

APPENDIX A

Pay and Allowances.

Agricultural and Commerce Graduates
—Higher Starting pay of.....

(1) G. R., E. D., No. PAA/1050, dated 26th June 1951.

RESOLUTION.—In modification of the orders contained in Government Resolution, Education Department, No. 7494, dated the 2nd January, 1946, Government is pleased to direct that the starting pay of Agricultural and Commerce Graduates appointed as Teachers and teacher Supervisors in the Education Department should be revised in the scale of Rs. 70-5-130-E. B.-6-160-8-200 as shown below :—

...	Starting Pay.	Advance increments in respect of B. T. degree.	Advance increments in respect of diploma in Physical Education.	Total.
<i>Teachers</i>				
Pass Class Graduates	70	5	5	80
I and II Class Honours Graduates	85	5	5	95

(2) G. R., E. D., No. SSN/1350, dated 7th September 1951.

RESOLUTION.—Government is pleased to direct that the orders contained in Government Resolution, Education Department, No. PAA-1050, dated 26th June, 1951, regarding fixation of pay and allowances for Agricultural and Commerce Graduates in Government Secondary Schools should be made applicable to the non-Government Secondary Schools.

(3) G. R., E. D., No. SPE/2356-E, dated 9th December 1957.

RESOLUTION.—In Government Resolution, Education Department, No. SSN-1350, dated 7th September 1951, Government has directed that the orders issued in Government Resolution, Education Department, No. PAA-1050, dated 26th June 1951, relating to fixation of pay and allowances of Agricultural and Commerce Graduates appointed as teachers in Government Secondary Schools should be made applicable to non-Government Secondary Schools. A question has now been raised whether in view of these orders, Agricultural and Commerce Graduates teachers in non-Government Secondary Schools may be held eligible for the scale of pay of

Rs. 70-5-130-E.B.-6-160-8-200 even if they are not trained i.w. they do not possess a qualification such as S. T. C. or B. T. or B. Ed., Government has carefully considered the question and is now pleased to clarify the position as under :—

(1) The orders issued in Government Resolution, Education Department, No. PAA-1050, dated 26th June 1951, relate to the grant of higher starting pay to Agricultural and Commerce Graduate teachers in Government Secondary Schools and not to revision of their pay scales as such. The orders issued in Government Resolution, Education Department, No. SSN-1350, dated 7th September 1951, therefore, allow only grant of higher starting pay to Agriculture and Commerce Graduates working as teachers in non-Government Secondary Schools. So far as the scales of pay are concerned, the Agriculture and Commerce Graduates working as teachers in non-Government Secondary Schools should continue to be governed by the decisions of Government on the Secondary Committee's Report. Thus, although untrained Agriculture and Commerce Graduates teachers in non-Government Secondary Schools can be held eligible for higher starting pay as prescribed under Government Resolution, Education Department, No. PAA-1050, dated 26th June 1951, such teachers will not be eligible for a regular scale of pay such as Rs. 74-160 (graduate S. T. C. scale) or Rs. 80-200 (Graduate B. T. Scale) unless they obtain a teaching qualification such as S. T. C. or B. T. or B. Ed.

(2) Trained Agricultural and Commerce Graduate teachers in non-Government Secondary Schools should be treated on par with trained Arts and Science Graduate teachers for the purpose of eligibility for regular time scales of pay admissible to trained graduate teachers prescribed under the Ghatte-Parulekar scheme as accepted by Government. Trained Agricultural and Commerce graduate teachers in non-Government Secondary Schools will thus be eligible for higher starting pay as per Government Resolution, Education Department, No. PAA-1050, dated 26th June 1951, and also regular scales of pay admissible to trained graduate teachers.

2. These orders should be made applicable to non-Government Secondary Schools in the Old Bombay State area for the present.

APPENDIX B

*Recognition of degrees.
by certain Shastric Institutions As
equivalent to the B. A. (Pass) Degree
of the Bombay University and fixation
of pay-scales of the persons holding
these degrees in Government and Non-
Government Secondary Schools.*

(1) G. R., E. and D., No. S/49-(2), dated 10th September 1948.

