

**SEVENTH**  
**ANNUAL REPORT**  
**1968-69**

**COMMITTEE FOR CO-OPERATIVE TRAINING**  
(National Co-operative Union of India)  
34, SOUTH PATEL NAGAR  
NEW DELHI-8

*Chairman*

Dr. D. R. Gadgil

*Vice-Chairman*

Ch. Brahm Perakash

*Member Secretary*

B. K. Sinha

*Joint-Directors*

B. N. Choubey

Y. B. Deshpande

*Deputy-Directors*

J. R. Sharma

S. S. Jain

Yog Kumar

*Accounts Officer*

A. D. Ramaswamy

*Administrative Officer*

M. S. Bishnoi

## PREFACE

The Annual Report, 1968-69, is the seventh Annual Report of the Committee for Cooperative Training of the National Cooperative Union of India. It presents the measures taken to consolidate and streamline the cooperative training programme particularly at the intermediate and senior levels. As a result of the various measures taken, the utilisation of the training facilities provided by the Committee showed a marked improvement over the previous year. They also helped in stabilizing the activities of the training institutions operating at all levels.

The significant features of the development during 1968-69 included expansion in the training facilities in Cooperative Marketing and Land Development Banking courses to meet the regional and sectoral requirements of the cooperative movement. Ad hoc courses in cooperative banking were organised at some of the Colleges towards meeting the training needs of the state and district cooperative banks and marketing cooperatives. The Committee continued its efforts in assessing the trained manpower requirement and progress of training, and evolving measures to further improve the quality of training as an aid to improving the management efficiency of the cooperative institutions.

Bringing home the usefulness of training facilities to all beneficiaries, making them more dynamic to suit the emerging needs of the movement, getting the cooperatives actively interested in the training and education scheme, and enlisting the support of state and national federations in the formulation and implementation of the training programme, would receive attention of the Committee in the coming years.

The wholehearted cooperation that we have been receiving in our efforts in building up the cooperative movement has made the tasks not so difficult and encouraged us to look forward to our future endeavours with confidence. We are extremely grateful to all concerned.

B. K. Sinha,  
Member Secretary.

# PROGRESS OF TRAINING

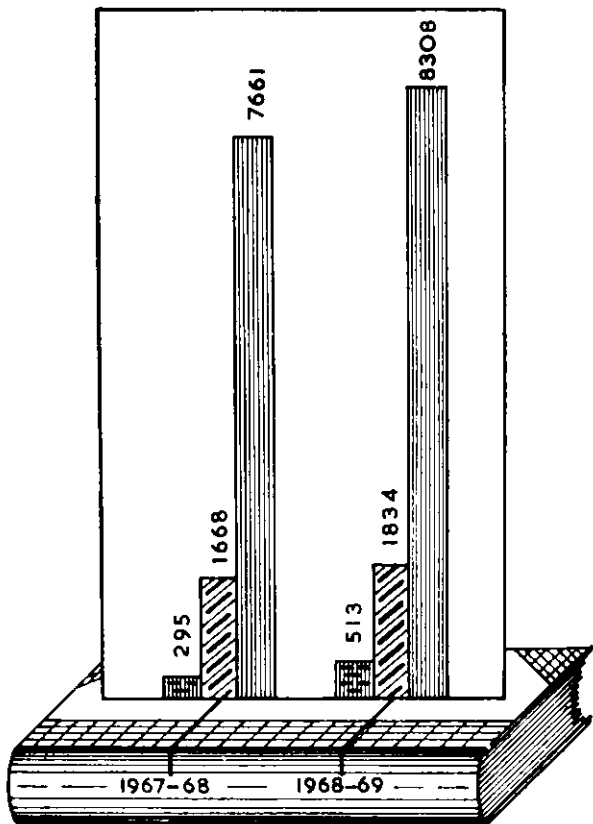


SENIOR OFFICERS

JUNIOR OFFICERS

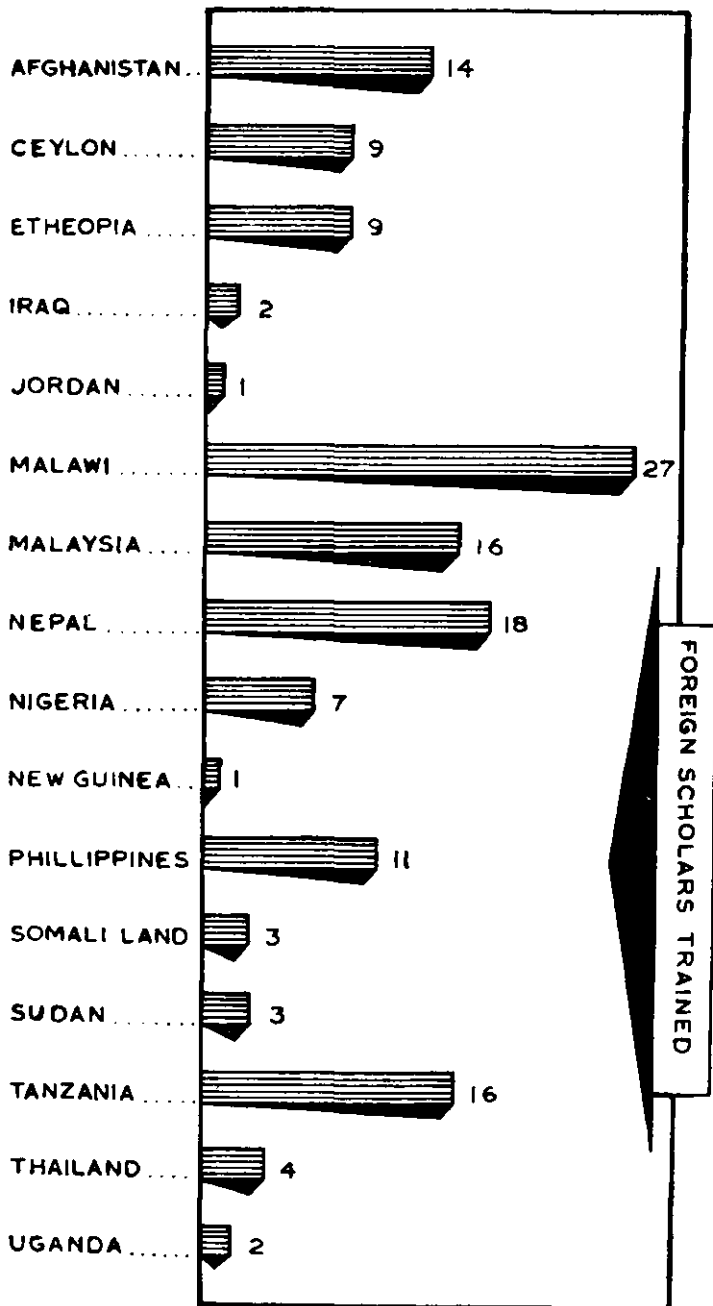


INTERMEDIATE OFFICERS



# PROGRESS OF TRAINING

(CUMULATIVE UPTO 30TH JUNE 1969)



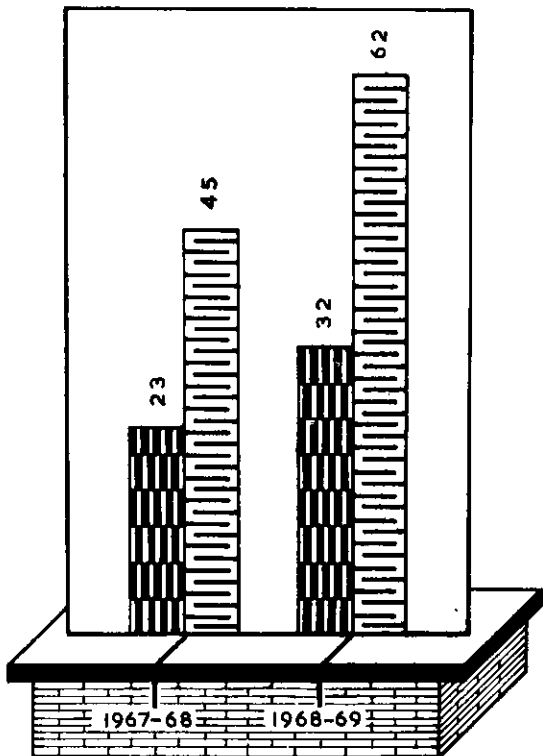
FOREIGN SCHOLARS TRAINED

# NATIONAL DEBATING COMPETITION

NO. OF UNIVERSITIES



NO. OF PARTICIPANTS



**ANNUAL REPORT  
1968-69**

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## CHAPTER I

### INTRODUCTION

1.1 This is the seventh Annual Report of the Committee for Co-operative Training of the National Co-operative Union of India. It presents an account of the effort made by the Committee including the Vaikunth Mehta National Institute of Co-operative Management, the Co-operative Training Colleges and the Co-operative Training Centres in training manpower required by the cooperative movement in the country; and the activities allied to cooperative training and education undertaken during the cooperative year 1968-69, that is, from 1st July, 1968 to 30th June, 1969.

1.2 The Committee, it may be recalled, has been functioning since July 1, 1962. Its main functions are :—

- (i) To formulate plans and to organise and direct the arrangements in regard to training for personnel employed in the Co-operative Departments and Institutions in the country.
- (ii) To be in overall charge of the co-ordination and the programme of cooperative training and education including member-education programme and in particular prescribe syllabus, methods of examination and to ensure that the standard of training and education are maintained.
- (iii) To arrange for research at the National Institute, Co-operative Training Colleges and Centres, Universities and other educational institutions and to co-ordinate the programmes of research.
- (iv) To evaluate the various courses in cooperative training and suggest measures for improvement.
- (v) To generally advise the Government of India in regard to the steps to be taken to promote cooperative training and research.

1.3 The Committee for Co-operative Training as constituted by the National Co-operative Union of India with the approval of the Government of India, continued to be headed by Prof. D. R. Gadgil as

Chairman. Ch. Brahm Perakash, General Secretary of the National Co-operative Union of India and Shri B. K. Sinha, Director (Cooperative Training), Government of India, also continued as Vice-Chairman and Member-Secretary respectively. The constitution of the present Committee, the term of which is due to expire on 31st March, 1970, is at Annexure I.

1.4 The Committee continued to be in overall charge of the Vaikuntb Mehta National Institute of Cooperative Management established in 1967-68, and the 13 Cooperative Training Colleges. It also supported the academic activities at the Cooperative Training Centres. During the year, 2 Centres in Uttar Pradesh were closed down and one Centre in Nagaland was opened bringing the total number of Centres functioning to 63.

1.5 Notable features of the activities of the National Institute included sectoral, inter-sectoral, functional and multi-functional programmes towards meeting the wide variety of training needs of the cooperative movement; seminars, conferences, refresher courses on management; follow-up work to help the process of decision making at various levels in the cooperative institutions, Conference on Management, Education and Training and collaboration with the National Co-operative Union of India in organising the Conference on Urban Credit Cooperatives. For the intermediate personnel, the Diploma Course in Cooperative Marketing was introduced at 2 more colleges namely, Patna and Rajpur. Functional Courses in allied subjects, such as, Storage and Warehousing, Fertilizer Distribution and Consumption were also organised at the Cooperative Training Colleges, Bangalore, Patna, Poona and Rajpur. At the request of the State Government of Tamil Nadu, 2 additional sessions of the General Basic Course were held at the Cooperative Training College, Madras. Additional lecturers and funds for stipend. T.A. and D.A. of the trainees required for the purpose were provided by the State Government. All other requirements were, however, met by the Committee.

1.6 From the headquarters of the Committee, the Evening Course for the employees of Urban Credit Cooperative Societies and the Special Course in Consumers' Cooperation were conducted. During the year under review, the course on Urban Credit was completed at Madras and Delhi. The Special Course in Consumers' Cooperation was organised in the States of Madhya Pradesh, Mysore and Tamil Nadu.

1.7 During the year under report, 120 senior category of personnel were trained in regular courses as against 96 trained in 1967-68 accounting for an increase of 25%. In the short-term courses, conferences and regular courses, 393 senior officers participated as against 199 in the preceding year, showing an increase of 97%. In the Higher Diploma Course in Cooperation 724 officers received training as against 811 in 1967-68 indicating a slight fall over the progress of the previous year. This was due to the fact that to meet the growing needs of training in specialised courses the conduct of General Basic Course was postponed at the Cooperative Training College, Faizabad. Consequently, 3 sessions of the Land Development Banking Course were conducted in which 171 officers received training. The other reason for the shortfall was that 2 sessions of the General Basic Course at the Cooperative Training College, Madras, with 321 trainees were due to conclude in 1969-70. In the Diploma Course for the intermediate category of personnel, 95 officers received training in Cooperative Marketing as against 111 in the preceding year. The decline over the number of persons trained despite the completion of 8 sessions as against 6 sessions in 1967-68 was primarily due to reduction in the capacity of the courses from 40 to 15 per session according to the revised pattern. In terms of utilisation, this course was utilised to the extent of 80% as against a total utilisation of 70% during the last year. In the Land Development Banking Course, 300 officers were trained as against 106 in 1967-68 showing an increase of 183% over the persons trained. In the course on Cooperative Banking, 105 officers received training as against 67 in the last year accounting for an increase of about 57%. In the Cooperative Audit and Industrial Cooperation Courses, the average number of participants per session remained almost the same. During the year, 77 officers received training in the Audit and 56 in the Industrial Cooperation Courses. In the newly started Functional Courses on Storage, Warehousing and Supplies, etc., 116 persons received training. In addition, 361 intermediate level personnel participated in the short-term, refresher and ad hoc courses during the year. In the Pilot Course in Industrial Cooperation meant for the junior category of personnel, 74 persons received training during the year as against 90 in 1967-68. There was a perceptible increase in the number of junior category personnel trained at the Cooperative Training Centres which rose from 6,607 in 1967-68 to 8,002 in the year under report, registering an increase of about 20% although the number of Centres decreased to 63 in 1968-69 as against 64 in 1967-68.

1.8 Under the programme of training for foreign scholars, 2 scholars from Malaysia and 2 from Afghanistan received training during the year. One of the scholars from Malaysia underwent training in Diploma in Cooperative Audit and the other in Higher Diploma in Cooperation. One scholar from Afghanistan received training in Cooperative Marketing and the other in Higher Diploma in Cooperation.

1.9 Out of the 13 officers nominated from various States under the programme of orientation of Registrars of Cooperative Societies, 6 officers undertook the programme.

1.10 The programme of publication was given fillip and during the year 3 new publications were brought out. The second edition of 'Cooperatives in India' as also its Hindi edition were brought out. The quarterly Cooperative Law Journal made a headway.

1.11 The Working Group on Training in Industrial Cooperation and the Working Group on Training in Land Development Banking presented their reports to the Committee during the year. These Working Groups were appointed by the Committee in its efforts to further raise the standard of training.

## CHAPTER II

### THE COMMITTEE AND SUB-COMMITTEES

The Committee for Cooperative Training met twice under the chairmanship of Prof. D. R. Gadgil during 1968-69. The meetings, 13th and 14th in the series, were held at New Delhi on 11th August, 1968 and 1st May, 1969 respectively.

2.2 At its 13th meeting, the Committee reconstituted the Administration and Finance Sub-Committee as under :—

- |   |                   |
|---|-------------------|
| (i) Vice Chairman, CCT<br>(Ch. Brahm Perkash)   | —Chairman         |
| (ii) Dr. P. Natesan   | —Member           |
| (iii) Assistant Financial Adviser,<br>Ministry of Food, Agriculture,<br>Community Development and<br>Co-operation (Shri C. F. Chereath) | —Member           |
| (iv) Member Secretary, CCT<br>(Shri B. K. Sinha)  | —Member-Secretary |

It was also decided to integrate the Sub-Committee on Training and Research Programme and the Special Advisory Committee of the Vaikunth Mehta National Institute of Cooperative Management into the Sub-Committee on the National Institute and Training & Research Programmes. The constitution of the Sub-Committee may be found at Annexure II. A decision was also taken that the Sub-Committee may be entrusted with some administrative and financial powers with regard to the National Institute. The Director of the National Institute was made responsible for servicing the Sub-Committee. It was further decided that the recommendations of the Sub-Committee requiring approval of the Committee, Chairman, and Vice-Chairman and having relevance to agencies other than the National Institute, would be processed in the secretariat of the Committee.

2.3 Among the other major decisions taken were :—

- (a) Revision and rationalisation of the modes of assessment of the Diploma Courses.

- (b) Introduction of the Diploma Course in Cooperative Marketing at two more Colleges, viz., Patna and Rajpur (Dehra Dun).
- (c) Assistance to Cooperative Training Centres in the form of books, audio visual aids, financial support and staff development schemes.

2.4 The Committee at its meeting held on May 1, 1969, took the following more important decisions :—

- (a) Continuance of the (i) evening course for the employees of the urban cooperatives, and (ii) Special Course in Consumer Cooperation in 1969-70.
- (b) Revision of the Diploma Course in Land Development Banking on the pattern recommended by the Working Group on Training in Land Development Banking, and introduction of the course at the Cooperative Training College, Hyderabad also to meet the growing demand of training in the States in the Southern Zone. This was in addition to the training facilities provided at the Cooperative Training Colleges Faizabad (U.P.) and Vallabh Vidyanagar (Gujarat).
- (c) Approving the programme of publications for 1969-70, the Committee constituted the Publications Sub-Committee as under :—
  - (1) Vice-Chairman, CCT  
(Chaudhry Brahm Perakash) —Chairman
  - (2) Prof. M. V. Mathur —Member
  - (3) Shri M. A. Chidambaram,  
Representative of the  
Reserve Bank of India —Member
  - (4) Director, Vaikunth Mehta  
National Institute of Co-  
operative Management  
(Shri P. R. Dubhashi) —Member
  - (5) Member Secretary, CCT  
(Shri B. K. Sinha) —Member-Secretary

The terms of reference of the Sub-Committee included consideration of the programme of publications, pricing policy and other allied issues.

### Administration and Finance Sub-Committee

2.5 The administration and Finance Sub-Committee met on 31st August, 1968 under the Chairmanship of Chaudhry Brahm Perkash. The decisions taken by the Sub-Committee related to :—

- (i) Approval of the revised estimates of the Committee for 1968-69 and budget estimates for 1969-70.
- (ii) Programme of activities of the Committee for 1969-70.
- (iii) Pattern of financing of the evening course for employees of the Urban Credit Cooperative Societies.
- (iv) Waiver of the recovery of the cost of training from defaulting trainees.

### Sub-Committee on National Institute and Training & Research Programmes :

2.6 The Sub-Committee on National Institute and Training and Research Programmes held two meetings during the year, that is, on 19th October, 1968 and 12th June, 1969, at Poona. It reviewed the activities of the National Institute with reference to the conduct of training courses, finances, research and publication. It also considered the progress made in acquiring land in the campus of the Poona University for the buildings etc. of the National Institute and the recognition of the National Institute as an approved Research Centre by the University of Poona. The Sub-Committee also considered the calendar of course for 1969-70 and a plan of development of the National Institute during the Fourth Plan period.

### Working Groups

2.7 Apart from the two standing Sub-Committees namely, the Administration and Finance Sub-Committee and the Sub-Committee on National Institute and Training and Research Programmes, the Committee appointed from time to time working groups to study specific problems. The followings were working in the beginning of the year under report :—

- (i) Working Group on Special Courses on Land Development Banking.
- (ii) Working Group on Training in Industrial Cooperation.
- (iii) Committee on Transferred Colleges.
- (iv) Working Group on Utilisation of Training Capacities.

During the year, the Working Group on Special Course in Land Development Banking and the Working Group on Training in Industrial Cooperation presented their reports to the Committee. The Working Group on Special Course in Land Development Banking was originally constituted under the Chairmanship of Shri M. Dattatrayulu, Secretary All India Coop. Land Development Banks Union Ltd. Because of his sudden and sad demise, however, the Working Group was deprived of his guidance. His place was taken over by Shri H. H. Trivedi, Managing Director of the Gujarat State Land Development Bank Ltd. The Working Group on Training in Industrial Cooperation was headed by Shri R. T. Popawala, President, All India Industrial Cooperative Banks Federation Ltd.

2.8 The main recommendations of the Working Group on Land Development Banking included :—

- (a) There should be only one integrated course for all categories of intermediate personnel of Land Development Banks.
- (b) The course should be conducted on a regional basis.
- (c) The subjects of rural economy, cooperation and long term credit, management of land development banks and land development banking administration and accounts may be included in the revised syllabus.
- (d) Total duration of the course may be reduced from 18 weeks to 15 weeks including 7 weeks of practical training.
- (e) The trainees securing first position in each course may be given a prize of Rs. 100/-.
- (f) In the teaching techniques adopted for imparting training in the course, due emphasis should be laid on cases studies.

2.9 The Working Group on Training in Industrial Cooperation suggested organisation of the course for the senior personnel at the Vaikunth Mehta National Institute of Cooperative Management and for others at the Cooperative Training Colleges. In order to meet the training needs of industrial cooperatives, it was recommended that additional facilities might be created. In the Fourth Plan period, the course may be conducted at 10 Colleges besides the National Institute. The pilot course in Industrial Cooperation presently conducted at Patiala and Nagpur may be upgraded to a Diploma Course. The Working Group



also suggested revision in the syllabus and emphasis on in-plant training.

2.10 The Committee on Transferred Colleges headed by Shri S. D. Mishra, M. P., Chairman. Special Committee on Member Education of the National Cooperative Union of India, met twice during the year and finalised the method of study

2.11 The Working Group on Utilisation of Training Capacities met on 31st July, 1968 under the Chairmanship of Shri S. S. Puri, Joint Secretary, Department of Cooperation, Ministry of Food, Agriculture, Community Development and Cooperation, and finalised the methodology to be adopted for studying the various issues arising out of its terms of reference.

## CHAPTER III

### ADMINISTRATION

3.1 The administration of the Committee for Cooperative Training is guided by 3 main considerations, namely, (i) it is constituted under the bye-laws of the National Cooperative Union of India pertaining to Special Committees ; (ii) terms and conditions of the grants-in-aid provided by the Government of India for meeting the budgets of the Committee ; and (iii) autonomy in its functioning. The leadership is provided by the Chairman of the Committee who continued to be Prof. D. R. Gadgil during the year under review. On a number of major issues and matters of administrative and financial significance the Secretariat receives guidance and support from the Vice-Chairman of the Committee who was Ch. Brahm Perkash, M.P. during the year under report. Member-Secretary of the Committee is its Chief Executive.

#### Secretariat :

3.2 The team of various categories of personnel at the headquarters of the Committee headed by the Member-Secretary consisted of 2 Joint Directors, 3 Deputy Directors, 1 Accounts Officer and 1 Administrative Officer. The office staff included 1 Senior Technical Assistant, 1 Senior Accountant, 4 Stenographers, 11 Assistants, 2 Upper Division Clerks, 10 Lower Division Clerks, 1 Roneo Operator, 1 Packer and 7 Class IV employees.

3.3 During the year one post each of Senior Accountant, Senior Auditor and Assistant was created for the headquarters. The post of Senior Auditor, however, could not be filled up.

3.4 S/Shri R.N. Thusu, Administrative Officer and Arjan Das, Accounts Officer, who were on deputation to the Committee, repatriated to their respective parent employers in April, 1969 and June, 1969 respectively. In the vacancies caused by their reversion, Shri M. S. Bishnoi took over as Administrative Officer on April 1, 1969 and Shri A. D. Ramaswamy, as Accounts Officer on June 9, 1969.

3.5 Shri D. R. Anand, Assistant, was transferred to the Vaikunth Mehta National Institute of Cooperative Management where he took over as Assistant Accounts Officer with effect from July 1, 1968. Shri G. L. Arora, was promoted as Senior Accountant on an ad hoc basis on 14-4-1969. S/Shri K. K. Joshi and H.K. Sahni, Assistants; P. C. Jain, Stenographer; Panchanan Singh, L.D.C. and Ramesh Mishra, Packer joined the services of the Committee. Shri M.L. Sharma, Assistant; Shri L.K. Arora, Stenographer and S/Shri Panchanan Singh, Rajender Kapoor and S.S. Kanhiya, L.D.Cs., resigned the services of the Committee during the year.

