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THE
COCHIN EXCISE MANUAL

VOLUME III.—APPENDICES

First Edition



ERNAKULAM

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THE COCHIN EXCISE MANUAL

VOLUME III

APPENDICES

Form C. 1 (Port Officers).

[Vol. II, S. O. 367 (3)]

Statement of Port dues collected during the quarter ending 11 .
Register for the year

Month and date	Vessel's name	Commander's name	Tonnage	Rate of port dues	Amount of port dues		Remarks
1	2	3	4	5	6		7
					Rs.	A. P.	

Port Office, }
 Date..... }

Port Officer.

Form C. 2 (Deputy Superintendent). [Vol. II, S. O. 367 (3)]

Statement of the protest fee collected during the quarter
Register for the year ending II .

Month	Date	Vessel's name	Commander's name	Nature of the protest	Amount of protest fee			Remarks
					Rs.	A.	P.	
1	2	3	4	5	6			7

Sea Customs Office,
Malippuram,
Date.....

Deputy Superintendent

Form C. 3 (Port Officers).

[Vol. II, S. O. 366 (5)]

Export Register of the port of for the year II .

Number	Month and date	Name of vessels	Port of destination	Shipper's name	Description of goods	Value			Remarks
						Rs.	A.	P.	
1	2	3	4	5	6	7			8

Port Officer.

Form C. 3 (a) (Port Officers).

[Vol. II, S. O. 366 (5)]

Import Register of the port of

for the year II .

Number	Month and date	Name of vessels	From which port	Name of the importer	Description of goods	Value			Remarks
	2	3	4	5	6	7	8	9	
						Rs.	A.	P.	

Port Officer.

Form C. 3 (b) (Port Officers).

[Vol. II, S. O. 367 (2)]

Statement of duty collected during the quarter ending II .

Month	Date	Description of goods	Weight or quantity	Value			Rate of duty	Rate of duty	Remarks
1	2	3	4	5	6	7	8		
				Rs.	A.	P.	Rs.	A.	P.

Port Office,

Date.....

Port Officer.

Form C. 3(c) (Port Officers).

[Vol. II, S. O. 367 (4)]

Statement of dutiable goods imported into the port of
for the quarter ending II .

Names of articles	Weight or quantity	Value		Rate of duty	Amount of duty			
1	2		3		4	5		
			Rs.	A. P.		Rs.	A.	P.

Port Office, }
Date..... } Port Officer.

Form C. 4 (Port Officers).

[Vol. II, S. O. 367 (3)]

Statement of godown rent recovered during the quarter
Register year
ending II .

Month	Date	Description	Rate of godown rent		Amount of godown rent		Remarks
1	2	3	4		5		6
			Rs.	A. P.	Rs.	A. P.	

Port Office, }
Date } Port Officer.

Form C. 5 (Port Officers).

[Vol. II, S. O. 367 (3)]

Statement Register showing the amount realized by sale of wrecks for the quarter ending II . for the year

Month and date	Description of wrecks	Total sum realised by sale			Amount of salvage paid			Balance			Where and when remitted			Chalan No.	Remarks
											Name of treasury	Month	Date		
1	2	3			4			5			6	7	8	9	10
		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.					

Port Office,

Date

Port Officer.

List of vessels that arrive at and depart from the port of _____ during the year 11 .
 Register

Date of arrival	Date of departure	Vessel's name	Commander's name	Owner's name	Tops	Colors	Official number	Whence arrived	When sailed from last port	To what port belonging	Whether bound	Cargo	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Form C. 7 (Deputy Superintendent). [Vol. II, S.O. 366 (5)]

Report on the state of the Malippuram light for the
year ending II .

Dates	Name of vessel	On what bearing approached	Distance at which it was visible	Whether clearly visible or not	State of the weather	Remarks (Signatures required)
1	2	3	4	5	6	7

Sea Custom's Office,
Malippuram,
Date.....

}

Deputy Superintendent.

Form C. 8 (Port Officers).

[Vol. II, S.O. 366 (5)]

Signal Register II .

Hours	Signal from shore	Hours	Signal from ship
1	2	3	4

Form C. 9. (Port Officers). [Vol. II, S.O. 366 (5) & 367 (1)]

Statement
Register of Rainfall for the $\frac{\text{month}}{\text{year}}$ of 11 .

Month	Date	Hours	Quantity of rainfall		Signature of the recording officer	Remarks
			Inches	Cents		
1	2	3	4	5	6	7

Form C. 10 (Port Officers).

[Vol. II, S.O. 367 (5)]

Statement of duty collected during the year ending 193 .

Month and date	Description of goods	Weight or quantity	Value		Rate of duty		Remarks
			Rs.	A. P.	Rs.	A. P.	
1	2	3	4	5	6	7	

Port Office,

Date:

Port Officer.

Form C. 11 (Port Officers). [Vol. II, S. O. 367 (5)]

Number, gross tonnage and description of vessels of 100 tons and upwards belonging to the port of Cochin State, for the year ending 31st March 193 .

	Steamer and motor vessels		Sailing vessels	
	No.	Tons	No.	Tons
Under the English Act.				
Steel ..				
Iron ..				
Wood and Composito ..				
Total ..				
Under Indian Acts.				
Steel ..				
Iron ..				
Wood and Composito ..				
Total ..				

Port Office, }
 Date..... } Port Officer.

Form C. 12 (Port Officers). [Vol. II, S. O. 367 (5)]

Statement of coffee exported from the port of during the year 193 .

Description of goods	Value		Remarks
	1	2	
		Rs. A.P.	

Port Office, }
 Date..... } Port Officer.

Form C 13 (Port Officers).

[Vol. II, S. O. 366 (5)]

Certificate of entry.

No.

This is to certify that the _____ which arrived on the _____ from _____ is anchored within the limits of this port and that Captain _____ has produced his register, two lists of his ship's company, officers and passengers.

Station, _____

Date.. _____

}
}

Port Officer.

Form C. 14 (Port Health Officer).

[Vol. II, S. O. 366 (5)]

Certificate.

No.

Day of _____ 110 .
193 .

I hereby certify that I have examined the vessel _____ of _____ tons _____ now lying at the port of _____ (or detained at _____), and find that she is healthy.

- (a) Infected with plague
- (b) Suspected or
- (c) Healthy from an infected port

}
}

Station, _____

Date..... _____

}
}

Health Officer.

No.

Name of Vessel

Bound for

Date

Has cargo
no cargo



No. _____

Port clearance certificate.

Port clearance certificate for the _____ of _____ tons
 Commander _____ under _____ colors
 bound for _____

This is to certify, to whom it may concern, that the ^{agents}/_{owners} of the above-mentioned vessel have rendered an account of her import and export cargo and have complied with all the Regulations of this port.

Crew _____

Passengers _____

Has cargo
no cargo

Station, _____ }
 Date..... } _____

Port Officer.

Form C. S. 1 (Commissioner). [Vol. II, S. O. 111 & 118]
 No.

License granted to wholesale vendor of country spirits at depots.

I, _____, Commissioner of Excise, Cochin State, under the provisions of the Cochin Abkari Regulation, I of 1077, hereby license you _____^{son}/_{nephew} of _____ residing at _____ (Taluk, Village and Desom) to establish a depot at _____ in the

_____ town of _____ village and desom _____ for the wholesale vend of country spirits therein from the 1st day of Chingam 11 to the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by you, the said

General conditions applicable to all Abkari and Opium licenses.	} As in the Diwan's general sale notification.
Conditions applicable to arrack licenses.	
Special conditions applicable to arrack wholesale depot licenses.	

Schedule showing the boundaries of the depot.

Taluk, Village, Desom, Street, Door No. or other particulars in full.	Bounded on the				Remarks
	North by	East by	South by	West by	

Dated _____ day of _____ 11 .

Manager.

Prepared by _____ Commissioner of Excise.

Compared by _____

Form C. S. 2 (Commissioner).

[Vol. II, S. O. 111]

No.

License granted to independent shop-keepers to vend country spirits.

I, _____, Commissioner of Excise, Cochin State, under the provisions of the Cochin Abkari Regulation, I of 1077,

hereby license you _____ ^{son} _____ nephew of _____ residing at _____ (Taluk, Village and Desom) _____ town to establish a shop at _____ in the

_____ town of _____ for the sale of country spirits therein from the first day of Chingam 11 to the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by you, the said

- General conditions applicable to all Abkari and Opium licenses.
- Conditions applicable to arrack licenses.
- Special conditions applicable to independent arrack shop licenses.

As in the Diwan's general sale notification.

Schedule showing the boundaries of the shop.

Taluk, Village, Desom, Street, Door No. or other particulars in full.	Bounded on the				Remarks
	North by	East by	South by	West by	

Dated _____ day of _____ 11 .

Manager.

Prepared by

Commissioner of Excise.

Compared by

Account of country spirits received into and sold from the arrack ^{wholesale depot} shop at

Date	In band		Receipts					Issues			Balance		Selling price per gallon		Remarks
	35° under proof	60° under proof	Whence received, from what distillery, warehouse or wholesale depot	Quantity		Number and date of permit with which received	To whom issued and No. of cask from which issued*	Quantity		Numbers and dates of permits granted, if any	35° under proof	60° under proof	35° under proof	60° under proof	
				35° under proof	60° under proof			35° under proof	60° under proof						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	Gls. D.	Gls. D.		Gls. D.	Gls. D.			Gls. D.	Gls. D.		Gls. D.	Gls. D.	R. a. p.	R. a. p.	

Note.—The wastage ascertained in each cask out-turned at the depot should be shown in the columns for “issues”, in column (8) should be entered “wastage in cask No. ” and in columns (9) and (10) the quantity of wastage.

* To be filled up only in the case of wholesale depots.

Form C. S. 4.

[Vol. II, S. O. 119]

Form of indent for the purchase of arrack from Distillery.
Warehouse
Depot.

<p>No. Counterfoil.</p> <p>1; Number and name of <u>shop</u> <u>depot.</u></p> <p>2. Name of <u>shop-keeper</u> <u>depot-keeper.</u></p> <p>3. Name of depot or other place from which arrack is to be purchased.</p> <p>4. Quantity of arrack to be purchased (in words and figures)G. D.</p> <p>5. Amount sent. Rs. A. P.</p> <p>6. Name of transporter.</p> <p>7. Date.</p> <p>8. Signature of the <u>shop-keeper</u> <u>depot-keeper</u> or approved seller in the shop.</p>	}	<p>No. Foil.</p> <p>1; Number and name of <u>shop</u> <u>depot</u></p> <p>2. Name of <u>shop-keeper</u> <u>depot-keeper.</u></p> <p>3. Name of depot or other place from which arrack is to be purchased.</p> <p>4. Quantity of arrack to be purchased (in words and figures)G. D.</p> <p>5. Amount sent. Rs. A. P.</p> <p>6. Name of transporter.</p> <p>7. Date.</p> <p>8. Signature of the <u>shop-keeper</u> <u>depot-keeper</u> or approved seller in the shop.</p>
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Form C. S. 5.

[Vol. II, S. O. 122]

Statement showing the selling price of arrack and toddy in Cochin shops bordering on British
Travancore territory
for the month of II.

Serial number	Name of range	Name of shop	Price of arrack per dram				Price of toddy per quart			Remarks
			35° under proof		60° under proof					
1	2	3	4		5			6	7	
			Rs.	A. P.	Rs.	A.	P.	Rs.	A. P.	

Circle, }
Date..... }

Inspector of Excise

Form C. S. 6 (a).

List of officers authorised to issue permits and verify consignments in the case of transport of liquor and intoxicating drugs from one part of the Cochin State to another through intervening British territory.

A.

<i>Officers authorised to issue passes.</i>	<i>Quantity.</i>
1. Commissioner of Excise	No limit.
2. Inspectors in charge of Circles	25 gallons of arrack, 50 gallons of toddy, 20 seers of ganja, 50 seers of bhang.
3. Tahsildars and Second Class Magistrates	5 gallons of arrack, 15 gallons of toddy, 10 seers of ganja, 20 seers of bhang for transport within their taluks.
4. Officers in charge of distilleries and warehouses in respect of liquor issued by them	No limit.

B.

Officers authorised to verify consignments.

1. All officers of the Excise Department not below the rank of Sub-Inspector.
2. All Tahsildars, Deputy Tahsildars and Taluk Samprathies.
3. Second Class Magistrates.

Form C. S. 6 (b).

List of officers authorised to issue permits and verify consignments, in the case of transport of liquor, opium, ganja, intoxicating drugs, salt, tobacco, etc., from one portion of the Cochin State to another through intervening Travancore territory.

I. Officers authorised to issue passes or permits.

1. The Commissioner of Excise.
2. The Deputy Superintendent of Customs and his assistant.
3. All Inspectors of the Excise Department in charge of Circles.
4. The distillery and warehouse officers and their assistants.
5. All Tahsildars and Deputy Tahsildar, Cranganur.
6. All Vicharippus of Salt bankshalls—in respect of salt issued from any State bankshall under the charge of the person issuing the permit,

17. Officers authorised to verify consignments.

1. The Commissioner of Excise.
2. The Deputy Superintendent of Customs and his assistant,
3. All officers of the Excise Department in rank not lower than Sub-Inspector.
4. The distillery and warehouse officers and their assistants,
5. All Tahsildars, the Deputy Tahsildar and Taluk Samprathies.
6. All Magistrates.
7. All District Registrars.

Note.—For timber, the sub-clause to rule 9 of the Interstatal Transport Rules mentioned in the preamble will hold good.

Form D. 1 (Commissioner). [Vol. II, S. O. 205 & 207]

License to manufacture spirits in the distillery.

I, _____ Esq., Commissioner of Excise, Cochin State, under the provisions of the rules prescribed for the establishment of distilleries under the Cochin Abkari Regulation, I of 1077, as subsequently amended, hereby license you, _____ to manufacture spirits in the _____ distillery from the first day of Chingam _____ up to the last day of Karkadagam (both days inclusive) subject to the following conditions to be observed by you, the said licensee.

Conditions.

1. The spirits must be manufactured from the best jaggery, subject to the proviso that the Commissioner of Excise may insist on your using cane jaggery whenever he deems it necessary.

2. You shall be bound by the conditions of your arrack supply contract agreement, by the general conditions applicable to arrack licenses as notified by the Diwan from time to time so far as they concern you and by the following conditions which are special to distillery licenses.

