining their detachments with previous continuous service are transferred to them and not re-enrolled by them.

Transfers.

In the event of a cadet being transferred from one military district to another, his record of service shall be obtained by the district staff officer of the district to which he is transferred.

11. On discharge, every cadet shall receive a discharge certificate (Appendix C of the Regulations) signed by the district staff officer.

Discharge certificates.

12. A return of strength (Appendix III), showing enrolments, transfers, and discharges, will be forwarded to the district staff officer by officers commanding detachments by 20th March and 20th September in each year. The district staff officer will in the same manner forward a return of strength for the whole of the detachments in his district on one return to the C.G.S. It is important that this return should be punctually transmitted, and that correct and full information should be given under each of its headings. A single copy only is required.

Returns.

OFFICERS.

13. Every officer of whatever rank in the cadet corps should remember that he has accepted responsibility and contracted obligations of a most important character, and that his individual example and efforts, if rightly directed, cannot fail to have a useful influence on the discipline, general efficiency, and well-being of his detachment.

Responsibility of officers.

14. Every officer must possess a competent knowledge of his duties, and is expected to attend regularly the drills of his detachment.

Knowledge of duties.

15. Applications for the appointment and promotion of officers will be submitted to the district staff officer on form as per Appendix I. In cases of resignation the officer's application will be submitted in the form of a letter through the same channel.

Form of application for appointment and resignation.

16. When it is known that an officer commanding a detachment at a college or school will not return to the command of the detachment at the expiration of a school term, he shall submit his resignation to the district staff officer before the school breaks up so that all Government and detachment property may be properly handed over before his departure.

Resignation of officer commanding detachment.

17. (1) An officer who desires to be transferred from one detachment to another shall make application to the district staff officer.

Transfers.

(2) In the event of a cadet officer being transferred from one detachment to another, the officer commanding the detachment he leaves will report his departure, and the officer commanding the detachment he joins will report his arrival to the district staff officer.

18. (a) Officers commanding detachments shall not proceed on leave for a period exceeding thirty days without first obtaining the sanction of the district staff officer, who will notify the C.G.S.

Leave: Officers commanding detachments.

(b) The next senior officer shall act as officer commanding the detachment during this officer's absence on leave and shall take over the responsibilities of the command.

(c) This order will not apply during school vacations to officers of cadets who are schoolmasters.

Leave of absence.

19. (a) An officer shall not absent himself from his usual place of residence in the Union for a period exceeding three days without leave from the officer commanding his detachment, who may grant leave up to thirty days.

(b) All applications from officers other than officers commanding detachments for leave exceeding thirty days shall be referred to the district staff officer at least three days before the applicant wishes to proceed on leave; such applications to be made in writing and to state the officer's address during the period of leave for which application is made.

(c) All officers who proceed on leave for a period exceeding thirty days must report their return at the expiration of such leave to the district staff officer.

(d) This order will not apply during school vacations to officers of cadets who are schoolmasters.

Promotion examinations.

20. (a) The examination mentioned in paragraph 47 of the Cadet Regulations shall be either that held during or at the conclusion of a course for cadet officers at the Military School or as follows:—

For Second Lieutenant to Lieutenant.

(Practical and Oral.)

(A) Drilling and handling of a squadron 100 marks.

(B) Musketry exercises, visual training and ranging, parts of rifle, and care of arms 100 marks.

(Written.)

(C) Cadet Regulations and Orders and Instructions 100 marks.

For Lieutenant to Captain.

(Practical and Oral.)

(D) Drilling and handling a squadron in the field... 100 marks.

(E) Any one of the following subjects, for which 100 marks will be given:—

Semaphore signalling.

Morse signalling.

Scouting.

“First aid.”

Military hygiene.

Field-sketching and map-reading.

Maxim-gun.

Engineering: Any two of the following branches:—

(a) Tools, materials, and their employment.

(b) Improvement of the field of fire and utilization of existing cover.

(c) Earthworks.

(d) Obstacles.

(e) Defence of localities and positions.

(f) Camping arrangements.

(g) Knottings and lashings.

(h) Bridges and passage of water.

(Written.)

(F) Intercommunication and orders }
 Duties and formation of advanced, flank, and rear guards } 100 marks.
 Reconnaissance and outpost duties }
 Attack and defence of positions }

(b) Candidates who obtain 50 per cent. of the marks in any subject shall be considered to have passed in that subject.