3.6 One staff meeting with the Member-Secretary in the chair was held on November 2, 1968. In the meeting the progress and problems of the work in the various sections were reviewed and matters pertaining to the prospects, training and welfare of the staff were considered. Some suggestions relating to incentives and improving the working conditions were also offered.

3.7 The Member-Secretary held 3 Officers' meetings on 25th and 26th November, 1969 and 22nd February, 1969. In these meetings, progress and arrears of work and the future programme of action were considered.

3.8 The Member-Secretary, Shri B.K. Sinha, visited the Vaikunth Mehta National Institute of Cooperative Management and Cooperative Training Colleges as shown below :—

S. No.	Name of the place visited	Dates
1	2	3
1.	Vaikunth Mehta National Institute of Cooperative Management, Poona.	July, 1968, August, 1968 and June, 1969.
2.	Cooperative Training College, Bangalore.	February, 1969 and June, 1969.
3.	Cooperative Training College, Faizabad.	August, 1968.
4.	Cooperative Training College, Indore.	July, 1968.

1	2			3
5.	Cooperative Kalyani.	Training	College,	July, 1968.
6.	Cooperative Madras.	Training	College,	December, 1968 and March, 1969.
7.	Cooperative Patiala.	Training	College.	May, 1969.
8.	Cooperative Patna.	Training	College,	September, 1968.
9.	Cooperative Rajpur.	Training	College,	July, 1968.
10.	Cooperative V. V. Nagar.	Training	College,	November, 1968

3.9 During the year, the Member-Secretary also visited the Cooperative Training Centres, Poona, Bangalore, Vellore, Patiala and Nagpur. In the course of his visits, he held discussions with the concerned authorities in the State Governments and the State Cooperative Unions in particular. He also attended the meetings of the Sub-Committee on National Institute and Training & Research Programmes at Poona, Special Committee of the Cooperative Training College, Madras and the Local Committees of the Cooperative Training Colleges, Faizabad, Indore, Patiala and Patna.

3.10 The other officers of the Committee paid visits to the various Cooperative Training Colleges as per the details given below to study their progress and problems and to suggest measures for improving their effectiveness :—

S. No.	Name of the Officer	Name of the college visited	Date of Visit	
			From	To
1	2	3	4	5
1.	Shri B. N. Choubey Joint Director	Poona	20-1-69	24-1-69
		V. V. Nagar	9-6-69	16-6-69
2.	Shri Y. B. Deshpande Joint Director	Nagpur (Centre)	12-1-69	17-1-69
		Madras	24-9-68	29-9-68

1	2	3	4	5
3.	Shri Arjan Das Accounts Officer	Madras	26-11-68	7-12-68
4.	Shri Yog Kumar Deputy Director	Rajpur	30-10-68	1-11-68

3.11 The Committee issued guidelines from time to time towards streamlining the procedures, orienting the course contents, introduction of new training courses and effective management of the training institutions working as its constituents. During the year under review some of the important circulars issued related to the followings :—

- (i) The modes of assessment for the Diploma Course in Land Development Banking, Cooperative Banking, Cooperative Marketing, Cooperative Audit, and Industrial Cooperation were revised to meet the requirements of these upgraded courses. This was also done with a view to rationalising the weightage given to practical training and to bring about uniformity in the system of assessment in respect of the said Diploma Courses (Circular No. 12-1/68-B & C dated 18-9-1968).
- (ii) The decision to conduct the Diploma Course in Cooperative Marketing for the Eastern Zone at Patna and the Northern Zone at Rajpur was conveyed (Circular No. 1(ii)-1/68-B & C dated 20-9-68).
- (iii) The National Institute and the Cooperative Training Colleges were advised to bring out a Special Number of their journals on 'Gandhi and Cooperation' during the Gandhi Centenary Celebrations (Circular No. 5-34/68-B&C dated 19-10-68).
- (iv) The decision to conduct functional courses on Fertiliser Consumption and distribution at Patna and Poona were conveyed to all concerned (Circular No. 4(ii)-12/68-B&C dated 21-2-69 and No. 4(iii)-2/69-B&C dated 24-5-69).
- (v) The Diploma Course in Land Development Banking on the revised pattern was announced for guidance of all concerned (Circular No. 1(iii)-1/69-B&C dated 11-9-69)

- (vi) The rules regarding Essay and Debating Competitions for University students were modified. The practice of suggesting specific subjects for these competitions by the Committee was discontinued and the choice was left to the Universities concerned. The award of prizes was liberalised, books published by the Committee included in the prizes and award of merit certificates to the winners in the Inter-University competitions was introduced. (Circular No. 2-4/68-S&F dated 19-9-68).
- (vii) The conditions regulating grant of permission to trainees to stay outside the College Hostel were prescribed (Circular No. 6-3/68-B&C dated 6-3-69).
- (viii) The sanction of the post of Accountant and replacement of the Library Clerk by qualified Librarian at each of the Cooperative Training Colleges along with the mode of recruitment were conveyed (Circular No. 2-35/67-Admn. dated 7-3-1969).
- (ix) The payment of charges for travelling in Third Class Sleeper Coaches to the trainees who were entitled to travel by Second Class but actually travelled by Third Class Sleeper, was made admissible on provision of the cash receipt (Circular No. 11-8/68-B&C dated 15-11-1968).
- (x) The Director of the National Institute and the Principals of the Colleges need not countersign the payments made during their absence while on long leave provided the handing over and taking over of charge has been done under the orders of the competent authority. The rules regarding payment of officiating/charge allowance equal to 20 per cent of basic pay in the posts falling vacant for at least 60 days were conveyed to all concerned. The officiating arrangement was required to be made with the approval of the competent authority (Circular No. 19-1/68-Accounts dated 3-12-68).
- (xi) No Principal and the teaching staff of the Colleges would undertake journey by Air and they would also not travel by own car, scooter or other conveyance in performance of official duties when the two places are connected by rail, even though such concessions may be available under the T.A. Rules applicable to them, without obtaining the prior

approval of the Committee (Circular No. 25-1/69-Admn. dated 5-3-1969).

- (xii) The decision regarding reimbursement of medical expenses upto Rs. 50/- per annum to all categories of employees working at the Cooperative Training Colleges was conveyed (Circular No. 4-19/68-Admn. dated 26-6-1969).

#### National Institute :

3.12 Shri P.R. Dubhashi continued to be the Director of the Vaikunth Mehta National Institute of Cooperative Management during the year under report. Shri Dubhashi is an I.A.S. officer of the Mysore Government cadre on deputation. His extended term expired on 7th May, 1969 which was further extended for 6 months *i.e.* upto November 6, 1969.

3.13 The staff position at the National Institute as on 30th June, 1969 was as under :—

S. No.	Particulars of the Post	No. of Posts	
		Sanctioned	Filled
1	2	3	4

#### Teaching & Research Staff :

1. Director/Dean	1	1
2. Professors	5	3
3. Readers	9	7
4. Lecturers	6	3
5. Research Staff	8	8

#### Administrative Staff :

6. Registrar	1	1
7. Assistant Accounts Officer	1	1
8. Assistant Registrar	1	1
9. Accountant	1	1
10. Assistants/Stenographers/ Senior Clerks/Clerks/other staff and Class IV staff.	43	39

3.14 During the year, 2 new members joined the Faculty. They were Shri B.T. Peethamber Rao, Professor and Shri K.L. Maheshwari, Reader. S/Shri K.K. Taimini, C.V.K.V. Shastry and V.T.P. Rao relinquished the charge of Senior Lecturers. On the administration side, one Assistant Accounts Officer, one Assistant Registrar, 3 Research Assistants, one Senior Clerk, 2 Junior Clerks, one Tabulation Assistant, one Driver and 3 Peons were recruited.

3.15 Some progress was registered in the allotment of land, to the National Institute in the campus of the Poona University. The Executive Council of the University obtained the consent of the University Court to making a suitable piece of land on the University Campus measuring about 15 acres available to the National Institute. The said decision was taken by the University Court at its meeting held on 24th May, 1969.

3.16 Till the campus of the National Institute is built, it was considered necessary to make some better alternative arrangements for the National Institute. A suggestion was made in this behalf at the meeting of the Sub-Committee on National Institute and Training and Research Programmes on 12th June, 1969 that the possibility of shifting the National Institute to the newly constructed buildings of the Cooperative Bankers' Training College of the Reserve Bank of India at Poona might be explored. The donations received for the National Institute Buildings during the year amount to Rs. 61,700 and the total amount collected so far on this account worked out to Rs. 2,328 lacs.

#### **Cooperative Training Colleges :**

3.17 The Special Committees of the 4 transferred Colleges and the Local Committees of other Colleges continued to function during the year. The tenure of office of these Committees was determined to coincide with that of the Committee for Cooperative Training. Accordingly, the present term of all Special Committees and Local Committees was extended up to 31st March, 1970. The constitution of the Special Committees and Local Committees may be found at Annexure III.

3.18 During the year under report, the Local Committee of the Cooperative Training College, Patiala had to be reconstituted owing the bifurcation/re-organisation of the State of Punjab and the creation of a new State of Haryana. In order to give representation to the business federations on the Special/Local Committees of the Colleges and to



involve them in improving the effectiveness of the training programme, necessary additions were made to these Committees. It was also decided that the Director, Vaikunth Mehta National Institute of Cooperative Management, may be a member of the Special Committee of the Cooperative Training College, Poona to facilitate co-ordination between the activities of the College and the National Institute.

3.19 During the year under report, the following meetings of the Special/Local Committees were held :—

Special Committee of Cooperative Training College	No. of Meetings	Dates
1	2	3
Gopalpur-on-Sea	2	30-11-1968, 13-6-1969
Poona	2	13-11-1968, 23-6-1969
Madras	2	10-12-1969, 23-3-1969
V.V. Nagar	1	23-2-1969

Local Committee of Cooperative Training College	No. of Meetings	Dates
1	2	3
Faizabad	2	20-8-1968, 18-4-1969
Hyderabad	2	24-10-1968, 7-3-1969
Indore	2	17-7-1968, 28-2-1969
Kalyani	1	15-1-1969
Kota	1	24-1-1969
Patiala	3	28-9-1968, 27-12-1968, 24-5-1969
Rajpur (Dehra Dun)	3	6-7-1968, 23-1-1969, 3-5-1969

3.20 Shri R.A. Singh, Principal, Cooperative Training College, Faizabad was relieved on 1-1-1969, Shri S. R. Jog, Principal, Cooperative Training College, Poona, was transferred to Faizabad and Dr. V. K. Singh, Lecturer, Cooperative Training College, Rajpur, took over as

Principal, Cooperative Training College, Poona, with effect from 10-3-1969.

3.21 Of the Lecturers, Shri D.N. Oza and Shri B.N. Singh of Faizabad reverted to the State Government of Uttar Pradesh and Shri H. R. Munjal was transferred from Kota to Rajpur. The following new Lecturers joined the services of the Committee :—

Name	Date of Joining	Posted at the Co-operative Training College
1	2	3
Shri B.D. Tiwari	24-4-1968	Kota
Shri P.C. Panda	22-7-1968	Gopalpur-on-Sea
Shri Janardhan Das	16-8-1968	Gopalpur-on-Sea
Shri V. S. Mali	31-8-1968	Indore
Shri S. S. Patnaik	4-9-1968	Gopalpur-on-Sea
Shri D.K. Jha	30-9-1968	Indore

3.22 Shri K. N. Tiwari joined the Cooperative Training College, Patiala on 3rd June, 1969 as Lecturer in Pilot Industrial Course.

### Cooperative Training Centres

3.23 The Cooperative Training Centres conducted training courses for junior personnel. In Bihar, Haryana, Jammu & Kashmir, Punjab, Uttar Pradesh, Manipur and Nagaland the administration of the Centres is yet to be transferred to the respective State Cooperative Unions. In other States the Centres have been transferred to the respective State Cooperative Unions. During the year under report, a new Training Centre at Dimapur in Nagaland was set up bringing the total number of the Centres working at the end of 1968-69 to 63. The two Centres closed down during the year were the Training Centres at Faizabad and Lucknow in Uttar Pradesh.

3.24 The Committee continued to provide academic support and guidance to the Cooperative Training Centres. The progress of the Centres was also studied from time to time through the quarterly reports. Refresher courses for the Principals and Lecturers of the Centres were also organised at the Cooperative Training Colleges. During the year

such courses were organised at Gopalpur-on Sea from 30th May 1969 to 12th June 1969 with five Lecturer participants and at Kota from 2nd to 16th June 1969 in which 9 Lecturers took part. At the Cooperative Training College, Hyderabad, a seminar-cum-refresher course for the Principals of Cooperative Training Centres in the State was held from 31st May 1969 to 12th June 1969 which was attended by 5 Principals.

### **Participation in Conferences and Staff Development**

3.25 The Officers of the Committee participated in the following conferences :—

- (i) Shri B.K. Sinha, Member Secretary, attended :
  - (a) The Conference of the Registrars of Cooperative Societies at New Delhi on 6th and 7th June 1969.
  - (b) The Conference of the State Ministers of Cooperation on 30th June 1969 at Bangalore.
  - (c) Addressed the follow up international seminar organised by the Swedish Cooperative Centre and the International Cooperative Alliance at New Delhi in February 1969.
  - (d) The Conference of the specialists in the promotional sales of the State Cooperative Marketing Unions convened by the National Cooperative Development Corporation at New Delhi in January, 1969.
  - (e) The Seminar on Marketing of Hill Products organised by the National Cooperative Union of India in February 1969.
  - (f) Seminar on Cooperative Marketing and Processing convened by the Nagpur Divisional Cooperative Board in January 1969.
  - (g) Conference on Training organised by the Ministry of Home Affairs, Government of India, at the Indian Institute of Public Administration in February 1969.
- (ii) Shri B.N. Choubey, Joint Director, participated in the Conference on Management, Education and Training held at the National Institute in January 1969.
- (iii) Shri Y.B. Deshpande, Joint Director, participated in the 7th International Seminar on Cooperative Leadership and Management organised by the Swedish Cooperative Centre,

Stockholm in Sweden, England and Thailand in April-May, 1969.

3.26 The Director and the Faculty Members of the National Institute participated in the following programmes :

- (i) Shri P. R. Dubhashi, Director, attended a seminar organised under the auspices of the Western Divisional Cooperative Board and Cooperative Training College, Poona on 3rd November 1968 ; a seminar on 'Financing of Agriculture by Commercial Banks' convened by the Reserve Bank of India at Bombay from 6th to 8th December, 1968 ; a seminar in 'Modernising in Rice Industries' on 11th and 12th January, 1969, at Bangalore ; a seminar on 'Gandhiji and his concepts of democracy' organised by the All India Panchayat Parishad from 28th to 30th March, 1969, at New Delhi ; a conference on 'Urban Credit Cooperatives' organised by the National Cooperative Union of India from 23rd to 25th April 1969 at Poona ; 'Divisional Cooperative Conference' on 31st May, 1969, at Poona ; Annual Conference of the Registrars of Cooperative Societies on 6th and 7th June, 1969 at New Delhi, and 'Conference of the Ministers in charge of Cooperation' on 30th June, 1969 at Bangalore.
- (ii) Professors D. Jha and M. N. Rudrabasavraj attended a seminar on 'Cooperative System' in November, 1968. Prof. K. K. Mehta attended 'Summer School in Social Research Methodology' in June-July, 1969 at Poona.
- (iii) Dr. G.S. Kamat, Reader at the Vaikunth Mehta National Institute of Cooperative Management, attended the seminar organised under the auspices of the Western Divisional Cooperative Board and Cooperative Training College, Poona on 3rd November 1968 ; Conference on Urban Credit Cooperatives organised by National Cooperative Union of India from 23rd to 25th April 1969 at Poona ; and C.F.As. Conference convened by Apex Bank. Maharashtra State on March 1 & 2, 1969 at Bombay.
- (iv) Shri R. V. Nadkarni, Reader at the Vaikunth Mehta National Institute of Cooperative Management, attended the Seminar organised under the auspices of the Western Divisional Cooperative Board and Cooperative Training College, Poona

on 3rd November 1968 ; follow-up of the International Seminar organised by Swedish Cooperative Training Centre from 2nd February to 12th February, 1969 at New Delhi and Conference on Urban Credit Cooperatives, organised by the National Cooperative Union of India from 23rd to 25th April 1969 at Poona.

- (v) S/Shri G.P. Das and K.R. Padmanabhan, Readers at the VMNICM attended Conference on Urban Credit Cooperatives organised by National Cooperative Union of India from 23rd to 25th April 1969 at Poona.
- (vi) Shri B.S. Patwardhan, Reader at the VMNICM, attended the 'Agricultural Economics Conference' in December 1968 at Coimbatore.

3.27 The Principals and Lecturers of the Cooperative Training Colleges participated in the following manner :—

- (i) S/Shri A.G. Anegundi, Principal, CTC, Bangalore, C.D. Prasadarao, Principal, CTC, Hyderabad, U. M. Shah, Principal, CTC, Indore, and J.K. Chakravorty, Principal, CTC, Gopalpur-on-Sea attended the Conference on Management Education and Training at the Vaikunth Mehta National Institute of Cooperative Management in January, 1969.
- (ii) Dr. K.K. Sarkar, Principal, CTC, Kalyani, attended a seminar on Gandhian Economics organised by the Association of Company Secretaries, Executives and Advisers at Calcutta. He also attended a Conference of Cooperators of Eastern States at Calcutta, convened for considering the question of establishment of agricultural credit corporation.
- (iii) Dr. S. C. Basal, Principal, and Shri R.P. Vijayvargia, Lecturer at CTC Kota attended a Rajasthan State Cooperative Seminar at Jaipur in May, 1969.
- (iv) Shri U.M. Shah, Principal, CTB, Indore attended M.P. State Land Development Banks Conference.
- (v) S/Shri B.N. Singh, R.P. Vijayvargia and V.B. Saxena, Lecturers at CTC, Kota attended the Conference of Officers of Cooperative Department of Rajasthan in December 1968.
- (vi) S/Shri V.B. Lal, Lecturer, Faizabad College and S.J. Mehta, Lecturer, CTC, Vallabh Vidyanagar, attended a course in

Land Development Project Planning and Appraisal conducted at the Vaikunth Mehta National Institute of Cooperative Management, Poona.

- (vii) S/Shri V.S. Mali and D.K. Jha, Lecturers, CTC, Indore, studied Cooperative practices and procedures in the office of the Registrar, Cooperative Societies, West Bengal.
- (viii) Shri R.R. Yadav, was deputed to study the working of various sections of the M.P. State Land Development Bank Ltd., Bhopal.
- (ix) S/Shri Mohan Singh, Lecturer, CTC, Patiala and B. D. Sharma, Lecturer, CTC, Indore, underwent the Cooperative Teachers Training Course at Western Cooperative College, Saskatoon, Canada, under the Colombo Plan from 5-8-68 to 27-10-68.
- (x) Shri M.P. Saxena, Lecturer, CTC, Patiala participated in a seminar on problems of Power Loom Cooperatives organised by the National Cooperative Union of India in January, 1969 at New Delhi.
- (xi) Shri B.D. Sharma, and B.H. Munshi, Lecturers at CTC, Patna. were deputed to study the detailed working of the Apex Level Cooperative Societies in Bihar.

## CHAPTER IV

### FINANCES

#### Funds :

4.1. The funds required for the Committee for Cooperative Training including the Vaikunth Mehta National Institute of Cooperative Management, 13 Cooperative Training Colleges and the 4 Special Committees of the State Cooperative Unions administering the transferred colleges are entirely provided by the Govt. of India. The grants-in-aid are received from the Ministry of Food, Agriculture, Community Development and Cooperation and the Ministry of Industrial Development, Internal Trade and Company Affairs.

4.2. The annual accounts and financial statements pertaining to the headquarters of the Committee, National Institute, Colleges and the four State Cooperative Unions as finally compiled by the Committee for the financial year ending 31st March are subject to audit and certification by the concerned Auditors namely, the Registrar of Cooperative Societies or their nominee.

4.3. The particulars of Revised Estimates, total Grants and the Actual Expenditure in respect of the funds made available by the said Ministries in the Govt. of India are indicated hereunder:—

Name of the Ministry	1968-69			1967-68		
	R. E.	Grants	Actual Expenditure	R.E.	Grants	Actual Expenditure
1	2	3	4	5	6	7
F.A.C.D &C.	38.31	37.26	35.75	35.65	35.78	33.98
I.D.,I.T.&C.A.	2.76	2.03	2.00	2.32	1.66	1.72
<b>TOTAL</b>	<b>41.07</b>	<b>39.29</b>	<b>37.75</b>	<b>37.97</b>	<b>37.44</b>	<b>35.70</b>

4.4 As could be seen from the above table, a sum of Rs. 37.75 lacs out of the total grants of Rs. 39.29 lacs was spent during 1968-69 which works out to an utilisation of over 96%. During the year 1967-68 an

amount of Rs. 35.70 lacs was expended out of the total grants of Rs. 37.44 lacs, showing an utilisation of over 95%.

4.5 A sum of Rs. 37.04 lacs was sanctioned by the Ministry of Food, Agriculture, Community Development and Cooperation (Department of Cooperation) as grants-in-aid in the Budget Estimates for the financial year 1968-69. The grant was increased to Rs. 38.31 lacs in the R.E. for the said year. The amount actually released by the Ministry of Food, Agriculture, Community Development and Cooperation was, however, Rs. 37.26 lacs as detailed below:—

Unspent balance of the Grant-in-aid pertaining to 1967-68 as on 1.4.68.	Rs. 1.80 lacs
Grant-in-aid received during 1968-69.	Rs. 35.19 lacs
Miscellaneous receipts released during the year 1968-69.	Rs. 0.27 lacs
<b>TOTAL</b>	<b>Rs. 37.26 lacs</b>

4.6 The actual expenditure incurred during 1968-69 was Rs. 35.75 lacs.

4.7 The details of the amounts sanctioned and those actually expended on the various schemes of the Committee for Cooperative Training during the year 1967-68 and 1968-69 are as under:—

*(Rupees in Lacs)*

Sl. No.	Scheme	1968-69			1967-68	
		B.E.	R.E.	Actuals	B.E.	Actuals
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.	Headquarters	3.44	3.51	3.72	4.57	3.44
2.	V.M.N.I.C.M.	10.10	9.68	8.50	11.69	6.72
3.	Co-op. Trg. Colleges	23.05	24.52	22.93	24.09	23.23
4.	Grants to State Co-operative Unions	0.45	0.60	0.60	0.60	0.59
	Total	37.04	38.31	35.75	40.95	33.98

4.8 The figures in the above table indicate that there was an increase in the actual expenditure for the headquarters from Rs. 3.44 lacs in 1967-68 to Rs. 3.72 lacs in 1968-69. The expenditure at the VMNICM rose from Rs. 6.72 lacs to Rs. 8.50 lacs in 1968-69. The increase in



expenditure at the headquarters could be attributed mainly : (i) on purchase of dead stock items; (ii) higher expenditure on the Essay and Debating Competitions as a result of better participation; (iii) conduct of courses for employees of urban cooperatives; and (iv) normal increase towards establishment. The National Institute was started 2 years ago and it is in the process of development. The increases in the expenditure under establishment payments to trainees and rent have contributed towards the increase in the expenditure during 1968-69. During the year under report, the number of participants in the various programmes at the National Institute was 97% more than the previous year. Some new courses were added at the National Institute and the Colleges. The total expenditure at the Cooperative Training Colleges during 1967-68 was Rs. 23.23 lacs as against Rs. 22.93 lacs in 1968-69.

