

# SCHEMES OF ASSISTANCE

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UNIVERSITY GRANTS COMMISSION  
NEW DELHI  
1968

The University Grants Commission provides financial assistance to universities, colleges and institutions 'deemed to be universities' for a number of development schemes. These are described briefly in this booklet. Further information with regard to any of the schemes may be obtained from the office of the Commission.

*November, 1968*

**P. J. PHILIP**

*Secretary*

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# 1

## ASSISTANCE TO UNIVERSITIES

### Postgraduate education and research

The University Grants Commission provides assistance to the universities for the development of postgraduate education and research. Grants are provided for a Plan period, unless otherwise specified, for the recruitment of additional staff, purchase of books and equipment and the construction of libraries, laboratories and other essential buildings. The pattern of assistance is as follows :

- (i) For the development of facilities in an established department engaged in postgraduate teaching and research, recurring and non-recurring grants are given on a cent per cent basis.
- (ii) For a department largely doing postgraduate work, but also engaged in undergraduate teaching, the Commission shares the recurring and non-recurring expenditure to the extent of 50 per cent and 66 $\frac{2}{3}$  per cent, respectively, of the approved cost.
- (iii) The Commission shares two-third of the approved cost on library buildings. The approved expenditure on books and journals is provided by the Commission.
- (iv) For the development of engineering/technological institutions or departments, maintained by universities, recurring and non-recurring grants are given up to 100% of the approved expenditure for postgraduate courses and research and 50% for undergraduate studies.
- (v) The continuing expenditure on the approved projects, after the Commission's assistance ceases, has to be met by the universities/state governments.

**Centres of advanced study**

For the development of university departments selected as centres of advanced study, the Commission meets the entire approved expenditure on staff, equipment, books, buildings, fellowships and scholarships etc. The centres are also helped to obtain assistance for equipment and training abroad from the Unesco and other foreign agencies for their academic programmes.

**University centres for postgraduate studies**

The Commission provides limited assistance for the development of centres of postgraduate studies run by universities in collaboration with the colleges located around such centres. Grants are provided for this purpose on the same basis as for the university departments. The provision for land, maintenance of buildings, and administrative staff for the centres has to be made by the state government concerned. One-third of the expenditure on library buildings has also to be met by the state government. Continuing expenditure on the approved projects after the Commission's assistance ceases, will be the responsibility of the university/state government concerned.

**University presses**

Assistance is available to the universities for their printing presses. Non-recurring expenditure on buildings, machinery and equipment is shared by the Commission, to the extent of  $\frac{1}{3}$ rd of the approved cost, subject to a normal ceiling of Rs. 1.21 lakhs. Recurring expenditure on maintenance, salaries of staff etc., is to be met by the university concerned.

**Salary scales**

The Government of India provides assistance to the state governments, to the extent of 80% of the additional expenditure, for the introduction of the following revised salary scales for university teachers, for a period of 5 years (with effect from 1.4.1966), subject to the state governments maintaining these scales after assistance from

the centre ceases :

<i>Category of post</i>	<i>Scale of pay</i>
Professor	Rs. 1,100-50-1,300-60-1,600
Reader	Rs. 700-50-1,250
Lecturer	Rs. 400-40-800-50-950

NOTE : One third of the total number of professors in a university may be appointed as professors in the senior scale of Rs. 1,600-1,800.

### **Staff quarters**

Grants are available to the universities for the construction of quarters for the teaching staff. The Commission shares 50% of the total approved cost of construction, on the basis of admissible norms for staff quarters. The Commission also meets 50% of the approved expenditure on the construction of quarters for class IV staff.

### **Teachers' hostels**

A university may be assisted for constructing two teachers' hostels, each accommodating about 20 to 24 teachers, and estimated to cost Rs. 3 lakhs. The Commission's grant is limited to 75% of the approved cost of the two hostels or, alternatively, cent per cent for the first and 50% for the second hostel.

A teachers' hostel may provide two rooms with a kitchenette and a bath and w.c. for each teacher. If necessary, arrangements for a common dining hall and a lounge may be made. Norms and standards for teachers' hostels have been suggested.