(c) To obtain a “special” in any subject, 75 per cent. of the marks must be obtained.

(d) If a candidate does not succeed in passing in all subjects, he may take up the subjects in which he has not passed at a later date.

21. As soon as a second lieutenant has passed the examination for lieutenant he will be promoted to that rank.

Promotion from second lieutenant to lieutenant.

OFFICERS AND NON-COMMISSIONED OFFICERS.

22. (a) The appointment and promotion of cadet non-commissioned officers shall be made by officers commanding detachments.

Appointments and promotions of N.C.O.'s.

(b) No cadet shall be promoted to the rank of corporal or sergeant until he is a 1st class cadet.

23. All promotions must be notified through the district staff officer and will appear in district orders.

Notification of appointments.

24. A cadet non-commissioned officer may be reduced in grade or may be deprived of his non-commissioned rank by the officer commanding his detachment—

Reduction in N.C.O. rank.

(a) for an offence against the Act or the Cadet Regulations or Orders and Instructions;

(b) failure to qualify himself as "efficient" in any year;

(c) for neglect of, or want of attention to, his duties;

(d) as unsuited, in the opinion of his commanding officer, to retain the rank to which he has been appointed;

provided that every reduction or deprivation of rank made by the officer commanding the detachment under sub-paragraphs (a), (c), and (d) shall be subject to confirmation by the C.G.S.

Any reduction or deprivation of rank shall take effect from the date of promulgation in district orders.

25. A non-commissioned officer may, with the consent of the officer commanding his detachment, revert to a lower grade or to the ranks at his own request.

Reversion of N.C.O.'s.

TESTS, BADGES, AND CERTIFICATES.

26. (a) In subjects requiring an examination, a cadet to be passed as efficient or be qualified for a badge or certificate for proficiency must be passed by—

Test of efficiency.

(a) a general staff officer;

(b) the district staff officer or a staff adjutant;

(c) any other officer of the S.A.P.F.;

(d) a board consisting of not less than two cadet officers, which will be assembled by the district staff officer, not more than one of whom shall belong to the same detachment as the cadets under examination.

(b) A return signed by the examining officer or by all the members of the board, as the case may be, shall be sent to the district staff officer concerned, giving the names of the cadets passed as efficient, and qualified for badges or certificates for proficiency and the subjects passed.

27. (a) The following badges for proficiency will be worn on the left forearm in the order here laid down, number (1) being worn nearest the hand:—

Badges and certificates for proficiency.

- (1) For marksman, crossed rifles (annual);
- (2) for scouting, a "fleur de lys" (perennial);
- (3) for Morse signalling, crossed flags (annual);
- (4) for first aid, a red geneva cross on a white ground (perennial);
- (5) for bugling, a bugle (annual);
- (6) for drumming, a drum (annual).

(b) Certificates will be given for proficiency in the following subjects:—

- (1) For semaphore signalling;
- (2) for maxim-gun;
- (3) for field-sketching and map-reading;
- (4) for engineering;
- (5) for swimming.

1st Class Cadets.—2nd Class Cadets who have qualified Course I and ~~Boy Scouts who join the Cadets after having qualified as King's Scouts~~, shall become 1st Class Cadets from the 1st Janu in the year in which they attain the age of 15 years. If qualified on attaining that age they will remain 2nd Class Ca until the 1st January following the year in which they event qualify. Before being passed as efficient a 1st Class Cadet qualify in all the compulsory subjects laid down in Course II.

Optional Subjects.

29. Cadets will, as far as possible, be instructed in one or of the optional subjects laid down.

Course I.

30.—Course I, for 2nd Class Cadets.

Compulsory Subjects.

- (1) Drill.
- (2) Musketry: Aiming instruction; annual course of mir range practice.
- (3) Physical training.

Optional Subjects.

- (1) Semaphore signalling.
- (2) Morse signalling.
- (3) Knots and lashings.
- (4) Military hygiene.
- (5) Scouting.
- (6) Map reading.
- (7) Bugling.
- (8) Drumming.
- (9) Swimming.
- (10) Military vocabulary.

Course II.

31. Course II, for 1st Class Cadets.

Compulsory Subjects.

- (1) Drill.
- (2) Musketry: Aiming instruction; care of arms; parts of rifl annual course with ball ammunition or of miniature ran practice as ordered by C.G.S.
- (3) Physical training.