4.9 The particulars of the expenditure incurred on the various courses in 1968-69 and 1967-68 are as under:—

(Rs. in lacs)

S. No.	Courses	EXPENDITURE	
		1968-69	1967-68
(1)	(2)	(3)	(4)
1.	Sr. Officers Courses and Research conducted at VMNICM	8.50	6.72
2.	General Basic (H.D.C.)	18.81	19.24
3.	Land Mortgage Banking	1.50	1.13
4.	Cooperative Banking	0.84	0.84
5.	Cooperative Marketing	0.97	1.04
6.	Cooperative Audit	0.65	0.62
7.	Consumers Cooperation	0.37	0.34
8.	Special and Ad-hoc	0.17	0.36
9.	Debating and Essay Competitions	0.22	0.15
10.	Evening Course for Employees of urban cooperatives	0.04@	—
TOTAL		32.07	30.44

The figures indicated above do not include the expenditure incurred on account of the Secretariat of the CCT and grants to the 4 Special Committees of the State Coop. Unions which were of the order of Rs. 3.08 lacs and Rs. 0.60 lacs respectively in 1968-69 and Rs. 2.95 lacs and Rs. 0.59 lacs respectively in 1967-68.

@This course was completed for the first time in 1968-69.

4.10 The Ministry of Industrial Development, Internal Trade and Company Affairs sanctioned the budget estimates for the year 1968-69 for Rs. 2.63 lacs for the conduct of Industrial Cooperation Courses. The release of funds by the Ministry was about Rs. 2.03 lacs as shown below:—

Opening balance as on 1.4.68 (Excess of expenditure incurred during 1967-68)	Rs. (—) 0.05 lacs
Grant-in-aid received during 1968-69.	Rs. (+) 2.08 lacs
Miscellaneous Receipts.	Nil
<b>TOTAL</b>	Rs. 2.03 lacs

4.11 The actual expenditure incurred on the Industrial courses during the year 1968-69 was Rs. 2.00 lacs.

4.12 The amount provided in the Budget Estimates and those actually spent during the years 1968-69 and 1967-68 are given below:—

Item	(Rs. in lacs)	
	1968-69	1967-68
I	2	3
Budget Estimates	2.63	2.18
Actual Expenditure	2.00	1.72

4.13 The actual expenditure incurred during 1968-69 was Rs. 0.28 lacs more than that spent during 1967-68 due to better participation in the various courses conducted at the CTCs. The utilisation during 1968-69 was to extent of nearly 99% of the funds made available.

4.14 The Budget Estimates of the Committee for the year 1969-70 as sanctioned by the Govt. of India in the Ministry of Food, Agriculture, Community Development and Cooperation are of Rs. 41.99 lacs while those sanctioned by the Ministry of Industrial Development, Internal Trade and Company Affairs are Rs. 3.01 lacs. The details of the amount sanctioned for the various schemes are given hereunder. The amounts actually spent on these schemes during 1968-69 are also shown against them :

(Rs. in lacs)

Sl No.	Scheme	Sanctioned B.E. 1969-70	Actuals 1968-69
(1)	(2)	(3)	(4)
1.	Headquarters	3.83	3.72
2.	V.M.N.I.C.M.	10.41	8.50
3.	Co-operative Training Colleges.	26.85	22.93
4.	Grants to State Co-op. Unions	0.90	0.69
5.	Industrial Co-operation Courses.	3.01	2.00
Total :		45.00	37.75

4.15 College wise and Union wise details regarding actual expenditure for 1967-68 and 1968-69 and budget estimates for 1969-70 may be seen in Annexure IV.

#### Foreign Scholars :

4.16 For training of foreign scholars in India conducted by the Committee for Cooperative Training, funds are made available by the Ministry of Finance (Department of Economic Affairs) through the Ministry of Food, Agriculture, Community Development and Cooperation. A sum of Rs. 0.21 lac was received for this purpose during the year under report out of which Rs. 0.17 lac was expended. A sum of Rs. 0.07 lac was refunded to the Govt. of India after finalisation of certain accounts during the year with the result that funds to the extent of Rs. 0.03 lac were made from the general grant pending receipt of funds in respect of foreign scholars.

#### Book Fund

4.17 A revolving fund of Rs. 0.5 lac has been placed at the disposal of the Committee for Cooperative Training by the Govt. of India for bringing out text-books and suitable literature on Cooperation. A quarterly publication, "The Cooperative Law Journal" continued to be published regularly. The capital fund has been maintained at Rs. 47,184.50. During the year 1968-69 a sum of Rs. 0.14 lac was realised as subscription for the Cooperative Law Journal and an amount of Rs. 0.30 lac from the sale proceed of other publications. The excess of income over expenditure at the end of 1968-69 was Rs. 0.38 lac as indicated hereunder:—

The Cooperative Law Journal	Rs. 0.17 lacs
Priced Publications	Rs. 0.21 lacs
<b>TOTAL</b>	<b>Rs. 0.38 lacs</b>

4.18 The total amount kept as fixed deposits as on 1.4.69 was of order of Rs. 0.53 lac and the value of the stock of books (priced publications) on that was about Rs. 0.12 lacs.

#### C.P.F.

4.19 The CPF scheme was introduced in the Committee for Co-operative Training w.e.f. 1.4.64. The CPF Rules (India) 1962 as amended from time to time issued by the Govt. of India in the Ministry of Finance is being followed for this purpose. As on 1.4.69, there were 210 subscribers to this scheme. A sum of Rs. 2.95 lacs was kept in fixed deposits as on 31st March, '69. During the year 1968-69, a sum of Rs. 0.61 lac was received in the Fund as subscriptions. A contribution of Rs. 0.47 lac was allowed to the subscribers during the year 1968-69. The Board of Trustees set up for the purpose of management of the CPF had approved payment of interest to the subscribers @ 6% on the funds for the year 1968-69. Accordingly, interest of Rs. 0.08 lac and Rs. 0.06 lac were allowed on the subscriptions and employers' contribution respectively during 1968-69.

#### Audit of Accounts

4.20 In the year 1968-69, the accounts of the Committee for Co-operative Training for the financial year 1967-68 were audited by M/s. N.D. Kapoor & Co., Chartered Accountants, nominated by the Registrar, Co-operative Societies, Delhi. The audit report did not reveal any serious irregularity. Such discrepancies as absence of proper receipts in support of some payments, variations as between the physical stock and book balance of a few items of dead stock, library books, slight overpayments in T. A. Bills, etc. at certain colleges and overpayments towards HRA at VMNICM were pointed out by the Auditors. In some cases, the objections have been finalised by taking appropriate action and the matter is being pursued vigorously in regard to the remaining cases.

4.21 The Accountant General, Central Revenues, conducted the audit of the accounts of this Committee for the year 1967-68 relating to funds made available by the Ministry of Food, Agriculture, Community Development and Cooperation. The amount of cost of training outstanding for recovery from the defaulting trainees was corrected upon by the auditors besides some discrepancies as variations between the

physical stock and book balance of some items of library books, non-availability of a few certificates for drawal of HRA, apparent overpayment of HRA in a case, etc. Necessary action has been taken in regard to the points raised by the Auditors. The necessary rectification report has been furnished to him.

4.22 The Accountant General, Commerce Works & Miscellaneous conducted the audit of the accounts of this Committee for the year 1967-68 relating to the funds released by the Ministry of Industrial Development, Internal Trade & Company Affairs. The progress in the recovery of the cost of training from defaulting trainees, non-availability of the utilisation certificates at the time of audit, in case of certain colleges, absence of target by the Govt. of India for each course and expenditure in excess of the grant were mainly pointed out in the audit report.

4.23 During the financial year 1968-69, the internal audit of the accounts of the Cooperative Training Colleges, Patna and Madras and also the accounts of the Special Committee of the Tamil Nadu Coop. Union was conducted by the Accounts Section of the Committee for Cooperative Training. The period covered during the internal audit was as under :—

S. No.	College	Period covered
1	2	3
1.	CTC, Patna	1-4-64 to 31-3-68
2.	CTC, Madras	1-1-66 to 30-9-68
3.	Tamil Nadu State Coop. Union	-do-

4.24 Overpayments of T.A., arising out of improper applications of the existing instructions, non-adherence to the procedure laid down by the Committee for Cooperative Training in certain matters, irregular payments towards reimbursement of medical expenses, etc., brought to the notice of the concerned authorities for rectification. It was also impressed on them to exercise proper and effective control over expenditure at every stage. As it has been decided to post an Accountant and a qualified Librarian at each college, it is expected that there would be

further improvement in the scrutiny of claims, maintenance of records, etc. in future.

4.25 The internal audit of accounts of the out-station institutions administered by the CCT could not be brought up-to-date during the year mainly due to inadequate staff position in the Accounts Section.

## CHAPTER V

### SENIOR COURSES

5.1 The training and orientation of the senior category of personnel is conducted at the V.M. National Institute of Cooperative Management, Poona. The programmes at the Institute were conducted during the year under report according to the annual plan of training. Consistent with the general approach and pattern of the programme, the number of sectoral, inter-sectoral, functional and multi-functional programmes were conducted with a view to take care of the wide variety of training needs of the Cooperative movement. Refresher courses were also conducted with a view to provide the experience to the participants of the courses conducted earlier. The seminar and conferences for Cooperative policy makers, office bearers, top executives, Cooperative and management educationists and academicians were also organised. The main features of the training programme conducted at the National Institute include the manner in which the courses were programmed, effective utilisation of training techniques and evaluation of the courses by the participants. An elaborate system of assessing the performance of the trainees was also introduced. Apart from utilising the outside expertise in the form of guest speakers, visits to various institutions of repute were arranged and inbuilt system of follow up of each programme was also worked out.

5.2 There are two programmes which the National Institute conducts every year viz., (i) Post graduate Diploma Course in Cooperative Business Management and (ii) Short term Orientation Course for Senior Officers. The Cooperative Business Management Course is of the duration of one academic year *i.e.* about 9 months. During the year under report its first session with 21 trainees was completed and the 2nd session with 30 trainees was continuing at the close of the year. This course offers an opportunity to specialise in one of the prescribed areas. The experience in project study technique and observation tours to Cooperative Institutions was found to be extremely useful and educative.

5.3 The Senior Officers Course of the duration of 14 weeks is meant for the senior category of personnel. It aims at imparting the

necessary up-to-date professional knowledge regarding Cooperative business management and administration to the participants. A new feature that was introduced during the year was the concluding session, where the participants were required to prepare a note and talk about the improvement they propose to introduce in the organisation of their work on their return. A rationale behind adopting this technique was to induce the participants to make efforts to examine what they had learnt during the course and to put their knowledge into practice.

5.4 During the year 2 sessions of this course were conducted with 35 participants, as against 29 trained in 67-68. The total number of officers trained in this course till the end of June 1969 increased to 1,029.

5.5 A refresher Course for the ex-trainees of the senior Officers Courses conducted during the period from 1952-60 was organised in the year under report. For conducting this course, the Seminar technique was adopted. Besides, the papers, the technique of case study was also frequently used. The participants went for study tours and shared their observations, when they presented their reports on their return. 13 Officers participated in this course.

5.6 The sectoral courses conducted during the year included the course for General Managers of consumer stores, short term course in business management of Cooperative processing units, short term orientation course in Industrial Cooperation for senior directing officers, short term course in Land Development, Project Planning and appraisal and Lady Education Officers Course. During the year, 3 sessions of the course for General Managers of Consumers, Wholesale/Departmental Stores were conducted in which 64 officers received training, bringing the total number of personnel trained to 425.

5.7 Special features of this course has been the introduction of mid-term appraisal of the course by the participants which enable the course organisers to tone up the contents and techniques. Feed back of these courses was found very encouraging and the suggestions given by the participants were incorporated in planning the future courses. For the first time, a six day Refresher Course for the ex-trainees of the General Managers Course was organised during the year. Besides the subjects incorporated in the course programme, for acquainting the participants with the up-to-date professional knowledge, attempts were made to



acquaint them with the developments and trends in the consumer movement and to solve the problems faced by the participants during their work. This was attended to by 26 persons.

5.8 For the executives working in Cooperative processing units, a short term course in business management of Cooperative processing units was organised. This was the first course of its type and was organised at the request of the National Cooperative Development Corporation. 19 participants under-went training in this course.

5.9 At the instance of the Department of Industrial Development, Ministry of Industrial Development, Internal Trade and Company Affairs, Government of India, a 4 week course in Industrial Cooperation was conducted in February-March 1969. Although the number of participants to this first course was only 8. it established the need for the conduct of this course on a regular basis.

5.10 A special course in Land Development, Project Planning and Appraisal was organised for the first time for a period of 2 weeks at the National Institute. This was conducted in response to a keenly felt need of Cooperative Land Development Banking Sector. As many as 39 participants from 16 States and Union Territories of Delhi Participated. The course was conducted with the necessary support and collaboration of the Agricultural Refinance Corporation. The course was found to be very useful by the participants and had a direct bearing on their working.

5.11 At the request of the NCUI, a Lady Education Officers course of 2 weeks duration was conducted with a view to providing an orientation into the activities of the Women's Cooperatives in different branches of the movement, principles of cooperative organisation and operations, contents and techniques of Member Education Programme etc. 16 L.E.Os. underwent training in this course. The participants particularly gained knowledge in areas, which were not known to them earlier such as Business Management, Scientific Training and self-development, media of publicity, women in the Cooperative movement, etc.

5.12 Among the functional courses conducted by the National Institute during the year under report were included the course for Purchase Officers of Department/ Wholesale Stores and the course in

inventory Control and Accounting. The first course was well received and was attended by 28 participants. The second course was also found extremely useful.

### **Conferences, Seminars and Workshops**

5.13 The National Institute conducted the following programmes in which the Conference, Seminar and Workshop techniques were adopted :—

- (1) A Conference on Primary and Wholesale Stores and Maharashtra State Federation of Consumers Cooperative was organised in Bombay on the 24th and 25th October 1968 in which there were 104 participants.
- (2) A Conference on Management, Education and Training was held at the VMNICM, Poona on 24th and 25th January 1969. This was attended by 50 participants including the representatives of Universities and other institutions offering management, education and training as subjects.
- (3) A Seminar for Chairman of Apex State Cooperative Banks and some selected District Central Cooperative Banks was organised from 16th to 18th October 1968 which was attended by 28 participants.
- (4) Two seminars for the Chairman of Wholesale/Departmental Stores and State Federations of different States Unions Territories were organised in March and April 1969 in which there were 28 participants.
- (5) A workshop for the Jt. Registrars of Cooperative Societies (Consumers) and representatives of State Federations from 6th to 9th November 1968 was attended by 28 participants.

### **Teachers Exchange Programme**

5.14 Mr. Romeo A. Muere Instructor and Head of Agricultural Cooperative Division, the Agricultural and Credit Institute, University of Philippines, Laguna, visited the National Institute under the ICA Teachers Exchange Programme and completed his four weeks stay in July-August 1968. He felt that his stay was of great value to him and would prove beneficial hints for the Cooperative movement of his country.

5.15 Mr. Gunadasa Lokuge, Lecturer, from the School of Co-operation Polgolla (Ceylon) also visited the National Institute from 10th to 14th November 1968.

### Progress at a Glance

5.16 The year under review witnessed the process of consolidation and accelerated progress at the National Institute. From the table given below, it will be seen that as against 15 courses held in 1967-68 the National Institute conducted 20 courses. The number of senior category of personnel trained showed a marked increase from 295 in 1967-68 to 513 in 1968-69 accounting for an increase of 74%.

S. No.	Type of Course	1967-68		1968-69		Total trained till 30-6-69
		Courses held	No. trained	Courses held	No. trained	
1.	2	3	4	5	6	7
1	Diploma in Co-operative Business management.	—	—	1	21	21
2	Senior Officers Course	1	29	2	35	1029
3	General Managers Course	3	67	3	64	425
4	Other programmes for Senior Officers including Refresher Short term course, Seminars, Conferences, etc.	11	199	14	393	1364
Grand Total		15	295	20	513	2839

Further details regarding the Senior level courses could be seen in Annexure V.

## CHAPTER VI

### INTERMEDIATE COURSES

6.1 Three types of Courses are conducted for the intermediate category of personnel. These are the Diploma Courses, Certificate Courses and the Ad-hoc and Orientation Courses. Besides the General Basic Course leading to Higher Diploma in Cooperation, the Diploma Courses are conducted in the subjects of (a) Co-operative Marketing, (b) Cooperative Banking, (c) Cooperative Audit (d) Cooperative Land Development Banking, (e) Industrial Co-operation. The certificate courses are run on the subjects of storage, grading, warehousing, supplies, fertilizers, etc. Ad-hoc and orientation courses are organised for the ex-trainees, Principals and Lecturers of Jr. Cooperative Training Centres, Legal Assistants etc. All these courses are conducted at the Cooperative Training Colleges.

#### **General Basic Course**

6.2 During the year under report, 13 sessions of General Basic Course were completed. These sessions were conducted at the Colleges, except Faizabad, where the course had to be suspended to meet the more pressing needs of the states attached to the College in Land Development Banking. The sessions conducted at Patiala included the Promoted Inspectors Course, which is a condensed basic course for experienced and Senior Inspectors of Cooperative Societies from the states of Punjab and Haryana. In all 724 persons were trained out of which 544 candidates were departmental, 167 institutional and 13 others, representing organisations other than the co-operative department and co-operative institutions. The total number of persons trained in this course rose to 10942 at the end of June, 1969.

6.3 The all-India utilisation of the training capacity in the General Basic Course during the year exceeded the rated capacity by 3%. Significantly the turn out of trained personnel at the Cooperative Training College Madras was almost  $3\frac{1}{2}$  times the normal rated capacity. The achievement, in this behalf was highest in the country. The lowest utilisation of 58% was, however, in the case of Bangalore. At Rajpur also

the position was not very satisfactory although the utilisation percentage was slightly higher (68%) than the Bangalore College. The reasons for the said performance of the Bangalore and Rajpur Colleges being apathy of the concerned state governments and cooperative institutions in deputing their candidates for training. The position with regard to the other colleges was highly satisfactory. It may, however, be pointed out in this connection that the whole question of training capacities is under detailed study of the Working Group on Utilisation of Training Facilities, which is headed by Shri S.S. Puri, Joint Secretary, Planning Commission. An upward trend was also noticed in this year with regard to the training of institutional candidates. The percentage of institutional candidates to the total during 1968-69 was about 23% whereas, in the previous year it was only 20%.

### **Cooperative Marketing**

6.4 A decision was taken in 1967-68 to conduct the Diploma Course in Cooperative Marketing on zonal basis. Accordingly it was further decided to introduce the course at the Cooperative Training College, Rajpur, for the Northern Zone, at Patna for the Eastern Zone, at Bangalore for Southern Zone, and at Poona for the Central and Western Zones. Since the facilities for training in this course were already available at Poona and Bangalore, additional facilities for the same were created during the year at remaining two colleges, viz., Rajpur and Patna.

6.5 At the said four colleges, 8 sessions of the course were conducted during the year under report with 95 trainees. The overall utilisation of the course thus worked out to 80 per cent of the rated capacity of 120. The progress in respect of these colleges were: 3 sessions with 31 trainees at Poona, 2 sessions with 24 trainees at Rajpur, 2 sessions with 27 trainees at Bangalore, and one session with 13 trainees at Patna. At the end of the year, the second session of the course at Patna was continuing. The Bangalore College also planned to run 3rd session of the course commencing on 25th October 1968 but the session had to be cancelled to accommodate the second session of the Land Development Banking Ad Hoc Course for the pool officers of Mysore State.

6.6 In order to improve the effectiveness of the course it was suggested that the colleges should be in close touch with the cooperative

marketing institutions in particular, field studies should be conducted increasingly and the colleges should take positive interest in the promotional and organisational work pertaining to cooperative marketing. They were also advised to undertake follow up and evaluation work during the gap period. A stress was also laid on making the training programme more and more mandi and commodity oriented. Suggestions to adopt new techniques pertaining to marketing intelligence, exhibition of commodities of relevance to the training imparted at the respective colleges, the economics and processing were also offered.

6.7 In order to ascertain the training requirements of the various States in the subject, the Registrars of Cooperative Societies and the State Cooperative Marketing Federations were requested to furnish detailed information indicating the untrained backlog and their future needs keeping in view the expansion in the field of cooperative marketing during the next five years or so.

### **Cooperative Banking**

6.8 Besides the regular course conducted at the Cooperative Training College, Madras, special facilities for training in this course were provided at the Cooperative Training College, Patna, in response to the requests of the State Government and the State Cooperative Bank. This was done with a view to making the training programme increasingly oriented to meet the special needs of the various regions. In case of the special course in Cooperative Banking conducted at Patna, the idea was also to make the college an instrument of helping the State in raising the level of cooperative development there.

6.9 During the year under report, 3 sessions of the Diploma Course in Cooperative Banking were completed with 105 trainees at the Cooperative Training College, Madras, as against 2 sessions completed with 67 trainees for 1967-68. The utilisation of training capacity was 88 per cent in 1968-69 which showed an increase of 4 per cent over the percentage for 1967-68.

6.10 In the first session of the special course in Cooperative Banking conducted at the Cooperative Training College, Patna, there were 45 trainees. Incidentally, about 100 persons belonging to the

State and Central Cooperative Banks of Bihar would need training in this course.

6.11 To make the course more job and practice oriented, practical training programmes were organised at the college campus to demonstrate the dealings in various negotiable instruments and the functioning of clearing house etc. To provide practical insight into the major aspects of banking operations, a dummy Bank was proposed to be set up at the Madras College. Care was also taken to ensure that the trainees got opportunities to handle jobs during their practical training programmes in the commercial and cooperative banks.

### **Cooperative Audit**

6.12 Three sessions of the Diploma Course in Cooperative Audit were conducted at the Cooperative Training College, Madras, with 77 persons trained during the year under report. Its 4th session also started during the year. Although the utilisation of the training capacity of this course showed some improvement, in 1968-69 over the figures of 1967-68, it remained at 64% only. The main reason advanced for not availing of the training facilities in full was the pressure of work in the departments owing to heavy arrears of work of audit of cooperative societies. The Committee impressed upon the State Governments the need for trained auditors for improving the quality of audit of cooperative societies. At the same time, suggestions for providing training facilities for the states in the northern region were also under consideration. Reference may also be made to the proposal of the Maharashtra State Government to the Committee with regard to the arrangements to be made for nearly 1000 auditors. The need for reviewing the course, contents, duration of the course, methods of training etc., to make it more purposeful and effective was also felt.

### **Land Development Banking**

6.13 Orientation of the policies and programmes of cooperative land development banks brought to light new requirements also in the field of training. In order to provide right type of training, the Committee decided to revise the Land Development Banking Course on the pattern suggested by the working group on training in Land Development Banking. Fast development in the Land Development Banking Sector also increased the demand for the services of larger

trained personnel. In order to meet the growing needs of the states, to the extent possible, the following measures were taken by the Committee:

- (i) Additional seats were provided at the Cooperative Training Colleges, Faizabad and Vallabh Vidaya Nagar where this course is conducted on a regular basis.
- (ii) In response to a request from the Registrar of cooperative societies, Mysore, ad hoc course for Pool Officers of Land Development Banks was conducted at the Cooperative Training College, Bangalore.
- (iii) The General Basic Course at the CTC, Faizabad was suspended to meet the additional requirements of the State Cooperative Land Development Banks of M.P., Punjab and U. P.

6.14 During the year under report, 8 sessions of the Land Development Banking Course were thus conducted at the Cooperative Training College, Vallabh Vidya Nagar and Faizabad in which 300 persons received training as against the capacity of 270. The utilisation of the training capacity in this course thus worked out to 111%, as against 76% during the year 1967-68, which was excellent. The cumulative progress of persons trained in the Land Development Banking Course worked to 1,677 by the end of June 1969.

### **Functional Courses**

6.15 In the series of functional courses, in grading, storage, warehousing, fertilizer consumption and distribution as allied subjects to cooperative marketing, one session of grading, storage and warehousing course was conducted at the Cooperative Training College, Bangalore in which 22 persons were trained, as against the rated capacity of 15. In the session at Poona the course was attended by 34.

6.16 The course in Fertilizer Consumption & Distribution was conducted at the Poona College with 44 trainees and at Patna with 16 trainees during the year under report.

6.17 In all the special Functional Courses, thus, 116 persons participated as against the rated capacity of 60 accounting for the utilisation of 193%.

6.18 It is, therefore, evident that the response to the functional courses was very encouraging and there was need for holding such courses



on regular intervals. The course was also found useful by the participants as well as the deputing organisations. Efforts were made to achieve the objective by enlisting the support of the subject matter specialists for imparting training. Mention may be made to the active technical support provided by the National Cooperative Development Corporation and the local authorities in the fields of warehousing and fertilizers.