RESOLUTION.—The question of the recognition of degrees awarded by certain Shastric Institutions and the fixation of pay-scales of the persons holding these degree has been before the Government for sometime past. After a careful consideration of the question, Government has decided that the Teerth degree of the Bharatiya Vidya Bhavan, Andhori, and the First Iyatta degree of the Veda Bhastrotojak Sabha, Poona, should be recognised as a qualification for service in Government and Non-Government Secondary Schools and that the holders of these degrees should be given the same scales of pay as is prescribed for the trained Matriculate teachers.

2. Individual cases of teachers holding Shastric Degree in Government Secondary Schools should be treated on merits after five years in the Matriculate scales.

Pay Scales for Teachers.

Holding "Shastric Degrees."

Decisions on recommendations of the
Ad Hoc Committee on the—

RESOLUTION.—Government decisions on the recommendations of the Ad Hoc Committee appointed under Government Resolution, Education Department, No. 6803, dated 24th June 1951, to suggest pay-scales for teachers holding "Shastric Degrees" are indicated in the appended statement.

Accompaniment to Government Resolution, Education Department, No. SSN/1350, dated 16th October 1951.
Statement showing Government decisions on the recommendations of the Ad Hoc Committee appointed to suggest pay scales, etc. for teachers holding "Shastric" degree.

Serial No.	Recommendations.	Government decisions.
1	Only the following "Shastric" qualifications should be recognised for employment in Secondary Schools and Colleges:—	Accepted subject to the modification that the qualification should be recognised for employment as teachers in Government and non-Government Secondary Schools.

Serial No.	Institution,	Name of Examination.	Remarks.
1	Bengal Sanskrit Association, Teerth. Calcutta.		
2	Yedashastrottejak Sabha, Poona.	1st Iyatta to 3rd Iyatta.	
3	Bharatiya Vidya Bhavan, Bombay.	Shastri and Acharya.	
4	Banaras Government Sanskrit College (and Banaras Hindu University).	Madhyama, Shastri and Acharya.	
5	Mysore (Board of Sanskrit Studies and Examinations).	(i) Intermediate Vidvan and (ii) Vidvan (Final).	
6	Baroda (Shraavanmas Dakshina Pariksha).	(i) Madhyama and (ii) Ratna.	
7	Tilak Maharashtra Vidyapeeth, Poona	Madhyama, Visharad and Parangat.	
8	Poona Sanskrit College	... Upadhyay Shastri and Acharya.	

Some other institutions are also known to grant "Shatric" degrees, etc. But as some of these degrees, etc. are not generally recognised while others, such as those from Bihar and Allahabad, are not very common on this side, they need not be taken into account at this stage.

- 2 The fundamental principle in granting recognition to "Shastric" degrees should be that those which require about 7 years' learning after the 4th Primary Standard should be regarded as equivalent to the Secondary School Certificate or Matriculation only. Under Government Resolution, Education and Industries Department, No. S 49(2), dated 10th September 1948, Government had recognised the Teerth Degree of the Bengal Sanskrit Association of Calcutta, the Shastri Degree of the Bharatiya Vidya Bhavan, Andheri, and the first Iyatta Examination of the Vedashastrottejak Sabha, Poona, as in our opinion, the holders of these degrees can and directed that those who possess the qualifications should be given the same scale of pay as is prescribed for *trained* matriculate teachers. This Government Resolution, would have to be amended as in our opinion, the holders of these degree can be considered as matriculates only and not put on a part with *trained* matriculates.