Optional Subjects.

- (1) Semaphore signalling.
- (2) Morse signalling.
- (3) First-aid.
- (4) Military hygiene.
- (5) Scouting.
- (6) Field sketching and map reading.
- (7) Engineering.
- (8) Bugling.
- (9) Drumming.
- (10) Swimming.
- (11) Camp cooking.
- (12) Maxim gun.
- (13) Any handicraft of special use on service, as shoemaking, tailoring, blacksmith work, saddle-making, etc.
- (14) Military vocabulary.

Standard of Efficiency.

32. The standards of efficiency in drill, musketry, and other military subjects shall be as follows, and shall be the standards required for the purposes of paragraphs 26 and 27:—

32 (b). Musketry: 2nd Class Cadets 46 per cent, and 1st Class Cadets 53 per cent. of the possible points when firing either the annual musketry course or the Imperial Challenge Shield Com-

43. Every cadet will be responsible for the proper cleaning of his carbine or rifle and equipment. The carbine or rifle will always occupy the same position in the armoury or rifle cupboard with a number above it. The cadet quartermaster-sergeant, or in the case of small detachments the cadet sergeant, will be responsible to the officer commanding for the care of all the arms in the detachment; he will also be responsible for the cleaning of the miniature rifles on charge of the detachment. **Care of arms.**

44. The use of arms for shooting purposes other than shooting on a range is forbidden. **Restriction to use of arms.**

DISCIPLINE.

45. The absolute and unquestioning obedience of all ranks, from the highest to the lowest, to those in superior authority is the essence of discipline. Every order by a superior officer must be obeyed at once and as far as possible at the double without questioning its propriety. **Obedience of orders.**

46. Disobedience of orders will be reported to the officer commanding the detachment, who will see that obedience is enforced. Any cadet non-commissioned officer who fails to report any neglect to obey orders will be liable to reduction to the ranks or to a lower grade. **Disobedience of orders to be reported.**

47. Every cadet officer will be courteous and moderate in his language to those under his command. **Treatment of juniors.**

48. Officers and instructors should avoid reproving cadet non-commissioned officers for any irregularity, neglect of duty, or awkwardness in the presence of the cadets, unless it is very clearly necessary, for the benefit of example, that the reproof be public. **Reporting N.C.O.'s.**

49. All cadet officers will salute their seniors before addressing them on duty or on parade; they will salute with the right hand in the manner laid down. Cadet officers are to return the salutes of junior officers and cadets; a salute made to two or more officers will be returned by the senior only. **Officers saluting.**

50. Cadets will salute all officers in uniform and the officers of their own detachment whether in uniform or not. **Cadets saluting.**

ARMS, EQUIPMENT, AND CLOTHING.

51. District staff officers will issue all necessary arms, equipment, and clothing to cadet detachments in their districts, and will be responsible for maintaining ledger accounts in respect of them in accordance with instructions issued from time to time by the Q.M.G. Officers commanding detachments will be responsible to district staff officers for all Government property in their charge. **Issue and responsibility for arms and equipment.**

52. Upon change of an officer commanding a detachment, all Government property on charge of the detachment shall be checked and verified, and a certificate (Appendix A of the Regulations), accompanied by a list of the property on charge, signed by both the outgoing and incoming commanding officers, shall be sent in to the district staff officer. **Proceedings on change of officer commanding a detachment.**

53. Indents for stores authorized as per establishment should be rendered in duplicate to the district staff officer by the 15th of the month. The instructions printed on the indent must be followed. **Indents: Free issue.**

54. District staff officers will be responsible for verifying stores on detachment charge with ledger balances at least once a year. In addition, advantage will be taken of visits to detachments by members of the instructional staff for more frequent stock verification, and for this purpose they will be furnished with ledger balances when visiting detachments. **Checking equipment and stock-taking.**

55. The services of the cadet squadron quartermaster-sergeant, or in the case of small detachments of the cadet sergeant, should be utilized in looking after the stores. **Care of stores.**

56. Upon the discovery of any loss of or damage to Government property, the officer commanding the detachment must immediately report the circumstances to the district staff officer. **Reporting loss or damage.**

Interchange of articles forbidden.

57. The interchange of articles of Government property between cadets is strictly forbidden.

Care of arms.