### Refresher Courses

6.19 Short term refresher/orientation courses are organised on ad hoc basis at the College with a view to orienting the departmental and institutional personnel. These courses help the participants in acquainting themselves with the latest developments in the policies and programmes pertaining to cooperative developments and allied subjects. Acquaintance of this type has been found extremely useful in improving the efficiency of the field staff. The teaching staff of the Cooperative training centres have also availed of this facility.

6.20 During the year under report, 19 such courses with 361 participants were organised at the various Colleges. These included among others, 3 Refresher Courses for the Principals and Lecturers of Cooperative Training Centres organised at Madras, Gopalpur-on-Sea and Hyderabad Colleges, one ad hoc course for the Audit Squad of Tamil Nadu and one special course for the newly recruited Assistant Registrars of Cooperative societies of the Orissa State.

### Progress at a Glance

6.21 From the table given below, it will be seen that as against 51 courses held in 1967-68, the Cooperative Training Colleges conducted 58 courses. The number of intermediate category personnel trained showed an improvement from 1591 in 1967-68 to 1778 in 1968-69 accounting for a percentage increase of over 11%.

Type of Course	1967-68		1968-69		Total trained till 30th June, 1969
	Courses held	No. trained	Courses held	No. trained	
1	2	3	4	5	6
1. General Basic Course	17	811	13*	724	10942
2 Co-op. Marketing	6	111	8	95	2457

1	2	3	4	5	6
3. Land Mortgage Banking	4	106	8	300	1677
4. Banking	2	67	3	105	487
5. Audit	4	101	3	77	433
6. Functional Courses	—	—	4	116	116
7. Other Courses including refresher and short-term courses.	18	395	19	361	2810
Total	51	1591	58	1778	18922

\*Includes one session of Promoted Inspectors Course.

6.22 Collegewise details of the progress of training may be seen in Annexure V and capacity of various courses, number of sessions completed may be found in Annexure VI.

### Practical Training

6.23 An essential feature of the training courses conducted at the Cooperative Training Colleges is that a considerable period is devoted to practical training at the colleges and in the cooperative societies. The period of practical training outside the campus is suitably interspersed with the theoretical training at the college campus. This is done with a view to facilitate better appreciation of the theoretical and practical training by the trainees as also to enable the teachers to draw attention in the course of the lectures in the class towards the various observations made in the field.

6.24 The practical training in procedures and management is imparted at the colleges through mock-meetings, use of prescribed forms and registers, participation in the management of the cooperative stores and mess run at the college, and close association with the adopted societies located in the vicinity of the college.

6.25 During the year under report, all the colleges were having cooperative stores for supplying the daily requirements of the trainees and the teaching staff. These stores were registered cooperative societies excepting the one at the Cooperative Training College, V.V. Nagar. The registration at the Cooperative Training College, Patiala

was done as back as 1958. The Hyderabad and Kalyani Colleges got their stores registered during 1969. All other colleges had registered their stores between 1968 and 1969.

6.26 Only 4 Cooperative Training Colleges, namely, Bangalore, Faizabad, Indore and Kota reported that their stores had the audit classification as 'B'. The canteens and the mess were being run by almost all the colleges. The consumer cooperative store, in addition to meeting the daily requirements was also serving as a practical laboratory for studying the day-to-day working and problems of consumer cooperation. During the year under report, the store at the Cooperative Training College, Kota had 7 general body meetings, Poona—6, Bangalore—5, Patiala—4 and the remaining 2-3 meetings each. The Managing Committee meetings were as high as 12 at Poona and 11 at Bangalore. The lowest number of meetings held was at Hyderabad which was 3. At the other colleges, the number of managing committee meetings held varied between 4 and 8.

6.27 The audit and inspection of any society is essential for the efficient conduct of business. With the same idea in view, 21 internal audits at Hyderabad and 18 at Poona were conducted during the year. At other colleges, the number of such audits conducted by the trainees varied from 2 to 9. In respect of inspections, the trainees of the Cooperative Training College, Kalyani conducted 40 inspections whereas those of Indore and Poona conducted 20 and 18 inspections respectively. At other colleges the number of inspections varied between 2 and 14.

6.28 The out-turn of business at some of the stores was quite high during the year under report. For instance at Cooperative Training College, Poona the out-turn was Rs. 39,712, at Patiala it was Rs. 24,152 and at Rajpur it was Rs. 20,059. It was reported that the cooperative stores were working smoothly and made some profits during the year. Only one college namely, Kota, reported a some loss during the year. The notable features of the year were marked by the trainees of the Cooperative Training College, Madras, who conducted a consumers survey for assessing the requirements of the trainees and distribution of a patronage gift at Patiala for the first time to the members of the cooperative stores.

6.29 The practical training programme outside the college campus is designed to include visits to institutions of different types within the

State where the Training College is located as also to other cooperatively developed States. The first phase of the programme consists of the observation tour for studying different types of institutions to acquaint the trainees broadly with the general policy and programmes of the functioning of the various types of cooperative institutions. The second phase relates to the field placement within the State to enable the trainees to participate in the performance of various items of work and the working of the movement more intensively and to learn about the latest policies and programmes and their execution in greater details.

6.30 Usually, the observation tours for the trainees of the General Basic Course are organised in two cooperatively advanced States. During the year under report, the States of Maharashtra and Gujarat were visited by the trainees from Bangalore, Indore, Patiala and V. V. Nagar. The State of Maharashtra was also visited by the trainees of Patna, Rajpur and Gopalpur-on-Sea, in addition to Punjab and Haryana by Patna trainees and Haryana by Rajpur trainees. Gopalpur-on-Sea did not organise the programme in the 2nd State. The trainees of the remaining colleges, namely, Hyderabad visited Mysore and Tamil Nadu; Kalyani—Punjab and Andhra Pradesh; Kota-Gujarat, Punjab and Haryana; Poona-Gujarat and Andhra Pradesh. The trainees from the Madras College visited the institutions within the State itself. The trainees of Land Development Banking Course from Faizabad visited Madhya Pradesh, Punjab, Gujarat, Maharashtra and Andhra Pradesh and those of V.V. Nagar college visited the States of Gujarat, Maharashtra and Mysore. The trainees of Industrial Cooperation Course from V. V. Nagar visited Gujarat and Maharashtra for the observation tours and the field placement was organised in the States of Madhya Pradesh, Orissa and Haryana.

6.31 During the course of the observation tours and field placement, the cooperation from the departments and institutions to make the programme useful was secured. Before the trainees proceeded on observation tours/field placement, necessary notes, proforma and guidance, etc., were given for better appreciation of the programme by them.

6.32 The programmes of practical training were centrally co-ordinated to avoid overlappings and clashes during the observation tours conducted in the developed States by various colleges. The quality of the conduct of the observation tours and field placement training was watched through the supervision tour reports of the Principals and

Lecturers accompanying the groups of the trainees. Guidelines and check points were issued from the Committee to facilitate programming and conduct of field visits on study tours.

### **Cooperative Extension :**

6.33 The other aspect of the practical training while the trainees are receiving theoretical training at the campus consists of work in the adopted field societies. As a matter of policy all the colleges are required to adopt about 5 cooperative societies in the neighbourhood of the college. During the year under report, 4 societies were adopted by Bangalore, 2 for the trainees of the Land Development Banking at Faizabad, 5 at Gopalpur-on-Sea, 6 at Hyderabad, 4 at Indore, 6 at Kalyani, 9 at Kota, 3 at Patiala, 5 at Patna, 4 at Poona, 5 at Rajpur and 14 at V. V. Nagar. The number of adopted societies was high at the Cooperative Training College, V. V. Nagar because different societies were adopted for the trainees of General Basic Course, Land Development Banking and Industrial courses. The trainees visited the societies regularly under the guidance of the concerned teaching staff. During the course of the training, the trainees at Indore visited 14 times per society whereas at Bangalore, and Kalyani the average visit per society was 12. At other colleges, the average number of visits per society varied from 3 to 11. Besides, helping the societies to maintain their statement of accounts up-to-date, run their business systematically, conduct meetings regularly and improve their general working, the trainees also undertook promotional and developmental work during the course of their visits to the adopted societies. One of the societies at Patna started the implementation of the thrift and savings scheme under which one rupee per member per month was being collected. The trainees of the Cooperative Training College, Poona helped in the realisation of Rs 1400 which were standing as overdues in one of the adopted societies. The trainees at the Cooperative Training College, Rajpur suggested a proforma for agricultural production plan which was expected to help timely supply of agricultural inputs to the members of the society. Thus, these societies provided ample opportunities for cooperative extension work by the teaching staff and trainees of the Cooperative Training Colleges.

## CHAPTER VII

### JUNIOR COURSES

7.1 The courses for the training of junior personnel continued to be conducted at the Cooperative Training Centres. These courses included Junior Basic Course for the personnel such as Supervisors, Salesmen, Assistant Accountants, Clerks, and Audit Course for Junior Auditors. These courses were open to paid Secretaries-Managers of the Primary Cooperative Societies. While no noticeable departure in the course contents and methods of training were witnessed during the year under report, the Committee kept on impressing upon the Centres the need for making the junior basic course management oriented.

7.2 The Committee impressed upon the authorities concerned the need for organising orientation/refresher courses for the junior personnel. The effort made in this direction yielded some encouraging results. Short term courses of this type were organised in Bihar, Maharashtra, Gujarat, Himachal Pradesh, Kerala, Madhya Pradesh, Tamil Nadu, Rajasthan, Uttar Pradesh and West Bengal. Such courses were conducted in addition to the basic course. The contacts with the field workers at the junior level have confirmed the need for conducting such courses on a regular basis and more frequently.

7.3 The number of Cooperative Training Centres during the year under report, was 63. It has already been mentioned that two Centres in Uttar Pradesh were closed down and one Centre in Nagaland was opened during the year. Efforts were intensified at the Committee level to bring these Centres closer to the Committee and the Colleges through correspondence, visits, special talks by the teaching staff of the Colleges and participation of the Principals and Colleges in various academic activities sponsored.

#### Basic Course

7.4 Although the duration of the Junior Basic Course has been prescribed as 30 weeks by the Committee, the duration adopted by various States varied from one State to another, and from one Centre to another in the same State. For instance, in Andhra Pradesh, the

duration was 11 months, in Bihar 36 weeks, Tamil Nadu 11 months, Uttar Pradesh 36 weeks, and Orissa 26 weeks. In other States, viz., Assam, Maharashtra, Gujarat, Himachal Pradesh, Kerala, Madhya Pradesh, Manipur, Mysore, Punjab, Rajasthan, West Bengal and Jammu & Kashmir, the duration was 30 weeks. A review of the views expressed by the teaching staff and also by the Registrars of Cooperative Societies from time to time indicates that there was a need to re-determine the duration of the Junior Basic Courses in the light of the experience gained. Usually, the duration of 30 weeks continued to be favoured. For special areas like Manipur, a suggestion to relax the qualifications for admission into the course was also made.

7.5 A significant feature of the working of some of the Centres during the year under report is the conduct of short term courses to meet the special needs. The nomenclature of these courses, however, was identical to the Junior Basic Course. In order that the nomenclature of the courses convey the idea behind organising them properly, need was felt to go into this question as a general issue. The Committee was seized of the problem.

7.6 Wide variations were noticed in the capacity of the courses conducted at the Centres. For instance, in Andhra Pradesh it varied from 50 to 205, in Maharashtra from 90 to 100, in Kerala from 106 to 119, in Tamil Nadu from 39 to 261, in Uttar Pradesh from 45 to 117, in West Bengal from 25 to 55 and in Orissa from 40 to 80. In other States the capacity was determined at a particular figure. For instance the capacity per session was 80 in Mysore, Madhya Pradesh, Punjab and Bihar; 100 in Gujarat; 40 in Himachal Pradesh, and Manipur; and 160 in Rajasthan. The variation in the training capacity of the said order reflect upon the quality of training imparted at these Centres and the utilisation of the facilities created. This issue was also taken up for study in the Committee.

7.7 Significant progress was achieved in regard to the number of persons trained at the Cooperative Training Centres during 1968-69. As against 6,607 persons trained during 1967-68 the number of persons underwent training during the year under report rose to 8,002 accounting for an increase of about 20 per cent. The total number of junior personnel trained upto 30 June 1969 stood at 78,090. The statement showing the progress in the training of junior personnel Statewise and training Centre-wise may be found at Annexure VII.

## Evaluation Report

7.8 Submission of the report of the Programme Evaluation Organisation of the Planning Commission on the evaluation of the training programme for junior cooperative personnel was a land mark during the year under report. The evaluation was undertaken at the request of the Ministry of Food, Agriculture, Community Development and Cooperation with a view to ascertain/evaluate :

- (i) The adequacy of the training imparted by the junior training centres, with reference to the functions of the Cooperative functionaries and the extent to which the objective set forth had been fulfilled.
- (ii) The efficiency of the training of junior cooperative personnel with reference to quality and content of the various courses, methods of teaching, use of teaching aids, duration of the course, practical orientation, supervision and other aspects of the training including factors that tend to stand in the way of effective functioning of the programme.
- (iii) The effect of the training programme on the working of the Cooperative institutions.

7.9 The recommendations and conclusions of the Study are in the following paragraphs :

- (i) The requirement of trained manpower for the Cooperative Department and the various institutions should be assessed in advance, cadres formed and panels of personnel for training kept ready in advance. Trained personnel should be utilised to the fullest extent in the specified field in which they were trained. The importance of giving further training to junior personnel who are trained in basic course in their special spheres of vocations such as auditors, supervisors, inspectors, clerks, salesmen accountants has to be reorganised and efforts intensified.
- (ii) In certain states like Andhra Pradesh and Madras the meagre incentives like stipend is being abolished or reduced resulting in fall in admissions and consequently the under utilisation of the training facilities. To attract more trainees there is need to give more incentives and create better job opportunities.



- (iii) It is a paradox that when a number of trained persons are unemployed, a number of untrained are in service and the training centres are under-utilised. This needs urgent attention of the authorities.
- (iv) Rationalisation and re-organisation of the existing centres is necessary so that the absolute minimum number of efficient centres are fully utilised and the others closed down. Service rules have to be framed for employees of Cooperative institutions to safe-guard their service interest like retention of lien, security of jobs etc.
- (v) Stipend is not paid to the trainees in time. Administrative arrangements should be made to pay stipends periodically. There should be rationalisation of the pay scale of the teaching staff and creation of cadre of teaching staff within a state. The stipend of Rs. 40/- p. m. for the sponsored trainees was fixed 10 years ago. Many institutional trainees were getting no salary or only part of the salary. Therefore, there is a strong case for enhancing the stipend of the trainees.
- (vi) It should be the policy of the State Government and the State Union to have own buildings for the centres, hostels for trainees and quarters for the staff as campus life is important and games, sports and cultural activities contribute to the corporate life in these centres.
- (vii) One of the assumptions in the scheme is that the Intermediate Level Training Centres will keep liaison with the JTCs but this is yet to come true. Inspection of the training centres is casual and cursory in many places and supervision is a weak link in the chain. There is no special staff for the purpose. The over-burdened department or union staff may not do any justice. The strengthening of the Secretariat of the Committee for Cooperative Training, the State Union and the Cooperative Department is desirable to exercise proper supervision and to give more academic guidance to the JTCs at the different levels.
- (viii) Frequent transfers of staff should be avoided to have continuity in administration, teaching and technical supervision.

While recruiting staff, quota may be fixed for deputation from the department, promotion from the lower ranks in the line and direct recruitment so that suitable persons can get a chance to work in these posts. The teaching staff should combine within themselves sound knowledge of the basic principles, considerable practical experience and ability to communicate. The training should equip the trainees for practical work. Inter-communication among the centres, ex-trainees, cooperative departments and institutions being absent the centre do not understand the problems of departments and institutions and vice versa. It will be desirable to organise district unions where they are not existing so that they can organise cooperative activities, stabilize the working of JTCs and other organisations located in the district.

- (ix) In the category of personnel to be trained a uniform policy should be worked out for each State so that only suitable persons are deputed.
- (x) In furtherance of the de-officialisation of the programme, it should be possible to hand over the JTCs to State Unions where they are being run by the State Government. Member education and the JCT programme should be under the same agency of the State Union for better co-ordination and effective integration.
- (xi) The responsibility for deputing employees of the department and cooperative institutions should rest with the cooperative department and the central cooperative banks.
- (xii) If the training programme is to be expanded certain aspects like planning, supervision, review and follow-up are crucial. For this, the administrative arrangements at different levels must be strengthened.
- (xiii) The training should be continuous, any spell in between will involve administrative and financial problems. In States where the number of untrained employees is large short term courses could be devised.
- (xiv) It is worth investigating whether a portion of the theoretical training can be imparted by correspondence course by the State Union in the regional language.

- (xv) It will be advantageous where these courses are separate to combine and provide a common course for departmental and institutional candidates. It is worth while for each of these two categories to know the problems of the other.
- (xvi) There is need for more co-ordination between the JTCs and the cooperative institutions selected for practical training.
- (xvii) In the syllabus the study of historical development of co-operation in India and abroad, technique of agriculture and some of the laws of economics being incidental should not be a major component. The periods allotted for book keeping, audit, accounts, and industrial cooperatives are inadequate. Perhaps portions of Civil procedure Code, Evidence Act, Company Law and Indian Penal Code in the Syllabus may be dropped. Absence of business management and principles regarding categorisation of societies, in the syllabus has been very much felt. The syllabus should be in tune with the conditions in the States.
- (xviii) As the Cooperative policies and procedures are undergoing changes it is necessary that refresher courses are arranged for past trainees once in 2-3 years to keep them informed of the latest developments.

7.10 The Report of the Programme Evaluation Organisation on the training of junior personnel was circulated by the Planning Commission to all State Governments including the Registrars of Cooperative Societies for necessary action. It is learnt that the Training Division in the Department of Cooperation, Ministry of Food, Agriculture, Community Development and Cooperation would examine the comments received from the State Governments. The Government of India would also associate the Committee for Cooperative Training in taking a view on the various suggestions made in the said report. The Committee before finalising its views on the recommendations of the PEO, proposes to hold a conference of the authorities concerned with the Cooperative Training Centres to elicit their views on measure to further improve the effectiveness of the Centres.

### **Consumer Cooperation Courses**

7.11 In addition to the courses conducted at the Cooperative Training Centres, 2 courses, viz., Consumer Cooperation Course and the Urban Credit Courses are conducted by the Committee for Cooperative

Training in collaboration with the Cooperative Institutions, State Co-operative Unions, Consumer Stores and the Consumer Cooperative Federations. The consumer courses for the junior employees is of the duration of 3 weeks out of which 2 weeks are devoted to the campus training and one week to field training and study tours. During the year, a provision for the supply of study kits to each participant within the budgeted provisions was made to make the programme more effective. The books for the study kit are retained by the participants even after completion of the course. These books are used as a reference material by the concerned extranees.

7.12 During the year under report 6 sessions of this course were conducted in 3 states as per details given below :—

Sl. No.	Name of the state	No. of sessions held	Persons trained
1	2	3	4
1.	Madhya Pradesh	3	96
2.	Mysore	2	50
3.	Tamil Nadu	1	31
Total		6	177

It will be seen from the above figures that the response during 1968-69 was not so encouraging as 1967-68 when 38 sessions with 964 trainees were conducted. The main reasons for the slow progress during the year under report included the followings :—

- (i) The duration of the course was considered rather long.
- (ii) The requisite number of participants could not be ensured.
- (iii) The cooperative stores were not willing to release their staff for the said course.
- (iv) The training hours laid down by the sponsors were either not suitable to the employers or to the employee participants.
- (v) Not much of efforts were put in to popularise the course among the stores located in distant places.
- (vi) There was inadequate enthusiasm for the programme of consumer cooperation also in some areas.

7.13 The experience gained during the year is proposed to be taken into account while formulating the programme for the year 1969-70.

#### **Urban Credit Course**

7.14 The training in Urban Cooperative Credit for the employees of Urban Cooperative Institutions is also conducted on an ad hoc basis and as Evening Courses. The duration of the course is 24 weeks. During the year one course was completed at Madras with 34 trainees, and the other at Delhi with 21 trainees. While the course at Madras College was conducted in collaboration with the Tamil Nadu Cooperative Union, the Course at Delhi was organised by the Delhi State Cooperative Union. Apart from the financial support, these classes were conducted under close supervision and guidance of the Committee. An evaluation of the course was conducted by an Officer of the Committee. The Member-Secretary gave the valedictory address to the participants of the course conducted at Delhi. The usefulness of the course was recognised not only by the participants themselves but also by their employers. Suggestions have been made to conduct the course on a regular basis and also to upgrade it as a Diploma Course. The other suggestions to improve the quality of the training in this course included some modifications in the syllabus and provision for practical training and field placement. These and other suggestions were under consideration of the Committee at the end of the year.

## CHAPTER VIII

### INDUSTRIAL COOPERATION COURSES

8.1 The Scheme of training in industrial Cooperation envisaged two types of courses i. e. (i) Special Course; and (ii) Pilot Course. While the Special Course of the duration of 18 weeks is conducted at the Cooperative Training College, V.V. Nagar, the Pilot Course, of the duration of 24 weeks is conducted at the Cooperative Training College, Patiala and the Cooperative Training Centre, Nagpur. The Special Course is a Higher Diploma Course and the Pilot Course, a Diploma Course. These courses are conducted by the Committee at the instance of the Ministry of Industrial Development, Internal Trade & Company Affairs, Govt. of India.

#### Special Course

8.2 During the year 1968-69, 56 candidates completed training in 2 sessions and 21 officers were under-training in the Special Course in Industrial Cooperation as under :—

S. No.	Date of commencement of session	Date of completion of the session	Departmental candidates	Industrial candidates	Total	
1	2	3	4	5	6	
1.	XX	1-7-1968	2-11-1968	24	9	33
2.	XXI	18-11-1968	23-3-1969	17	6	23
3.	XXXII	1-4-1969	Will be over on 3-8-1969	16	5	21

8.3 The cumulative total till the end of June, 1969 was 754.

#### Pilot Course

8.4 The Pilot Course in Industrial Cooperation was conducted at the Cooperative Training College, Patiala and Cooperative Training Centre, Nagpur for officers other than the senior and intermediate level categories. At both the places IX and X sessions the Pilot Course of a

duration of 6 months were conducted. One session at Patiala with 40 trainees and one at Nagpur with 25 trainees was completed, during the year under report. At the close of the year one session at Patiala with 16 trainees and one session at Nagpur with 21 trainees was continuing.

8.5 The cumulative progress till the end of June, 1969, in respect of Pilot Course in Industrial Cooperation was 437. It may be mentioned that after the operation of the revised scheme there will be only one integrated course for officers other than senior category.

### **Working Group Report**

8.6 The Working Group on Training in Industrial Cooperation was constituted by the Committee for Cooperative Training on 9th February, '69 under the chairmanship of Shri R.T. Popawala. The Working Group Chairman who is also the Chairman of the All India Industrial Cooperative Banks' Association presented the report to Dr. D.R. Gadgil, Deputy Chairman of the Planning Commission who is also the Chairman of the Committee for Cooperative Training, at Yojana Bhavan on 11th February, 1969. The need for greater training facilities for those responsible for running Industrial Cooperative Societies in the country was emphasised by the Working Group. The increased training facilities would enable cooperative societies to keep pace with the technological development taking place in the industrial field as a whole. The Working Group emphasised that the training courses in industrial Cooperation were required to be not merely cooperative oriented but technology and management oriented as well.

8.7 The Working Group in its 47 pages report expressed satisfaction at the seriousness with which the training programme was received by various States as indicated by the large number of persons deputed for training. Some of the States, however, did not seem to appreciate fully the need of the training programme.

8.8 The Working Group estimated that 6,500 senior personnel and 52,500 key personnel of primary industrial cooperatives and of departments other than the large-sized societies would be required to be trained during the Fourth Five Year Plan.

8.9 The group suggested special programme of education of members and office bearers of Industrial Cooperatives. In orientation course has also been suggested for this purpose in which selected

officials and non-officials working at more or less equal levels would be invited to participate.