3. You shall observe and keep all the rules applicable to distilleries generally and to the issue of spirits therefrom already prescribed by the Diwan, and also all such further rules as may, under the authority of the Cochin Abkari Regulation, I of 1077, as subsequently amended or other law for the time being in

force and relating to the Abkari Revenue, be hereafter made by the Diwan or by the Commissioner of Excise.

4. You shall provide a saccharometer and a thermometer of a kind to be approved by the Commissioner of Excise for testing the gravity of wash in the distillery. The stores, fermentation rooms and vessels in the distillery shall be kept clean.

5. You shall show upon the declaration of wash made (Form D. 3 (a)) the nature and quantity of the materials used, the quantity of wash made therefrom and the true gravity of the wash. If fermentation has started before the whole of the wash is collected, you shall show the gravity before fermentation.

6. You shall always maintain at the distillery the following minimum quantities of liquor, of pure rectified spirits and of jaggery and a supply of other raw materials sufficient to meet fifteen days' average consumption of the same. Should the Commissioner at any time consider it necessary to alter the quantity of minimum stock, he may do so after giving intimation to you.

7. You shall be bound to supply spirits to all persons licensed to purchase from you on payment of the value in legal tender. Applicants shall be entitled to have issued to them in the order of their applications and with all reasonable despatch, spirits of the kind and strength you have contracted to supply. Samples of spirits will be taken periodically free of duty and cost price from stock ready for issue and tested as to quality.

8. The prices to be charged by you for spirits issued from the distillery to the persons licensed to purchase from you shall be as noted below.—

Kind of spirit	Area to be supplied	Per gallon of 35° U. P.			Per gallon of 60° U. P.			Per gallon 90 %			Per gallon 70 %			Remarks
		Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	Rs.	a.	p.	

9. You are prohibited from manufacturing country made foreign liquor under this license.

10. You are prohibited from holding within the area covered by this license any interest in the retail vend of arrack

or in the vend of other intoxicating liquors such as toddy, foreign liquor and beer and from employing any person who has such interest. This prohibition does not extend to the wholesale supply of foreign liquor or of rectified spirits to licensed vendors or to the holding of ganja and opium shops within this area.

11. You shall be bound by such departmental orders concerning distilleries as may be issued from time to time.

12. The infraction of any of the conditions of this license either by you or by any person in your employment may entail on you (1) a fine which may extend to rupees fifty or (2) the forfeiture of your deposits and cancellation of your license.

Granted this the day of corresponding to the
day of

Commissioner of Excise.

Form D. 1 (a) (Commissioner). [Vol. II, S. O. 205 & 207]

*License to establish a warehouse for the deposit and
keeping of spirits without payment of duty at*

I, Esq., Commissioner of Excise,
Cochin State, under the provisions of the rules prescribed for
the establishment of distilleries and warehouses under the
Cochin Abkari Regulation, I of 1077, as subsequently amended,
hereby license you

to establish a warehouse for the deposit
and keeping of spirits without payment of duty at and to
remove spirits from the same on payment of duty from the first
day of Chingam up to the last day of Karkadagam
, subject to the following conditions to be
observed by you, the said licensee.

Conditions:

1. You shall be bound by the conditions of your arrack
supply contract agreement, by the general conditions applicable
to arrack licenses as notified by the Diwan from time to time,
so far as they concern you, and by the following conditions which
are special to warehouse licenses.

2. You shall observe and keep all the rules applicable to
warehouses generally and to the issue of spirits therefrom,

already prescribed by the Diwan and also all such further rules as may under the authority of the Cochin Abkari Regulation, I of 1107, as subsequently amended or other law for the time being in force and relating to the Abkari Revenue, be hereafter made by the Diwan or by the Commissioner of Excise.

3. You shall be bound to supply spirits to all persons licensed to purchase from you on payment of the value in legal tender. Applicants shall be entitled to have issued to them in the order of their applications and with all reasonable despatch spirits of the kind and strength you have contracted to supply.

4. The prices to be charged by you for spirits issued from your warehouse to the persons licensed to purchase from you shall be as noted below.—

Kind of spirit	Area to be supplied	Per gallon of 35° U. P.		Per gallon of 60° U. P.		Per gallon 9c%		Per gallon 7c%		Remarks
		Rs.	a. p.	Rs.	a. p.	Rs.	a. p.	Rs.	a. p.	

5. You are prohibited from holding within the area covered by this license any interest in the retail vend of arrack or in the vend of other intoxicating liquors such as toddy, foreign liquor and beer and from employing any person who has such interest. This prohibition does not extend to the wholesale supply of foreign liquor or of rectified spirits to licensed vendors or to the holding of ganja and opium shops within this area.

6. You shall be bound by such departmental orders affecting warehouse-keepers as may be issued from time to time.

7. The infraction of any of the conditions of this license either by you or by any person in your employment may entail on you (1) a fine which may extend to rupees fifty or (2) the forfeiture of your deposits and cancellation of your license.

Granted this the _____ day of _____ corresponding to the _____ day of _____

Commissioner of Excise.

Form D. 2 (Officers in charge of distilleries). [Vol. II, S. O
205 & 208]

Register of wash-backs in the Distillery.

Table of dimensions.

Consecutive number	Depth	Diameters			Area of an inch	Contents in gallons	Remarks
		1	2	mean diameter			
1	2	3	4	5	6	7	8

Note.—The table will be constructed as shown hereunder.

Table of No. wash-back.

Inches	Gallons		Area of a tenth	Remarks
1	2	3	4	5
Full				
1				
2				
3				
4				
5				
*	*	**		
*	*	**		
Drip	Empty			

Note.—The figures in column 3 show the number of gallons to be deducted for tenths of an inch from .1 to .9 in each frustrum. In calculating the number of gallons for any dip all decimals in the result are to be disregarded; thus a dip of 6.6 inches would be thus calculated; 6 inches= number of gallons noted against 6 in col. 2; for 6 tenths deduct the figure in col. 4 against the bracket under which 6 comes $\times 6$ =the figure in col. 3 against 6 when the decimals are disregarded; therefore the contents for 6.6=figure in col. 2 against 6—figure in col. 3 against 6.

Form D. 2 (a) (Officers in charge of distilleries and warehouses). [Vol. II, S. O. 205 & 207]

Register of receivers vats in use in the receiver room spirit store warehouse of the distillery warehouse.

Consecutive number	Description of vessel	Wet inches	Gallons																					
			Tenths of an inch																					
			0	1	2	3	4	5	6	7	8	9	10	11	12	13								
1	2	3	4	5	6	7	8	9	10	11	12	13												
		Drip																						
		1																						
		2																						
		3																						

Note.—The table of dimensions will be constructed as shown hereunder. —

Table of dimensions

Distillery Warehouse	No.	Receiver Issue vat Store vat
Depths	Area of an inch	Contents in gallons
	Drip by measure	

Form D. 3 (Distiller).

[Vol. II, S. O. 205, 209 & 210]

Distiller's account of materials used.

Date	Materials				Wash		Weak spirits used for re distillation					Remarks	Signature of distiller		
	Description	In hand	Received	Expended	In hand	Made	Still number	Quantity	From what receiver or vat	Still number	Quantity			Strength	In terms of proof strength
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Form D. 3 (a) (Distiller).

[Vol. II, S. O. 205, 209 & 211]

Distiller's declaration of wash.

I hereby declare that the gravity of the wash made this day in the _____ distillery is, according to the prescribed saccharometer corrected for temperature, as shown below, that the total quantity made is _____ gallons and that the quantity of materials used is as follows.—

Number of wash-back	Gallons of wash	Initial gravity	Sugar used			Remarks
			kind	cwts.	lbs.	
1	2	3	4	5	6	7

Dated this the

day of

Distiller.

Form D. 4 (Distiller).
 [Vol. II, S. O. 205, 209 & 212]
 Distiller's account of receiver room transactions in the.....distillery

Date	Receiver number	Receipts						Issues						Remarks	24/25									
		In hand		Received		Total in hand and received		Passed into ware-house		Issued for redistillation		Total issues												
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
		Quantity	Strength	In terms of proof strength	From what still	Quantity	Strength	In terms of proof strength	Quantity	Strength	In terms of proof strength	Vat number	Quantity	Strength	In terms of proof strength	To what still	Quantity	Strength	In terms of proof strength	Quantity	Strength	In terms of proof strength		
		Gls. D.				Gls. D.			Gls. D.				Gls. D.				Gls. D.			Gls. D.			Gls. D.	

Distiller's
Warehouse-keeper's account of warehouse transactions

Date	Vat number	Receipts															
		In hand			From Receiver room Spirit store						By transfer				Total in hand and received		
		Quantity	Strength	In terms of proof strength	Receiver number Store vat number	Quantity	Strength	In terms of proof strength	Whence	Quantity	Strength	In terms of proof strength	Quantity	Strength	In terms of proof strength		
																Gls.	D.
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16		
		Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.		

Form D. 6 (Officers in charge [Vol. II, S. O. 205 & 217]
of distilleries).

Note book of gauges of wash in the distillery.

Date	Number of wash back	Dip	Contents	Gravity	Remarks
		Inches	Gallons		
1	2	3	4	5	6

Form D. 6 (a) (Officers in charge [Vol. II, S. O. 205 & 211]
of distilleries and warehouses).

Note book of gauges and proofs at the distillery.
..... warehouse.

Vat or receiver number	Dip	Temperature	Indication	Strength	Remarks
	Inches				
1	2	3	4	5	6

Form D. 8 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 220]

Register of spirits received into and issued from each vat in thedistillery.....
warehouse.

Vat No.

In hand		Received		Total in hand and received		Issues		Total issues	
1	Date	2	Quantity	3	Strength	4	In terms of proof strength	5	From what receiver, distillery or warehouse
6	Quantity	7	Strength	8	In terms of proof strength	9	Whence	10	Quantity
11	Strength	12	In terms of proof strength	13	Quantity	14	Strength	15	In terms of proof strength
16	Whither	17	Quantity	18	Strength	19	In terms of proof strength	20	Quantity
21	Strength	22	In terms of proof strength	23	To what still	24	Quantity	25	Strength
26	In terms of proof strength	27	Whither	28	Quantity	29	Strength	30	In terms of proof strength
31	Quantity	32	Strength	33	In terms of proof strength	34	Wastage in terms of proof strength	35	Remarks

**Statement of particulars of blending and reducing operations in the distillery during the quarter ending
warehouse**

Date	Spirits issued								Spirits out-turned								Shrinkage								
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
1st Milhnam 1105	From what vat or receiver																								
	Temperature																								
	Indication																								
	O. P.																								
	U. P.																								
	Bulk																								
	At proof																								
	Gallons of water added																								
	Number of vat																								
	Date of gauging and proving																								
	Temperature																								
	Indication																								
	O. P.																								
	U. P.																								
	Bulk																								
	At proof																								
	Difference between cols. 7 (or 7 and 9) and 16																								
	Percentage calculated on column 7 (or 7 and 9)																								
	Difference between columns 8 and 17																								
	Percentage calculated on column 8																								
	Remarks																								
	Initials																								

Note.—Column 9 includes 87.3 gallons of water contained in the grogged liquor used.

Form D. 8 (a) (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 221]

Statement showing the particulars of blending and reducing operations in the distillery,
during the quarter ending..... warehouse.

Date	Spirits issued								Spirits out turned								Shrinkage				Remarks	Initials
	Strength				Gallons				Strength				Gallons				Bulk		At proof			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	From what vat or receiver	Temperature	Indication	O. P.	U. P.	Bulk	At proof	Gallons of water added	Number of vat	Date of gauging and proving	Temperature	Indication	O. P.	U. P.	Bulk	At proof	Difference between cols. 7 (or 7 and 9) and 16	Percentage calculated on column 7 (or 7 and 9)	Difference between columns 8 and 17	Percentage calculated on column 8		

Form D. 9 (Officers in charge of distilleries and warehouses).

[Vol. II S. O. 205 & 220]

Compilation register of spirits stored, etc., in terms of proof strength in the warehouse
of the.....distillery.
.....warehouse.

Date	Vat number	In hand at the beginning of the week		Received		Total in hand and received	Issued					Wastage	Balance	Remarks
		Quantity	Newly distilled	From a distillery or warehouse	By transfer		Under bond	On payment of duty	For re-distillation	By transfer	Total			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	
		Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	Gls. D.	

Form D. 9 (a) (Officers in charge of distilleries and warehouses).

[Vol. II S. O. 205 & 220]

Extract from the compilation register of spirits stored, etc., in terms of proof strength in the

warehouse of the

distillery,
warehouse,

Period	Vat number	In hand at the beginning of the week		Received				Total in hand and received		Under bond				Issued				Wastage		Balance		Remarks			
		Quantity		Newly distilled		By transfer		Total in hand and received		Under bond				On payment of duty		For re-distillation		By transfer		Total quantity			Wastage		Balance
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26
		Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.

Form D. to (Commissioner).

[Vol. II, S. O. 405 & 223]

Compilation Register of the weekly abstracts of the register of spirits (in terms of proof strength) in hand; stored, issued, etc., for the month of _____ in the _____ distillery. warehouse.

Period	In hand		Stored		Total		Issued				Wastage		Balance		Remarks
							Under bond	On payment of duty	For re-distillation	Total					
1	2		3		4		5	6	7	8	9		10		11
	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	Gls.	D.	
First week															
Second week															
Third week															
Fourth week															
Total															
Total of previous months															
Total up to month															

Form D. 11 (Officers in charge of distilleries and warehouses). [Vol. II, S. O. 205, 224 & 225]

Statement showing the result of stock-taking (in terms of proof strength) in the
 for the quarter ending _____ Date of stock-taking _____

Distillery
 warehouse

1	In hand on date of last stock-taking	
2	Newly distilled	Received
3	From a distillery or warehouse	
4	Total in hand and received	
5	Under bond	Issued
6	On payment of duty	
7	For re-distillation	
8	For rectification	
9	Total issues	
10	Difference between columns 4 and 9	
11	Total of wastages noted by officer in charge in col. 34 of D. 8	
12	Balance according to officer's books (i. e. difference between cols. 10 and 11)	
13	Actual balance found by the officer in charge on stock taking	
14	Difference (if any) between cols. 12 and 13	
15	Total wastage (col. 11 plus col. 14)	
16	Exclude shrinkage due to blending and reducing operations	
17	Nett wastage	
18	Percentage of wastage (calculated on col. 4 minus col. 7)	
19	Wastage	Rectification
20	Percentage of wastage (calculated on col. 8)	
21	Remarks	

Form D. 12.

*Chalan for payment of duty on spirits to be issued
from the distillery.
warehouse.*

No.