58. Great attention must be paid to the proper cleaning and care of arms, and cadet officers are to point out to cadets the importance and necessity of rifles and carbines always being kept clean. Rifles and carbines will be cleaned immediately after use either with ball or blank ammunition.

Packing of arms.

59. Arms sent to the armourer for repairs and forwarded by rail or wagon must be carefully packed (in arm-chests if possible), and in all cases a list of the arms forwarded must be sent to the district staff officer.

Badges of rank.

60. The following badges of rank will be worn:—

On the right forearm—

Regimental sergeant-major: Union coat-of-arms in gilding metal.

Regimental quartermaster-sergeant: Crown and wreath in gilding metal.

Squadron sergeant-major } Crown in gilding metal.
Company sergeant-major }

On right arm between shoulder and elbow—

Squadron quartermaster-sergeant } Three chevrons with crown.
Company quartermaster-sergeant } above in worsted.

Sergeant: Three chevrons in worsted.

Corporal: Two chevrons in worsted.

CORRESPONDENCE AND BOOKS.

Mode of addressing correspondence.

61. All official correspondence is to be addressed to the officer's official designation, his name being omitted.

O.C. detachments to headquarters.

62. Officers commanding detachments are to address all correspondence to the district staff officer, who will forward it, if necessary, to the C.G.S.

Signature to correspondence to headquarters.

63. All correspondence addressed to the district staff officer should, if possible, be signed by the officer commanding. Recommendations for the appointment, promotion, resignation, etc., of officers should invariably be signed by the officer commanding the detachment. Correspondence of a routine or unimportant nature may be signed "for" the officer commanding.

C.O. to be cognizant of correspondence.

64. Officers commanding detachments should be made cognizant of, and will be held responsible for, all correspondence which on account of urgency has been necessarily signed for them.

Correspondence direct with Minister forbidden.

65. The practice of corresponding direct with any higher authority than the district staff officer is forbidden.

Official documents.

66. All official documents are, in a sense, private, and can only be dealt with on the responsibility of the individual who is in charge of them, but their privacy varies with the nature of their contents, and when special privacy is necessary they will be inscribed "secret" or "confidential."

Letters to contain one subject only. Quarter margin to be observed.

67. Official letters are to contain full information of all particulars upon the subject to which they relate. Each letter is to refer to one subject only, and should be written on foolscap with a quarter margin. In replying to a letter the number and date of the letter under reply should be quoted.

Enclosures not to be detached.

68. When communications are sent to detachments containing enclosures as part of a correspondence, the enclosures must be returned with the reply from the detachment unless otherwise stated.

69. (a) Official correspondence transmitted by letter or book post should be franked for any address in the Union of South Africa. South African correspondence.

(b) Official parcels up to 11 lb. in weight can be franked or registered by means of the franking stamp to addresses within the Union of South Africa.

70. Franked envelopes and stationery are obtainable on requisition from the district staff officer for official use. They must on no account be used for correspondence other than that connected with the cadet organization. Franked envelopes and stationery.

71. The following books will be kept by each detachment:— Detachment books.

(1) Parade Register Book (Appendix VIII) (to be sent in to the district staff officer at the end of each cadet year).

(2) Regulations and Orders and Instructions for the Union Cadets.

Officers commanding detachments will be held responsible that a copy of Regulations and Orders and Instructions for cadets is kept amended up to date and will ensure that same be ready for inspection by the district staff officer, or his representative, at all times.

This book will be handed over when change of command takes place, together with other books and records.

72. (i) The Financial Under-Secretary will pay to district staff officers the contingency grants for all the detachments in their respective military districts on production of a certificate (Appendix IX) as to the number of cadets serving on 1st January in each year, or in the case of new detachments of the number serving on 30th June.

(ii) Each district staff officer will open at the local branch of the National Bank (or in the case of the Cape Province, the Standard Bank) an account styled the "District Cadet Contingency Fund," and the amounts received from the Financial Under-Secretary will be placed to the credit of these accounts.

(iii) While each such "District Cadet Contingency Fund" will be administered as a general fund for all cadet detachments in the respective military districts, a separate book record will be kept in the offices of district staff officers, wherein will be recorded the contingency grants earned by each detachment and the expenditure disbursed against such grants.

(iv) No detachment will be allowed to expend more than the amount of the contingency grant earned by such detachment in any one training year.