8.10 The Working Group recommended that in the Core Course in Cooperative Business Management conducted at the National Institute, the subject of Industrial Cooperation might be incorporated. A 16 weeks Higher Diploma Course in Industrial Cooperation might be instituted at the Vaikunth Mehta National Institute of Cooperative Management Poona.

8.11 So far as the key personnel were concerned the duration of the course should continue to be 18 weeks. An effective liaison with polytechniques and other training institutions operating in the field of Industrial Development and village small scale industries in particular should be maintained.

8.12 The Working Group suggested that care should be taken to see that the dynamism in the programme and constant touch with the field situation was maintained. The Group recommended planned programmes of field studies and research to be undertaken by the National Institute and the various Cooperative Training Colleges.

8.13 It was suggested that proper representation should be given to the National Federations of Industrial Cooperatives and the Union Ministry of Industrial Development, Internal Trade and Company Affairs in the Committee for Cooperative Training so that training programme could be properly coordinated.

8.14 The Working Group recommended the following programmes to be taken up during the Fourth Five Year Plan :—

- (a) A new division would be created in the Secretariat of the Committee for Cooperative Training to look after the training programmes of personnel connected with industrial cooperatives; and
- (b) A Diploma Course in Industrial Cooperation should be introduced in 10 Cooperative Training Colleges in the country in a phased manner.



8.15 The Working Group estimated that during the Fourth plan period about 400 senior category personnel and 4000 key personnel would receive training and orientation at the National Institute and at the 10 Cooperative Training Colleges for which a total financial outlay of Rs. 50 lacs was recommended.

## CHAPTER IX

### ORIENTATION OF REGISTRARS

9.1 One of the important activities of the Committee for Cooperative Training is to provide facilities for orientation to newly appointed Registrars, Additional Registrars and Joint Registrars of Cooperative Societies primarily belonging to I. A. S. and State Civil Service Cadres. The scheme is intended to give a detailed appreciation of the various aspects of the cooperative movement and orientation in the latest programmes and policies, and an insight into the working of selected cooperatives and allied institutions in cooperatively developed States. The scheme has been in operation since 1965.

9.2 The programme is for 12 weeks including the journey days. In order that maximum advantage is derived from the said programme, its total duration is divided into 3 parts, namely, (i) study of the Reserve Bank of India at Bombay and other institutions in Maharashtra, (ii) study of the national level institutions at Delhi, and (iii) study of the cooperative movement in two selected States.

9.3 Each participant of this programme is expected to present a report at the end of the course. Importance is attached to these reports in so far as they indicate the participant's observations and comments on the pattern, implementation and usefulness of the programme.

9.4 During 1968-69, requests for providing facilities under the said scheme were received from 13 States which sponsored 19 Officers in the following manner : Assam (1), Bihar (4), Kerala (1), Madhya Pradesh (1), Maharashtra (1), Mysore (1), Orissa (1), Punjab (1), Rajasthan (4), West Bengal (1), Delhi (1), Himachal Pradesh (1) and Pondicherry (1). Of the officers sponsored only 6 could undertake the orientation programme as against 8 during 1967-68. They were Shri P.K. Ramachandran, Joint Registrar, Cooperative Societies, Kerala ; Shri Ram Kumar, Additional Registrar Cooperative Societies, Rajasthan ; Shri M. Sriramulu, Registrar, Cooperative Societies, Pondicherry ; Shri R. P. Kapoor, Registrar, Cooperative Societies, Madhya Pradesh ; Shri Dinesh Chandra, Joint Registrar, Cooperative Societies, Punjab and Shri B. Barua, Registrar, Cooperative Societies, Assam. Of them,

S/Shri M. Sriramulu, R. P. Kapoor, Dinesh Chandra and B. Barua completed only first 2 stages of the programme. Shri Ram Kumar was permitted to complete only the first stage of the programme by the Government of Rajasthan.

9.5 The other officers sponsored to undertake the orientation programme during the year under report could not do so mainly because of their transfers from cooperative departments and other administrative reasons.

9.6 The participants of the programme unequivocally recognised its usefulness. They came to know of many facets of the cooperative movement and the implications of the rules and procedures only during the course of the programme. Participation in the programme provided an excellent opportunity in having an All-India perspective of the movement. They were also able to make a comparative study of the cooperative movement of the States visited in a better way. They also stressed the need for conducting this programme on a regular basis. It was also suggested by some of them that there should be a special financial provision for this scheme in the Committee for Cooperative Training and the duration of the course might also be slightly reduced.

### **Orientation of Engineers**

9.7 For the first time, at the instance of the Ministry of Industrial Development, Internal Trade and Company Affairs, Government of India, an orientation course of the duration of three weeks for engineers of public sector undertakings was devised by the Committee. The course envisaged study of industrial cooperatives, thrift and credit societies, housing societies and consumers stores, among others, in the State where the concerned public sector undertaking is located and study of selected cooperatives in one or two other States and an institutional training at the Vaikunth Mehta National Institute of Cooperative Management.

9.8 Shri Moti Lal, Executive Engineer, Heavy Engineering Corporation, Ranchi (Bihar), was the first participant to this course. His study visits were organised in the States of Bihar, Mysore and Maharashtra where besides studying the working of selected cooperative institutions, he had the benefit of discussions with the Registrars of Cooperative Societies and other concerned officials and non-officials. A special programme of study for him was organised at the Vaikunth

Mehta National Institute of Cooperative Management, Poona. Shri Moti Lal found the programme extremely useful and went back with confidence to make positive contributions to the development of cooperative enterprises among the personnel working at the Heavy Engineering Corporation, Ranchi.

## CHAPTER X

### TRAINING OF FOREIGN SCHOLARS

10.1 The Committee for Cooperative Training provides training facilities, on behalf of the Government of India, to foreign scholars under Technical Cooperation Schemes of Columbo Plan and SCAAP besides the schemes sponsored by the agencies like the International Labour Office, Food and Agricultural Organization, United States Agency for International Development, etc. The foreign scholars are deputed for training to the concerned Cooperative Training Colleges and the National Institute of Cooperative Management. While selecting a training institute for the purpose, the needs of the foreign scholar and the background he hails from is usually taken into account.

10.2 During the year under report the programmes relating to pre-orientation training, developing of suitable course and post-training evaluation received special attention in the Committee. In the pre-orientation programme, apart from the facilities available and the conditions under which the foreign scholars would be required to undergo training, a comprehensive idea of the functioning of the various aspects of the cooperative movement in India in the context of the movement in the developing countries and the country represented by the scholar concerned, was given. They were also briefed on indicating their training requirements at various stages to the training institution authorities and to the Committee. An indication was also given to them on what to look for during the field visits and inplant training programme. They were advised in advance to carefully study the achievements and problems of the Indian cooperatives and the methods and techniques of management they have developed with a view to drawing relevant lessons from them for application in their respective countries. In the course of the Post-training Evaluation Programme, the Committee took special care to get the benefit of their comments and suggestions on the training received.

10.3 The Committee was entrusted with the responsibility of arranging training programmes for the foreign scholars in 1962-63. Since then, 143 scholars representing 16 countries have undergone training in

various courses. A country-wise and course-wise break up of these figures may be found in Annexure VIII. During the year under report, two scholars each from Afghanistan and Malaysia received training in India. Of the scholars from Afghanistan Shri M.K. Shalizi sponsored by the International Labour Office, underwent training in Diploma in Cooperative Marketing at the Cooperative Training College, Bangalore, and Mr. Khoja Abdullah Alavi received training in Higher Diploma in Cooperation at the Cooperative Training College, Poona, under the Technical Cooperation Scheme of the Colombo Plan. The two scholars from Malaysia, Shri Abdul Razak Bin Abdul Rahman and Richard Pahang Lah were sponsored under the Colombo Plan for training in Diploma in Cooperative Audit and Higher Diploma in Cooperation respectively. While Shri Rahman received training at the Cooperative Training College, Madras, Shri Lah underwent training at Poona.

10.4 The foreign scholars are given training along with other trainees. In order, however, to meet their special needs, additional classes exclusively for them are arranged. Such classes are held on different subjects included in the syllabus and on the English language. They are also given the opportunity to take a few classes on the cooperative movement in their respective countries for the benefit of other trainees. This has been found useful in having a better appreciation of the working of cooperatives in India and in the countries represented by the scholars.

10.5 On the suggestions of some of the foreign scholars, the reading and recreation rooms were further equipped.

10.6 Efforts are made from time to time assess the likely demand of foreign countries in training in India. The Member Secretary in his capacity as Director (Cooperative Training) in the Ministry of Food, Agriculture, Community Development and Cooperation, circulated a note dealing with the arrangements of training in cooperation in India and the facilities available for undergoing these courses. This note was addressed to the Indian Embassies/High Commissions all over the World who were also requested to bring these facilities to the notice of the respective Governments. Queries were made from the countries which had never availed of these facilities.

10.7 In the light of the experience gained, the need for further improving the training facilities for foreign scholars and for introducing a Diploma Course in Cooperation specially for them are felt.

## CHAPTER XI

### ESSAY AND DEBATING COMPETITIONS

11.1 Recognising the importance of involving the younger generation in cooperative activities and to promote the knowledge of cooperation among the student community, the Committee for Cooperative Training has been sponsoring annually, the inter-collegiate and national debating competitions, on cooperation since 1963-64 and the Essay on competition since 1964-65. These competitions are becoming increasingly popular and the number of participants has also been going up year after year. The statement showing the number of students participated in the Debating Competitions since the introduction of these competitions may be found at Annexure IX.

11.2 Debating Competitions are held at two stages, viz., at the University level and at the national level. In the national debating competition, winners of each inter collegiate debating competition at the University level are eligible to participate. First, Second and Third prizes are awarded to the winners in the competitions at both the levels in addition to the consolation prizes which may be given if the judges so decide. A set of publications of the Committee for Cooperative Training is included in the prize. Certificates of merit are given to the winners and of participation to other participants. A scroll to the winning team of the concerned college is given the name of the college concerned at the University level debate. A national scroll is awarded to the University whose team is declared a winner in the national debating competition.

11.3 During 1968-69, 41 Universities conducted the inter-collegiate competitions in which 681 students took part. At the national level the debate was conducted at the M.S. University of Baroda on 20th and 21st January 1969. Out of the 41 Universities which had conducted the inter-collegiate competitions and which had consented to participate in the national debate, only 32 Universities sent their teams. Even then the number of University participants was higher than the number for the year 1967-68 which was 23. The number of participants in the national debate of 1968-69 was 62 as against 45 of

the year 1967-68. In the success of the marathon debate which went on for two days at Baroda, the cooperation received from the M.S. University of Baroda and the Gujarat State Cooperative Union was noteworthy. For the first time, an exhibition on cooperative literature, information and projects was organised at the venue of the national debating competition at Baroda. Some of the National Cooperative Federations and the International Cooperative Alliance collaborated in making the exhibition instructive. On the occasion, a Special Number on Youth and Cooperation of the "Sahakar" of the Gujarat State Cooperative Union and the "Sahakari" of the Delhi State Cooperative Union and the "Emester" of M.S. University of Baroda was brought out. The Cooperator of the National Cooperative Union of India also contained special articles on the subject relating to Cooperation among students in its relevant issue. A set of publications of the International Cooperative Alliance was presented by Shri B.K. Sinha on behalf of the ICA to Dr K.N. Naik for M.S. University, to Shri Ishwarbhai J. Patel, Vice-Chancellor for Sardar Patel University and to Shri J. M. Muleni for Gujarat State Cooperative Union.

11.4 Apart from modifications in the rules of competition based on experience and conduct of the debate for two days, the special features of the 1968-69 competition included the award of 4 consolation prizes one each by the Cooperative institutions of Gujarat, viz., the Gujarat State Cooperative Union, the Gujarat State Land Development Bank, the Central Cooperative Bank, Baroda, and the Baroda District Cooperative Union, in addition 3 Consolation prizes given by CCT. The value of each consolation prize was Rs. 50/-.

11.5 The subject of the debate was "Cooperative Movement in India will succeed only when State aid to the movement is withdrawn". The panel of judges consisted of: (i) Prof. V. S. Vyas, Head of the Department of Economics, Sardar Patel University, V. V. Nagar, (ii) Shri H.H. Trivedi, Managing Director, Gujarat State Land Development Bank, Ahmedabad, and (iii) Shri H.M. Joshi, Registrar, Cooperative societies, Gujarat State Ahmedabad.

11.6 The Debate was inaugurated by Dr. C. S. Patel, Vice-Chancellor of the M.S. University of Baroda and the valedictory address was delivered as well as prizes were awarded by Shri I. J. Patel, Vice-Chancellor of Sardar Patel University, V. V. Nagar. Dr. K. N. Naik,



Dean of the Faculty of Commerce, M. S. University of Baroda presided over the Debate. The first prize of Rs. 250 was awarded to Shri Jayakar Jerome, Karnatak University (Mysore) and the second prize of Rs. 150 went to Kumari Nilima Saxena, Indore University (M.P.). The third prize of Rs. 100 was shared by Shri K. N. Raval, Gujarat University, and Shri M. S. Raghavan, Madras University. The consolation prizes went to Kumari Shirin Ankleswaria, Gujarat University, (Gujarat), Shri Anand Kumar, Banaras Hindu University (Uttar Pradesh); Shri Nasir Shah, Aligarh University (Uttar Pradesh), Shri Faruk Elavia, M.S. University of Baroda (Gujarat), Shri Arjun Dutt, Jadavpur University (Calcutta), Shri Amer Joyti, Gauhati, University (Assam) and Kumari Nirupma Thakkar, M.S. University of Baroda (Gujarat)

11.7 The Exhibition on Cooperation was inaugurated by Dr. Thakurbhai Patel, Mayor of Baroda. It attracted a large number of students and participants from different Universities of India, the teaching staff and Faculty members of the M.S. University of Baroda, local Cooperators and the general public. Shri K.F. Ghiya President of the Gujarat State Cooperative Union released the special number of "Sahakar".

11.8 The coverage given by the All India Radio, Baroda, local papers and the Cooperative Journals in the country to this event was appreciable and created a very good impression on the Cooperative circle and the masses in general. A resume on the Inter-University National Debate on Cooperation, 1969, was brought out by the Committee for Cooperative Training for distribution among the Universities, students, cooperators and cooperative institutions.

11.9 The Essay Competitions on Cooperation are held at University level only and are open to post-graduate and under-graduate students of affiliated colleges and the teaching departments of the Universities and Institutions enjoying the status of a University. The subject for the essay competition is selected by the University authorities under intimation to the Committee for Cooperative Training. The winners are awarded 1st, 2nd and 3rd prizes of Rs. 100, Rs. 75, Rs. 50 respectively on merit. In addition consolation prize of Rs. 30 can also be awarded. The first and second prize winning essays are published in the local cooperative journals. During the year under report these competitions

were conducted by 24 Universities in which 316 students participated against 19 Universities with 272 students in the year 1967-68. The rules governing them were modified to incorporate useful suggestions and experiences gained from time to time.

## CHAPTER XII

### FIELD STUDIES AND RESEARCH

12.1 The research work regarding the studies in Cooperation is conducted primarily at the Vaikunth Mehta National Institute of Co-operative Management, Poona. Some attempts are also made at the Cooperative Training Colleges for studying the various problems in the field through case studies and field studies.

12.2 A monograph entitled "Personnel Administration Practices in India" based on field data gathered from selected large enterprises in public, cooperative and private sector was completed during the year and published in a book form. Another project namely "Study of Cooperative Leadership in Kolhapur and Dharwar Districts" was completed and is likely to be published by the Institute. The other studies which were in progress and were at the various stages of completion were :—

- (i) Job Study, Job Evaluation and working responsibility in Maharashtra State.
- (ii) Distribution of Consumer goods through cooperatives in rural areas in Poona District
- (iii) Distribution of Fertilizers in Ahmednagar District.
- (iv) Election procedures in cooperatives.
- (v) Study of the economics of a modern rice mill.
- (vi) Study of wholesale central consumers cooperative societies, which incurred losses in 1967-68.
- (vii) Study of financing of best wholesale central consumers cooperative societies in 1963-64 and 1967-68.
- (viii) Working of democratic administration in consumer cooperative societies.
- (ix) The impact of long-term programme of the Bank on agricultural production.
- (x) Role of a Cooperative Marketing Society in a regulated market.

12.3 The Cooperative Training Colleges were advised to undertake problems oriented field studies to focus attention on certain specific current issues. It was also suggested that the problems should be studied in depth according to a scientific and systematic plan so as to bring to the fore the basic causes as also indicate practical remedial measures. With this end in view, guidelines, proforma, schedules, etc., were provided to the colleges with regard to the following :—

- (i) Financing of non-defaulting and new members of primary credit societies.
- (ii) Provision of finance for small cultivators.
- (iii) Deposits in Primary Agricultural Societies and Central Co-operative Banks.
- (iv) Study of Land Development Banks.

12.4 The studies were expected to be conducted during the course of the observation tours and field placement programme with the help of trainees and the teaching staff.

12.5 During the year under report, 8 colleges had completed the preliminary work entrusted to them with regard to the above-mentioned studies. In addition, 27 other case studies by the teaching staff were also completed in 1968-69, which are available at Annexure X.

12.6 S/Shri S.V. Khare and S. N. Puranik, research fellows at the Vaikunth Mehta National Institute of Cooperative Management were awarded fellow-ships for doing Ph.D. of the Poona University. They were working under the guidance of Dr. N. R. Inamdar of the Department of Politics, University of Poona. The problem selected by Shri Khare is "Process of Decision Making in the Management of Cooperatives" and by Shri Puranik is "Process of Democracy in the Management of Cooperatives." The progress of research of the 2 fellows was satisfactory during the year. These fellow-ships have been awarded by the Vaikunth Mehta National Institute of Cooperative Management, Poona.

## CHAPTER XIII

### PUBLICATIONS

13.1 In view of the importance of dissemination of information and knowledge on cooperation and to provide reading material and text books on subjects included in various courses, the Committee for Cooperative Training brings out suitable literature, out of a revolving "Book Fund" created out of the grants received from the Government of India in July, 1962. In addition, the Vaikunth Mehta National Institute of Cooperative Management and the Cooperative Training Colleges also publish their journals, studies, etc.

13.2 During 1968-69, the following five books were brought out under the said scheme :

1. "Management of Consumers Cooperatives through Budgets" by Prof. S.B. Rao, Vaikunth Mehta National Institute of Cooperative Management, Poona. 2000 copies of the book were printed and released for sale @ Rs. 3/- per copy in August, 1968.
2. Guidelines for Organisation and Management of Cooperative Department Stores", 2000 copies of the book were printed and released for sale in August, 1968, at the instance of the Ministry of Food, Agriculture, Community Development & Cooperation (Department of Cooperation). The book is priced @ Rs. 1.50 per copy.
3. "Co-operatives in India" (Second Edition) by Shri B. K. Sinha 1000 copies priced at Rs. 7.50 per copy was released in January, 1969.
4. "Allied Laws for Cooperatives" by Shri S. P. Padhi priced @ Rs. 8.50 per copy was released for sale in January 1969.
5. "Bharat Me Sahakari Sansthain"—By Shri B. K. Sinha, the Hindi edition of the book "Cooperatives in India" 1000 copies priced @ Rs. 7.50 per copy. released for sale in April, 1969.

13.3 The following details of the books brought out under the 'Book Fund' scheme inter-alia, indicate the progress made in their circulation :—

Sl. No.	Title of the book	Price per copy (in Rs.)	No. of copies printed	No. of copies sold during 1968-69	Total sale upto 30th June, 1969 (in Rs.)
1	2	3	4	5	6
1.	Hand Book of Co-operative Training Implementation of the Revised Scheme.	0.65	2,950	3	2,876
2.	Bibliography on Co-operation (Deluxe)	3.50	500	87	444
3.	Bibliography on Co-operation (Popular)	2.50	1,493	282	1,355
4.	Cooperative Law in India	6.00	961	—	961
5.	Hand Book of Co-operative Training	2.00	1,972	886	1,509
6.	Hand Book of Consumers Co-operative Retail Shops	2.50	5,000	871	2,118
7.	Cooperatives in India :	7.50			
	1st Edition		2,000		
	2nd Edition		993		
			2,993	2,167	2,167
8.	Allied Laws for Cooperatives	8.50	1,000	793	773
9.	Bharat Me Sahakari Sansthain	7.50	1,000	87	87

13.4 To accelerate further the programme of publications, names of the prospective writers were invited from the Cooperative Departments, Cooperative training institutions and various other organisations including the Universities. After scrutiny of the proposals received, a panel of authors consisting of the following was prepared and they were requested to write books on the subjects indicated against each :—

- |  |   |
|--|---|
| (i) Shri M. S. Menon,<br>Deputy Chief Officer (Rtd.)<br>Reserve Bank of India and<br>Specialist in Cooperation,<br>International Labour Orga-<br>nisation. | —Agricultural Credit and<br>Cooperative Banks             |
| (ii) Shri D. K. Banerjee, Co-<br>operative Training Centre,<br>Deoghar.  | —Cooperative Manage-<br>ment and Administra-<br>tion.     |
| (iii) Dr. G. S. Kamat, Reader,<br>Vaikunth Mehta National<br>Institute of Cooperative<br>Management, Poona.  | —Cooperative Marketing<br>Organisation and<br>Management. |
| (iv) Shri K. K. Mehta Pro-<br>fessor, Vaikunth Mehta<br>National Institute of Co-<br>operative Management,<br>Poona.                                       | —Personnel Management-<br>Hand Book of Coope-<br>rators.  |

13.5 It was also decided to bring out the following publications in 1969-70 :—

1. National Cooperative Federations in India.
2. Intensive Agricultural District Programme, by Dr. R.C. Diwedi, Joint Director, National Cooperative Union of India.

13.6 The "Cooperative Law Journal". a quarterly publication of the Committee entered into its 5th year of publication. The Journal is brought out in the months of January, April, July and October. The number of subscribers has shown a steady increase. It increased to 920 at the end of 1968-69.

13.7 In addition to the copies of the judgements received from the Special Reporters, special articles and decisions of the Tribunals, etc., were published in the Journal. It also published reviews of the books on Law and the texts of the newly enacted cooperative legislations and rules framed the reunder. A questionnaire bringing out various aspects of cooperative legislation in India was introduced from April, 1969 issue for inviting views of eminent cooperators on the matter. The response to the questionnaire was encouraging.

13.8 To facilitate reporting of decisions of various High Courts, etc., in the country, the following Special Reporters continued to send the reports during the year :—

- (i) Shri A.V. Albal,  
Advocate,  
Supreme Court and Mysore High Court, Bangalore.
- (ii) Shri M. N. Reddy,  
advocate,  
High Court of Judicature, Andhra Pradesh, Hyderabad.
- (iii) Shri B. M. Singh,  
advocate,  
Patna High Court, Patna.
- (iv) Shri K. A. Nair,  
Advocate,  
Kerala High Court, Trivandrum.
- (v) Shri Basti Chand Bhansali,  
Advocate.  
Rajasthan High Court, Jodhpur.
- (vi) Shri K. L. Sethi,  
Advocate,  
Madhya Pradesh High Court, Indore.
- (vii) Shri K. Aludia Pillai,  
Principal,  
Cooperative Training College, Madras  
(for Madras High Court Judgements).

13.9 International Cooperative Alliance took special interest in the publication of the Committee which were circulated by the Alliance among others, to the member organizations in the South East Asia.