### **Guest houses**

Assistance provided to universities for the construction of guest houses is limited to two-third of the total approved expenditure, subject to a maximum of Rs. 1,00,000 as UGC share.

### **Halls of residence**

Grants are provided to universities for the provision of hostel accommodation for students. The total approved cost of construction is shared by the Commission to the extent of 50 per cent in the case of men's hostels, and 75 per cent in the case of women's hostels.

### **Students' study homes**

The Commission's assistance for the establishment of a students' study home in a university is limited to Rs. 1,00,000, against an estimated cost of Rs. 1,25,000. A suitable grant, in addition, may also be provided for library books. The students' home should normally provide the following basic requirements :

- (i) A small library with 'reading seats' for about 100 students ;
- (ii) A stack room for about 5,000 books ;
- (iii) A cafeteria type dining hall, which should accommodate 30 students at a time ;
- (iv) A kitchen ; and
- (v) Bath rooms and w.cs.

### **Health centres**

Grants are available to universities for the establishment of health centres intended to provide facilities for medical examination and treatment of common ailments. A health centre may have a building with a plinth area of 2,000 sq. ft. It may also have a limited provision for hospitalisation for minor diseases. At places where there are no facilities for segregation or hospitalisation, it may be necessary to provide a few beds in the health centre.

The Commission may assist a university with an enrolment of 5,000 students for the establishment of a health centre, to the extent of Rs. 50,000. In the case of universities having a larger enrolment, the ceiling for assistance is Rs. 1,00,000.

### **Students' aid fund**

Financial assistance is available to universities for students' aid fund. This fund is intended to help needy students to pay their tuition or examination fees and to buy and meet other expenditure related to their studies. Limited assistance may be given to students to meet their hostel, mess, clothing or medical expenses. The fund is not to be used for giving prizes, rewards, scholarships, stipends etc.



The Commission contributes each year a sum equal to the total amount subscribed by the students and collected from other sources, if any, subject to a maximum of Rs. 10,000 per annum.

### Unassigned grants

The Commission allocates each year to the universities unassigned grants (subject to prescribed ceilings) which could be utilised by them according to their needs for various items of expenditure without reference to the Commission, as per details given below :

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|--|--|
| (i) Travel grants to teachers in the universities for attending international conferences abroad                             | Fifty per cent of the travel expenses only (1st class rail fare in India and air-fare economy class). The other 50% is to be met by the university. No grant is paid for maintenance abroad or for incidental expenses.    |
| (ii) (a) Travel grants to scholars and teachers for visiting centres of research, academic conferences etc.                  | First class railway fare both ways or actual expenses incurred if the journey is performed by road and halting allowance of Rs. 10 per day for a teacher and Rs. 5 per day for others for a period not exceeding 10 weeks. |
| (b) T.A. and D.A. payable for attending conferences/seminars arranged by other universities and non-university organisations | According to university rules;   |
| (iii) Exchange of teachers   | Cent per cent.   |
| (iv) Extension work by university teachers   | Cent per cent.   |

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|---|--|
| (v) Employment of National Institute of Sports, Patiala, trained coaches in athletics | Fifty per cent of the expenditure on the salary of coaches. The remaining 50% to be met by the university. |
| (vi) Establishment of UGC Unit  | Actual expenditure or Rs. 6000 per annum whichever is less.  |

#### **Publication grant**

For the publication of learned work by members of the staff, doctoral theses and reports of research projects, an earmarked grant on a cent per cent basis is provided to the universities for a period of five years which can be spent by them according to their requirements.

#### **Foreign exchange**

Allocations are made out of the foreign exchange provided to the Commission by the Government of India during each licensing period, i.e. April-September and October-March each year. A separate circular is issued to the universities twice a year in this regard.