(v) Detailed receipted accounts for all expenditure must be carefully preserved in separate covers in respect of each detachment and must be supported by the authorities for expenditure given from time to time by the C.G.S.

(vi) On the approval of the C.G.S. having first been obtained, the fund may be used to provide for—

- (1) incidental expenses in connection with field manœuvres;
- (2) band instruments and music;
- (3) musketry appliances not provided under regulation;
- (4) distinctive detachment badges;
- (5) gymnastic and athletic appliances;
- (6) extra ammunition;
- (7) manual of instruction not issued by the Department;
- (8) entrance fees for cadet competitions;
- (9) detachment sports funds and prizes and such other detachment requirements as may from time to time be authorized by the C.G.S.;
- (10) losses of equipment, where responsibility for the loss cannot be fixed upon an individual.

In addition to the above, the value of Government stores issued to a cadet detachment which has been found to be deficient, or damaged other than by fair wear and tear, may be recovered from the unit's contingency grant, subject to the approval of the Quartermaster-General being first obtained.

(vii) Any balance of a "District Cadet Contingency Fund" unexpended at the 31st December of each year (the last day of the training year) must be surrendered to the Financial Under-Secretary.

UNION OF SOUTH AFRICA CADETS.
FORM FOR COMMISSIONS OR PROMOTIONS.

Appendix I.

.....Cadets.

No..... Rank..... Surname, in block capitals.....
 Christian Names..... to be.....
 vice*..... to date.....19.....

Special Reason.	Previous Service. (Give dates and ranks.)	If passed examination for promotion, General Order to be quoted.	Military Certificates held. (Give dates.)	Date of Birth.	Profession.	Private Address.	Business Address.
	Peace : War : Medals and Clasps :						

† I..... in accepting a Commission as.....in the Cadets
 of the Union of South Africa, do hereby certify that I accept the responsibilities and duties connected with such appointment.

Place.....

Date.....

.....
 Signature of Candidate.

FORWARDED AND RECOMMENDED.

Station.....

Date.....

.....†

COMMANDING.....CADETS.

APPROVED.

.....District Staff Officer.

* Or "to complete Establishment, etc." † Delete in the case of an Officer promoted. ‡ The Commanding Officer must himself sign this recommendation.

RANK.		PROMOTIONS TO NON-COMMISSIONED OR TO 1ST CLASS CADETS.				REDUCTIONS.	
Rank.	No.	Name.	To.	Rank.	No.	Name.	No.

TRANSFERS.

Rank.	No.	Name.	Date of Transfer.	Name of Corps transferred from or to.

ENROLMENTS.				DISCHARGES.			
Date.	No.	Name.	Date of Birth.	Rank.	No.	Name.	Date.

I hereby certify that all particulars shown on this return are correct.

Place.....

(Signature.)

Date..... Commanding..... Cadets.

UNION OF SOUTH AFRICA CADETS.

PARADE STATE.

.....Detachment. Date.....19.....

	Officers.	Other Ranks.	Total (All Ranks).	Animals.		Natives.
				Horses.	Mules.	
On Parade.....						
Place.....					
	Commanding.....					Cadets.

UNION OF SOUTH AFRICA CADETS.

RANGE REGULATIONS.

1. All cadets not actually firing or appointed to some duty by the officer in charge to remain at least 10 yards behind the firing point.
2. Under no circumstances is aiming or snapping off allowed at the range, except when in position for firing at the firing point, and after the signal is given "all clear," and no rifle must be loaded either in the breech or in the magazine except at the firing point, and when in position and in turn for firing.
As strict adherence to this rule is essential to the safety of all concerned, cadets are to see that it is rigidly enforced.
3. Competitors must make themselves acquainted with the regulations, and also with the conditions of any prize for which they have entered, and must attend punctually at their proper firing point.
4. When at the firing point they must comply with all orders given by the officer in charge.
5. Competitors may use a waterproof sheet or greatcoat, not rolled up but laid flat, as a protection from damp. No cork bed, elbow rest, or mat other than that (if any) provided at the firing point shall be allowed; the latter may be used in any way, provided it be laid flat on the ground. No hole may be made in the ground at the firing point for any purpose whatever.
6. After a competitor has commenced to fire at any one range his ticket must be returned.
7. If any competitor fails to hand in his aggregate ticket in accordance with the regulations laid down, his score shall be disallowed.
8. No competitor may load until he has taken up his position at the firing point. The magazine must not be used unless specially permitted by the conditions of shooting.
9. In individual competitions coaching and spotting is not allowed, and no person except the register-keeper shall be permitted to speak to a competitor after he has taken his place at the firing point, and no person shall be allowed to screen a competitor or his rifle from the sun or weather.
10. No person is allowed to make any noise or disturbance likely to affect the competitors.
11. The regulations for the ranges, posted up at each firing point, must be strictly observed.