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## ANNEXURES

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## ANNEXURE—I

### List of the Members of the Committee for Cooperative Training

- A. Representative of the NCUI Governing Council :
- |  |               |
|--|---------------|
| 1. Prof. D. R. Gadgil.   | Chairman      |
| 2. Ch. Brahm Perakash, M. P.<br>General Secretary, NCUI.                                       | Vice-Chairman |
| 3. Yuvraj Udaybhansinhji,<br>President, NCUI, New Delhi.                                       | Member        |
| 4. Shri S. D. Mishra, Chairman<br>Special Committee on Member-Education,<br>(NCUI), New Delhi. | —do—          |
| 5. Smt. A. Mathai  | —do—          |
- B. Representative of the State Unions :
- |  |      |
|--|------|
| 6. Dr. P. Natesan,<br>General Secretary, Tamil Nadu Coopera-<br>tive Union, Madras.      | —do— |
| 7. Shri A. S. Patil,<br>President Mysore State Cooperative<br>Union, Bangalore.          | —do— |
| 8. Shri D. N. Sinha,<br>President, Bihar State Cooperative<br>Federation, Patna.         | —do— |
| 9. Dr. S. N. Sen,<br>Vice-Chairman,<br>West Bengal State Cooperative Union,<br>Calcutta. | —do— |
- C. Representatives of National Cooperative Federations :
- |   |      |
|---|------|
| 10. Shri P. Bose, Chairman,<br>National Co-op. Consumers' Federation Ltd.<br>New Delhi. | —do— |
|---|------|

- |  |   |                  |
|--|---|------------------|
| 11.  | Shri V. N. Puri, Chairman,<br>National Agricultural Co-op. Marketing<br>Federation, New Delhi.  | Member           |
| D. Educationist from a University where Co-operation is taught : |   |                  |
| 12.  | Prof. M. V. Mathur,<br>Vice-Chancellor, Rajasthan University,<br>Jaipur.  | —do—             |
| E. Representative of the Reserve Bank of India :                 |   |                  |
| 13.  | Shri M. A. Chidambaram<br>Deputy Chief Officer,<br>Agricultural Credit Department,<br>New Delhi.  | —do—             |
| F. Registrar of Co-operative Societies :                         |   |                  |
| 14.  | Shri R. A. Zubairy,<br>Commissioner for Co-operation & Registrar,<br>Cooperative Societies, Maharashtra State, Poona.                   | —do—             |
| G. Representatives of the Government of India :                  |   |                  |
| 15.  | Representative of the Min. of Food Agriculture,<br>Community Development and Cooperation.<br>(Shri A. C. Bandyopadhyay, Jt. Secretary). | —do—             |
| 16.  | Representative of the Min. of Finance<br>(Sh. C. F. Chereath)   | —do—             |
| 17.  | Representative of the Min. of Industrial<br>Development Internal Trade and<br>Company Affairs<br>(Shi L. N. Renu, Commissioner (IC)     | —do—             |
| H. Member-Secretary :  |   |                  |
| 18.  | Director, Co-op. Training,<br>Deptt. of Co-operation,<br>Min. of F. A. C. D. & C.<br>(Shri B. K. Sinha)                                 | Member-Secretary |

## ANNEXTURE II

**List of the Members of the Sub-Committee on National Institute  
and Training & Research Programmes.**

- |   |          |
|---|----------|
| 1. Prof. D.R. Gadgil<br>(Chairman, CCT)   | Chairman |
| 2. Representative of the Ministry<br>of FACD&C (Shri P.P.I Vaidyanathan,<br>Additional Secretary).                            | Member   |
| 3. Representative of the Reserve Bank of India,<br>Agricultural Credit Department<br>(Shri P.N. Damry, Deputy Governor, RBI). | Member   |
| 4. Commissioner-cum-Registrar,<br>Cooperative Societies, Maharashtra,<br>(Shri R.A. Zuberi).                                  | Member   |
| 5. General Manager,<br>Kaira Milk Producers' Cooperative Union, Anand,<br>(Shri V. Kurien).                                   | Member   |
| 6. General Secretary, NCUI, New Delhi<br>(Ch. Brahm Perakash).  | Member   |
| 7. President, Mysore State Cooperative Union, Bangalore,<br>(Shri A.S. Patil).  | Member   |
| 8. President, National Agricultural Cooperative<br>Marketing Federation, New Delhi,<br>(Shri V. N. Puri).                     | Member   |
| 9. President, National Cooperative Consumers'<br>Federation, New Delhi.<br>(Shri P. Bose).                                    | Member   |
| 10. General Secretary,<br>Tamil Nadu Cooperative Union Madras<br>(Dr. P. Natesan).  | Member   |
| 11. Secretary, National Coop. Development Corporation<br>New Delhi (Shri S.K.S. Chib)   | Member   |

- |     |  |        |
|-----|--|--------|
| 12. | Director, Indian Institute of Management,<br>Ahmedabad (Shri Ravi J. Mathai).                                      | Member |
| 13. | President, All India Central Land Development<br>Banks' Cooperative Union, Hyderabad,<br>(Yuvaraj Udaybhansinhji). | Member |
| 14. | Dean of Faculty of Commerce,<br>University of Poona.<br>(Shri P. C. Shejwalkar).                                   | Member |
| 15. | Member-Secretary, Committee for Cooperative Training,<br>New Delhi (Shri B. K. Sinha).                             | Member |
| 16. | Director, Vaikunth Mehta National<br>Institute of Cooperative Management, Poona,<br>(Shri P. R. Dubhashi).         | Member |

## ANNEXURE III

**List of Members of Special and Local Committees of the Cooperative Training Colleges**

S. No.	Name of the College	Constitution of the Committee	Designation
1	2	3	4
(i)	CTC Madras	1. Shri R. Kanakasabai, M.L.A.	Chairman
		2. Dr. P. Natesan, M.B.B.S.,	Secretary
		3. Shri K.S. Subramania Gounder,	Member
		4. Director of Rural Develop- ment	Member
		5. Shri M. S Palaniappa Mudaliar.	Member
		6. Registrar, Coop. Societies. Madras.	Member
		7. Joint Director of Agriculture (Extension). Madras.	Member
		8. Member Secretary or his representative	Member
(ii)	CTC Poona	1. Shri G.R. Patil. Vasant Colony, Miraj Road, Sangli.	Chairman
		2. Shri L. B; Bhokre. C/o Vidarbha Divl. Coop. Board Camp Road, Amravati.	Member
		3. Shri V. B. Kanado. Narvekar Anant Niwas, 2nd Floor, Room No. 58, Tulsiram Pada, Chinchpokali, Bombay-12	Member

	4. Shri S.M. Satkar, At & Post :—Khed, Distt. Poona.	Member
	5. Shri A. G. Shinde, At & Post :—Mhapasa, Tal. Miraj, Distt. Sangli.	Member
	6. Shri V. T. Patane At & Post :— Khed. Tal Khed, Distt. Tatnagiri.	Member
	7. Registrar, Coop. Societies, Maharashtra, Central Building, Poona-1	Member
	8. Member Secretary, CCT, or his representative.	Member
	9. Principal, CTC, Poona.	Convenor
(iii)	CTC V.V. Nagar.	
	1. Shri K.F. Ghiya, Gujarat State Coop. Union, Ahmedabad.	Chairman
	2. Shri J. K. Mody, Sidishari, Rajkot.	Member
	3. Shri C.K. Patel, Managing Director, Gujarat State Coop. Bank, Ahmedabad.	Member
	4. Shri H.M. Joshi. I.A.S., Registrar, Coop. Societies. Ahmedabad.	Member
	5. Shri M.M. Shah, Head of Commerce Deptt., Sardar Patel University, V.V. Nagar.	Member
	6. Dr. V. S. Vyas, Head of Deptt. of Economics Sardar Patel University, V.V. Nagar.	Member

		7. Member Secretary or his representative.	Member
		8. Shri D.R. Oza. Principal, CTC, V.V. Nagar.	Convenor
(iv)	CTC Gopal-pur-on-sea.	1. President, Orissa State Coop. Societies, Orissa Bhubaneswar.	Chairman
		2. The Registrar, Coop. Societies, Orissa, Bhubaneswar.	Member
		3. Shri Bimal Krishan Misro. M. Sc.	Member
		4. Dr. Bidyadhar Misra, M.A. Ph. D. Professor of Rural Economics, Utkal University Vani Vihar, Bhubaneswar.	Member
		5. Director of Community Development Orissa, Bhubaneswar.	Member
		6. Member Secretary, CCT or his representative.	Member
(v)	Cooperative Training College, Kota.	1. Chairman, Rajasthan State Coop. Union, Jaipur (Smt. Kamala Beniwal)	Chairman
		2. Director (Training) Panchayati Raj Government of Raiasthan Jaipur.	Member
		3. Registrar, Cooperative Societies, Rajasthan, Jaipur.	Member
		4. Member Secretary, CCT or his representative	Member



		5. Dr.M. P. Mathur, Principal, Government College, Kota.	Member
		6. Principal, CTC, Kota	Convenor
(vi)	Cooperative Training College, Indore	1. Chairman, Madhya Pradesh State Coop. Union, Jabalpur (Shri R. G. Tiwari)	Chairman
		2. National Coop. Union of India New Delhi, (Shri V. C. Parashar)	Member
		3. Registrar, Cooperative Societies Madhya Pradesh.	Member
		4. Development Commissioner, or his representative	Member
		5. Dr. G. C. Kasliwal, Principal, Government College, Indore.	Member
		6. Member Secretary, CCT, or his representative.	Member
		7. Principal, Coop. Training College, Indore,	Convenor
(vii)	Cooperative Training College, Kalyani	1. President, West Bengal State Coop. Union, (Shri P. Bose)	Chairman
		2. Chairman, Assam State Coop. Union, (Shri Robin Kokoti)	Member
		3. Registrar Cooperative Societies, West Bengal.	Member

	4. Registrar, Cooperative Societies, West Bengal.	Member
	5. Director of Panchayats West Bengal	Member
	6. Dr. S. N. Sen, Vice Chancellor, Calcutta University.	Member
	7. Member Secretary, Committee for Cooperative Training, or his representative	Member
	8. Principal, Cooperative Training College, Kalyani,	Convenor
(viii)	Cooperative Training College, Faizabad	
	1. Vice President. U.P. State Coop. Union (Shri Tej Pratap Singh)	Chairman
	2. Shri Digamber Singh. Chairman, Mathura Distt, Coop. Bank Ltd.	Member
	3. Shri R. B. Chand, Uttar Pradesh Coop. Bank Ltd.	Member
	4. Development Commissioner, U.P. or his representative	Member
	5. Registrar, Cooperative Societies Uttar Pradesh	Member
	6. General Manager, U.P. Land Development Bank Ltd., Lucknow.	Member
	7. Dr. H.C. Jain, Principal, K. S. Saket Degree College, Faizabad.	Member

	8. Member Secretary or his representative.	Member
	9. Principal, Cooperative Training College, Faizabab.	Convenor
(ix) Cooperative Training College, Rajpur.	1. Vice-President U. P. State Coop. Union (Shri Tej Pratap Singh)	Chairman
	2. Managing Director, Dist. Cooperative Bank, Dehra Dun, (Shri B.S. Negi)	Member
	3. Registrar, Cooperative Societies, U. P.	Member
	4. Prof. J. M. S. Gargya, Head of the Department of Economics, D.A.V. College, Dehra Dun.	Member
	5. Member Secretary, Committee for Cooperative Training or his representative.	Member
	6. Secretary, U. P. Cooperative Federation, Lucknow.	Member
	7. Principal, Cooperative Training College, Rajpur.	Convenor
(x) Cooperative Training College, Hyderabad.	1. Shri P. S. Guruvareddy, President, Andhra Pradesh State Cooperative Union, Gunfoundry, Hyderabad.	Chairman
	2. Shri Kashi Nath Rao Mukpalkar, Director, Andhra Pradesh State Cooperative Bank and A. P. Central Land Mortgage Bank Ltd.	Member
	3. Registrar, Cooperative Societies, Hydera- bad.	Member

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|--|---|----------|
|  | 4. Dy. Secretary to the<br>Govt. of A. P., Food and<br>Agri. Department, Govt. of<br>A. P., Hyderabad.                                    | Member   |
|  | 5. Dean,<br>National Institute of Commu-<br>nity Development, Rajender<br>Nagar, Hyderabad.   | Member   |
|  | 6. Dr. Gautam Mathur,<br>Head of the Department of<br>Economics, Osmania Univer-<br>sity, Hyderabad.                                      | Member   |
|  | 7. Director,<br>Industry and Commerce,<br>Government of A. P.,<br>Hyderabad.  | Member   |
|  | 8. Member Secretary,<br>Committee for Cooperative<br>Training or his representative.  | Member   |
|  | 9. Principal,<br>Cooperative Training College,<br>Hyderabad.  | Convenor |
| (xi) Cooperative<br>Training<br>College.<br>Bangalore. | 1. President,<br>Mysore State Coop. Union,<br>(Shri A. S. Patil)  | Chairman |
|  | 2. Dr. Sarojini Mahishi,<br>Dy. Minister. Government of<br>India.   | Member   |
|  | 3. Hony Secretary,<br>Kerala State Coop. Union,<br>(Shri K. R. Elekanth)  | Member   |
|  | 4. Secretary to the Govt.<br>Department of Development<br>Panchayati Raj & Coopera-<br>tion, Government of Mysore<br>(Shri P. Bhairaniah) | Member   |

- |       |   |          |
|-------|---|----------|
|       | 5. Registrar,<br>Cooperative Societies, Mysore.   | Member   |
|       | 6. Registrar,<br>Cooperative Societies, Kerala.   | Member   |
|       | 7. Dr. N. P. Patil,<br>Director of Research, University of Agri. Sciences, Hebbal, Bangalore. | Member   |
|       | 8. Chairman,<br>Mysore State Coop. Marketing Society Ltd.,                                    | Member   |
|       | 9. Member Secretary, CCT<br>or his representative.  | Member   |
|       | 10. Principal,<br>Cooperative Training College, Bangalore.                                    | Convenor |
| (xii) | Cooperative Training College, Patna.  |          |
|       | 1. President,<br>Bihar State Cooperative Federation<br>(Shri Dip Narian Sinha)                | Chairman |
|       | 2. Registrar,<br>Cooperative Societies<br>Bihar State.  | Member   |
|       | 3. Development Commissioner,<br>Bihar, or his representative.                                 |          |
|       | 4. Prof. D. Jha,<br>Head of the Department<br>of Economics, Patna<br>University, Patna.       | Member   |
|       | 5. Managing Director,<br>Bihar State Coop. Marketing<br>Union, or his representative.         | Member   |
|       | 6. Member Secretary, CCT<br>or his representative.  | Member   |
|       | 7. Principal,<br>Cooperative Training College,<br>Patna.                                      | Convenor |

(xiii) Cooperative Training College, Patiala.	1. Shri Jai Behari Lal Khachi, President, H. P. State Coop. Union.	Chairman
	2. Shri Surat Singh, Vice President, Punjab State Coop. Union.	Member
	3. Shri Maharaj Singh, Chairman, Haryana State Coop. Union.	Member
	4. Capt. H. S. Lather, Delhi State Coop. Union.	Member
	5. Development Commissioner, Punjab or his nominee	Member
	6. Registrar, Cooperative Societies, Punjab.	Member
	7. Registrar, Cooperative Societies, Haryana.	Member
	8. Registrar, Cooperative Societies, Jammu and Kashmir.	Member
	9. Dr. H.K. Manmohan Singh, Head of the Department of Economics, Punjabi University, Patiala.	Member
	10. Shri Amar Singh Harika.	Member
	11. Member Secretary or his representative.	Member
	12. Principal, Cooperative Training College, Patiala.	Convenor

## ANNEXURE IV

**Expenditure Incurred in 1967-68 and 1968-69 and Budget Estimates  
for 1969-70.**

(Rupees in lakhs)

S. No.	Institutions	Actual expenditure 1967-68	Actual expenditure 1968-69	Budget estimates 1969-70
1	2	3	4	5
1.	Headquarters	3.44	3.72	3.83
2.	V. M. National Institute of Cooperative Management, Poona.	6.72	8.50	10.41
<i>Cooperative Training Colleges</i>				
3.	Bangalore	1.86	1.78	2.12
4.	Faizabad	1.71	1.85	2.10
5.	Gopalpur-on-Sea	1.05	1.33	1.62
6.	Hyderabad	1.49	1.67	1.80
7.	Indore	1.41	1.50	1.62
8.	Kalyani	1.58	1.53	1.76
9.	Kota	1.59	1.68	1.89
10.	Madras	3.87	3.01	4.00
11.	Patiala	1.66	1.51	1.68
12.	Patna	1.50	1.52	1.98
13.	Poona	1.99	2.09	2.13
14.	Rajpur	1.35	1.39	1.86
15.	V. V. Nagar	2.17	2.07	2.29
	Total	23.23	22.93	26.85
<i>State Cooperative Union</i>				
16.	Gujarat	0.15	0.15	0.15
17.	Maharashtra	0.15	0.15	0.15

1	2	3	4	5
18.	Orissa	0.14	0.15	0.15
19.	Tamil Nadu	0.15	0.15	0.15
20.	Two additional State Co-operative Unions	—	—	0.30
	<b>Total</b>	<b>0.59</b>	<b>0.60</b>	<b>0.90</b>
21.	<i>Special/Diploma Course in Industrial Cooperation</i>			
	(a) CTC, V. V. Nagar	.74	.89	1.15
	(b) CTC, Gopalpur-on-Sea	.04	—	—
22.	<i>Pilot/Diploma Course in Industrial Cooperation</i>			
	(a) CTC, Patiala	.44	.52	.76
	(b) Nagpur Sahakari Vidyalaya/ CTC, Poona	.50	.58	.75
23	<i>Orientation Courses</i>	—	.02	.35
	<b>Grand Total</b>	<b>35.70</b>	<b>37.76</b>	<b>45.00</b>



## ANNEXURE V

## Progress of Training of Senior and Intermediate Personnel

S. No.	Name of the College/ Institute	Trained upto 1967-68				Trained during 1968-69				Under Training on 30-6-69				Total trained			
		D	I	O	T	D	I	O	T	D	I	O	T	D	I	O	T
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
<i>I. VM National Institute of Coop. Management Poona :</i>																	
1.	Core Course in Coop. Management	—	—	—	—	11	10	—	21	6	24	—	30	11	10	—	21
2.	Orientation Course for Senior Officers	635	359	—	994	21	14	—	35	—	—	—	—	656	373	—	1029
3.	General Managers' Course	44	317	—	361	42	18	4	64	—	—	—	—	86	335	4	425
	Total ...	679	676	—	1355	74	42	4	120	6	24	—	30	753	718	4	1475
<i>II. Intermediate Officers Course :</i>																	
1.	Bangalore	1120	44	3	1167	18	11	—	29	—	—	—	—	1138	55	3	1196
2.	Faizabad	804	86	7	897	—	—	—	—	—	—	—	—	804	86	7	897

3.	Gopalpur-on-sea	897	42	7	946	29	18	—	47	—	—	—	—	926	60	7	993
4.	Hyderabad	680	66	8	754	45	19	—	64	—	—	—	—	725	85	8	811
5.	Indore	469	112	4	585	47	13	—	60	—	—	—	—	516	125	4	645
6.	Kalyani	523	31	2	556	31	9	—	40	—	—	—	—	554	40	2	596
7.	Kota	1064	19	—	1083	57	2	—	59	—	—	—	—	1121	21	—	1142
8.	Madras	612	234	—	846	160	14	—	174	291	30	—	321	772	248	—	1020
9.	Patiala*	592	71	—	663	37	26	—	63	—	—	—	—	629	97	—	726
10.	Patna	496	39	6	541	45	4	1	50	—	—	—	—	541	43	7	591
11.	Poona	462	405	99	966	15	32	12	59	—	—	—	—	477	437	111	1025
12.	Rajpur	322	125	4	451	22	12	—	34	—	—	—	—	344	137	4	485
13.	V. V. Nagar	699	62	2	763	38	7	—	45	—	—	—	—	737	69	2	808
	Total ...	8740	1336	142	10218	544	167	13	724	291	30	—	321	9284	1503	155	10942

### III. Cooperative Marketing :

1.	Bangalore	151	25	7	183	4	22	1	27	—	—	—	—	155	47	8	210
2.	Patna	—	—	—	—	9	4	—	13	3	3	—	6	9	4	—	13
3.	Poona	602	135	2	739	7	24	—	31	—	—	—	—	609	159	2	770
4.	Rajpur	—	—	—	—	17	7	—	24	—	—	—	—	17	7	—	24
5.	Other places where discontinued (Indore, Madras Meerut & Ranchi)	1184	256	—	1440	—	—	—	—	—	—	—	—	1184	256	—	1440
	Total	1937	416	9	2362	37	57	1	95	3	3	—	6	1974	473	10	2457

\*Including Officers trained in Promoted Inspectors' Course.

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
<b>IV. Land Mortgage Banking :</b>																	
1.	Bangalore	—	—	—	—	—	24	—	24	—	—	—	—	—	24	—	24
2.	Faizabad	110	79	—	189	21	150	—	171	8	25	—	33	131	229	—	360
3.	V. V. Nagar	258	162	1	421	28	77	—	105	NA	NA	NA	19	286	239	1	526
4.	Madras (Discontinued)	584	183	—	767	—	—	—	—	—	—	—	—	584	183	—	767
Total		952	424	1	1377	49	251	—	300	NA	NA	NA	52	1001	675	1	1677
<b>V. Industrial Cooperative Course :</b>																	
V. V. Nagar		529	169	—	698	41	15	—	56	16	5	—	21	570	184	—	754
<b>VI. Cooperative Banking Course :</b>																	
Madras		163	214	5	382	37	68	—	105	14	15	—	29	200	282	5	487
<b>VII. Cooperative Audit Course :</b>																	
Madras		311	36	9	356	73	3	1	77	19	1	—	20	384	39	10	433
<b>VIII. Pilot Industrial Course :</b>																	
1.	Nagpur	88	83	—	171	13	12	—	25	8	13	—	21	101	95	—	196
2.	Patiala	164	28	—	192	26	23	—	49	10	6	—	16	190	51	—	241
Total		252	111	—	363	39	35	—	74	18	19	—	37	291	146	—	437

<b>Total</b>	252	111	—	363	39	35	—	74	18	19	—	37	291	146	—	437
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*IX. Functional Course :*

1. Bangalore	—	—	—	—	—	21	1	22	—	—	—	—	—	21	1	22
2. Patna	—	—	—	—	8	8	—	16	—	—	—	—	8	8	—	16
3. Poona	—	—	—	—	4	74	—	78	—	—	—	—	4	74	—	78
<b>Total :</b>	—	—	—	—	12	103	1	116	—	—	—	—	12	103	1	116
<b>Grand Total :</b>	13563	3382	166	17111	906	741	20	1667	—	—	—	—	14469	4123	186	18778

## ANNEXURE VI

**Statement showing the capacity, No. of sessions completed till the end of June, 1969 and number of sessions completed during 1968-69 at the Cooperative Training Colleges.**

Sl. No.	Name of the Cooperative Training College	Name of the Course	Capacity per session	No. of sessions completed so far	No. of sessions completed during the year
1	2	3	4	5	6
1.	Bangalore	General Basic Course	50	7	1
2.	Faizabad	—do—	50	13	—
3.	Gopalpur-on-Sea	—do—	50	15	1
4.	Hyderabad	—do—	70	15	1
5.	Indore	—do—	60	14	1
6.	Kalyani	—do—	50	13	1
7.	Kota	—do—	75	14	1
8.	Madras	—do—	50	18	1
9.	Patiala	—do—	50	13	1
10.	Patna	—do—	50	15	1
11.	Poona	—do—	60	17	1
12.	Rajpur	—do—	50	12	1
13.	V.V. Nagar	—do—	60	14	1
1.	Bangalore	Diploma Course in Cooperative Marketing	15	11	2
2.	Patna	—do—	15	1	1
3.	Poona	—do—	15	33	3
4.	Rajpur	—do—	15	2	2

1	2	3	4	5	6
1.	Faizabad	Land Mortgage Banking Course	30	12	4
2.	V. V. Nagar	—do—	40	16	3
1.	V. V. Nagar	Industrial Coop- eration Course	40	21	2
1.	Madras	Cooperative Bank- ing Course	40	14	3
1.	Madras	Cooperative Audit Course	40	15	3
1-	Nagpur (Centre)	Pilot Industrial Course	40	9	1
2.	Patiala	—do—	40	9	1
1.	Bangalore	Functional Course	15	1	1
2.	Patna	—do—	15	1	1
3.	Poona	—do—	15	2	2