To

The Treasury Officer

Sir,

Please receive the sum of Rs. _____, being
the duty on the undermentioned spirits to be removed from
the above distillery. for * sale at
warehouse.

Duty on gallons of the strength of	license held by me :—		Rs. A. P.
	at Rs.	per gallon	
..
..
..
..
..
	Total		

||

Date.

Signature of the licensee.

* If the spirits are not purchased for sale under a license but for consumption, etc., the words "sale at.....under the.....license held by me" should be struck out and the purpose and authority for purchase should be written.

||

Here enter the total amount in words.

Form D. 12.

[Vol. II, S. O. 205 & 230]

*Chalan for payment of duty on spirits to be issued
from the distillery.
warehouse.*

No.

To

The Treasury Officer

Sir,

Please receive the sum of Rs. _____, being
the duty on the undermentioned spirits to be removed from
the above distillery. for * sale at
warehouse.

Duty on gallons of the strength of	license held by me :—		Rs. A. P.
	at Rs.	per gallon	
..
..
..
..
..
	Total		

||

Date.

Signature of the licensee.

* If the spirits are not purchased for sale under a license but for consumption, etc., the words "sale at.....under the.....license held by me" should be struck out and the purpose and authority for purchase should be written.

||

Here enter the total amount in words.

Form D. 13.

No. _____ treasury.

Date.

Distillery }
Warehouse } from which
spirits are to be issued

Amount paid †

By whom paid

Strength	Gallons	Duty		
		Rs.	A.	P.
Arrack				
25° U. P.				
50° U. P.				
Pure rectified spirits				
90 per cent				
70 per cent				
Total				

Accountant.
Cash-keeper or shroff.

Treasury Officer.

† Here enter the amount in words

Form D. 13 (a);

നമ്പ്ര

treasury.

Date.

ഡിസ്റ്റിലറിയിൽ നിന്ന ചാരായം വാങ്ങുന്നവർക്ക് കൊടുക്കുന്ന രസീതി.
വെർവൈസിൽ

ഡെപ്പോയിൽ ചാരായം വില്പനയിൽ
അംഗീകൃത

നൂ കൊടുത്തിരിക്കുന്ന രേഖ

സർസുപ്രകാരം വില്പനയിലേക്കായി ഡിസ്റ്റിലറിയിൽ നിന്ന
വെർവൈസിൽ നിന്നും ചെമ്പ്രാനുഭൂതിച്ചിരിക്കുന്ന താഴെ വിവരിക്കുന്ന ചാരായ
എന്റ്രിന്റൽ തിരുവില * ക. രേഖപ്പെടുത്തിയിരിക്കുന്നു.

† നിന്നു കിട്ടിചേർത്തിരിക്കുന്നു.

വിശദീകരണം	മുദ്ര	തിരുവില
ചാരായം		രൂ. ഞ. പ.
ഇരിനിറം		
൩൫ ഡിഗ്രി യു. പി.		
൩൦ ഡിഗ്രി യു. പി.		
൯൦ തതമനം		
൭൦ തതമനം		
ആകെ		

അക്കൗണ്ടന്റ്.

കമ്പ്യൂട്ടർ അല്ലെങ്കിൽ സറപ്പ്.

ഖജാനയുടെ പ്രോഗ്രാമർ.

* ഇവിടെ സംഖ്യ അക്ഷരത്തിൽ എഴുതുക.

† ഇവിടെ സംഖ്യ അക്ഷരത്തിൽ എഴുതുക.

Form D. 13 (b).

No. _____ treasury.
Date. _____

From The officer in charge of the treasury

To The officer in charge of the _____ distillery
warehouse.

Sir I have the honour to advise you of my having this day granted a receipt to

_____ for the sum of Rs. _____ paid into this treasury on account of the duty on spirits particularised below, to be removed from the _____

_____ distillery warehouse for sale under the license held by him to sell at _____ depot shop

Strength	Gallons	Duty		
		Rs.	A.	P.
Arrack				
35° U. P.				
60° U. P.				
Pure rectified spirits				
90 per cent				
70 per cent				
Total				

Accountant. _____ Treasury Officer. _____
Cash-keeper or Shroff. _____

* Here enter the amount in figures.
† Here enter the amount in words.

Form D. 13 (c).

[Vol. II, S. O. 205 & 231]

No. _____ treasury.
Date. _____

From The officer in charge of the treasury

To The Commissioner of Excise.

Sir I have the honour to advise you of my having this day granted a receipt to

_____ for the sum of Rs. _____ paid into this treasury on account of the duty on spirits particularised below, to be removed from the _____ distillery

_____ warehouse for sale under the license held by him to sell at _____ depot shop

Strength	Gallons	Duty		
		Rs.	A.	P.
Arrack				
35° U. P.				
60° U. P.				
Pure rectified spirits				
90 per cent				
70 per cent				
Total				

Accountant. _____ Treasury Officer. _____
Cash-keeper or Shroff. _____

* Here enter the amount in figures.
† Here enter the amount in words.

Form D. 14 (Distiller or warehouse-keeper).

No.

Application for issue of permits for transport of spirits.

To

The officer in charge of

distillery.
warehouse.

Sir,

Please issue permits for the transport of the undermentioned spirits

(1) for the duty on which I herewith submit treasury receipts Nos. dated

(2) under bond.

(3) the duty on which should be debited to my advance account.

(4) the duty on which I will adjust with the

Quantity	Strength	Amount of duty		To whom to be issued	
				Name	Address
Gals.		Rs.	A	P.	

Station,

Signature of
Distiller.

Date

Warehouse-keeper and supply contractor.

Note.—The printed clauses relating to three out of the four kinds of issue that may be applied for should be scored out.

Form D. 14

[Vol. II, S. O. 205 & 232]

No.

Application for issue of permits for transport of spirits.

To

The officer in charge of

distillery.
warehouse.

Sir,

Please issue permits for the transport of the undermentioned spirits

(1) for the duty on which I herewith submit treasury receipts Nos. dated

(2) under bond.

(3) the duty on which should be debited to my advance account.

(4) the duty on which I will adjust with the

Quantity	Strength	Amount of duty		To whom to be issued	
				Name	Address
Galls.		Rs.	A	P.	

Station,

Signature of
Distiller.

Date

Warehouse-keeper and supply contractor

Note.—The printed clauses relating to three out of the four kinds of issue that may be applied for should be scored out.

Form D.15(c).

No. _____ Dated

To whom granted _____

Whither consigned _____

Application No. _____

Particulars of receptacles				Strength of spirit			Bung diameter	Impression of seal with which secured
Number	Kind	Marks	Contents Gallons	Temperature	Indication	Strength		
Total								

Number of days for which current Advice to whom sent _____

Officer in charge of the distillery
 warehouse.

Form D.15(b).

No. _____ To _____ Dated.....

Sir,
I have the honour to advise you that I have this day issued a permit to _____ for the transport of the under-mentioned spirits from the distillery _____ warehouse to _____ and to request that you may be so good as to verify the consignment on arrival and report the result to the Commissioner of Excise, in the form given on the reverse.

Particulars of receptacles				Strength of spirit			Bung diameter	Impression of seal with which secured
Number	Kind	Marks	Contents Gallons	Temperature	Indication	Strength		
Total								

The permit is current for _____
I have the honour to be,
Sir,
Your most obedient servant,

Officer in charge of the distillery.
 warehouse.

Form D. 15 (a). [Vol. II, S. O. 205 & 234]

Permit for the transport of spirits.

ചരരായം കൊണ്ടുപോകേണ്ടതിനുള്ള പെർമിറ്റ്

No. _____ Dated.....

is permitted to transport the undermentioned spirits from the distillery. _____ warehouse.

Particulars of receptacles				Strength of spirit			Bung diameter	Impression of seal with which secured
Number	Kind	Marks	Contents Gallons	Temperature	Indication	Strength		
Total								

This permit shall always be carried with the liquor the transport of which it covers and is current for _____
പേപ്പടി ചരരായം കൊണ്ടുപോകുമ്പോൾ ഈ പെർമിറ്റ് അതോടുകൂടി എപ്പോഴും ഉണ്ടായിരിക്കേണ്ടതാകുന്നു.

Officer in charge of the distillery.
 warehouse

Form D. 16 (c).

No. Dated.....

To whom granted

Depot Shop to which consigned

Application No.

Particulars of receptacles				Strength of spirit		
Number	Kind	Marks	Contents Gallons	Temperature	Indication	Strength
Total						

No. of days for which current

Advice to whom sent

Officer in charge of the distillery.
..... warehouse.

Form D. 16 (b).

No. Dated.....

To The Sub-Inspector of Excise,
..... Range.

Sir
I have the honour to advise you that I have this day issued a permit to for the transport of the undermentioned spirits from the distillery
..... warehouse
to

Particulars of receptacles				Strength of spirit		
Number	Kind	Marks	Contents Gallons	Temperature	Indication	Strength
Total						

The permit is current for

I have the honour to be,

Sir,

Your most obedient servant,

Officer in charge of the distillery.
..... warehouse.

Form D. 16 (a).

[Vol. II, S. O. 205 & 234]

Permit for the transport of spirits.
ചാരായം കൊണ്ടു പോകേണ്ടതിന്നുള്ള
വെർമിറ്റം.

No. Dated.....

is permitted to transport the undermentioned spirits from the distillery
..... warehouse
to

Particulars of receptacles				Strength of spirit		
Number	Kind	Marks	Contents Gallons	Temperature	Indication	Strength
Total						

This permit shall always be carried with the liquor the transport of which it covers and is current for

മേശ്ചി ചാരായം കൊണ്ടുപോകുമ്പോൾ ഈ വെർമിറ്റം അതോടുകൂടി എപ്പോഴും ഉണ്ടായിരിക്കേണ്ടതാകുന്നു.

Officer in charge of the distillery.
..... warehouse.

Register of permits issued from the

distillery.
warehouse.

Application		Permit		Quantity issued							Duty paid in treasury						Number and date of treasury receipt with name of treasury	To what wholesale depot or town or other tract in which shops are sold separately or person	Remarks							
No.	Date	No.	Date	Nominally at		At other strengths			On issues nominally at 35° under proof	On issues nominally at 60° under proof	Total			On issues at other strengths												
				35° under proof	60° under proof	Quantity	Strength	In terms of proof strength																		
1	2	3	4	Actual strength	Quantity				Actual strength	Quantity	Quantity	Strength	In terms of proof strength	12	13	14	15	16	17	18						
					Gals.		Gals.	Gals.		Gals.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.				

Form D. 17 (a)—(Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 237]

Extract from the register of permits issued from the

distillery on the
warehouse

Application		Permit		Quantity issued							Duty paid in Treasury						Number and date of Treasury Receipt with name of Treasury	To what wholesale depot or town or other tract in which shops are sold separately or person	Remarks			
1 No.	2 Date	3 No.	4 Date	Nominally at				At other strengths			12 On issues nominally at 35° under proof	13 On issues nominally at 60° under proof	Total			15 On issues at other strengths						
				35° under proof		60° under proof		9 Quantity	10 Strength	11 In terms of proof strength			14 Total	On issues at other strengths								
				5 Actual strength	6 Quantity	7 Actual strength.	8 Quantity							Rs.	A.					P.		
					Gals.		Gals.	Gals.		Gals.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.			

FORM D. 17 (a)

For

To

The Commissioner of Excise.

Officer in charge of the
distillery.

warehouse.

Form D. 18 (Commissioner and officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 239]

Register of issues of country spirits and of the duty paid thereon in the

distillery.
warehouse.

Name of { wholesale depot
or
town or other tract in which shops are sold separately

Date	Quantity of country spirits issued						Particulars of duty paid						Remarks		
	At 35° under proof		At 60° under proof		Total reduced to proof strength		In what treasury paid	In what month paid	Rate of duty per proof gallon			Amount			
1	2		3		4		5	6	7			8			9
	Gals.	D.	Gals.	D.	Gals.	D.			Rs.	A.	P.	Rs.	A.	P.	

Form D. 18 (a) (Officers in charge of distilleries and warehouses). [Vol. II, S. O. 205, 239 & 240]

Extract from the register of issues of country spirits and of the duty paid thereon in the
 month of _____ from the _____ distillery.
 _____ warehouse.

Wholesale depot or town or other tract in which the shops are sold separately	Quantity of country spirits issued			Particulars of duty paid				Remarks	
	At 35° under proof	At 60° under proof	Total reduced to proof strength	In what treasury paid	In what month paid	Rate of duty per proof gallon			Amount
	1	2	3	4	5	6	7		8
	Gals.	Gals.	Gals.			Rs.	A. P.	Rs.	A. P.

Note.—Fractions of a gallon should be expressed in decimals.

FORM D. 18 (a).

From

The officer in charge

of the distillery.
~~warehouse.~~

To

The Commissioner

of Excise.

No.

Subject

Extract from the
Register of issues of
country spirits from

the distillery.
~~warehouse.~~

during the month of

Form D. 19 (Commissioner and Officers in charge of distilleries and warehouses).

[Vol. II, S. O.
205, 240 & 241]

Register of issues of foreign, denatured, etc., spirits and of the duty paid thereon in the
distillery.
warehouse.

Name of vendor
 Whither consigned under bond

Date	Pure rectified spirits		Other spirits			Denatured spirits	Particulars of duty paid			Issued under bond			Remarks		
	90 %	70 %	Quantity	Strength	In terms of proof strength		In what treasury paid	In what month paid	Amount	Quantity	Strength	In terms of proof strength			
1	2	3	4	5	6	7	8	9	10		11	12	13	14	
	Gals.	Gals.	Gals.		Gals.	Gals.			Rs.	A.	P.	Gals.		Gals.	

Form D. 19 (a) (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 241]

Extract from the register of issues of foreign, denatured, etc., spirits and of the duty paid thereon

in the quarter ending _____ from the _____
distillery.
warehouse.

To whom or place to which issued	Pure rectified spirits		Other spirits			Denatured spirits	Particulars of duty paid					Issued under bond			Remarks
	90 %	70 %	Quantity	Strength	In terms of proof strength		In what treasury paid	In what month paid	Amount			Quantity	Strength	In terms of proof strength	
1	2	3	4	5	6	7	8	9	10			11	12	13	14
	Gals.	Gals.	Gals.		Gals.	Gals.			Rs.	A.	P.	Gals.		Gals.	

APPENDICES TO THE EXCISE MANUAL

Form D. 19 (a).

From

The officer in charge of
the distillery.
warehouse

To

The Commissioner
of Excise.

No.

Subject.