UNION OF SOUTH AFRICA CADETS.

.....CADET SCORING CARD.

Name..... Range.....

Rank..... No.....on No.....Target.

No.....

Detachment..... Date..... 19.....

Practice.	S.s.	1	2	3	4	5	Total.	Signature of Person keeping Score.
No.....yds.								
No.....yds.								
No.....yds.								
No.....yds.								
GRAND TOTAL.								

N.B.—On no account or pretence whatever is this card to be destroyed, but must be handed to the Superintending Officer on conclusion of the shoot.

Irregularities proved will entail the immediate dismissal of those concerned.

.....
Signature of Superintending Officer.

UNION OF SOUTH AFRICA CADETS.
 RETURN OF MUSKETRY CARDS.

To THE DISTRICT STAFF OFFICER,
MILITARY DISTRICT,

I beg to forward herewith Musketry Scoring-cards for the undermentioned Cadets :—

No.	Rank and Name.	Date of Shoot.	Score.				No.	Rank and Name.	Date of Shoot.	Score.										
			Practice.							Practice.										
			1	2	3	4				1	2	3	4							

Station..... (Signature.)

Date..... Cadets.

To THE O.C.....CADETS,

Receipt of the Musketry Cards as shown above is acknowledged.

.....District Staff Officer,
 Military District No.....

Date.....

UNION OF SOUTH AFRICA CADETS.

Appendix VIII.

No..... Cadets..... Troop.

PARADE REGISTER.

For year ended.....192.....

INSTRUCTIONS.

- 1.—This book will be brought on parade by the Orderly N.C.O. or other responsible officer, who will hand it to the Senior N.C.O. of each troop, and after it has been signed by the Officer or Instructor taking the parade, will collect and return to the Office or Orderly Room.
- 2.—The names of those composing the troops will be entered in numerical order.
- 3.—The roll will be called by the Senior Cadet N.C.O. on parade, who will enter "P" opposite the name of each one present on parade, or "A" if absent, and place his initials in the space provided. The nature and duration of the drill will be filled in by the Senior Officer or Instructor on parade, who will place his signature in the space provided.
- 4.—All entries in the book must be made in ink or indelible pencil.
- 5.—At the end of the cadet year the Officer Commanding the Detachment will complete the certificate on the final page and forward the register to the District Staff Officer.

Date of Parade.....																						
Duration of Parade (in hours)																						
Nature of Parade.....																						
No. Rank and Name..																						
	Total on Parade.																					
Initials of person calling roll																						
Signature of person taking Parade.....																						

I hereby certify that the details shown in the book are correct, that each boy attended the drills as shown against his name, and that the drills were of the duration as shown.

Place..... O.C..... Cadets
 Date.....

DRAFT CERTIFICATES.

(1) *For Yearly Grant.*

I hereby certify that the number of Cadets, namely, *.....
in respect of whom a contingency grant is now
 claimed, is correct; and that each cadet included in this number
 was actually enrolled in the detachment on the 1st January, 19.....,
 in accordance with paragraph 15 of the Regulations for Cadets
 published in Government Notice No. 1443, dated 25th August,
 1923.

.....
 Officer Commanding Detachment.

Date.....

Countersigned:

.....
 District Staff Officer.

Date.....

(2) *For Half-yearly Grant.*

I hereby certify that the number of Cadets, namely, *.....
in respect of whom a contingency grant is now
 claimed, is correct; and that each cadet included in this number
 was actually enrolled in the detachment on the 1st July, 19.....,
 in accordance with paragraph 16 of the Regulations for Cadets
 published in Government Notice No. 1443, dated 25th August,
 1923.

.....
 Officer Commanding Detachment.

Date.....

Countersigned:

.....
 District Staff Officer.

Date.....

 * Insert number in words.

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R prefixes: Regulations. O prefixes: Orders and Instructions.

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