## ASSISTANCE TO COLLEGES

### **Postgraduate studies**

For the development of postgraduate studies in the humanities and social sciences, assistance from the Commission to a college selected for the purpose during the Fourth Plan period (inclusive of payments in respect of continuing projects from the earlier Plan periods) is limited to Rs. 1,00,000. For postgraduate departments in science subjects, the Commission's grant to a college is limited to Rs. 1,00,000 each for physics and chemistry; Rs. 75,000 each for botany, zoology, geology, home science and biochemistry; and Rs. 50,000 each for anthropology, geography and mathematics (including statistics). The Commission's assistance is limited to 50% of the approved expenditure on buildings and additional teaching staff, and 75% for equipment and books. The Commission does not share expenditure on contingencies, and non-teaching staff.

*An assurance is required that the additional posts created under the scheme will be continued and maintained by the college concerned when assistance from the Commission for this purpose ceases.*

### **Library and laboratory facilities, and accommodation for teachers and students**

The Commission's assistance to selected arts, science, commerce and teachers' training colleges during the Fourth Plan period for the projects listed below, is normally limited to a ceiling of Rs. 1.5 lakhs. This is inclusive of grants payable in respect of projects continuing from earlier Plan periods. The pattern of assistance

is as follows :

<i>Scheme</i>	<i>Contribution of UGC</i>
(a) Men's hostel	50%
(b) Women's hostel	75%
(c) Library facilities	
(i) Construction of library building and purchase of furniture	66⅔%
(ii) Books	75%
(d) Laboratory facilities	
(i) Construction of laboratory building and purchase of furniture	66⅔%
(ii) Science equipment	75%
(e) Non-resident students' centre	Rs. 35,000
(f) Quarters for teaching staff	50%
(g) Teachers' hostel	66⅔%*

Norms have been suggested for hostels, library buildings, non-resident students' centres, staff quarters and teachers' hostels.

*Grants are not available for the establishment of a new college, the starting of a new course of study, or for enabling a college to fulfil the conditions of affiliation.*

#### **Grant for semi-micro analysis equipment**

Assistance is given to affiliated colleges, having undergraduate and postgraduate classes in chemistry, for the purchase of semi-micro analysis equipment, on a cent per cent basis up to Rs. 5,000 per college.

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\*In special cases where assistance is sought outside the ceiling of Rs. 1.5 lakhs, the Commission's share will be limited to 50% of the approved cost.

### Centenary grant

The Commission may provide a grant up to Rs. 1,00,000 to a college which has served the cause of education for a hundred years, for any development project of a permanent nature. No matching contribution is required if the total cost of the project does not exceed Rs. 1,00,000. The institution claiming the grant should have existed either as a college affiliated to a university for a hundred years, or should have completed at least 50 years of existence as an affiliated college and the remaining period as a recognised school.

### Salary scales

The Government of India have agreed to the introduction of the following scales in the colleges, as recommended by the Commission, and also to meet 80% of the additional expenditure on this account for a period of five years w.e.f. 1.4.66, the remaining 20% being met by the state government concerned :

<i>Category of post</i>	<i>Scale of pay</i>
<b>POSTGRADUATE COLLEGES</b>	
Principal	Rs. 800-50-1,250/1,000-50-1,500
Senior lecturer/reader	Rs. 700-40-1,100*
Lecturer (senior scale)	Rs. 400-30-640-40-800*
Lecturer (junior scale)	Rs. 300-25-600
Demonstrator/tutor	Rs. 250-15-400

NOTE: The existing heads of departments, senior lecturers and readers will be eligible for appointment as senior lecturers/readers in the new set up, if they possess the necessary qualifications and experience.

#### UNDERGRADUATE COLLEGES

Principal	Rs. 700-40-1,100
Lecturer (senior scale)	Rs. 400-30-640-40-800**
Lecturer (junior scale)	Rs. 300-25-600
Demonstrator/tutor	Rs. 250-15-400

\*Not to exceed 25% of the total number of posts of senior lecturers, readers and lecturers.

\*\*Not to exceed 25% of the total number of posts of lecturers

Assistance for this is paid to the state government by the Government of India through the Ministry of Education, and is subject to the condition that the new salary scales are maintained by the state government after the central aid ceases.