Extract from the register of issues of
foreign, denatured, etc., spirits from
the distillery during the
warehouse quarter ending .

Form D. 20.

From The .

To The

Dated	}	
Despatched		110 .
Received		
		No.

Comparative statement of consumption of
 country spirits in arrack vend areas
 and towns or other tracts in which the
 shops are sold separately
 in
 for the quarter ending of 110 .

Comparative statement of consumption of country spirits in the several arrack vend areas and towns or other tracts in which the shops are sold separately for the quarter ending

110 .

1	Arrack vend areas and towns or other tracts in which the shops are sold separately			Particulars of spirits purchased from distilleries, warehouses and excise depots			Particulars of spirits purchased from wholesale vend depots			Total of spirits purchased from all sources in terms of proof strength				Number of shops				Average reported selling price per gallon		Remarks.
	From what distillery, warehouse or excise depot			Quantity purchased			Quantity purchased			This year		Last year		This year		Last year		25° under-proof	60° under-proof	
	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18			
	Gals.	Gals.	Gals.		Gals.	Gals.	Gals.	Gals.	Gals.	Gals.	Gals.	Gals.					Rs. A.P.	Rs. A.P.		

Note.—Fractions of a gallon should be expressed in decimals.

Explanation of variations, if any, in the consumption up to the quarter and in the number of shops opened in each vend area or town, or other tract, i. e., of the difference between columns 11 and 13 and between columns 15 and 17.

Station

Date

Form D. 21 (Officers in charge [Vol. II, S. O. 205 & 244]
of distilleries and warehouses).

Diary of the officer in charge of thedistillery.
.....warehouse.

Date	Serial number of transaction	Hour	Number of lock ticket		Particulars
			Put on	Taken off	
1	2	3	4	5	6

Form D. 21 (a) (Officers in charge [Vol. II, S. O. 205 & 244]
of distilleries and warehouses).

Diary of the officer in charge of thedistillery.
.....warehouse.

Date	Serial number of transaction	Hour	Number of lock ticket		Remarks
			Put on	Taken off	
1	2	3	4	5	6

Form D. 21 (a).

Diary of the officer in charge of the distillery.
warehouse.

Date	Days of the week	Hours of attendance during the day			Night visits		
		From	To	Total hours	From	To	Total hours
1	2	3	4	5	6	7	8
	Sunday						
	Monday						
	Tuesday						
	Wednesday						
	Thursday						
	Friday						
	Saturday						

Remarks.

1. Stock in hand. Liquor Jaggery
Rectified spirits 90% —70%
2. Minimum stock. Liquor Jaggery
Rectified spirits 90% —70%
3. Issues on payment of duty:—

Year	Area or institution	In week		Up to week		Amount of duty Rs. A. P.
		Arrack	Rectified spirits	Arrack	Rectified spirits	

Form D. 21 (a).

Year	Area or institution	In week				Up to week					
		Arrack		Rectified spirits		Arrack		Rectified spirits	Amount of duty		
									Rs.	A.	P.

4. Average gravity of wash set up.
Do do do sent to still.
5. Average out-turn per 100 gallons of wash.
Do do do 1 cwt. of jaggery.
6. Tickets submitted.
7. Tickets on locks.
8. Condition of stills, vats, pipes, etc.
9. Repairs in progress.
10. Date of testing gallon pots.
11. Jaggery used for the preparation of wash.
12. General.

Officer in charge of the distillery.
warehouse.

Form D. 24 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205]

Register of bonds executed by distillers and others for the export and transport of spirits from warehouse-keepers distillery warehouse.

1	Name of <u>distiller</u> <u>warehouse-keeper</u>		
2	Date of bond		
3	Amount of bond		
4	Purpose for which spirits are to be removed		
5	Application number		
6	Number	Permit	
7	Date		
8	Bulk gallons	Spirits removed	
9	Strength		
10	Proof gallons		
11	Place to which consigned		
12	Amount of duty on the quantity shown in column 10 at tariff rate		
13	Date of arrival of consignment		
14	Manner of disposal		
15	Number	Verification certificate	
16	Date		
17	Date		Received
18	By whom		
19	Bulk gallons		
20	Strength		
21	Proof gallons		
22	Difference between columns 10 and 21		
23	Wastage allowed by rules—proof gallons		
24	Excess wastage		
25	Duty on excess wastage		
26	Name of treasury		
27	Number	Treasury advice	
28	Date		
29	Initials of the Officer in charge		
30	Remarks		

Form D. 26 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 245 (2)]

No.

Verification certificate.

Station.....

Date.....

No.
To

Sir,

I have the honour to request that you will be good enough to return to me duly filled in, the annexed form regarding the consignment of spirits issued from the... distillery under cover of permit No.

dated

I have the honour to be,

Sir,

Your most obedient servant,

Officer in charge of... distillery.
warehouse.

Number and date of permit	Date of arrival of consignment	Particulars of packages			Total quantity accepted	Remarks as to the manner of disposal of the balance quantity as per permit, if any
		Package numbers and marks	Quantity found in bulk gallons	Strength		
1	2	3	4	5	6	7

Station.....

Date.....

Signature and designation of the local Excise Officer.

Signature and designation of the Government Officer taking delivery.

To

The Officer in charge of..... distillery.
warehouse.

Form D. 27 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 246]

Register of issues of spirits the duty on which has been paid in advance.

Balance of advance brought forward				
Amount paid in advance as per				
Do	do	dated		
Do	do	do		
Do	do	do		
Do	do	do		
Do	do	do		
Do	do	do		
Do	do	do		
		Total		
Deduct duty on issues shown hereunder				
Balance carried forward				

Issues

Date	Permit number	Strength	Quantity	Amount of duty				Total	Date	Permit number	Strength	Quantity	Amount of duty				Total
				Rs.	A.	P.							Rs.	A.	P.		

Form D. 28 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205]

Account current of excise duty paid in advance for the month of

	Rs.	A.	P.		Rs.	A.	P.
To balance brought forward from previous month				To gallons of issued to			
Amount of advance paid into the treasury as per				To do do			
Amount of advance paid into the treasury as per				To do do			
Amount of advance paid into the treasury as per				To do do			
Amount of advance paid into the treasury as per				To do do			
Amount of advance paid into the treasury as per				To do do			
Amount of advance paid into the treasury as per				To do do			
Amount of advance paid into the treasury as per				To do do			
				To do do			
Total				Balance to the credit of the distiller at the end of the month			
				Total			

Form D. 29 (Officers in charge of [Vol. II, S. O. 205 & 247].
distilleries and warehouses).

Register of persons employed by licensed distiller
at the warehouse-keeper
distillery.
warehouse.

Number	Employee's			Capacity in which employed	Date of registry and of issue of pass	Date of cancellation of pass with reasons	Initials
	Name	Father's name	Resi- dence				
1	2	3	4	5	6	7	8

Form D. 30.

[Vol. II, S. O. 205 & 247]

Servant's pass

• distillery.
warehouse.

No.

Holder's { name
father's name
residence
employer

Officer in charge of distillery.
warehouse.

Countersigned.

Date of issue

Commissioner of Excise.

Date _____

Form D. 31 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 & 248]

Register of verification of consignments of liquor received _____ at the _____ distillery. _____ warehouse.

Permit	Date of	Cask	As advised	Found on verification	Wastage
1	Number and date				Percent age
2	Whence issued				
3	Receipt of consignment				
4	Verification				
5	Return of advice				
6	Number and marks				
7	Bung diameter				
8	Full contents				
9	Bulk gallons				
10	Strength				
11	Proof gallons				
12	Bung Diameter				
13	Wet inches				
14	Bulk gallons				
15	Temperature				
16	Indication				
17	Strength				
18	Proof gallons				
19	Actual proof gallons				
20	Found				
21	Prescribed				
22	Excess				
23	Initials				
24	Remarks				

X7294:(2223)
 962-3 12534

Form D. 31(a) (Officers in charge of distilleries and warehouses). [Vol. II, S. O. 205 & 248]

Extract from the register of verification of consignments of liquor received at the warehouse.

Permit		Date of			Cask			As advised			Found on verification						Wastage							
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	Percentage		22	23	24	
																			20	21				
Number and date	Whence issued	Receipt of consignment	Verification	Return of advice	Number and marks	Bung diameter	Full contents	Bulk gallons	Strength	Proof gallons	Bung diameter	Wet inches	Bulk gallons	Temperature	Indication	Strength	Proof gallons	Actual proof gallons	Found	Prescribed	Excess	Initials	Remarks	

Station

Date

Officer in charge..... distillery.
warehouse.

Form D. 31 (b).

[Vol. II, S.O. 205 & 249 (4)]

Ullage table for lying casks.

Quotient	Equivalent	Quotient	Equivalent	Quotient	Equivalent	Quotient	Equivalent	Quotient	Equivalent
.002	.0002	.11	.0436	.218	.1405	.326	.2626	.434	.4056
.004	.0004	.112	.045	.22	.1425	.328	.2648	.436	.4084
.006	.0006	.114	.0464	.222	.1448	.33	.267	.438	.4112
.008	.0008	.116	.0478	.224	.1471	.332	.2698	.44	.414
.01	.001	.118	.0492	.225	.1494	.334	.2726	.442	.4166
.012	.00146	.12	.0507	.228	.1517	.336	.2754	.444	.4192
.014	.00192	.122	.0522	.23	.154	.338	.2782	.446	.4218
.016	.00238	.124	.0538	.232	.1562	.34	.281	.448	.4244
.018	.00284	.126	.0553	.234	.1584	.342	.2834	.45	.427
.02	.0033	.128	.0569	.236	.1606	.344	.2858	.452	.43
.022	.00374	.13	.0585	.238	.1628	.346	.2882	.454	.433
.024	.00418	.132	.0601	.24	.165	.348	.2906	.456	.436
.026	.00462	.134	.0617	.242	.1672	.35	.293	.458	.439
.028	.00506	.136	.0633	.244	.1694	.352	.2956	.46	.442
.03	.0055	.138	.0649	.246	.1716	.354	.2982	.462	.4448
.032	.0059	.14	.0665	.248	.1738	.356	.3008	.464	.4476
.034	.0063	.142	.0682	.25	.176	.358	.3034	.466	.4504
.035	.0068	.144	.0699	.252	.1782	.36	.306	.468	.4532
.038	.0072	.146	.0716	.254	.1804	.362	.3086	.47	.456
.04	.0077	.148	.0733	.256	.1826	.364	.3112	.472	.459
.042	.0083	.15	.075	.258	.1848	.366	.3138	.474	.462
.044	.0089	.152	.0768	.26	.187	.368	.3164	.476	.465
.046	.0095	.154	.0786	.262	.1891	.37	.319	.478	.468
.048	.0102	.156	.0804	.264	.1912	.372	.3217	.48	.471
.05	.011	.158	.0822	.266	.1933	.374	.3244	.482	.4738
.052	.0118	.16	.084	.268	.1954	.376	.3271	.484	.4766
.054	.0126	.162	.0858	.27	.1975	.378	.3298	.486	.4794
.056	.0134	.164	.0876	.272	.1996	.38	.3325	.488	.4822
.058	.0142	.166	.0894	.274	.2017	.382	.3352	.49	.485
.06	.0152	.168	.0912	.276	.2038	.384	.3379	.492	.488
.062	.0162	.17	.093	.278	.2059	.386	.3407	.494	.491
.064	.0172	.172	.0949	.28	.208	.388	.3433	.496	.494
.066	.0182	.174	.0968	.282	.2102	.39	.346	.498	.497
.068	.0192	.176	.0987	.284	.2124	.392	.3488	.5	.5
.07	.0202	.178	.1006	.286	.2146	.394	.3516	.502	.503
.072	.0214	.18	.1025	.288	.2168	.396	.3544	.504	.505
.074	.0225	.182	.1045	.29	.219	.398	.3572	.506	.509
.076	.0235	.184	.1065	.292	.2214	.4	.36	.508	.512
.078	.0245	.186	.1085	.294	.2238	.402	.3624	.51	.515
.08	.0255	.188	.1105	.296	.2262	.404	.3648	.512	.5178
.082	.0266	.19	.1125	.298	.2286	.406	.3672	.514	.5206
.084	.0277	.192	.1145	.3	.231	.408	.3696	.516	.5234
.086	.0288	.194	.1165	.302	.2336	.41	.372	.518	.5262
.088	.0299	.196	.1185	.304	.2362	.412	.3748	.52	.529
.09	.031	.198	.1205	.306	.2388	.414	.3776	.522	.5316
.092	.0312	.2	.1225	.308	.2414	.416	.3804	.524	.5342
.094	.0322	.202	.1245	.31	.244	.418	.3832	.526	.5368
.096	.0345	.204	.1265	.312	.2464	.42	.386	.528	.5394
.098	.0358	.206	.1285	.314	.2488	.422	.3888	.53	.542
.1	.037	.208	.1305	.316	.2512	.424	.3916	.532	.5448
.102	.0383	.21	.1325	.318	.2536	.426	.3944	.534	.5476
.104	.0396	.212	.1345	.32	.256	.428	.3972	.536	.5504
.106	.0409	.214	.1365	.322	.2582	.43	.4	.538	.5532
.108	.0423	.216	.1385	.324	.2604	.432	.4028	.54	.566