- 3 The various "Shastric" degrees given by the institutions in (i) above should have equivalence with Secondary School Certificate and University degrees as indicated below:—

Under Government Resolution, Education and Industries Department, No. S. 49(2) of 10th September 1948, Government had recognised the Teerth Degree of the Bengal Sanskrit Association, Calcutta, the Shastri Degree of the Bharatiya Vidya Bhavan, Andheri, and the first Iyatta Examination of the Vedashastrottejak Sabha, Poona, as a qualification for service in Secondary Schools and directed that those who possess the qualifications should be given the same scale of pay as is prescribed for trained matriculate teachers. The holders of these degrees should henceforth be considered as matriculate and given the scale of Rs. 50-3/2-56 prescribed for untrained matriculates. The holders of these degrees who have put in more than ten years service should however be considered "deemed" trained and held eligible for the trained matriculate's scale viz. Rs. 56-2-80—E. B.—4-120 (22 years). Those teachers who possess these degrees and are below the age of 40 years on 1st January 1952 should be required to obtain some training qualification within three years failing which their increments should be stopped.

Accepted. The holders of these degrees who have put in ten years service should be "deemed" trained and given the scale admissible to them as the case may be. Those teachers who

Secondary School
Certificate or
Matriculation—

- (i) Bengal Sanskrit Association,
Calcutta: Teerth.
- (ii) Vedashastrottejak Sabha, Poona:
first and Second Iyatta.
- (iii) Bharatiya Vidya Bhavan, Bom-
bay: Shastri.
- (iv) Baroda: Madhyama.
- (v) Banaras Sanskrit College (and
Banaras Hindu University):
Madhyama.
- (vi) Tilak Maharashtra Vidyapith:
Madhyama.
- (vii) Poona Sanskrit College: Upa-
dhyaya and Shastri.

3. B.A.—contd.

- (i) Vedashastrottejak Sabha, Poona:
Chaudamani (3rd Iyatta).
- (ii) Banaras Sanskrit College:
Shastri.
- (iii) Mysore: Intermediate Vidvan.
- (iv) Baroda: Ratna.
- (v) Tilak Maharashtra Vidyapith:
Visharad.
- (vi) Poona Sanskrit College: Acharya.

are below 40 years of age on 1st January 1952
should however acquire the Secondary Train-
ing Certificate within a period of three years.

(vii) Bharatiya Vidya Bhavan, Bombay: Acharya.

M.A.--

(i) Banaras Sanskrit College: Acharya.

(iii) Tilak Maharashtra Vidyapith: Parangat.

(iii) Mysore : Final Vidvan.

4 Wherever persons with "Shastric" qualifications are to be employed in schools, those who have specialised in Vyakarana, Kavya or Sahitya should be given preference. Such Shastris should be required to pass the Secondary Training Certificate Examination in the regional language before they are eligible for the scale of trained teachers. Since English is no longer the medium of instruction in Secondary Schools, the time has come for holding the Departmental Examination of Secondary Training Certificate in the regional language only. In that case the Shastris can and should, with advantage take the Secondary Training Certificate Examination. Then only should they be regarded as trained Shastris and be held eligible for the scale recommended below for Secondary teachers.

Colleges:

For employment in Colleges, Shastris should possess the qualifications equivalent to the M.A. degree as indicated in (iii) above, and they should be given the scale of Assistant Lecturers in Government Colleges, viz. Rs. 160-10-200--E. B.-10-250.

Accepted. The question whether the candidates should be allowed to answer the papers of the Secondary Training Certificate Examination in regional languages if they so desire is already under consideration of Government.

Secondary Schools:

For those holding qualifications equal to the
Matric or Secondary School Certificate—

(a) Shastris without Secondary Training Certificate—Rs. 50-3/2-56.

(b) Shastris with Secondary Training Certificate—Rs. 56-2--80--E. B.--4--120.

For those holding qualifications equivalent to B.A.—

(a) Shastris without Secondary Training Certificate—Rs. 70--2--74.

(b) Shastris with Secondary Training Certificate—Rs. 74-4-114 E. B.--4-130-6-160.

5 (a) Those Shastris who possess a qualification equivalent to the B. A. degree and who have already served in Secondary Schools for ten years should be deemed "Trained" i.e. to have obtained the Secondary Training Certificate.

(b) Those who put in 15 years' service after the Secondary Training Certificate should be deemed to have obtained the B.T. degree for purposes of pay. They should, therefore, be put in the scale of Rs. 80-5-130-6-160-8-200.