## ANNEXURE VII

## Progress of Training of Personnel

Sl. No.	Location of Centre	No. of Persons trained during 1968-69				Total No. of persons trained till the end of June, 1969.			
		D	I	O	T	D	I	O	T
1	2	3	4	5	6	7	8	9	10
<i>Andhra Pradesh</i>									
1.	Anantpur	—	32	152	184	—	304	1045	1349
2.	Gunfoundary	—	161	—	161	125	771	148	1044
3.	Hyderabad	—	—	—	—	2782	—	—	2782
4.	Rajamundry	NA	NA	NA	NA	—	745	909	1654
5.	Vijayawada	—	165	35	200	—	1693	40	1733
<b>Total :</b>		—	358	187	545	2907	3513	2142	8562
<i>Assam</i>									
6.	Joysagar	71	26	5	102	411	417	14	842

*Bihar*

7.	Deoghar	56	—	—	56	1213	—	—	1213
8.	Pusa	96	—	—	96	243	803	7	1053
9.	Ranchi	58	—	—	58	1189	21	—	1210
<b>Total :</b>		<b>210</b>	<b>—</b>	<b>—</b>	<b>210</b>	<b>2645</b>	<b>824</b>	<b>7</b>	<b>3476</b>

*Gujarat*

10.	Bhavnagar	5	100	12	117	208	1022	140	1370
11.	Patan	6	141	16	163	152	884	245	1281
12.	Surat	—	62	14	76	128	944	362	1434
13.	Uttarsanda	1	54	10	65	89	717	203	1009
<b>Total :</b>		<b>12</b>	<b>357</b>	<b>52</b>	<b>421</b>	<b>577</b>	<b>3567</b>	<b>950</b>	<b>5094</b>

*Haryana*

14	Rohtak	NA	NA	NA	NA	398	219	—	617*
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*Jammu & Kashmir*

15.	Jammu	21	2	25	48	49	4	74	127
16.	Srinagar	17	5	11	33	100	4	14	118***
<b>Total :</b>		<b>38</b>	<b>7</b>	<b>36</b>	<b>81</b>	<b>149</b>	<b>8</b>	<b>88</b>	<b>245</b>



1	2	3	4	5	6	7	8	9	10
<i>Kerala</i>									
17.	Malabar	22	64	219	305	124	635	954	1713
18.	Trichur	18	45	160	223	115	412	783	1310
19.	Trivandrum	63	206	58	327	181	883	62	1126
<b>Total :</b>		<b>103</b>	<b>315</b>	<b>437</b>	<b>855</b>	<b>420</b>	<b>1930</b>	<b>1799</b>	<b>4149</b>
<i>Madhya Pradesh</i>									
20.	Agar	—	64	—	64	333	905	3	1241
21.	Bilaspur	46	69	—	115	322	419	22	763
22.	Jabalpur	71	76	—	147	346	951	36	1333
23.	Nowgong	43	88	9	140	391	875	278	1544
<b>Total :</b>		<b>160</b>	<b>297</b>	<b>9</b>	<b>466</b>	<b>1392</b>	<b>3150</b>	<b>339</b>	<b>4881</b>
<i>Maharashtra</i>									
24.	Ahmednagar	4	75	6	85	44	648	64	756
25.	Amravati	4	185	20	209	82	1054	119	1255
26.	Aurangabad	16	133	7	156	86	758	59	903
27.	Jalgaon	18	65	7	90	147	1187	230	1564
28.	Kolhapur	4	73	6	83	231	875	169	1275
29.	Latur	2	75	5	82	102	244	13	359
30.	Nagpur	7	119	13	139	207	976	123	1306

## ANNEXURE VIII

## Country-wise and Course-wise break up of overseas Scholars Trained from 1962 to 30th June 1969

S. No.	Name of the Country	No. of Scholars		General Basic Course	Coop. Marketing	Coop. Audit	Coop. Banking	Land Mortgage Banking	Indl. Coopn.	Jr. Officers Course	Sr. Officers Course	Other types of Courses
		Total	During 1968-69									
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Afghanistan	14	2	2	—	—	—	—	—	—	2	10
2.	Ceylon	9	—	2	5	—	—	—	—	—	1	1
3.	Ethiopia	9	—	7	1	—	—	—	—	—	—	1
4.	Jordan	1	—	—	—	—	—	—	—	—	—	1
5.	Malawi	27	—	—	—	2	—	—	—	13	—	12
6.	Malaysia	16	2	7	1	5	—	—	—	—	—	3
7.	Nepal	18	—	4	6	2	2	—	2	—	2	—
8.	New Guinea	1	—	—	—	—	—	—	—	—	—	1
9.	Nigeria	7	—	—	—	2	3	—	1	—	—	1

31.	Nasik	9	162	6	177	70	900	61	1031
32.	Poona	9	69	2	80	231	1046	131	1408
33.	Sangli	6	145	8	159	38	556	28	622
<b>Total :</b>		<b>79</b>	<b>1101</b>	<b>80</b>	<b>1260</b>	<b>1238</b>	<b>8244</b>	<b>997</b>	<b>10479</b>

*Mysore*

34.	Bangalore	—	45	—	45	358	240	—	598
35.	Dharwar	8	41	11	60	306	1342	122	1770
36.	Gulbarga	9	63	—	72	130	451	2	583
37.	Lakshmipuram	18	118	3	139	409	1144	34	1587
38.	Mercara	5	71	6	82	162	1069	112	1343
<b>Total :</b>		<b>40</b>	<b>338</b>	<b>20</b>	<b>398</b>	<b>1365</b>	<b>4246</b>	<b>270</b>	<b>5881</b>

*Orissa*

39.	Bargarh	38	—	—	38	50	60	383	993
40.	Berhampur	—	125	—	125	40	1075	—	1115
41.	Gopalpur-on-sea	NA	NA	NA	NA	546	322	21	889**
<b>Total :</b>		<b>38</b>	<b>125</b>	<b>—</b>	<b>163</b>	<b>1136</b>	<b>1457</b>	<b>404</b>	<b>2997</b>

*Punjab*

42.	Jullundur	—	161	—	161	989	510	—	1499
43.	Patiala	NA	NA	NA	NA	826	284	—	1110*
<b>Total :</b>		<b>—</b>	<b>161</b>	<b>—</b>	<b>161</b>	<b>1815</b>	<b>794</b>	<b>—</b>	<b>2609</b>

1	2	3	4	5	6	7	8	9	10
<i>Rajasthan</i>									
44.	Bharatpur	—	519	—	519	—	1916	—	1916
45.	Jaipur	NA	NA	NA	NA	675	605	—	1280**
46.	Jodhpur	25	270	—	295	471	791	—	1262
<b>Total :</b>		25	789	—	814	1146	3312	—	4458
<i>Tamil Nadu</i>									
47.	Coimbatore	421	—	—	421	421	943	1165	2529
48.	Kancheepuram	NA	NA	NA	NA	—	370	331	701***
49.	Kilpauk	193	—	—	193	1693	—	—	1693
50.	Madurai	—	76	181	257	—	834	1421	2255
51.	Salem	—	143	180	323	—	735	636	1371
52.	Thanjavur	—	103	326	429	237	925	1652	2814
53.	Thirunelveli	—	66	130	196	—	486	520	1006
54.	Vellore	—	39	114	153	—	445	484	929
<b>Total :</b>		614	427	931	1972	2351	4738	6209	13298
<i>Uttar Pradesh</i>									
55.	Bilari (Moradabad)	57	—	—	57	1069	—	—	1069
56.	Karwar	113	—	—	113	125	—	601	726

Closed Centres

	—	—	—	—	4193	91	84	4368
Total :	170	—	—	170	5387	692	84	6163

West Bengal

57.	Barsul	—	63	—	63	71	796	7	874
58.	Jhargram	—	64	2	66	24	639	3	666
59.	Kalimpong	—	26	—	26	—	267	17	284
60.	Uttarpara	—	77	—	77	353	572	45	970
Total :	—	230	2	232	448	2274	72	2794	

Union Territories

61.	Imphal (Manipur)	—	93	—	93	—	514	28	542
62.	Mashobra (H. P.)	54	5	—	59	265	213	—	478
	Closed Centre	—	—	—	—	56	469	—	525
Total :	54	98	—	152	321	1196	28	1545	

GRAND TOTAL : 1614 4629 1759 8002

24106 40581 13403 78090

\* Figures as on 30-6-68

\*\* Figures as on 30-6-67

\*\*\* Figures as on 30-6-66

D=Departmental

I=Institutional

O=Others

T=Total

## ANNEXURE VIII

## Country-wise and Course-wise break up of overseas Scholars Trained from 1962 to 30th June 1969

S. No.	Name of the Country	No. of Scholars		General Basic Course	Coop. Market- ing	Coop. Audit	Coop. Bank- ing	Land Mort- gage Banking	Indl. Coopn.	Jr. Offi- cers Course	Sr. Offi. cers Course	Other types of Courses
		Total	During 1968-69									
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Afghanistan	14	2	2	—	—	—	—	—	—	2	10
2.	Ceylon	9	—	2	5	—	—	—	—	—	1	1
3.	Ethiopia	9	—	7	1	—	—	—	—	—	—	1
4.	Jordan	1	—	—	—	—	—	—	—	—	—	1
5.	Malawi	27	—	—	—	2	—	—	—	13	—	12
6.	Malaysia	16	2	7	1	5	—	—	—	—	—	3
7.	Nepal	18	—	4	6	2	2	—	2	—	2	—
8.	New Guinea	1	—	—	—	—	—	—	—	—	—	1
9.	Nigeria	7	—	—	—	2	3	—	1	—	—	1

## ANNEXURE VIII

## Country-wise and Course-wise break up of overseas Scholars Trained from 1962 to 30th June 1969

S. No.	Name of the Country	No. of Scholars		General Basic Course	Coop. Market- ing	Coop. Audit	Coop. Bank- ing	Land Mort- gage Banking	Indl. Coopn.	Jr. Offi- cers Course	Sr. Offi. cers Course	Other types of Courses
		Total	During 1968-69									
1	2	3	4	5	6	7	8	9	10	11	12	13
1.	Afghanistan	14	2	2	—	—	—	—	—	—	2	10
2.	Ceylon	9	—	2	5	—	—	—	—	—	1	1
3.	Ethiopia	9	—	7	1	—	—	—	—	—	—	1
4.	Jordan	1	—	—	—	—	—	—	—	—	—	1
5.	Malawi	27	—	—	—	2	—	—	—	13	—	12
6.	Malaysia	16	2	7	1	5	—	—	—	—	—	3
7.	Nepal	18	—	4	6	2	2	—	2	—	2	—
8.	New Guinea	1	—	—	—	—	—	—	—	—	—	1
9.	Nigeria	7	—	—	—	2	3	—	1	—	—	1

10.	Philippine	11	—	5	5	—	—	—	—	—	1	—
11.	Somaliland	3	—	2	—	—	—	—	—	—	—	1
12.	Sudan	3	—	—	—	—	—	—	1	—	—	2
13.	Tanzania	16	—	4	2	1	1	1	1	—	—	6
14.	Thailand	4	—	2	1	—	—	—	—	—	—	1
15.	Uganda	2	—	2	—	—	—	—	—	—	—	—
16.	Iraq	2	—	2	—	—	—	—	—	—	—	—
Total :		143	4	39	21	12	6	1	5	13	6	40



**ANNEXURE IX**

**Year-wise Participation in National Debating Competitions**

Year	Name of the University where the Debate was held.	No. of Universities participated.	No. of participants	Name of the University to whom National Scroll was awarded.
1	2	3	4	5
1963-64	University of Delhi, Delhi.	21	41	University of Delhi.
1964-65	University of Delhi, Delhi.	22	40	Indian Agricultural Research Institute, New Delhi.
1965-66	Banaras Hindu University, Banaras.	26	49	Shared by University of Delhi and University of Burdwan.
1966-67	University of Poona, Poona.	26	52	University of Bombay.
1967-68	Andhra University, Waltair.	23	45	Shared by University of Madras and Gujarat University.
1968-69	M. S. University of Baroda. Baroda	32	62	Gujarat University, Ahmedabad.

## ANNEXURE X

**List of case studies undertaken by teaching staff during 1968-69**

Sl. No.	Name of the CTC particulars of case study	Undertaken by
1	2	3
<i>I Bangalore</i>		
1.	Management of Sirsi Totgar's Cooperative Sale Society Ltd.	Shri A. G. Anegundi
2.	Hubli Cooperative Urban Bank Ltd., Hubli.	Shri S. R. Byahatti
3.	Maintenance of Accounts in Consumer Coop. Societies in Bangalore city.	Shri G. F. Zavier
4.	One man branch of the State Bank of Mysore at Mangaravalli.	Shri V. P. Kulkarni
5.	Regulated Market Committee at Davanagere.	Shri N. Krishnaswamy
6.	Distribution of Fertilisers in Bangalore District.	Shri A. P. Kansal
<i>II Faizabad</i>		
7.	The Mysore State Cooperative Union Ltd., Bangalore.	Shri S. P. Tewari
8.	District Coop. Bank Ltd., Faizabad.	„
9.	U.P. State Coop. Land Development Bank Ltd., Lucknow.	Shri V. B. Lal
10.	Gujarat State Coop. Land Development Bank Ltd.	„

1	2	3
11.	Working of Coop. Land Mortgage Bank Ltd., Mahboobnagar Distt. A. P.	Shri S. Chandra
12.	Andhra Pradesh Land Development Bank Ltd.	„
13.	Bombay Land Mortgage Bank Ltd.	„
14.	Gujarat Land Development Bank Ltd.	„
15.	U. P. Land Development Bank Ltd.	„
16.	M. P. Land Development Bank Ltd.	„
<i>III Gopalpur-on-sea</i>		
17.	} Three Studies	Details not given
18.		
19.		
<i>IV Hyderabad</i>		
20.	Service Coop. Society Ltd., Innage.	Shri R. H. Hallikeri
<i>V Indore</i>		
21.	Financing of non-defaulting and new members of the primary credit societies.	Shri V. S. Mali
22.	Provision of finance to small cultivators.	Shri D. K. Jha
23.	Deposits in primary credit societies,	„
24.	Deposits in central coop. banks.	Shri R.R. Yadav
25.	Study of Land Development banks	„
<i>VI Kalyani</i>		
26.	Financing of non-defaulting and new members of primary credit societies.	Not available
27.	Provision of finance to small cultivators	—do—

1	2	3
28.	Deposits of primary credit societies and central banks.	Not available
29.	Contribution of land development banks towards minor irrigation projects.	—do—
30.	A survey in the utilisation and impact of long term credit.	—do—
<i>VII Kota</i>		
31.	Financing of non-defaulting and new members of primary credit societies.	Shri V. N. Singh
32.	Study of Land Development Bank.	Shri V. B. Saxena
33.	Deposits in primary credit societies	Shri R.P. Vijaivargia
34.	Provision of finance for small cultivators.	..
35.	Provision of finance for small cultivators.	Shri H. R. Munjal
<i>VIII Madras</i>		
36.	Financing of non-defaulting and new members of primary credit societies'	Shri R. Thirunarayanan
37.	Study of L. D. Banks.	Shri L. D. Shanmugam
<i>IX Patiala</i>		
38.	Impact of training imparted at CTC, Patiala (Three case studies).	Lecturers (Name not available)
39.	Financing of small cultivators.	Shri D. P. Neb
40.	Deposits in primary credit societies and central coop. bank.	Shri M. P. Saxena
41.	Financing of non-defaulting members of credit societies.	Shri Mohan Singh

1	2	3
42.	Loaning in primary land development bank.	Shri S. J. Mukherjee
<i>X Patna</i>		
43.	Loaning procedure of the Land Mortgage Banks.	Shri J. N. Singh
44.	Financing to non-defaulting members at the level of primary agricultural societies.	Shri R. D. P. Sinha
45.	Financing to small cultivators.	Shri B. D. Sharma
46.	Deposit mobilisation in Coop. Banks.	Shri P. N. Pandey
<i>XI Poona</i>		
47.	Functioning of management Committee of a Primary Credit Society.	Shri T. B. Khedkar
48.	Study in loan operations of Agricultural credit society.	Shri A. K. Gokhale
49.	Study on some aspects of working of Land Deve. Banks, Central Coop. Banks and Primary Credit Societies.	Dr. V. K. Singh and Shri T. B. Khedkar
<i>XII Raipur</i>		
50.	Financing of new and non-defaulting members of primary credit societies.	Shri B. B. Trivedi
51.	Provision of finance to small cultivators in U.P.	Shri A.P. Kansal
52.	Financing of small cultivators	Dr. V. K. Singh and Shri H. R. Munjal
53.	Land Development Banks and long term agricultural credit in U.P.	Shri D.S. Shamsher

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1	2	3
<i>XIII V. V. Nagar</i>		
54.	Deposits in primary coop. societies and central banks.	Shri R. S. Sisodia
55.	Finance to small cultivators	Shri M. T. Desai
56.	Financing of non-defaulting and new members in Cooperative Societies.	Shri R. S. Sisodia
57.	Study of Land Development Bank	Shri V. R. Shukla and Shri S. J. Mehta

## ANNEXURE XI

**List of Articles Contributed by Teaching Staff during 1968-69**

Sl. No.	Title	Journal and date
1	2	3
<i>J. Vaikunth Mehta National Institute of Cooperative Management Poona.</i>		
<i>P. R. Dubhashi, Director</i>		
1.	My experience with Training	Independence Number of "The Cooperator".
2.	Cooperation and Economic Planning.	Souvenir of the Sholapur Distt. Central Coop. Bank (Golden Jubilee Issue).
3.	Rethinking of Community Development.	Anniversary number of Khadi and Gramodyoga.
4.	The Role of Cooperative Training and Cooperative Development.	Special Number, Golden Jubilee Seminar of the Maharashtra State Coop. Union. Andhra Cooperator (Spl. Number) Nov. 68. Madras Journal of Cooperation Special Number - Coop. Week. Souvenir of Nasik Distt. Central Bank, Nasik.
5.	Problems of Coop. Management.	"The Cooperator" Spl. Issue for Cooperative Week-30/10/68.

1	2	3
6.	'Public Sector Industry in Retrospect' by Sh. Bimal Mukerjee - A book Review.	Financial Express dated 5-1-69
7.	"New Industrial State" by Prof. Galbraith A book Review.	Indian Journal of Public Administration (Vol. XIV No. 4) Oct., Nov. 68.
8.	Financing of Agriculture by Commercial Banks.	A write up on the report on the R. B. I. Seminar held in Bombay.
9.	Gandhiji and Cooperation.	'Indian Coop. Review' and "Khadi and Gramodyoga" (March, 69). Annual Journal of the CTC Bangalore (Gandhi Spl. Number).
10.	Cooperation and Economic Planning	Souvenir Special of Ichalkaranji Janata Sahakari Bank Limited.
11.	Applying Cooperative Principles to Economic Development.	Industrial Times dated 1-1-69.
12.	Fulton Committees Report on (An appraisal) Civil services in Britain - its relevance to India.	Journal of Constitutional & Parliamentary Studies.
13.	Training of Trainers.	Report on Indian Institute of Public Administration dated 19-2-69.
14.	A Book Review on "Management of Plans" (Edited by Surindra P.S. Prithi).	Cooperative Information Bulletin.
15.	Business Management in Industrial Cooperatives.	Indian Coop. Review



1	2	3
16.	Effective Management-key to planned Progress.	Yojna (Vol. XII No. 4).
17.	Agricultural Finance : "Cooperative Bank and Commercial Banks".	Sampada
18.	Report on R.B.I. Seminar on Agricultural Finance and Commercial Banks.	Sampada
19.	The Role of Cooperative Training in Cooperative Development.	"Jilah Sahakari Kaipidi" Souvenir of Hasan Dist. Coop. Union Ltd., Hasan (Mysore).
20.	Satisfaction of an Administrative Career.	Indian Journal of Public Administration January-March, 1969.
21.	Public Administration and Scientific Management (1st Inst.)	Modern Review April, 1969.
22.	Planning Land Development Projects	Economic Times June, 10 1969.
23.	New Civil Service Philosophy.	Economic and political Weekly, Vol. IV No. 23 of 7th June, 1969.
<i>Prof. S. B. Rao :</i>		
24.	Strategy for strengthening Consumer Cooperative Movement.	Souvenir, Calicut Super Market.
25.	Ideas emerging out of the Previous Seminars.	CIB—January 1969.
26.	Productivity in Retailing.	Integrated Management, February 1969.
27.	Inventory Planning and Control in a Retail Store.	The Materials Management Journal of India, Feb. 1969.

1	2	3
28.	Management of Consumers Cooperatives	Cooperation—An Inter Disciplinary approach.
29.	Relations between Academics and Cooperative Employees.	Indian Cooperative Review April, 1969.
<i>Prof. K.K. Mehta :</i>		
30.	Case Study-One junior Executive Trainee.	Indian Management.
31.	Case Study-Human Relations—Personnel Management.	-do-
32.	Role of Attitudes.	Calicut Super Market Hind Anniversary Souvenir.
33.	A review on "Labour Laws".	-do-
34.	Labour Problems in Coop. Analysis of Labour Tribunal's Decisions.	Cooperative Information Bulletin(April, '69)
35.	Personnel Management-an integrated view of policies, principles and practices.	Business Management, Calcutta (May '69)
36.	Systematic Training.	Industrial Times.
37.	Personnel Management.	Integrated Management.
38.	Cooperative Leadership.	Indian Cooperative Review
39.	Cooperation and IV Plan (Joint authorship)	-do-
40.	Cooperative also can be business like.	Cooperative Information Bulletin July, 1968
<i>Prof. V. S. Patwardhan :</i>		
41.	Cooperative Dairy.	Sahakari Maharashtra.

1	2	3
42.	Deposits and Lendings by C. F. As.	Golden Jubilee Souvenir of the Sholapur Distt. Central Cooperative Bank Oct. 1968.
43.	The impact of PL-480 Assistance, Indo-U.S. Cooperation—A Survey.	Commerce, Nov., 1968.
44.	Distribution of consumer goods by cooperatives in Rural Areas.	Economical and Political Weekly, 15th Feb. 1969.
45.	DCC Banks in Maharashtra and savings mobilization,	Sahakari Jagat, (Special Number) June, 1969.
<i>Shri R.V. Nadkarni :</i>		
46.	Pitfalls in Cooperative Housing.	Kanara Saraswat.
47.	Sahakari Vyavasthapan, Kahi Samaj Ani Gairsamaj.	Sankalpa, April and May, 1969.
<i>Prof. M.N. Rudrabasavaraj :</i>		
48.	Management Development-Growth.	Management Journal of Newzeland Institute of Management Vol., 14. No. 11. Jan. & Feb. 69.
49.	Research Studies and Publication on Cooperation in India.	Indian Cooperative Review, Vol. No. 3, April, 1968.
50.	'Creative Management in Banking'.	The Maharashtra Cooprative Vol. LII, No. 3, Jan. '69.
51.	Anatomy of Management Education in India, Parts I to II.	Business Herald, January to April, 1969.
52.	Manpower planning in Fourth Five Year Plan.	Indian Cooperative Review Vol. VI. No. 1, Oct. 1968.
53.	Training of Trainers-keeping abreast with modern trends.	Industrial Times, Vol. XI, No. 8, April 15, 1969.

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<i>Prof. D. Jha :</i>		
54.	New Strategy for Development of Indian Agriculture.	The Economic Times, Nov. 24, 1968.
55.	Agricultural Finance-Need for cheaper cooperative credit.	The Financial Express, Nov. 26, 1968.
56.	Cooperative Development in Fourth Plan.	Indian Nation Republic Day Supplement, Jan. 26, '69.
57.	Sahakarita.	"Sahakarita" monthly Journal of Uttar Pradesh Cooperative Union, Jan. 1969.
58.	Development of Cooperation for Economic Development of Indian.	Cooperation : An Interdisciplinary Approach (by VMNICM).
59.	Development of Cooperation as an academic subject.	-do-
60.	Sahakari Ganatantra.	Sahakarita. Monthly Journal of U. P. Coop. Union, Jan. 1969.
61.	Mobilisation of Resources.	Paper prepared for Seminar in October, 1968.
62.	Interest rate structure of Coop. Banks.	—do—
63.	Cooperative Credit for Fertilizer Needs of the Farmers.	Indian Cooperative Review, March, 1969.
<i>Dr. G. S. Kamat :</i>		
64.	Annadhanya Vyavastha-Katha Ani Vyatha.	Vyapari Mitra, 1st July, 1968 Monthly, Poona.
65.	Maharashtra Regulated Markets Act 1963 (Agricultural Produce Marketing Regulation Act).	Book Review for C.I.B.