Quotient	Equivalent	Quotient	Equivalent	Quotient	Equivalent	Quotient	Equivalent	Quotient	Equivalent
.542	.559	.634	.6852	.726	.7972	.818	.8962	.91	.969
.544	.562	.636	.6878	.728	.7996	.82	.898	.912	.9701
.546	.565	.638	.6904	.73	.802	.822	.8998	.914	.9712
.548	.568	.64	.693	.732	.8042	.824	.9016	.916	.9723
.55	.571	.642	.6956	.734	.8064	.826	.9034	.918	.9734
.552	.5738	.644	.6985	.736	.8086	.828	.9052	.92	.9745
.554	.5766	.646	.7008	.738	.8108	.83	.907	.922	.9755
.556	.5794	.648	.7034	.74	.813	.832	.9088	.924	.9765
.558	.5822	.65	.706	.742	.8152	.834	.9106	.926	.9775
.56	.585	.652	.7086	.744	.8174	.836	.9124	.928	.9786
.562	.588	.654	.7112	.746	.8196	.838	.9142	.93	.9798
.564	.591	.656	.7138	.748	.8218	.84	.916	.932	.9808
.566	.594	.658	.7164	.75	.824	.842	.9172	.934	.9818
.568	.597	.66	.719	.752	.8262	.844	.9196	.936	.9828
.57	.6	.662	.7214	.754	.8284	.846	.9214	.938	.9838
.572	.6024	.664	.7238	.756	.8306	.848	.9232	.94	.9848
.574	.6048	.666	.7262	.758	.8328	.85	.925	.942	.9858
.576	.6072	.668	.7286	.76	.835	.852	.9268	.944	.9866
.578	.6096	.67	.731	.762	.8372	.854	.9286	.946	.9874
.58	.612	.672	.7334	.764	.8394	.856	.9304	.948	.9882
.582	.6148	.674	.7358	.766	.8416	.858	.9322	.95	.989
.584	.6176	.676	.7382	.768	.8438	.86	.934	.952	.9898
.586	.6204	.678	.7406	.77	.846	.862	.9356	.954	.9905
.588	.6232	.68	.743	.772	.8482	.864	.9372	.956	.9911
.59	.626	.682	.7454	.774	.8504	.866	.9388	.958	.9917
.592	.6288	.684	.7478	.776	.8526	.868	.9404	.96	.9923
.594	.6316	.686	.7502	.778	.8548	.87	.942	.962	.9928
.596	.6344	.688	.7526	.78	.857	.872	.9434	.964	.9932
.598	.6372	.69	.755	.782	.8592	.874	.9448	.966	.9937
.6	.64	.692	.7574	.784	.8614	.876	.9462	.968	.9941
.602	.6428	.694	.7598	.786	.8636	.878	.9476	.97	.9945
.604	.6456	.696	.7622	.788	.8658	.88	.949	.972	.99494
.606	.6484	.698	.7646	.79	.868	.882	.9502	.974	.99538
.608	.6512	.7	.767	.792	.87	.884	.9514	.976	.99582
.61	.654	.702	.7694	.794	.872	.886	.9526	.978	.99626
.612	.6568	.704	.7718	.796	.874	.888	.9538	.98	.9967
.614	.6596	.706	.7742	.798	.876	.89	.955	.982	.99716
.616	.6624	.708	.7766	.8	.878	.892	.9564	.984	.99762
.618	.6652	.71	.779	.802	.8802	.894	.9578	.986	.99808
.62	.668	.712	.7812	.804	.8824	.896	.959	.988	.99854
.622	.6704	.714	.7834	.806	.8846	.898	.9617	.99	.999
.624	.6728	.716	.7856	.808	.8868	.9	.963	.992	.9992
.626	.6752	.718	.7878	.81	.889	.902	.9642	.994	.9994
.628	.6776	.72	.79	.812	.8908	.904	.9655	.996	.9996
.63	.68	.722	.7924	.814	.8926	.906	.9668	.998	.9998
.632	.6826	.724	.7948	.816	.8944	.908	.968		

Form D. 32 (Officers in charge of distilleries and warehouses).

[Vol. II, S. O. 205 and 252 (6)]

Memorandum of overtime fees payable to the under-mentioned officers of the distillery for the month of warehouse

Name of officer	Designation	Pay	Number of hours charged for	Remuneration at $\frac{1}{4}$ or $\frac{1}{8}$ of a day's pay for each hour	Amount of fees payable	Treasury and chalan No. by which the fee was realised and remitted
1	2	3	4	5	6	7

Total ... _____

Rupées..... (also in words)

Deduction
Net amount paid

Officer in charge

Certified that the fees charged were for duties falling within the scope of the ordinary duties, but performed on holidays or out of office hours for the convenience of private persons. The fee was realised and remitted to the treasury in chalan

No. dated _____

Commissioner of Excise.

Form D. 33 (Officers in charge of distilleries). [Vol. II, S. O. 197 & 205]

Register of denaturing operations in the.....distillery.

Date	Denaturing materials						Spirits denatured				Remarks. Here enter materials received, No. and date of the Commissioner's order, authority for denaturing, etc.
	Description	Unit	In hand	Received	Total in hand and received	Used	Vat number	Quantity	Strength	In terms of proof strength	
1	2	3	4	5	6	7	8	9	10	11	12

Form D. 34 (Distillers and warehouse-keepers). [Vol. II, S. O. 205]

Hypothecation deed to be executed by distillers and warehouse-keepers.

This instrument made the _____ day
of _____ 11 between
(hereinafter called the mortgagors) of the one
part and the Diwan of Cochin (hereinafter called the mortgagee)
of the other part. Whereas by licenses or instruments in
writing under the hand of the Commissioner of Excise, Cochin
State and bearing date the _____ day
of _____ 11 the said Commissioner being

duly authorised under the provisions of the Cochin Abkari Regulation, I of 1077, appointed the mortgagors to manufacture country spirits in the Taluk and to supply the same for consumption in any of the contract supply area from the day of II to the day of II subject to the conditions and stipulations in the said licenses contained and to be observed by them the mortgagors.

And whereas it was by the said licenses provided amongst other things that any sum deducted by the said Commissioner under the powers in the said licenses contained from the amounts deposited by the mortgagors as security for the due performance of the said contract should be replaced by them within 15 days from the date of receipt of notice from the said Commissioner informing the mortgagors of such deduction having been made that in case of any breach of the conditions of the licenses either by the mortgagors or with their connivance and privity by any person in their employment, the said Commissioner might impose upon them a fine not exceeding the sum of Rs. 50 for every such breach of such conditions and that the mortgagors should execute engagements to the said Commissioner agreeing for themselves, their legal representatives and assigns to be bound by the conditions and stipulations in the said licenses contained and should hypothecate their distillery buildings, machinery, apparatus, stock of liquor and other things as security for the payment of all sums which might become due to Government by way of duty, rents, penalties, fines or other payments due under the provision of the said licenses.

And whereas by an instrument in writing or engagement under the hands of the mortgagors and bearing date the day of II the mortgagors for themselves, their heirs, legal representatives and assigns agreed with the said Commissioner that they the mortgagors would well and truly perform the conditions and stipulations contained in the said licenses respectively.

And whereas by certain other licenses or instruments in writing under the hand of the Commissioner and bearing dates respectively the day of II and the day of II the mortgagors were licensed to establish private warehouses for the deposit and keeping of spirits without payment of duty at the several places mentioned in the first schedule hereunder written and to remove spirits from the same respectively from 1st

Chingam II to the last day of Karkadagam II subject to the conditions in such last mentioned licenses respectively mentioned including amongst others the condition that beginning from the first day of II until the 1st day of II or so long thereafter as the mortgagors should keep any spirits in the said warehouses respectively they should pay to the Commissioner the sum of rupees or such other sum as the Diwan should from time to time direct under rule 15 of the rules under the authority of the Cochin Abkari Regulation, I of 1077, and to cover the cost of the Government establishments maintained at the said warehouses respectively.

And whereas it has been agreed by and between the parties hereto that the several provisos, agreements and stipulations hereinafter contained shall apply not only to the several licenses hereinbefore mentioned respectively or in renewal thereof respectively and of any further licenses to be granted to the mortgagors for the same purposes respectively and that these presents shall stand as security for the due performance by the mortgagors of the terms of all or any such licenses and of the several engagements entered into and to be entered into by the mortgagors in respect thereof respectively and for the payment by the mortgagors of all sums which may become due to Government by way of duty, rents, penalties, fines or other payment under the provision of all or any such licenses.

Now these presents witness that in pursuance of the said agreement in that behalf and in consideration of the premises they the mortgagors do hereby for themselves, their executors, administrators and legal representatives covenant with the mortgagee, his successors and assigns that they the mortgagors, their executors, administrators or legal representatives will pay to the mortgagee, his successors or assigns or to the Commissioner or other officer of the Cochin State duly authorised in this behalf at the time or respective times when the same respectively shall become due or payable under the provisions of the hereinbefore recited licenses or of any such new licenses so to be granted as aforesaid all and every the sum and sums of money which shall or may, from time to time or at any time during the continuance of the said licenses respectively or any of them become payable by the mortgagors, their executors, administrators, legal representatives or assigns to the said Government by way of duty, rents, penalties, fines or other payments under all or any of the provisions of the said licenses respectively or any of them or otherwise in connection therewith respectively. And these

presents also witness that in further pursuance of the said agreement and in consideration of the premises the mortgagors do hereby grant, convey and assign unto the mortgagee, his successors and assigns all and singular the pieces or parcels of land, distillery buildings, warehouses and premises particularly described in the second schedule hereunder written and also all and singular the fixed and movable machinery, implements and utensils, stock of liquor and other things now or at any time hereafter during the continuance of this security fixed to or placed upon or used in or about the said lands, distillery buildings and premises or any of them or any part thereof respectively all of which machinery, implements, apparatus and utensils and stock of liquor now fixed to or placed upon or used in or about the said premises are specified in the third schedule hereunder written together with all buildings, godowns, trees, commons, hedges, ditches, fences, ways, waters, water-courses, liberties, privileges, easements, advantages and appurtenances whatsoever to the said several pieces or parcels of land, buildings and premises or any of them in any wise appertaining or heretofore occupied or enjoyed therewith and all the estate, right, title, interest, property, claim and demand whatsoever of the mortgagors into and upon the same premises respectively to have and to hold the said pieces or parcels of land, distillery buildings, warehouses and premises hereby granted, conveyed and assigned or expressed so to be unto the mortgagee, his successors and assigns for ever subject to the proviso for redemption hereinafter contained. Provided always and it is hereby agreed and declared that if the mortgagors, their executors, administrators, legal representatives or assigns or some or one of them shall duly pay to the mortgagee, his successors or assigns or to the Commissioner or other officer of the Cochin State duly authorised in this behalf at the time or respective times when the same shall respectively become due or payable under the provisions of the hereinbefore in part recited licenses or any of them or of such new licenses so to be granted as hereinbefore mentioned or any of them all and every the sum and sums of money which shall or may from time to time or at any time during the continuance of the said licenses respectively become payable by the mortgagors, their executors, administrators, legal representatives or assigns to the said Government by way of duty, rents, penalties, fines and other payments under all or any of the provisions of the said licenses or any or either of them or otherwise in connection therewith respectively then the mortgagee his successors or assigns shall at any time after all such payments shall have been made upon the request and at the cost of the mortgagors, their executors, administrators, legal

representatives, or assigns, reconvey and reassign the said premises hereinbefore expressed to be hereby granted, conveyed and assigned unto the mortgagors, their executors, administrators, legal representatives or assigns or as they shall direct and the mortgagors do hereby for themselves, their executors, administrators, legal representatives and assigns covenant and agree with the mortgagee, his successors and assigns that they the mortgagors, their executors, administrators, legal representatives or assigns will not so long as any money shall remain on the security of these presents pull down or remove the said distillery buildings, warehouses, fixed or removable machinery, implements, apparatus, utensils or premises or any of them or any part thereof without the permission in writing of the Diwan for the time being unless in cases where such pulling down or removal shall be rendered necessary by any of the said premises being worn out or injured or in the case of the said liquor except in the ordinary course of business of the mortgagors as the holders of the said licenses and in such cases shall replace the said premises or articles worn out or injured or removed by others of at least equal value and it is hereby agreed and declared that any buildings, engines, machinery, implements, apparatus or utensils and any liquor or other things which shall be erected or placed or used upon the said premises hereby granted, conveyed and assigned or any of them or any part thereof respectively during the continuance of the present security either in substitution for or replacement of or in addition to any buildings, engines, machinery, implements, apparatus, utensils or liquor or other things now standing or being thereon shall be included in the present security and be subject to the provisions and agreements herein contained. And it is hereby agreed and declared that it shall be lawful for the mortgagee, his successors and assigns at any time or times hereafter without any further consent on the part of the mortgagors, their executors, administrators, legal representatives or assigns or of any other person to sell the said premises hereinbefore expressed to be hereby granted, conveyed and assigned or for the time being subject to the present security or any part or parts thereof either together or in parcels (and as to the fixed and movable machinery, implements, apparatus, utensils, liquor and other premises of a like nature comprised in the present security either together with the buildings or lands to or upon which the same shall be fixed or stand or be or separately and detached therefrom) and either by public auction or private contract with power upon any such sale to make any stipulations as to title or evidence of title or the removal of any property which may

be sold separately or detached from the buildings and land or otherwise which the mortgagee, his successors or assigns shall deem proper and also with power to buy in or rescind or vary any contract for sale and to resell without being responsible for any loss occasioned thereby and for the purposes aforesaid or any of them to execute and do all such assurances and things as he or they shall think fit. Provided always and it is hereby agreed and declared that the mortgagee, his successors or assigns shall not execute the power of sale hereinbefore contained unless and until he or they shall have previously given notice in writing to the mortgagors, their executors, administrators, legal representatives or assigns requiring them to pay off the monies for the time being owing on the security of these presents or left a notice in writing to that effect upon some part of the said premises hereinbefore expressed to be hereby granted, conveyed and assigned and default shall have been made in payment of such monies or some part thereof for three calendar months from the time of giving or leaving such notice and every such notice as aforesaid shall be sufficient though not addressed to any person or persons by name or designation and notwithstanding that the person or any of the persons affected thereby may be unborn, unascertained or under disability. Provided also and it is hereby agreed and declared that upon any sale purporting to be made in pursuance of the aforesaid power in that behalf the purchaser or purchasers shall not be bound to see or to enquire whether any of the cases mentioned in the clause or provision lastly hereinbefore contained has happened or whether any such default has been made in payment of any money intended to be hereby secured or whether any money remains on the security of these presents or as to the necessity or expediency of the stipulations subject to which such sale shall have been made or otherwise as to the propriety or regularity of such sale and notwithstanding any impropriety or irregularity whatsoever in any such sale the same shall as far as regards the safety and protection of the purchaser or purchasers be deemed to be within the aforesaid power in that behalf and be valid and effectual accordingly and the remedy of the mortgagors, their executors, administrators, legal representatives or assigns in respect of any breach of the clause lastly hereinbefore contained or of any impropriety or irregularity whatsoever in any such sale shall be in damages only. And it is hereby also agreed and declared that upon any such sale as aforesaid the receipt of the Commissioner for the time being or of any officer of the State duly authorised in this behalf for the purchase money of the premises sold shall effectually discharge the purchaser or

purchasers therefrom and from being concerned to see to the application or being answerable for any loss or misapplication thereof. And it is hereby further agreed and declared that the mortgagee, his successors or assigns shall by and out of the monies which shall arise from any such sale as aforesaid in the first place reimburse himself or themselves or pay or discharge all the costs and expenses incurred in or about such sale or otherwise in respect of the premises and in the next place apply such monies in or towards satisfaction of the monies for the time being owing on the security of these presents and then pay the surplus (if any) of the said monies which shall arise from such sale unto the mortgagors, their executors, administrators, legal representatives or assigns. And it is hereby agreed and declared that the aforesaid power of sale may be exercised by any person or persons who for the time being shall be entitled to receive and give a discharge for the monies owing on the security of these presents. Provided also and it is hereby agreed and declared that the mortgagee, his successors or assigns shall not be answerable or accountable for any involuntary losses which may happen on or about the exercise or execution of the aforesaid power or the trusts thereof or of any of them. And the mortgagors do hereby for themselves, their executors, administrators and legal representatives covenant with the mortgagee, his successors and assigns that they the mortgagors now have power to grant, convey and assign all the said premises hereinbefore expressed to be hereby granted, conveyed and assigned unto the mortgagee, his successors and assigns. And further that they, the mortgagors and every person having or claiming any estate, right, title or interest in or to the said premises or any of them, will at all times at the cost until foreclosure or sale of the mortgagors, their executors, administrators or legal representatives and afterwards of the person or persons requiring the same execute and do every such assurance and thing for the further or more perfectly assuring all or any of the said premises unto the mortgagee, his successors and assigns as by him or them shall be reasonably required. In witness whereof the mortgagors have hereunto set their respective hands the day and year first above written.