Accepted. The Shastris who possess a qualification equivalent to Matriculation or the Secondary School Certificate Examination and who have already served in Secondary Schools for ten years or more should be treated as "deemed" trained.

This recommendation together with that in (v) (a) should mean that the Shastris who possess a qualification equivalent to B.A., and have already served in Secondary Schools for over 25 years should be eligible for the B.A., B.T. scale of Rs. 80-200.

- (c) Those who possess qualifications equivalent to the M.A. degree should be given two additional increments, i.e. Rs. 8.
- (d) Shastris, employed in schools, who pass the Secondary School Certificate Examination during their service, should be given two advance increments.

RESOLUTION.—Under its recommendation No. 1, the Ad Hoc Committee appointed under Government Resolution, Education Department, No. 6803, dated 24th June, 1950 to suggest pay scales for teachers holding "Shastric Degrees" had recommended that certain "Shastric" qualifications should be recognised for employment in secondary schools and colleges. The Committee's recommendation was accepted by Government subject to the modification that the qualifications recommended by the committee were recognised for purposes of employment as teachers in Government and non-Government Secondary Schools. The Committee had also suggested how for purposes of grant of pay scales, the "Shastric" qualifications recommended by it for grant of recognition should be equated to the Secondary Schools Certificate and University degrees (*vide* Government Resolution, Education Department, No. SSN-1350, dated 16th October, 1951).

2. It has since been represented to Government that certain Shastric qualifications of the Baroda Sanskrit Mahavidyalaya Baroda conducted by the M. S. University of Baroda which are considered to be of the same standard as the other "Shastric" qualifications already recognised by Government under order issued in Government Resolution, Education Department, No. SSN/1350, dated 16th October 1951, may also be similarly recognised. Government has therefore, carefully considered the question and is now pleased to direct that the following "Shastric" qualifications of the Baroda Sanskrit Mahavidyalaya, Baroda (M. S. University of Baroda) should be added to the "Shastric" qualifications recognised for employment as teachers in Government and non-Government Secondary Schools under orders issued in Government Resolution, Education Department, No. SSN-1350, dated 16th October, 1951 and should have equivalence with University degrees as indicated below for purposes of grant of pay-scales etc.

Institution.	Name of the Examination.	Status.
Baroda Sanskrit Mahavidyalaya Baroda.	1. Madhyama-Kaksha or Visharad	B. A.
(M. S. University of Baroda).	2. Uttama-Kaksha or Alankara.	M. A.

G. R., E. D., No. SSN/3255-E, dated 2nd January 1956

RESOLUTION.—Government is pleased to direct that in addition to the Shastric qualifications recognised by Government for employment as teachers in Government and non-Government Secondary Schools under Government Resolution, Education Department, No. SSN-1350, dated 16th October, 1951, and No. SSN-1352, dated 18th January 1954, the following Shastric qualifications of the Brihad Gujarat Parishad, Ahmedabad, and the Swadhyaya Mandal, Pardi, should be provisionally recognised for employment as teachers in Government and non-Government Secondary

Schools and should have provisional equivalence with academic qualifications, as indicated below, for purposes of grant of pay-scales, etc.

Sr.	Institution.	Name of the Examination.	Status.
1	The Brihad Gujarat Parishad, Ahmedabad.	1. Madhyama	S. S. C./Matriculation.
		2. Shastri	B. A.
		3. Acharya	M. A.
2	Swadhyaya Mandal Parli.	1. Sahitya Pravin	S. S. C./Matriculation.
		2. Sahitya Ratna	Intermediate Arts.
		3. Sahityacharya	B. A.
		4. Sahityacharya	B. A.

G. R., E. D., No. SSN/1357-E, dated 1st July 1958.

RESOLUTION.—Government is pleased to accept the recommendation of the Standing Sanskrit Committee to recognise the “Shastric” and “Acharya” degrees of the Bharatiya Vidya Bhavan (i. e. Mumbadevi Sanskrit Mahavidyalaya), Bombay, as equivalent to the B. A and M. A. degrees respectively and to recognise “Uttama” Examination of the Shraavanmas Dakshina Parishad of Baroda as equivalent to the B. A. degree examination, for the purpose of employment as teachers in Government and non-Government Secondary Schools.