### **Foreign travel**

In special cases, when a college teacher is invited by a learned body outside India, to act as chairman of the general meeting or of one of its sections, or if he is specially selected to contribute a paper, the Commission may assist the university concerned to meet 50 per cent of the expenditure involved on economy class air travel, provided the university/college agrees to pay the balance. Such cases may be referred to the Commission for consideration. No assistance is given for living expenses for attending conferences.

### **Students' aid fund**

The Commission makes a contribution to students' aid fund in colleges each year. The fund is intended to assist needy students to meet their tuition or examination fees, to purchase books, or incur other expenditure related to their studies. Limited assistance may also be given to students from this fund to meet their hostel, mess, clothing or medical expenses. As per revised rules, the Commission's grant will be determined on the following basis :

<i>Student enrolment</i>	<i>Commission's grant</i>
250 or below	Rs. 500
Between 251 and 500	Rs. 750
Between 501 and 750	Rs. 1,500
Between 751 and 1,000	Rs. 2,000
Between 1,001 and 1,250	Rs. 2,500
1,251 and above	Rs. 3,000

### **Textbook libraries**

The Commission gives grants for the establishment of textbook libraries in the arts, science and commerce colleges, wherefrom

deserving students can borrow standard books, on long-term basis. Undergraduate colleges, with a minimum enrolment of 500 students in courses leading to university examinations (270 in the case of U.P. colleges excluding intermediate classes), are eligible for a grant of Rs. 10,000 each, and those imparting postgraduate instruction for a grant of Rs. 15,000. Undergraduate/postgraduate colleges with less student enrolment are given a grant of Rs. 4,000 each.

### **Chalkboards**

The Commission's assistance to an arts, science, commerce or teachers' training college, for the provision of improved chalkboards, is limited to Rs. 1,000.

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## SUMMER INSTITUTES AND SCHOOLS, SEMINARS AND CONFERENCES

Assistance is provided by the Commission to selected universities/institutions for the following programmes :

### **Summer science institutes for school and college teachers**

Summer institutes of five to six weeks' duration are intended to improve the subject-matter competence of science and mathematics teachers.

### **Summer institutes in English language teaching**

Summer institutes of six to eight weeks' duration are intended to familiarise teachers of English with modern techniques in English language teaching.

### **Sequential institutes**

These are meant for those teachers who have participated in summer institutes in the previous years and are designed for further improvement of their competence in teaching and/or research in specific subjects.

### **Summer schools, seminars and symposia**

Summer schools, seminars and symposia are intended to enable university/college teachers and research workers to acquaint themselves with the latest developments in their respective fields of work, and exchange ideas with experts in the same or related fields.

### **Refresher courses and workshops**

Refresher courses and workshops for university/college teachers are intended for augmenting professional competence.



**Academic conferences**

Annual conferences of teachers and research workers generally of an all-India character are intended for discussing problems relating to the improvement of academic standards.

**Academic year in-service institutes for college and secondary school teachers**

Courses are organised for teachers of the vicinity in the basic sciences, under the guidance of the summer institute directors and staff. This is a pilot project.

**College development programmes in science education**

Pilot projects in physics and chemistry in selected universities to revitalise the teaching programmes in the undergraduate classes of the colleges affiliated to a university, through co-operative effort between university departments and colleges.

**Research participation programmes for college teachers**

Programmes of research participation for college/university teachers to aid faculty members to gain research experience and training.

**Research participation by undergraduate and postgraduate students**

A programme to enable outstanding undergraduate and post-graduate students to get some research experience by working on specific projects.

**Summer science institutes for talented undergraduate students**

Institutes for talented undergraduate students in physics, chemistry, biology and mathematics, under the direction of university staff.

## SCHOLARSHIPS AND FELLOWSHIPS

The Commission provides research scholarships and fellowships for promoting advanced study and research in various fields.

### Research scholarships

Research scholarships are allocated to the universities to be awarded by them every year, at the commencement of the academic session on the basis of merit.

Value	Rs. 250 per month.
Number	500.
Duration	Three years, or up to the time of completion of the research work undertaken, whichever is earlier.
Eligibility	Ordinarily, a first class master's degree.
Procedure	Application may be made to the university concerned.