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66.	Community Development in Doldrums ?	Annual Number of Maharashtra, Poona.
67.	Personality in Business and Industry.	Sunday, Sakal, 22-9-1969.
68.	Fourth Five Year Plan Expectations etc.	Vyapari Mitra-Diwali Spl. Number Oct. 1968.
69.	Markets for Processed Food Products.	Udyam-Diwali Number Oct. 1968.
70.	Cooperative Marketing Arrangements for Small Industries.	"Laghu Udyog" of M. S. S. I. D. Corporation, Bombay, Annual Number 1968.
71.	Productivity in Cooperative Banking.	Sahakari Vidarbh.
72.	Export of Bananas.	Swarajya, Weekly—dated 16-11-1968.
73.	Commercial Banks, Cooperative Banks and Agricultural Finance.	Kesari, dated 19th and 20th December 1968.
74.	A book review—"Problems of Small Farmers" (Indian Society of Agricultural Economics).	Cooperative Information Bulletin.
75.	Small Industries—New and Old.	Weekly Swarajya, Small Industries Number.
76.	Book Review—"England's debt to India" by late Lala Lajpatrai.	Sunday, Sakal 9-2-1969.
77.	Case-Agricultural Income-Tax.	Sakal-dated 26-2-1969.
78.	Janata Sahakari Bank—A case Study.	Souvenir published by NCUI at the Conference of Indian Coop. Banks.
79.	Taxation of Agricultural Income	Weekly Swarajya, dated 12-4-1969.

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80.	Note on C.F.A.'s Conference at Bombay.	C.B.I. April 1969.
81.	Agricultural Marketing for Co-operators.	C.B.I. April 1969 (Book Review).
82.	Vested Interests in Cooperatives.	Sadhana, Weekly—May 1969 (Spl. Number on Cooperation).
83.	Reorganisation of the British Consumer Movement—A guideline for India.	Research Study—A publication of the Institute.
84.	Financing by Urban Cooperative Banks.	Paper for the All India Conference on Urban Credit Cooperation in Poona Published in the Souvenir.
<i>Shri K. K. Taimini :</i>		
85.	Platitudes (Comments on the approach to the IV Plan Paper of the Planning Commission).	Yojna
86.	Management Cadre for Cooperatives.	(i) Economic and Political Weekly. (ii) Yojna (iii) Kurukshetra (iv) RBI Cooperative News Digest
87.	De-officialisation of Cooperative Movement.	Kurukshetra.
88.	Consumer Cooperatives.	Financial Express.
89.	Rural Industrialization.	Kurukshetra (Annual Number).
90.	Consumer Preference for Retailers.	Economic and Political Weekly.

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91.	Productivity in Retailing.	Productivity.
92.	Retailer of 70's.	Indian Management.
93.	Consumer in the Market.	Integrated Management, Southern Economist.
94.	Profit, Profit Motive and Co-operation.	Indian Cooperative Review.
95.	Marketing Management and Marketing concept.	Indian Journal of Commerce.
96.	Consumer Coop. and the role of State.	Souvenir of Super Bazar, Calicut.
97.	Cooperation and role of Youth.	'Sahakari', Baroda.
98.	Why Super Bazars ?	Souvenir of Super Bazar, New Delhi.
99.	Little Light on Cooperation (a Review of "Cooperative Banking in India" by C. B. Indule).	Economic and Political Weekly.
100.	Materials Management (a review of "Materials Management and OR in India" by P. G. Menon).	Economic Times.
101.	Commerce Education (a Review of "Commerce Education in India" by A.B. Ghosh).	Management Perspectives.
102.	"The Board of Directors and Effective Management" Harold Koontz. <i>Shri G. P. Dass :</i>	Cooperative Information Bulletin, July 1968.
103.	Cooperation in the Fourth Five Year Plan.	Indian Cooperative Review
104.	Turning Point in the History of Cooperative Legislation.	The Cooperative Law Journal.

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<i>Shri C.V.K.V. Shastry :</i>		
105.	A Note on the Future of Accountancy Profession in India.	Cooperative Information Bulletin.
<i>Shri C. Dinesh :</i>		
106.	Management for Cooperation.	Yojana, August 4, 1968.
107	Comparative Roles of Commercial and Cooperative Banks.	Yojana, 1st June, 1969.
108.	Book Review "Research on Agricultural Development in selected middle eastern Countries" -Donald C. Taylor.	Cooperative Information Bulletin January, 1969.
<i>Shri D. R. Datar :</i>		
109.	Place of Cooperation in India's Economy.	Cooperation : An Interdisciplinary Approach.
110.	Cooperative Sugar Factories--A review of performance.	Cooperative Information Bulletin Jan. 1969.
111.	Primary Industrial Cooperative Societies--A review of activities.	Cooperative Information Bulletin April 1969.
<i>II. Cooperative Training College, Bangalore :</i>		
<i>Shri A. G. Anegundi, Principal :</i>		
112.	Principles and Management and their applications to Cooperatives.	Arya Vaishya Cooperative Bank's Golden Jubilee Souvenir, Hubli.
113.	Proposed amendments to Banking Regulation Act of 1949 applicable to Cooperative Societies.	The Mysore State Printers Association and the Mysore State Printers Cs., & Bangalore Central Coop. Banks Golden Jubilee Souvenir, Bangalore.
114.	Consumers and Producers Societies in Mysore State.	The Industrial Mysore Supplement by Deccan Herald Printers.



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<i>Shri S. R. Byahatti, Lecturer :</i>		
115.	Gandhiji and Cooperative Farming.	College Souvenir
<i>Shri V. K. Kulkarni, Lecturer :</i>		
116.	Gandhiji and Sarvodaya.	-do-
117.	Book Review—Farm Credit Cooperatives in India.	Cooperative Information Bulletin, June, 1969 of Poona.
<i>Shri G. F. Xavier: Lecturer :</i>		
118.	Gandhiji's concept of Socialism.	College Souvenir.
119.	Book Review—Rural Manpower and Capital Formation in India.	Cooperative Information Bulletin, Poona.
<i>Shri N. Krishnaswamy :</i>		
120.	Missing link in Cooperative Business Management—Delegation of Power.	College Souvenir.
121.	Our Shop	RMS Employees' Coop. Society's Souvenir.
122.	Active Price Policy among Cooperatives.	Private circulation among Directors of Cooperative Societies.
<i>III. Cooperative Training College, Faizabad :</i>		
<i>Shri S. P. Tiwari :</i>		
123.	Bharat Men Sahakarita Ka Vikas Aur Prasar.	Gaon - Monthly Journal of Bihar State.
124.	Agricultural Credit Coop. In India.	Indian Cooperative Review.
125.	Unnat Desh Aur Pichhary Deshon Ke Vikas Ki Samasya.	Kurukshetra, Gaon-Bihar and Sahakarita. U.P.
126.	Udyogic Aur Krishi Utpadan Men Saman Jasya Sthapit Ho,	Gaon-Monthly Journal Bihar State and Sahakarita, U. P.

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127.	Role of Audit in Land Development Banking.	College Journal, 1968-69.
128.	Bharat Ke Arthic Vikas ke liye Niryat Bridhi Awashyak.	Sent for publication in Sahakarita, U. P. and Gaon, Bihar State.
129.	Fourth Five Year Plan and Agricultural Production.	--do--
130.	Cooperative Accounts System in U. P.	Sent for Publication in Indian Cooperative Review.
131.	Business Management of Village Industries Cooperatives.	--do--
132.	Cooperative Transport Societies in India.	--do--
<i>Shri V. B. Lal, Lecturer :</i>		
133.	Social control over Commercial Banks and Agricultural Financing in India.	Kurukshetra.
134.	India must convulse with Cooperative Movement.	Sent for Publication in C. I. B. Poona.
135.	Role of the Land Mortgage Banks & Green Revolution.	Kurukshetra and All India Central LDB Coop. Union Ltd.
136.	Strikes and Gandhiji.	Sent for Publication in Kurukshetra.
<i>Shri S. Chandra, Lecturer :</i>		
137.	M. P. State Coop. Land Development Bank v/s. Traditional Agriculture.	Sent for Publication to All India Central Land Development Banks Cooperative Union, Hyderabad.

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138.	Train Accidents and Life Insurance.	Sent for Publication in Pioneer and National Herald.
139.	Working of Cooperative Land Mortgage Banks in Mohboobnagar Distt., A.P.	Sent for Publication to All India Central Land Development Banks Cooperative Union Hyderabad.
140.	History of Coop. Legislation in U.P.	Cooperative Law Journal.
<i>IV. Cooperative Training College, Gopalpur-on-Sea :</i>		
<i>Shri J. N. Chakraborti, Principal :</i>		
141.	Legal status of Coop. Auditors vis-a-vis Auditor of a Joint Stock Company, Part-I	Cooperative Law Journal.
142.	Few Aspects of Coop. Education (in Oriya) (Samabaya Sikhyara Keetaka Diga).	Kalyani (An Oriya Quarterly published by the Orissa State Coop. Union).
143.	Unforgettable Memory (Special features of Danish Cooperation)	Souvenir of the Coop. Training College on the occasion of Mahatma Gandhi Birth Centenary.
<i>Shri J. Dash Lecturer :</i>		
144.	Non-violence—A means for solution of conflicts.	—do—
<i>Shri S. S. Pattnaik, Lecturer :</i>		
145.	Few such men in History	—do—
<i>V. Cooperative Training College, Hyderabad :</i>		
<i>Shri R. K. Hallikeri :</i>		
146.	"Cooperation in Russia".	Andhra Cooperator, Hyderabad.

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147.	"Cooperation in Russia" (Kannada Version)	Andhra Mysore Sahakara Patrika, Bangalore.
	<i>VI. Cooperative Training College, Indore : Shri U. M. Shah, Principal :</i>	
148.	Agricultural Finance-Agencies and Approach.	Annual Journal of the College 1968-69.
149.	Sahayak Krishi Udyog Aur Sahakarita.	Sent for publication in the "Khadi Gramudyog"
	<i>Shri R. R. Yadav, Lecturer :</i>	
150.	Yug Nirmata Gandhiji.	Annual Journal of the College 1968-69.
	<i>Shri D. K. Jha, Lecturer :</i>	
151.	Gandhiji, Weaker Sections and Co-operation.	-do-
	<i>Shri R. N. Vyas, Zonal Education Officer :</i>	
152.	Gandhian Approach to Coop. Mass Education.	-do-
	<i>Shri V. S. Mali, Lecturer :</i>	
153.	Gandhiji Farmer and Weaker by Profession.	-do-
	<i>VII. Cooperative Training College, Kalyani : Dr. K. K. Sarkar, Principal :</i>	
154.	Cooperative Training & Education in West Germany.	Madras Journal of Co-operation, July, '68
155.	An Examination of Agricultural Price Support Policy in Britain.	'Economic Studies' July, 1968.
156.	Growth of Farm-Mechanisation in India-A Statistical Appraisal.	'Agricultural Situation in India', October, 1968.
157.	Development of Indian Agriculture. Role of Institutional Credit Agencies.	'Economic Affairs', February, 1969.

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158.	Project Officer and Agricultural Development.	'Commerce', Feb. 1969.
159.	Cooperative Credit for Agricultural Development.	'Ekata', 1969.
160.	A Glimpse to the position of Cooperatives (Agriculture) in European Economic Community.	-do-
<i>Shri B. K. Goswami, Lecturer :</i>		
161.	Cooperation Co-exists.	-do-
<i>Shri D. N. Pal, Lecturer :</i>		
162.	Agricultural Credit Corporation.	-do-
<i>Shri S. P. Gupta, Lecturer :</i>		
163.	Gandhian Man centered Economy in Perimeter.	-do-
<i>VIII. Cooperative Training College, Kota :</i>		
<i>Dr S. C. Basal, Principal :</i>		
164.	Agricultural Credit Corporation.	(i) College Journal. (ii) Sahakari Madhya Pradesh.
<i>Shri V. N. Singh, Lecturer :</i>		
165.	Cooperative Marketing in Rajasthan.	College Journal.
<i>Shri V. B. Saxena, Lecturer :</i>		
166.	Cooperative Education.	-do-
<i>Shri H. R. Munjal, Lecturer :</i>		
167.	Role of Managers in Consumers Stores.	-do-
<i>Shri R. P. Vijaivargia, Lecturer :</i>		
168.	Success story of Wholesale Co-operative Consumers Store.	-do-
169.	Glimpses of Consumers Cooperation.	(i) -do- (ii) Indian Cooperative Review.

1	2	3
<i>IX. Cooperative Training College, Madras :</i>		
<i>Shri B. Ramakrishnan, Dy. Registrar-Lecturer :</i>		
170.	Some aspects of Cooperative Accounts.	Madras Journal of Co-operation.
<i>X. Cooperative Training College, Patna :</i>		
<i>Shri J. N. Singh Principal :</i>		
171.	Gandhian Concept of Ideal Village and Role of Cooperatives.	College Annual Journal.
172.	G. B. C. Training—a review on its practical and theoretical aspects.	Background Papers for All India Conference on Trg. & Education.
<i>Shri R. D. P. Sinha Lecturer :</i>		
173.	Special Features of Crop Loan System in Gujarat.	“Gaon”.
174.	Gandhiji's concept of village self-sufficiency and role of cooperatives.	College Annual Journal.
175.	Trainees' Training.	Background Papers for All India Conference on Trg. & Edu.
<i>Shri B. D. Sharma, Lecturer :</i>		
176.	Trends in Coop. Movement in Canada.	Indian Cooperative Review.
177.	Krishi Utpadan, Sahakari Rin Aur Vuvak (Hindi).	Yojana.
178.	Gandhian concept of Economic Democracy and Cooperation.	Annual Journal.
179.	Teaching Aids and Techniques of Training.	Background papers for All India Conference on Trg. & Edu.

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<i>Shri B. H. Munshi, Lecturer :</i>		
180	Concience of Khadi Weavers.	College Annual Journal.
181.	Lest We Forget.	-do-
<i>Shri P. N. Pandey, Lecturer :</i>		
182.	Sarvodya and Cooperation.	-do-
<i>XI. Cooperative Training College, Patiala :</i>		
<i>Dr. S. C. Mehta, Principal :</i>		
183.	Distribution of Surplus	Cooperative Law Journal.
<i>Shri D. P. Neb, Lecturer :</i>		
184.	Problems of Overdues in Credit Coop. Societies.	Madras Journal of Co- operation.
185.	Registration of Coop. Societies under Punjab Coop. Societies Act, 1961.	Cooperative Law Journal.
<i>XII. Cooperative Training College, Poona :</i>		
<i>Dr. V. K. Singh, Principal :</i>		
186.	Weaker Sections and their problems.	Journal of CTC, Rajpur, Feb. 1969.
<i>Shri C. B. Indule, Lecturer :</i>		
187.	Indian Sugar—case for decontrol.	Southern Economist.
188.	Indian Sugar Still bitter.	-do-
189.	Jolt to Cooperatives.	-do-
<i>Shri A. K. Gokhale, Lecturer :</i>		
190.	Challenge to Coop. Banks.	Banker, August, 1969.
191.	Commercial Banks aad Agricultural Finance.	College Magazine, 1969.
<i>Shri M. A. Deshmukh, Lecturer :</i>		
192.	"Sahakari Vidhemkache Badle",	'Sahakari Jagat' May, 1969.

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193.	"Grahak Sahakari Bhandar Yhasavi Khasi Hoti Hai".	(i) Sahakari Vidharb, April, 1969. (ii) Sahakari Jivan, June, 1969.
194.	Maharashtra Coop. Societies Act and Coop. Principles.	College Journal, 1969.
	<i>Shri T. B. Khedkar, Lecturer :</i>	
195.	Drafting of Audit Report.	-do-
	<i>XIII. Cooperative Training College, Rajpur :</i>	
	<i>Shri D. S. Shamsheer :</i>	
196.	Let us correct ourselves.	College Magazine, 1969.
	<i>Shri A. P. Kansal :</i>	
197.	Arbitration and Coop. in U. P.	Orissa Journal of Co-operation.
198.	Social Economic Change through Cooperation.	College Journal.
199.	Management of Cooperatives in U.P.	Cooperative Law Journal.
	<i>XIV. Cooperative Training College, V. V. Nagar :</i>	
	<i>Shri M. T. Desai :</i>	
200.	Cooperative Societies Act of Gujarat.	Cooperative Law Journal.



## ANNEXURE XII

**Statement showing the number of Books and Journals in the Libraries  
of the Cooperative Training Colleges**

S. No.	Name of the Cooperative Training College.	No. of books added during the year.	Total No. of books as on 30-6-69.	No. of Journals added during the year 1968-69.	Total No. of Journals as on 30-6-69.
1	2	3	4	5	6
1.	Bangalore	453*	4,047	—	—
2.	Faizabab	120	2,136	170**	348**
3.	Gopalpur-on-sea	408	5,012	—	52
4.	Hyderabad	350	4,636	—	47
5.	Indore	385	4,992	9	58
6.	Kalyani	350	5,300	3	78
7.	Kota	488	5,592	6	61
8.	Madras	199	5,087	—	38
9.	Patiala	337	3,442	6	28
10.	Patna	306	3,968	1	30
11.	Poona	416*	7,445*	—	—
12.	Rajpur	596	5,220	5	34
13.	V. V. Nagar	249*	4,384*	—	—
Grand Total		4657	61261	200	774

\*Includes periodicals and Journals.

\*\*This indicates the total number of issues of the Journals.

## ANNEXURE XIII

## Calendar of Courses for 1969-70

S. No.	Name of the Course	Period	
		Date of Commencement	Date of Closing
1	2	3	4
<i>1. Vaikunth Mehta National Institute of Co-operative Management, Poona.</i>			
1.	Refresher Course ex-senior Officers.	14-7-69	19-7-69
2.	Course of Inventory Control and Accounting for American Peace Corps Volunteers.	23-6-69	27-6-69
3.	Personnel Administration Programme.	21-7-69	2-8-69
4.	3rd Core Course in Co-operative Business Management.	18-8-69	23-5-70
5.	Refresher Course for ex-trainees of Consumer Courses (6th to 10 batches).	8-9-69	13-9-69
6.	Short-term Course in Business Management of Processing units and Supply of Agricultural Inputs.	22-9-69	29-11-69
7.	Short-term Programme for University Teachers in Cooperation.	23-10-69	6-11-69
8.	18th Course for General Managers of Wholesale and Department Stores & Federations.	17-11-69	10-1-70
9.	Short-term Orientation Course in Industrial Cooperation.	22-12-69	17-1-70
10.	Joint Registrars' (Consumers') Seminar.	4-2-70	6-2-70
11.	Senior Officers' Course (32nd Session).	9-2-70	16-5-70

1	2	3	4
<i>II. Cooperative Training College, Bangalore (Mysore).</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	1-8-69	9-4-70
2.	Diploma Course in Cooperative Marketing.	(i) 14-4-69 (ii) 6-10-69 (iii) 30-1-70	21-6-69 15-12-69 9-4-70
3.	Functional, Course in Scientific Godown Management.	1-8-69	21-8-69
4.	Refresher Course for ex-trainees of Marketing Course.	8-9-69	22-9-69
5.	Refresher Course.	1-5-70	21-5-70
<i>III. Cooperative Training College, Faizabad:</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Diploma Course in Land Mortgage Banking.	(i) 16-6-69 (ii) 3-11-69	18-10-69 7-3-70
3.	Refresher Course.	(i) 8-4-70 (ii) 5-5-70	28-4-70 25-6-70
<i>IV. Cooperative Training College, Gopalpur-on-sea :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Refresher Course.	1-5-70	21-5-70
<i>V. Cooperative Training College, Hyderabad :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Refresher Course.	(i) 15-12-69 (ii) May-June, 1970	3-1-70

1	2	3	4
<i>VI. Cooperative Training College,</i>			
<i>Indore :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Diploma Course in Cooperative Audit (Ad-hoc).	Date to be fixed later	
3.	Refresher Course.	(i) 5-1-70	24-1-70
		(ii) 2-6-70	22-6-70
<i>VII. Cooperative Training College,</i>			
<i>Kalyani .</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Refresher Course,	9-5-70	28-5-70
3.	Consumer Course (Tentative subject to approval by the Government of India).		
<i>VIII. Cooperative Training College,</i>			
<i>Kota :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Refresher Course.	(i) 21-4-70	11-5-70
		(ii) 2-6-70	22-6-70
<i>IX. Cooperative Training College,</i>			
<i>Madras :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	(i) 17-2-69	25-10-69
		(ii) Date to be fixed later.	
2.	Diploma Course in Cooperative Banking.	(i) 6-10-69	7-2-70
		(ii) 16-2-70	20-6-70
3.	Diploma Course in Cooperative Audit.	(i) 25-8-69	29-11-69
		(ii) 15-12-69	21-3-70
		(iii) 6-4-70	11-7-70

1	2	3	4
4.	Refresher Course for Block level Co-operative Officers.	3-7-69	23-7-69
5.	Seminar for Presidents & Secretaries of the Distt. Coop. Central Bank.	4-9-69	6-9-69
6.	Refresher Course.	4-2-70	24-2-70
<i>X. Cooperative Training College, Patiala :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Diploma Course in Industrial Co-operation (Pilot Course).	(i) 1-3-69 (ii) 3-10-69 (iii) 1-5-70	31-8-69 2-4-70 31-10-70
3.	Diploma Course for Promoted Inspectors.	1-11-69	28-2-70
<i>XI. Cooperative Training College, Patna :</i>			
1.	Diploma Course in Cooperative Banking.	(i) 15-4-69 (ii) 1-11-69	18-8-69 6-3-70
2.	Diploma Course in Cooperative Marketing.	(i) 12-5-69 (ii) 11-8-69 (iii) 20-12-69	20-7-69 (tea/rubber crops) 19-10-69 (Jute & Maize) 27-2-70 (Paddy)
3.	Functional Course on Fertilizers	14-4-69	20-4-69
4.	Functional Course on Grading, Storage & Warehousing.	17-11-69	30-11-69
5.	Refresher Course	23-9-69	6-10-69
<i>XII. Cooperative Training College, Poona :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70

1	2	3	4
2.	Diploma Course in Cooperative Marketing.	(i) 17-11-69 (ii) 27-1-70 (iii) 13-4-70	24-1-70 6-4-70 21-6-70
3.	Functional Course for Fertilizer Consumption.	14-7-69	26-7-69
4.	Functional Course on Storage, Grading & Warehousing.	18-8-69	30-8-69
5.	Refresher Course.	(i) 22-12-69 (ii) 27-4-70	10-1-70 16-5-70
6.	Orientation Training in Consumers' Cooperation to Personnel & Welfare Officers of the Indian Railways & P & T, etc.	23-9-69	27-9-69
<i>XIII. Cooperative Training College, Rajpur, Dehra Dun :</i>			
1.	General Basic Course (Higher Diploma in Cooperation).	15-7-69	23-3-70
2.	Diploma Course in Cooperative Marketing.	(i) 14-4-69 (ii) 17-11-69 (iii) 14-4-70	21-6-69 24-1-70 21-6-70
3.	Functional Course in Fertilizer Consumption/Grading & Storage.	12-1-70	24-1-70
4.	Refresher Course.	23-3-70	11-4-70
<i>XIV. Cooperative Training College, Vallabh Vidyanagar :</i>			
1.	General Basic Course (Higher Diploma in Cooperation)	15-7-69	23-3-70
2.	Diploma Course in Land Mortgage	(i) 16-6-69 (ii) 3-11-69	18-10-69 7-3-70
3.	Higher Diploma Course in Industrial Cooperation.	(i) 7-4-69 (ii) 25-8-69 (iii) 12-1-70	9-8-69 27-12-69 16-5-70

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M. N. Rudrabasavaraj

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K. L. Maheshwari

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