For the word “Ratna” appearing against item 1.6 (ii) in the statement accompanying Government Resolution, Education Department No. SSN-1350, dated the 16th October 1951, the word “Uttama” should be substituted in view of the above decision of Government.

Holders of 1st and 2nd Class in Shastric degrees. Higher emoluments to—

G. R., E. D., No. SSN/1354-E, dated 12th July 1958.

RESOLUTION.—The question of granting higher emoluments to the holders of 1st and 2nd classes Shastric degrees, was referred to the Standing Sanskrit Committee and that Committee has accordingly recommended that as the equivalence of B. A. and M. A. degrees has already been granted to certain Shastric degrees, it is desirable to recognise 1st and 2nd classes when granted at those examinations in similar manner provided they are not granted at a level lower than 60 per cent and 45 per cent marks respectively.

After careful consideration of the question, Government is now pleased to direct that the holders of 1st and 2nd classes in Shastric degrees recognised by this State Government as equivalent to B. A. and M. A. should be given emoluments as admissible to the holders of 1st and 2nd classes in B. A. and M. A. degrees as laid down in Government Resolution, Education Department, No. 6803, dated the 26th April 1949, provided that the classes as such Shastric degree Examination are granted at a level not lower than 60 per cent and 45 per cent marks respectively.

APPENDIX C

*Non-Government Secondary Schools,
Special teachers in the—
Qualifications for—*

G. R., E. D., No. SSN/1855-E, dated 22nd December 1955.

RESOLUTION.—The question regarding laying down basic as well as special qualifications for recruitment to the posts of all kinds of special teachers in non-Government Secondary Schools was under the consideration of Government for some time past. After careful consideration Government has decided that the following qualifications should be prescribed for the posts of special teachers in the non-Government Secondary Schools :—

Name of the post.	Prescribed minimum qualifications.
(1) Drawing Teacher ...	(1) Matriculation, Secondary School Certificate (S. S. C.) or other equivalent examination plus a Drawing Teacher's or Drawing Master's Certificate or an Art Master's Certificate.
(2) Craft Teacher ...	(2) Matriculation, Secondary School Certificate (S. S. C.) or other equivalent examination plus a certificate of having completed the special course in craft run by the Director of Technical Education or any other equivalent approved course with a minimum duration of six months. N. B.—Persons who do not possess the Matriculation or Secondary School Certificate Examination Certificate but who are good professionals in certain subjects, e. g. spinning and weaving, carpentry, etc. may be held eligible for appointment to these posts if properly qualified teachers are not available and provided they are Primary School Certificate (P. S. C.) pass and are able to teach the subject satisfactorily.
(3) Physical Education Teacher.	(3) Matriculation, Secondary School Certificate (S. S. C.) or other equivalent examination plus short-term course certificate in Physical Education Certificate in Physical Education or Diploma in Physical Education.

Name of the po	Prescribed minimum qualification.
(4) Persian Teacher ...	(4) Graduate in Persian with Secondary Teacher's Certificate (S. T. C.) Teacher's Diploma (T. D.) or Bachelor of Teaching (B. T.).
(5) Arabic Teacher ...	(5) Graduates in Arabic with Secondary Teacher's Certificate (S. T. C.) Teacher's Diploma (T. D.) or Bachelor of Teachers (B. T.).

2. These orders should take effect from the academic year 1956-57 and should be made applicable to the teachers recruited from that year. The teachers in these subjects already in service on the date of issue of these orders should continue to get the pay scales they get on the date of issue of these orders.

3. The question regarding prescribing minimum qualifications for recruitment to the posts of Hindi and Music Teachers is under consideration of Government and necessary orders in that behalf will be issued in due course.

APPENDIX D

Accompaniment to Government Resolution, Education Department No. 6803, dated 16th December 1949.

Rules for the award of Government free-studentships in the Non-Government Secondary Schools.