### Research fellowships

Candidates selected for fellowships (junior or senior) are expected to undertake teaching (including tutorial and practical work) for 5 to 9 hours a week in the universities/institutions, where their research is being carried on, without accepting any remuneration.

#### *Junior research fellowships*

Value	Rs. 300 per month and a contingent grant of Rs. 1,000 per annum for petty expenses, travel
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etc., incidental to the research work undertaken. A further sum of Rs. 1,000 may be allowed for field work and publication of the research work completed, during the tenure of the fellowship.

Number	120.
Duration	Three years.
Eligibility	At least one year's research experience, after obtaining the master's degree in the first or second class.
Age	Preferably, below 30 years.
Procedure	Applications are invited by the Commission twice a year, in May and October, in the prescribed form.

*Senior research fellowships*

Value	Rs. 500 per month and a contingent grant of Rs. 1,000 per annum for meeting expenditure incidental to the research work undertaken. A further amount of Rs. 1,000 may be allowed for field work and publication of research work completed, during the tenure of the fellowship.
Number	60.
Duration	Two years, which may be extended by one year.
Eligibility	Doctorate degree or equivalent published research work and an aptitude for original and independent research.
Age	Preferably, below 45 years.
Procedure	Applications are invited by the Commission twice a year, in May and October, in the prescribed form.

***Research fellowships in engineering and technology***

<b>Value</b>	Rs. 400 per month and a contingent grant of Rs. 1,000 per annum for meeting expenses incidental to the research undertaken. An amount up to Rs. 1,000 may be allowed for field work and publication of research work.
<b>Number</b>	60.
<b>Duration</b>	Two years with a possible extension of one year.
<b>Eligibility</b>	Master's degree in engineering or technology and an aptitude for advanced study and research.
<b>Age</b>	40 years.
<b>Procedure</b>	Applications are normally invited by the Commission in July every year in the prescribed form.

***Junior fellowships in engineering and technology***

To promote postgraduate studies in engineering and technology, the Commission has instituted junior fellowships for various courses of study.

<b>Value</b>	Rs. 250 per month.
<b>Number</b>	Maximum of ten for each course of study in a university department/institution.
<b>Duration</b>	One to two years.
<b>Eligibility</b>	B.E., B.Sc. (Engg.), B. Tech. or other equivalent degree. Only those students, who have been admitted to the postgraduate course and obtained at least 55 per cent marks in the degree examination, are eligible.
<b>Procedure</b>	The names of eligible candidates with the relevant particulars may be forwarded each year to the Commission by the universities/institutions concerned.

### Scholarships and fellowships at the centres of advanced study

A number of (a) national scholarships, of the value of Rs. 120 p.m. each plus a book grant and travel grant, and (b) research scholarships and junior and senior fellowships each of value of Rs. 250, and Rs. 300 p.m. and Rs. 500 p.m. respectively, are allocated to the departments recognised as centres of advanced study to encourage meritorious students to pursue postgraduate studies and research. Generally, at least 50% of these awards are to be made to students coming to these centres from other universities.

In addition, the centres of advanced study in (a) physics, and (b) botany at the University of Madras offer post-M.Sc. diploma courses in (a) biophysics and theoretical physics, and (b) plant pathology and mycology, respectively. A few scholarships are available to students admitted to these courses. Similarly, the centres of advanced study in mathematics at Universities of Panjab and Bombay offer a number of teacher-training fellowships, to enable teachers from colleges to spend an academic year at these centres.

### Scholarships for honours and postgraduate study in Arabic and Persian

Value	Rs. 100 p.m.
Number	20.
Duration	One to three years depending on the duration of course.
Eligibility	<p>(i) <i>For honours course</i> : Intermediate/PUC/higher secondary with first class marks in Arabic or Persian.</p> <p>(ii) <i>For postgraduate course</i> : B. A. (Pass or Honours) from any university in India with first class marks in Arabic or Persian.</p> <p>(iii) Candidates possessing knowledge of modern Arabic or Persian and reading acquaintance with German or French will be preferred.</p>

Age 20-25 years for graduates and 17-20 years for undergraduates.