The First Schedule above referred to.

The Second Schedule above referred to.

The Third Schedule above referred to.

Signed by the abovenamed }
in the presence of }
Signed by the abovenamed }
in the presence of }

A fee at the rate of the prevailing license fee will be levied from D. S. r licensees on all quantities not accounted for by sale in their accounts.

5. An inspection note book in the prescribed form (G.12) shall be maintained for the use of inspecting officers and shall be handed over to the Sub-Inspector of the range or to any officer authorised by him to receive it on a receipt being given therefor. This note book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an unmutilated and reasonably clean condition on a receipt being given therefor unless the license is renewed.

Schedule showing particulars of licensed premises.

Taluk, Village, Desom, Street, Door No. and other particulars	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____ 11 .
 Manager.
 Prepared by _____
 Compared by _____ Commissioner of Excise.

Form D. S. 2 (Commissioner).

[Vol. II, S. O. 261 (3)]

License for the sale of denatured spirit.

Under the provisions of the Cochin Abkari Regulation and of the rules issued by the Diwan to regulate the possession, sale, etc., of denatured and methylated spirits, license is hereby granted to

for the sale of denatured spirit during the year ending the last day of Karkadagam 11 subject to the following

Conditions.

1. The licensee shall be bound by the rules governing the preparation, possession and sale of denatured spirit as notified by the Diwan from time to time.

2. The license extends only to the sale of denatured spirit, which means spirit which has been rendered effectively unfit for human consumption by the admixture of light caoutchoucine and pyridine bases in accordance with the rules prescribed on the subject.

3. The licensee may procure his supplies of denatured spirit either by direct importation or by purchase from the holder of a license in Form D. S. 1.

4. The quantity possessed at any one time under this license shall not exceed* gallons.

5. An inspection note book in the prescribed form (G.12) shall be maintained for the use of inspecting officers and shall be handed over to the Sub-Inspector of the range or to any officer authorised by him to receive it on a receipt being given therefor. This note book is the property of Government and shall be returned at the end of the license period to the Sub-Inspector of the range in an unmutilated and reasonably clean condition on a receipt being given therefor unless the license is renewed.

6. A license fee at the rate of eight annas per imperial gallon of denatured spirit shall be levied on the quantity of denatured spirit sold to Government officers and to the public in the State in each quarter. For this purpose, the licensee shall submit to the Commissioner of Excise, through the Inspector of the Circle, within a week after the close of each quarter a statement showing the stock on hand, quantity received and the quantity sold to Government officers and to the public

*To be filled in by the Commissioner according to circumstances.

in the State and the balance of spirit for the preceding quarter. The licensee shall pay the fee levied by the Commissioner within fourteen days of demand into a Government treasury.

Schedule showing particulars of licensed premises.

Taluk, Village, Desom, Street, Door No. and other particulars	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11 .

Manager.

Prepared by

Commissioner of Excise.

Compared by

Form D. S. 3 (Commissioner).

[Vol. II, S. O. 261 (3)]

*License for possession and use of denatured spirit
by varnish-makers and others.*

Under the provisions of the Cochin Abkari Regulation and of the rules issued by the Diwan to regulate the possession, sale, etc., of denatured and methylated spirits, license is hereby granted to
for the use of denatured spirit during the year ending the last day of Karkadagam 11 subject to the following

Conditions.

1. The licensee shall be bound by the rules governing the preparation, possession and sale of denatured spirit as notified by the Diwan from time to time.

2. The license extends only to the possession and use of and not to the sale of denatured spirit, i. e., spirit rendered effectually unfit for human consumption by the admixture of

light caoutchoucine and pyridine bases in accordance with the rules prescribed on the subject.

3. The licensee may procure his supplies of denatured spirit either by direct importation or by purchase from the holder of a license in form D. S. 1. He shall not possess at any one time more than* gallons.

4. An inspection note book in the prescribed form (G.12) shall be maintained for the use of Inspecting Officers and shall be handed over to the Sub-Inspector of the range or to any officer authorised by him to receive it on a receipt being given therefor. This note book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an unmutilated and reasonably clean condition on a receipt being given therefor unless the license is renewed.

5. A license fee at the rate of eight annas per imperial gallon of denatured spirit shall be levied on the quantity of denatured spirit actually used by the licensee in each quarter. For this purpose the licensee shall submit to the Commissioner, through the Inspector of the Circle, within a week after the close of each quarter a statement showing the stock on hand, quantity received and the quantity actually used by the licensee and the balance of spirit for the preceding quarter. The licensee shall pay the fee levied by the Commissioner within fourteen days of demand into a Government treasury.

Schedule showing particulars of licensed premises.

Taluk, Village, Desom, Street, Door No. and other particulars	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____
 Mana ger.

Prepared by _____

Compared by _____

 Commissioner of Excise.

* To be filled in by the Commissioner according to circumstances.

Form D. S.4 (Commissioner).

[Vol. II, S. O. 261 (3)]

*License for possession and sale of methylated spirit
by chemists and others.*

Under the provisions of the Cochin Abkari Regulation and of the rules issued by the Diwan to regulate the possession, sale, etc., of denatured and methylated spirits, license is hereby granted to
for the sale of denatured spirit during the year ending the last day of Karkadagam 11 subject to the following

Conditions.

1. The licensee shall be bound by the rules governing the preparation, possession and sale of denatured spirit as notified by the Diwan from time to time.

2. The license extends only to the possession and use of methylated spirit, i. e., spirit rendered effectually unfit for human consumption by the admixture of wood naphtha in accordance with the rules prescribed on the subject in the preparation of medical compounds for which such spirit is prescribed and to the sale of the same up to a maximum of one reputed quart at a time.

3. The licensee may procure his supplies by importation with the special sanction of the Commissioner of Excise in each case, from a licensed distillery or depot in quantities not exceeding 20 gallons at a time.

4. The quantity to be possessed at any one time under the license is limited to 25 gallons.

5. An inspection note book in the prescribed form (G. 12.) shall be maintained for the use of inspecting officers and shall be handed over to the Sub-Inspector of the range or to any officer authorised by him to receive it on a receipt being given therefor. This note book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an unmutilated and reasonably clean condition on a receipt being given therefor unless the license is renewed.

6. A license fee at the rate of eight annas per imperial gallon of methylated spirit shall be levied on the quantity of methylated spirit sold as such or used in the manufacture of medical compounds in each quarter. For this purpose the licensee shall submit to the Commissioner of Excise, through

the Inspector of the Circle, within a week after the close of each quarter a statement showing the stock on hand, the quantity received and the quantity actually sold and used in the manufacture of medical compounds and the balance of spirit for the preceding quarter. The licensee shall pay the fee levied by the Commissioner within fourteen days of demand into a Government treasury.

Schedule showing particulars of licensed premises.

Taluk, Village, Desom, Street, Door No. and other particulars	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11

Manager.

Prepared by

Compared by

Commissioner of Excise.

Account to be maintained by holders of licenses for the sale or for possession and use of denatured or methylated spirits.

Nature of license and number

Name of licensee

Station

Date	Opening balance		Quantity received		Source of supply	Total quantity in hand and received		Quantity sold to purchasers within the State or used or issued (each transaction)		Quantity sold for purchasers outside the State (each transaction)		Name of purchaser	Address of purchaser or name of station to which issued	Total quantity sold, used or issued each day		Remarks
	1	2	3	4	5	6	7	8	9	10	11			10	11	
	Gls.	Drs.	Gls.	Drs.		Gls.	Drs.	Gls.	Drs.	Gls.	Drs.			Gls.	Drs.	

Note.—Holders of licenses in form D. S. 3 need not fill in columns (6) to (9). Holders of licenses in form D. S. 4 need not fill in columns (7) and (9).

Form E. C. 1.

[Vol. II, S. O. 306]

License for the sale of Cocaine.

(Vide pages 67 to 73 of the Excise Manual, Volume I).

Form E. C. 2.

[Vol. II, S. O. 305 (2)]

Instructions for the identification of cocaine.

Cocaine is a white generally chrySTALLINE powder slightly soluble in water, but completely soluble in alcohol. The aqueous solution has a strong alkaline reaction (turns red litmus paper blue) and has a very bitter taste. The aqueous solution, if not carefully prepared and secluded from air, rapidly undergoes decomposition with formation of vegetable growths.

Cocaine produces on the tongue a sudden and characteristic cessation of feeling which lasts only a few minutes. One drop of even a weak solution of the hydrochloride of cocaine if placed on the tongue, soon produces a decided numbness, but the effect vanishes unless the application is repeated.

Cocaine hydrochloride is perfectly colourless and soluble in water forming a perfectly colourless solution which is absolutely neutral to litmus paper. The solution of the pure salt keeps fairly well, but in the presence of common impurities is decomposed very easily. In the dry free state it is perfectly free from odour and undergoes no change by keeping, but as sold, it not frequently, has a peculiar mousy smell (like that of mice) or even a distinct benzoic powder (like that of frankincense — *moogyam*). Pure cocaine hydrochloride is always distinctly crystalline though much of the commercial article presents an amorphous (without crystalline structure) or a granular appearance.

Form E. C. 3.

[Vol. II, S. O. 215 (2)]

Instructions for the identification of the coca plant.

Erythroxyton coca (coca plant) is a shrub 5-6 ft. in height, with rusty brown, slender branchlets bearing the leaves chiefly at their ends. Below the leaves, on the older parts of these branchlets, the flowers are borne in clusters of 3 to 5 with bark coloured scales at their base. The flowers are small, yellow, five-lobed, about quarter of an inch across. The leaves are more or less oval, entire, that is, without any teeth or divisions, narrowed below into a short stalk, but broader in the upper part and terminating in a short sharp point, the ending of the mid-rib. The leaves are dark green above and paler green below, without any hairs upon them. The veins on the leaves form a fine net work, seen chiefly on the under surface. On each side of the mid-rib, half-way to the margin, is a raised line passing from the base of the leaf to the apex, and the colour and venation is different on each side of these lines, being paler and smoother between them than towards the edge of the leaf. The coca leaves resemble tea leaves in size, shape and odour.

Form E. C. 5.

Form of accounts to be maintained by cocaine licensees.

Name and number of licensee

Date	Transaction : Receipts, source of supply, authority and issues	Pure cocaine								Salts of cocaine							
		Cocaine				Substitutes for cocaine				Cocaine hydrochloride				Other cocaine salts			
1	2	3				4				5				6			
		Lb.	Oz.	Drs.	Grs.	Lb.	Oz.	Drs.	Grs.	Lb.	Oz.	Drs.	Grs.	Lb.	Oz.	Drs.	Grs.
1st Makaram 1108	Balance in hand ..																
	Received from ..																
	Issues wholesale ..																
	Issues retail ..																
	Used for patent medicines ..																
2nd Makaram 1108	Balance in hand ..																
	Received from ..																
	Issues wholesale ..																
	Issues retail ..																
	Used for patent medicines ..																
3rd Makaram 1108	Balance in hand ..																
	Received from ..																
	Issues wholesale ..																
	Issues retail ..																
	Used for patent medicines ..																
4th Makaram 1108	Balance in hand ..																
	Received from ..																
	Issues wholesale ..																
	Issues retail ..																
	Used for patent medicines ..																

Form E. C. 5.

Form of accounts to be maintained by cocaine licensees—*cont.*

Name and number of licensee

Date	Transaction; Receipts, source of supply, authority and issues	Preparations and admixtures of cocaine								Name and address of the patient to whom the drug is supplied in case of retail issues and of the medical practitioner granting the prescription and name and address of the licensee or medical practitioner to whom supplies are made and number and date of the permit in cases of wholesale issues	Number and date of customs receipts for duty paid in the case of imports by sea and invoice number and date in the case of supply obtained otherwise
		Bulk weight				Weight of cocaine contained in the preparation or admixture					
		7				8					
		Lb.	Oz.	Drs.	Grs.	Lb.	Oz.	Drs.	Grs.		
1st Makaram 1908	Balance in hand .. Received from .. Issues wholesale .. Issues retail .. Used for patent medicines ..										
2nd Makaram 1908	Balance in hand .. Received from .. Issues wholesale .. Issues retail .. Used for patent medicines ..										
3rd Makaram 1908	Balance in hand .. Received from .. Issues wholesale .. Issues retail .. Used for patent medicines ..										
4th Makaram 1908	Balance in hand .. Received from .. Issues wholesale .. Issues retail .. Used for patent medicines ..										

Form E. C. 6

Form of accounts to be maintained by approved practitioners for cocaine drugs dispensed by them.

Date	Purchased			Dispensed		
	Name and address of the person from whom purchased	Description of cocaine drugs	Quantity	Name and address of the person to whom dispensed	Description of the drugs dispensed	Quantity
1	2	3	4	5	6	7

INSTRUCTIONS AS TO THE USE OF PREVENTIVE RECORDS.

General instructions.—When a book of forms with foils and counterfoils is used up, the counterfoils should be preserved for one year from the date of the last counterfoil used. When a book of forms without counterfoils is used up (the E. R. 23 Register, for instance) it may be left with the officer using it, for one year after it may be written up, after which time it should be submitted to the officer in charge of the Circle to be recorded in the office. The destructions of the counterfoils of E. R. 7 may be put off till the recording of the report itself finally in the office.