1. Free-studentships should be awarded by the Head of the Institution to poor and deserving pupils at the rate of 3 per cent of the total number of pupils.

2. A pupil should be considered as poor if the annual income of his parent or guardian from all sources does not exceed Rs. 2,400 in Bombay City and Rs. 2,000 in other places. The Head Master shall satisfy himself about the income of the pupils' parents or guardian.

3. Free-studentships will be awarded on a one year basis. The award shall be made by the Head Master by 20th March and a list of the pupils who are awarded free-studentships, submitted to the Educational Inspector or the Inspectress of Girls' Schools showing therein the requisite information about the pupil's name, standard in which he is studying, rate of tuition fee, term fee and admission fee, if any. Every such school also shall keep a separate record of the free places granted with necessary details, which shall be open for inspection.

4. The permanent home of the pupil must be situated in one of the districts of the Bombay Province.

5. The award and continuance of the free-studentships will depend upon good conduct, regular attendance and satisfactory progress of the pupil.

6. The free-studentships will be awarded to poor and deserving pupils in order of merit, irrespective of caste or creed.

7. Managements of schools would be competent where necessary to convert all or a portion of the available free-studentships into twice that number of half-free-studentships.

8. The remission of fees should be restricted.

(i) Tuition fees.

(ii) Terms fees.

(iii) Admission fees, if charged separately.

9. The loss entailed on managements of schools in granting free-studentships in accordance with the above rules will be made good by Government by awarding fee grants to schools half yearly. The bills in that behalf should be ordinarily submitted to the Educational Inspectors/Inspectresses of Girls' Schools of the Division concerned by 15th August for the period of 1st March to 31st August and 15th February, for the period from 1st September to 28th February, with such information as may be called by the Educational Inspectors/Inspectresses of Girls' schools.

10. Schools should not reduce the percentage of free studentships which they were giving previous to the issue of these orders. The managements are expected to provide free-studentships at their own cost to the extent of the average of the free-studentships awarded by them, during the three years. (1945-46, 1946-47 and 1948-49) or a minimum of 10 per cent whichever is more.

N. B.—The above rules have been amended further by (1) G. R., E. D., No. 6803, of 17th May 1950, (2) G. R., E. D., No. SSN-1753-E of 20th June 1953 and (3) G. R., E. D., No. SSN-1756-E of 24th April 1956, which have been given against Recommendation No. 33.

APPENDIX E

Municipal Secondary Schools.
Powers and duties of Head Masters of—
Rules regarding—

(1) G. R., E. D. and I. D., No. 8268, dated 1st March 1958.

RESOLUTION.—The accompanying rules regarding the powers and duties of Head Masters of Municipal Secondary Schools are approved.

2. The rules should be sent to the Municipalities concerned as Model Service Condition Rules to be used as a basis by them for proposing their own rules without considerable modifications.

3. The Divisional Commissioners should be requested to get them incorporated in the Municipal Rules under section 46 of the Bombay District Municipal Act and section 58 of the Bombay Municipal Boroughs Act, 1925, as the case may be.

Accompaniment to Government Resolution, Education and Industries Department, No. 8268, dated 1st March 1948.

RULES REGARDING POWERS AND DUTIES OF HEAD MASTERS OF MUNICIPAL SECONDARY SCHOOLS

Organization, Discipline and Internal Management

1. The Head Master will be the *ex-officio* Secretary of the School Committee or the body appointed by the Municipality to manage the

secondary school. As Secretary, it will be his duty to attend meetings, take notes, keep records, etc.

2. The Head Master will be responsible for organising all school work and activities and for maintaining discipline in the school.

3. The internal management of the school should entirely rest with the Head Master.

Admissions, Promotions and class-room work

4. The Head Master will have full authority to make admissions to the various classes of the school in accordance with the instructions issued by the Educational Department and will carry on correspondence in that behalf direct with the Department.