### Scholarships for students from hill areas

To promote channels of academic communication between the hill areas of North-East India and the other parts of the country, the Commission has instituted scholarships for research and postgraduate studies in science and humanities (including social sciences) for meritorious students of these hill areas. The details are as under :

	<i>Postgraduate studies</i>	<i>Research</i>
Value	(i) Rs. 120 p.m. (ii) Rs. 200 for books for entire duration. (iii) Second class rail fare from the place of residence to the place of study and back once a year to cover travel expenses. (iv) Rs. 100 initially as incidental expenses.	(i) Rs. 250 (ii) — (iv) —
Number	Five to ten in each category each year.	
Duration	Depending on the duration of the course.	Three years.
Eligibility	B.A./B.Sc./B. Com. (Pass or Honours) from any of the approved colleges of Assam, Nagaland, Manipur and NEFA.	First or second class master's degree.
Age	Preferably, below 25 years.	Preferably, below 30 years.

### Studentships in applied geology

The Commission provides some studentships to promote post-graduate studies in applied geology at approved university centres.

- Value** Rs. 150 per month. For field training, 50% of the expenditure on rail fare, transport charges, camp furniture, rock specimens, and wages of the camp staff engaged, up to a maximum of Rs. 100 per year per student, may also be provided. Grants for field training will be available, on this basis, to all students of approved postgraduate courses in geology and applied geology.
- Eligibility** Candidates, who have offered the full applied geology course leading to the M.Sc. degree, may apply to the university concerned for these studentships, if they have obtained a first class in B.Sc. or a second class with not less than 60 per cent marks in geology.
- Procedure** The university/institution concerned may recommend the names of eligible candidates and furnish the relevant particulars to the Commission.

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### OTHER SCHEMES

#### **Utilisation of services of retired teachers**

The Commission assists universities and colleges to utilise the services of selected teachers, who have crossed the normal age of retirement, but are otherwise fit to continue their teaching and research work. An honorarium of Rs. 6,000 per annum and an annual grant of Rs. 1,000 for meeting expenditure on contingencies relating to the work undertaken, is available to a retired teacher under this scheme. Awards are offered to the selected teachers for three years, in the first instance, and may be renewed further till they attain the age of 68, provided they remain active in their academic work. The maximum period of assistance is generally five years. The retired teachers under this scheme are expected to devote all their working time to academic activity and to give about six hours a week to lectures and seminars, to the departments/institutions to which they are assigned.

Applications, in the prescribed form, may be sent by teachers through the institution or university, where they desire to continue their work. The names of suitable teachers may also be sponsored by the universities or institutions concerned. Awards are made on the recommendation of a committee appointed for the purpose, which meets in February and August every year.

#### **Grant for research and learned work**

Assistance is given to selected teachers in universities, colleges and other approved institutions to encourage them to undertake research or learned work.

The Commission's assistance to a teacher for an approved project will be limited to Rs. 5,000. The grant sanctioned may be utilised for the purchase of special apparatus, chemicals, books and other equipment, field work etc., indispensable to the research or learned work undertaken, for which provision is not normally made by the



university or college concerned, and which are not available under any other scheme. After the completion of the project the equipment, books etc., purchased out of this grant, will become the property of the university or college, where the research or learned work is undertaken.

Applications, in the prescribed form, are received in February and August each year through the university/institution, where the research work is to be carried on.

#### **Study and research in community development, cooperation and panchayati raj**

Assistance for the promotion of study and research in community development, cooperation and panchayati raj is available for undertaking research projects, organisation of seminars and conferences, purchase of books and journals, award of the fellowships and publication of doctoral theses, research report etc. Proposals are invited from the universities at suitable intervals and grants made available towards approved schemes, on a cent per cent basis.

#### **Water coolers**

The Commission's grant to a college for the installation of a water cooler is limited to Rs. 2,500 or 50% of the approved cost, whichever is less.

Grants for water coolers are also available to universities. One water cooler may be sanctioned for one building, where teaching departments are housed, subject to a maximum of six coolers per university. The Commission's grant, as for colleges, will be limited to Rs. 2,500 per cooler or 50 per cent of the approved cost, whichever is less.

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