Numbering of forms.—All forms will bear consecutive printed or machine numbers and the Commissioner and Inspectors of Circles must be careful to see that every form supplied to their subordinates is accounted for. This is of great importance as a check on the proper use of their powers by the officers. If a form is accidentally spoilt it must be given up to the Inspector for destruction on his next round of inspection and a note made of the fact on the counterfoil. Each printed-book should be verified in the Commissioner's Office before issue and a certificate should be entered under the Manager's signature on the counterfoil of the first page of each book that the book contains 25 or 50 or 100 pages (as the case may be) and the printed or machine numbers run consecutively from No. to No. . Any deficiency noticed should be reported within a week from receipt of the book.

In addition to the printed number of each form a consecutive number must be assigned thereto and to the counterfoil by each person filling up the form. The consecutive number must run from the 1st Chingam to the end of Karkadagam of each year.

Black ink alone should be used in writing up the E. R. series of forms irrespective of the fact whether cases relate to Abkari, Opium, Salt or Tobacco.

E. R. 1—Crime and Occurrence report.—This form will be printed on paper of foolscap size, bound in books, every alternate sheets perforated so as to be torn out; the sheets to be torn out will be copies to be sent to the Inspector or Commissioner; the others will be used as office copies; carbon paper should be used; after the first page is used tear out the sheet, shift the carbon paper and continue on the second page of the sheet. E. R. 1s should be serially numbered for the official year.

Item 1.—If the case is detected on information given, the fact should be simply stated without saying who gave it. Mention should be made of it only in the diary and in form E. R. 5.

Items 3 and 6.—If there is not enough room on account of their being several accused or witnesses, plain paper should be pasted on the form above, but not so as to conceal the next item and the list continued on the paper.

Item 4.—Abbreviations should be used, e. g., 'C. A. R.' = Cochin Abkari Regulation; 'C. O. R.' = Cochin Opium Regulation; 'C. T. R.' = Cochin Tobacco Regulation, 'C. S. R.' = Cochin Salt Regulation. If the charges against the different accused fall under different sections, this should be indicated by giving numbers of accused in a bracket before the section or rule, e. g., '(1) C. A. R. 55 (g) 58, (2) C. A. R. 55 (a), 61'.

Item 7.—Full particulars of the case should be entered, giving the name and rank of persons (whether Departmental or Police Officers or others) by whom searches of houses and seizures of goods or arrests of persons have been made. Mention should also be made whether searches, seizures and arrests were with or without warrant. If the accused was not arrested the reason for not doing so should be given. After each statement of fact or series of statements which the same witness or witnesses will prove, the numbers of the witnesses proving it or them should be entered in brackets, e. g., '(W. 1, 3, 4)'.

Brief notes on the progress of the case and of the result should be made on the back of the office copy when the report is submitted by an officer who does not include the case in the Crime Register (Form E. R. 9).

No more than one case should be entered in a form unless the same accused is concerned and he has been found committing the offences at one and the same time. For instance, if a house is searched and a man is found selling illicit liquor in his house and also illicitly distilling arrack, he should be charged for offences under section 55 (b), 55 (g) and 55 (h). In this case only a single E. R. 1. form should be used and the case should be treated as only one case in the E. R. 9. Supposing however a man is found illicitly tapping a cocoanut tree and that his house is subsequently searched and illicit liquor and distilling implements found, these offences should be treated as separate offences and two Occurrence Reports should be submitted. One E. R. 1 will, however, suffice, for each lot of unsuccessful

house-searches made in the same village on the same day and by the same officer of whatever grade.

E. R. 2—Weekly Diary.—Inspectors and Sub-Inspectors will submit weekly diaries to the Commissioner in Form E. R. 2 containing full information as to their proceedings during the week, the amount of crime against the Abkari, Opium, Tobacco and Salt laws, the sufficiency or otherwise of the supply of liquor, etc., in the tracts visited, the ruling prices of liquor, etc., the state of the weather and of the crops and all other subjects of departmental interest. Diaries should be submitted in the same form by the petty officers to their Inspectors and by the Drill Instructor to the Commissioner. The diaries of petty officers will be retained by the Inspectors, but the Commissioner may direct them to be forwarded for perusal and return.

The details of shop inspection, etc., made by officers should be shown separately in Form E. R. 2 (a) to be attached to each diary.

On the docket the first three entries are to show to whom, from what place, and how the diary is first sent to the superior officer, if it is sent by peon the number and name of the peon should be given. The remarks of the superior officers and any reply sent should be copied into the office copy of the diary.

E. R. 3—List of contraband articles found on search.—The entries in columns 4 and 5 should be such as to give a correct idea of the state in which and the place where the articles were found.

Inspectors, when forwarding the E. R. 7 to the Magistrate will attach the search list thereto as documentary evidence for the prosecution, noting in column 5 such remarks as they may have to offer.

E. R. 4—Request to receive property.—The forms will be made up in book form so that all the three forms can be written up by carbon paper at the same time, except the signature and date; of each set of three forms the receipt should be on the top, then the requisition, and then the counterfoil. The forms will be machine numbered, and the three forms in one set, bearing the same number. If articles are sealed before being sent to the Police the impressions of the seal should be put in the last column of each copy.

E. R. 5—Register of information laid and of action taken thereon.—Every information an officer may receive is to be

recorded in this register, whether it relates to cases of arrests in the open or house-searches.

2. Columns 1 to 5 should be filled up at the time information is given and before search is made or other action taken thereon. The consecutive number in column 1 should refer to the number of informations received and not to the number of houses searched or searches reported, so that all information given by any person, at any one time, will be treated as a single information. If it is intended to search without a warrant it is necessary for the officer conducting the search to record in column 5 his reasons for believing that an offence has been committed, and that the *delay* occasioned by obtaining a search warrant will prevent the successful execution thereof. Full reasons should be recorded showing what delay is likely to occur before a warrant can be taken out and how such delay will be detrimental to the success of the search.

3. The left thumb impression of the informer and his signature, if he can sign, should be obtained in column 4 in token of correctness of the record of his statement. If a copy of the information, etc., is likely to be sent to another officer (*e.g.*, by a Sub-Inspector or petty officer to the Inspector) a copy may be made by carbon paper if feasible and the informer's left thumb impression taken on the copy; otherwise a second impression of the informer's left thumb should be taken at the top of another paper on which a copy of the informer's statement will be made to be attached to in a sealed cover to the E. R. 1. This thumb impression will be required for comparison if a reward is sanctioned to be paid to the informer.

4. Cases will sometimes occur in which searches will be made in houses and places other than those named by informers in consequence of facts which may come out on the search of places named by them. In such cases the particulars should be entered in columns 6 to 12 against the statement of the original information given by the informer.

5. Even in the case of searches made without information this form must be used and full reasons given in column 5 before action is taken. No entries, of course, will be necessary in such cases in columns 1 to 4.

6. The Commissioner and the Inspectors should be careful frequently to examine this register, so as to see that officers are not in the habit of acting rashly on untrustworthy information. The names of informers should be kept secret. Those who give accurate information should receive a liberal

share (not less than one-third) of the rewards granted in the case. If informers are found to have frequently given inaccurate information, they should not be listened to again.

Note.—One register will suffice for all description of cases, but the letter A, O, T or S as the case may be should be written in manuscript before the consecutive number in column 1.

E. R. 6—Village-war Register of offenders against the Abkari and Salt Laws—This form is prescribed for the registry of the names, etc., of persons convicted of offences against the Salt and Abkari laws. The following instructions are prescribed for its maintenance.

The first few pages of the books of these forms will be left off for use as an index. A separate page should be allotted to each village, or if the number of offenders from a particular village is known to be large, two or more pages may be allowed. When a page is filled up, further entries may be carried forward to another page the number of which should be entered at the foot of the first page. Similarly, at the head of the second page, the number of the first page should be entered. Reference from one to the other will then be easy. It may, in many cases, it will be difficult to fill up column 5. Names must not be omitted because full particulars cannot be obtained. The best information procurable must be entered. As soon as enquiry into a case has been completed the Inspector should enter in columns 1 to 8 of the form the requisite particulars as to the accused persons except in cases discharged, for want of proof.

In cases sent for trial, on receipt of Form E. R. 7 duly filled up by the Magistrate, the Inspector will complete the entries relating to the case in his Crime Register, E. R. 9 and Form E. R. 6. In cases falling under section 56 of the Abkari Regulation and ordered to be prosecuted direct, the prosecuting officer must be instructed to furnish the information required to post the E. R. 6, he being permitted to take the descriptive marks of the accused.

When a name in column 10 of E. R. 9 or in column 2 of E. R. 6 happens to be that of an old offender, it should be marked with one or more red asterisks according to the number of previous convictions against that person.

Separate registers should be maintained for persons convicted or suspected of offences under the Salt Regulation, Tobacco Regulation and the Opium Regulation and Rules. Particulars of cases detected by the Police will be available from the copies

of first information reports received from the Police and in the statement of cases disposed of by the Magistracy.

E. R. 7—Crime Report to Magistrates.—After the completion of an enquiry, if the officer enquiring into the cases decides to prosecute he will draw up a report to the Magistrate having jurisdiction, in form E. R. 7.

Reports in form E. R. 7 should be submitted to the Magistracy in duplicate. The details of the case should be briefly entered in column 5. The Magistrate will return one copy of E. R. 7 with his orders after the case is disposed of. No case should be shown as "sent for trial" in E. R. 9 until the charge sheet has been despatched to the Magistrate. To ensure the prompt submission of charge sheets to Magistrates, the Commissioner should insist on a certificate in the following form being appended to every E. R. 9 (b) received from Inspectors. "I hereby certify that in all cases shown above as having been sent for trial the E. R. 7s have been sent to the Magistrates concerned, and that steps have been taken for the disposal of the articles seized in all cases departmentally released and in those disposed of by the Magistracy in which the appeal time has expired.

Inspector."

In cases where the fine imposed by the Magistrate may not have been levied and in which distraint warrants have been issued, the Magistrate will, immediately on the result of the distraint warrant being known, communicate it to the Inspector. The number of E. R. 7 should be the same as the number of E. R. 9.

E. R. 7 (a)—Crime Report to Magistrates in Tobacco cases.—In cases where the E. R. 7 (a) has to be submitted by Sub-Inspectors to the Magistrate, the Crime Register number can be communicated by the Inspector as soon as the copy of the E. R. 1 is received by him.

E. R. 8—Patrol register.—Sub-Inspectors will be supplied with patrol registers in this form. The register should contain a complete list of desoms in the jurisdiction of each officer and the desoms should be arranged in alphabetical order under the Magistrate's Court and Police Station having jurisdiction over same. The name of the Court and the Police Station should be written in red ink across the page.

A new register should be opened every year.

At the foot of the register after all the desoms have been entered up the following should be shown.—

1. Attending before Magistrate.
2. Do before Superior Officers.
3. In transit.
4. Holidays.
5. On leave.

E. R. 9—Crime and Occurrence register.—This is the most important of all the records to be maintained by Inspectors and must be very neatly and carefully written up, separate books being used for separate descriptions of cases. All entries in this register should be made by Inspectors themselves whenever possible. In cases where clerks enter up the register the Inspector should initial in the last column in token of his verification of the correctness of the entries made.

Every offence which comes to the knowledge of the Inspector should be entered immediately in these registers, whether the offender is detected or not or whether the offence itself is a serious or trivial one. Cases falling under sections 59 to 62 of the Abkari Regulation should not be shown in the E. R. 9 (b). Unsuccessful searches should also be entered in this register, a distinct number being assigned to each such search. If the Inspector considers any Abkari case, in which no arrest has been made, to be purely technical, it should be treated as unimportant, and no consecutive number should be assigned to it in the E. R. 9 register, but a remark should be made against the entry to the effect that no action is considered necessary. When a technical offence has been reported to the Commissioner the punishment, if any, inflicted should be noted. These cases should not be shown in the E. R. 9 (b) returns. A note should, however, be made in the 'Remarks column' of E. R. 9 (b) showing the number of unimportant cases, which, but for these orders, would have been released departmentally under heads II and III.

Notes.—(1) No cases should be treated as unimportant merely because they fall under 'other offences' in the classification statement.

(2) Mixing of sweet toddy with fermented toddy for sale in shops should be treated as one of illicit manufacture of toddy in the preventive returns.

The different columns are to be filled up as follows.—

Entries should be written up the page in the columns 2, 3, 4 and 6; and either across or up the page in column 14 as may be found convenient.

In column 2, in case of a report from an Excise Officer, his E. R. 1 number and date should be entered.

Column 5.—Begin with the classification number for purposes of enclosures II to V to E. R. 9 (b) and a brief description of the offence (*e. g.*, III and IV illicit distillation and possession of I. D. arrack and implements). If the case is 'undetected' the word 'undetected' underlined in red ink should be inserted immediately after the classification. The date of offence and the minimum description necessary for the proper understanding of the offence should be given (*e. g.*, 'I. D. House Search 'with/without warrant'). If there has been a search, the word 'search' should be underlined in red ink and it should be stated whether it is classified as 'successful' or 'unsuccessful' and as 'with warrant' or 'without warrant'.

Column 6.—"C. A. R." may be used as an abbreviation for "The Cochin Abkari Regulation".

If there are more than one accused and they are accused under different sections, clauses or rules, the accused's number should be entered in brackets before the section of law or rule under which his offence falls [*e. g.*, '(1) C. A. R. 55 (g) and 58'; '(2) C. A. R. 55 (g), 58 and 61'].

Column 10.—If there are more than one accused, they should be entered in serial order.

When the Inspector has finished his enquiry and submitted the case for orders to the Commissioner or Magistrate, a line should be drawn in red ink from the bottom left hand corner to the top right hand corner; if there are more than one accused and they are not dealt with at the same time, the line should be across the names, etc., of those dealt with. When the case is finally disposed of, a line should be drawn from the top left hand corner, with similar conditions if there are more than one accused.

Columns 11 to 14 and 16 to 19.—Entries relating to each accused should be made opposite his name.

Column 11.—If the accused is arrested enter '1' in this column. If he is not arrested, draw a line across the column.

Column 12.—If the accused is released enter the number of the head (I, II, III or IV) under which he is released in this column.

Column 13.—If the case is compounded and the accused is not sent for trial, enter in this column the amount of compounding fee paid.

Column 14.—If the accused is sent for trial enter '1' in this column.

Column 16.—'R' = Rigorous, 'S' = Simple.

Columns 17 and 18.—Imprisonment in default of payment of fine need not be entered—only substantive imprisonment should be entered.