5. It will be the duty of the Head Master to :—

(a) conduct the annual and other examinations on the dates approved by the Committee,

(b) select paper setters and examiners and give them instructions regarding their work,

(c) decide promotions and detentions of pupils in consultation with the teachers concerned,

(d) send up pupils for the Matriculation, School Leaving Certificate Examination, Drawing Grade Examinations, etc., in accordance with the rules of the University or the Department,

(e) prescribe in consultation with senior teachers, text-books for various standards,

(f) draw up time-tables and allot work to teachers in the school,

(g) supervise the work of the Assistant teachers,

(h) hold staff meetings periodically to discuss educational problems and items of general school administration and discipline,

(i) give permission to assistant masters in the school to give private tuitions in accordance with the rules laid down by the Educational Department and maintain a register of tuition allowed in the case of each teacher.

6. The Head Master should teach for not less than 8 hours per week. He must be present in the school during all the school hours.

Correspondence and office work

7. The Head Master shall be responsible for the office work, maintenance of records in good condition and seeing that periodical and other information is supplied to the Department and other officers promptly.

8. The Head Master shall submit annually to the School Committee confidential reports on assistant masters in the school.

Punishment

9. The Head Master alone shall have the power to inflict punishment on pupils including corporal punishment in exceptional circumstances. No corporal punishment is to be given in the class-room. Girls are exempted from corporal punishment.

Financial

10. The Head Master shall arrange to collect the monthly and other fees due from pupils in suitable instalments and to remit them into the Municipal Treasury or to dispose of them in the manner laid down in that behalf.

11. The Head Master will recommend free-studentships full or half—to deserving pupils in consultation with the class teachers for the sanction of the School Committee.

12. The Head Master will prepare the annual Budget of the school for the consideration of the School Committee.

13. There should be a permanent advance of Rs. 25 with the Head Master. He shall arrange to recoup the amount by preparing bills as soon as possible whenever expenditure is incurred out of the permanent advance.

14. He shall administer pupils' fund or funds, if any, in accordance with the objects of these funds and rules laid down, if any, and in association with one or more of the teachers.

Miscellaneous

15. Appointments, promotions, etc., of assistant teachers in the school shall be made by the School Committee after taking into consideration the recommendations made by the Head Master.

16. The Head Master shall be responsible for the recovery of teachers' monthly subscriptions to the Provident Fund and their punctual crediting to their respective accounts as required by the rules. He shall furnish the Education Department with annual statements and such other information regarding Provident Fund as may be required of him from time to time.

17. He shall be empowered to grant casual leave to assistant teachers and other staff up to 3 days at one time.

G. R., E. D., No. SSN/4051, dated 15th October 1948.

RESOLUTION.—Use of corporal punishment in the Educational Institutions has since been discontinued under Government Resolution, Education and Industries Department, No. 6675, dated the 18th May 1949. Government is, therefore, pleased to direct that rule 9 of the rules sanctioned in Government Resolution, Education and Industries Department,

No. 8268, dated the 1st March 1948, regarding powers and duties of Head Masters of the Municipal High Schools should be modified as follows :—

“The Head Master shall have the power to punish the pupils in exceptional circumstances. In no case, however, corporal punishment should be given to pupils as the use of such punishment has been abolished from all schools, *vide* Government Resolution, Education and Industries Department, No. 6675, dated the 18th May 1949.”

APPENDIX F

DISCHARGE CERTIFICATE

(Prescribed by Government Resolution, Education Department, No. 6803 dated the 5th December 1949, as amended by G. R., E. D., No. SSN-1951 of 15th October 1951).

1. Name and address of the school issuing the certificate.
2. Full name of the teacher ...
3. Qualifications ...
 - Degree/Diploma ...
 - Class ...
 - Year ...
 - University ...
4. Whether temporary/permanent ...
5. Service rendered from.....to.....(inclusive).
6. Pay drawn (a) Rs.....in the scale of.....
 - (b) allowances, if any
 - (c) date of next increment.
7. Whether due notice by either party was given or not.
8. (a) Whether subscribing to Government Provident Fund.
8. (b) Postal Savings Bank
 - Account No.
9. Whether he has returned all money and books etc.

Place.....

Date.....

Signature.

Designation.