Column 19.—Cases acquitted should include those withdrawn for other reasons and should be indicated in E. R. 9 by a distinguishing mark and a footnote should be added to the E. R. 9 (b) returns showing the number of cases included in the column.

Column 20.—Remarks as to the payment of fine may be entered here.

Cases which are reported direct to Magistrates by persons not connected with the department should not be brought upon the E. R. 9 of the circle, but entered in the E. R. 10.

As Inspectors have no authority to take up or enquire into tobacco or opium cases columns 12 and 13 of the E. R. 9 need not be filled up in such cases. Column 13 will be left blank in salt cases also.

On the last day of Karkadagam each year all undetected cases of earlier date than the 1st of the preceding Edavam should be written off the register (except cases in which information has been obtained or is likely to be obtained which may lead to their detection) and should be deducted from the total number of cases reported during the year. The number of cases so written off should be noted at the foot of Form E. R. 9 (b) for the quarter ending Karkadagam. The foregoing instructions are not, however, intended to restrict the powers of the Commissioner to order cases and persons written off the books of the department when he finds it necessary to do so, for instance, when the accused is dead or cannot be found.

When a name in column 10 of E. R. 9 or in column 2 of E. R. 6 happens to be that of an old offender, it should be marked with one or more red asterisks according to the number of previous convictions against that person.

E. R. 9 (a)—Register of enquiries.—Entries in this form may be made by the Inspector's clerk, but the Inspector must initial against the entries when they are complete after verifying their correctness.

Column 1.—The C. R. number is the same as the serial number in column 1 of E. R. 9. Entries must be made in serial order of these numbers.

Column 3.—If there are more than one accused, the number of any accused arrested should be shown before or above the date of arrest, *e. g.*:—

$\frac{1}{15\text{th Edavam 1107}}$	or	(1) 15th Edavam 1107
$\frac{2}{20\text{th Edavam 1107}}$		(2) 20th Edavam 1107

Column 12.—Shows the duration of case before Inspector as calculated for purposes of enclosure No. 1 to E. R. 9 (b).

Column 13.—In this column may be given the quarter of the official year in which the case was finally disposed of; entries may be made thus: 2/1107, meaning the second quarter of 1107. This is intended to facilitate the preparation of E. R. 9 (b) and its enclosures and when the necessary entries have been made in these statements, a circle may be made round the entry in this column.

Column 14.—Delays should be briefly explained in this column; if there is not sufficient room, a remark such as 'delay, columns 4 to 5 explained in case records' may be made here. If a case is treated as exceptional under the orders of the Commissioner, the abbreviation 'EX' and date of Commissioner's orders may be given in this column.

A separate register should be maintained for salt cases. Columns 7, 8 and 9 will be left blank in this register.

E. R. 9 (b).—Abstract of Crime Register.—This return is to be sent by Inspectors to the Commissioner once a quarter. It is to be compiled from E. R. 9 and to contain the latest information available up to the evening of the last day of the quarter. Great care should be taken in the preparation of the statistics as they are the only material available for the estimation by the Commissioner and the Government of the success of the department in dealing with offences ascertained to have been committed. The Commissioner will review the reports submitted by Inspectors, if necessary, and point out to them important discrepancies then and there.

Against item 9 in the first page of the return should be noted "written off" cases treated as genuine by mistake but

subsequently treated as technical, and also cases and persons written off because accused has absconded before enquiry, etc. Cases should not be treated as compounded until the compounding fee is paid.

The second page of E. R. 9 (b) should be written up as the cases are disposed of by the Inspector, *i. e.*, when accused is released by the Inspector or pays the compounding fee or is sent for trial or the case is written off before trial; and as soon as the E. R. 7 is received from the Magistrate the necessary entries should be completed. Cases sent for trial in one quarter and not disposed of by the Magistrate by the end of the quarter must be brought forward at the beginning of the next quarter. If there are more accused than one and all are not treated alike, the case should be classified for the purpose of the first page of E. R. 9 (b) under the latest column in which any of the accused appears in the second page. The second page can be checked from E. R. 9 with the help of column 13 of E. R. 9 (a).

Column 1.—The entry in this column should be the number in E. R. 9.

Column 4.—The classification number and a brief nature of the case should be given. The total number of persons convicted in each case (column 14 of the second page) will be distributed between columns 15 and 17 according to the nature of punishments awarded, and in columns 16 and 18 will be entered respectively the aggregate amount of the fine imposed on all persons fined and the period of imprisonment awarded as substantive punishment on all persons thus dealt with.

As all convicted persons must either be fined or imprisoned, imprisonment in default being only an alternative punishment, it is evident that the total of columns 15 and 17 must tally with the entry in column 14 of the second page and with the number of persons convicted in the quarter shown against item 18 of the first page of the return, except in cases where sentences of substantive imprisonment have been passed *in addition to* fines. Whenever, therefore, the total of columns 15 and 17 exceeds the entry in column 14 and against item 18 above mentioned, an explanation of the discrepancy should be entered in the remarks column.

Inspectors should give in E. R. 9 (b) full details of liquor seized.

In all cases released under Heads III or IV in Abkari cases a statement of the cause of release should be given on page 2 of E. R. 9 (b). To save space it may be written across columns 11 to 19. In cases released under Head IV, the information should be full and should include a statement of the action taken by the Inspector for the punishment, if necessary, of the officers who made the arrests in cases in which they were not able to prove the charges they preferred.

A separate E. R. 9 (b) should be submitted for salt cases columns 10 and 9 being left blank in the first and second pages respectively.

Inspectors will submit along with their E. R. 9 (b) the following enclosures :—

(i) Statement showing the details of cases pending before Inspectors and the average duration of cases, both for salt and abkari.

(ii) Classified statement of offences against the Abkari laws.

(iii) Classified statement of opium cases.

(iv) Classified statement of tobacco cases.

(v) Classified statement of salt cases.

(vi) Statement showing the number of open arrests, searches and seizures, etc., under the Abkari, etc., Regulations.

(vii) Statement of Abkari, etc., offences brought before Magistrates otherwise than through the department and disposed of by them.

(viii) Reports of assaults on officers of and below the rank of Sub-Inspectors.

(ix) Statement of unimportant cases.

(x) Statement of rewards sanctioned.

Enclosure I to E. R. 9 (b).—The information for columns 2, 4, 6, 8 and 10 can be obtained from E. R. 9 (a). The information for columns 3, 5, 7, 9 and 11 will have to be obtained from E. R. 9 with the help of E. R. 9 (a). A posting register with 'C. R. numbers' in place of column 1 of enclosure I and other columns similar to those of columns 2 to 11 of enclosure I will have to be prepared by the clerk for this purpose. A

separate enclosure in the same form should be submitted for salt cases.

Enclosures II to V.—The information for enclosures III to V will have to be obtained from E. R. 9 and E. R. 10. To facilitate the preparation of these enclosures it is desirable to have a posting statement in form E. R. 9 (c). One page should be allotted to each officer or range so as to be able to draw up easily a statement of detection by each officer. In that the enclosure II to E. R. 9 (b) should be drawn for each officer, his name and designation being entered in column 1 instead of 'Circle', the heading being altered 'Circle or Circle officer's name and appointment.' The heading of column 1 of enclosures III to V can be similarly altered.

Enclosure VI.—A register of searches with date as column 1 and other columns as in columns 3 to the end of enclosure VI, should be maintained. Separate pages should be allotted for different officers and ranges, and the totals must be made for each officer each quarter. The officer's rank and if Sub-Inspector, the range also should be given in column 2 of the enclosure.

Enclosure VII.—A register in Form E. R. 22 should be maintained in order to provide the information for the preparation of this enclosure.

Enclosure VIII.—A register in the form of this enclosure should be kept by the Inspectors which would serve as office copy of the enclosure. Cases of assaults not finally disposed of in the quarter in which they were reported should be shown in the subsequent quarterly returns by their numbers with particulars of disposals or pendency as the case may be.

Enclosure X.—This should be an extract of the register in Form E. R. 26 maintained by the Inspector.

E. R. 9 (c)—Classification of offences.—Register to be maintained by Inspectors.

E. R. 10—Register of cases which go direct to the Magistrates otherwise than through the department.—This register is meant only to deal with cases which go direct to Magistrates without the intervention of the department. It will be compiled from the monthly reports in Form E. R. 21 which the Magistrates will furnish to the Inspectors.

Separate Registers should be set apart for opium, salt and tobacco cases.

E. R. 11—Requisition for assistance.—This form is to be used when officers who have reason for desiring the search of a house when no superior departmental officer is at hand to make the search and when there is no time to obtain a warrant find it necessary to take immediate action. It may also be used when assaults or obstruction is apprehended and assistance is required to carry out the provisions of the Regulation (vide section 37).

Columns 1 to 5 are to be filled up by the officer making the requisition, columns 6 and 7 by the officer receiving it, 6 at the time of receipt and 7 after the assistance has been rendered.

The requisitions when done with should be returned to the Commissioner of Excise. If forms are not available requisition may also be made verbally.

The officer of whom assistance is sought should be requested to initial in the place set apart for the purpose.

E. R. 12—Statement of exhibits in Excise cases deposited in Police Stations.—A statement in this form should be forwarded monthly to Inspectors by Police Station-House Officers. Inspectors will, on receipt of these returns, take steps for the early disposal of the exhibits.

E. R. 13.—Summons to accused.

E. R. 14.—Recognizance and bail bond to appear before the Inspector.

E. R. 15 and E. R. 16.—Bail bond and recognizance.—These forms are to be used to bind over accused and witnesses respectively in cases sent for trial by Inspectors.

E. R. 17.—Warrant of arrest of accused.

E. R. 18.—Warrant of arrest of witnesses.

E. R. 18 (a).—Summons to witness.

E. R. 18 (b).—Notice to surety to produce accused.

E. R. 19.—Compounding notice.—A notice in this form should be issued by the Inspector to the accused concerned on

receipt of orders from the Commissioner in regard to the composition of offences. The notice will be prepared in triplicate by the use of carbon papers. The original should serve as an office copy and both the duplicate and triplicate should be sent to the range Sub-Inspector who, after serving the triplicate on the accused, will return to the Inspector, the duplicate with the signature or mark of the accused taken on the reverse thereof.

*E. R. 20.—Register of confiscations ordered.—A register
Statement*

in this form should be written up whenever articles are ordered to be confiscated. Inspectors should initial in the remarks column in the register in token of the accuracy of the entries. The register will be the office copy of the statement. The statement should be compiled by Inspectors and submitted to the Commissioner soon after the close of the year. It will include all confiscations and fines within the Circle ordered by the Commissioner.

E. R. 21.—Reports of Abkari, etc., cases prosecuted otherwise than through the Excise Department.—Magistrates disposing of Abkari, etc., cases brought before them otherwise than through the department should furnish a monthly statement in this form to the Inspectors to enable form E. R. 20 to be compiled. Inspectors should see that they get this statement every month from Magistrates.

E. R. 22.—Register of Abkari, etc., offences brought before Magistrates otherwise than through the department and disposed of by them during the quarter.

E. R. 23.—Register of papers received and sent.—The object of this form is that range Sub-Inspectors who have to be constantly on the move, may not be burdened with records. As soon, therefore, as they receive an order, they should enter the number, date, subject, etc., thereof in this register; write their reply on the margin or back of the order itself, adding an extra sheet if necessary, enter the number, date and purport of the reply in the column provided in the register at the time of despatch; and send the order back to the Inspector for record. Date of receipt and of despatch should be written across the page above the entries for the day.

Column 1.—Serial number should be for the calendar year.

Column 3.—The subject matter of the paper should be briefly entered.

Column 5.—“N. R. E.” may be used as an abbreviation for no reply expected.

Note.—In order that the clerical work of range Sub-Inspectors may be reduced as far as possible, the following similar papers which do not fall strictly within the meaning of the term correspondence, need not be entered in the register :—

Diaries, travelling allowance bills, acquittance rolls, permits, T. T. is and enclosures, correspondence on cases, applications for casual leave, notices of service, etc.

E. R. 24.—*Register of searches, open arrests, etc., made under the Abkari, etc., Regulations.*

E. R. 25.—*Report for reward.*

E. R. 26.—*Register of Abkari cases in which rewards are recommended and sanctioned.*—Separate registers may be maintained for Abkari, Opium, Tobacco and Salt; but in enclosure X to E. R. 9 (b) the entries in the several registers may be extracted one after the other. No separate office copy of that enclosure need be kept.

E. R. 27.—*Register of undisbursed rewards.*

E. R. 27 (a).—*Statement of particulars of undisbursed rewards.*

E. R. 28.—*Statement of cases in which reward are recommended.*

E. R. 29.—*Statement of particulars showing the disbursement of rewards.*

E. R. 30.—*Reward acquittance roll.*

FORMS.

Form E. R. 1 (Excise Officers).

[Vol. II, S. O. 49]

No. of Range, Circle.

Crime and Occurrence Report.

1. Whether detected personally or on information.
2. Locality.
3. Accused.

Number	Name	Father's or husband's name	Residence	Caste	Occupation	If arrested, date and hour	Remarks
1	2	3	4	5	6	7	8

4. Section of law or rule under which case falls.
5. Description and quantity of articles seized and how disposed of.
6. Witnesses.

Number	Name	Official rank or father's or husband's name	Residence	Remarks
1	2	3	4	5

7. Description of occurrence, including date and hour, particulars of search, seizure, etc.

Form E. R. 2 (Excise Officers).
Excise Department—Cochin State.

Form E. R. 2,

[Vol. II, S. O. 397]

Excise Department—Cochin State.

Range.
Circle.

Range.
Circle.

Diary of ^{Sub-}Circle Inspector for week ending

II

Week ending
When, how and whence despatched

II

Month and date	Distance marched in miles	Places inspected	Where halted at night	Remarks
1	2	3	4	5

Notes and Remarks.

Form E. R. 2 (Excise Officers).

Remarks— <i>cont.</i>	Remarks by Superior officers
<p style="text-align: right; margin-right: 20px;">Sub- Circle Inspector.</p>	

*Excise Department,
Cohim State.*

Range.
Circle.

*Diary of Sub-
Circle Inspector for the week
ending* *No.*

Register		To and from whom	Initials
No.	date		
		Sent to }	
		from }	
		by }	
		Received by	
		Forwarded to	
		Received by	
		Returned to	
		Received by	
		Returned to	
		Received by	
		Resubmitted to	
		Received by	
		Resubmitted by	
		Received back and recorded.. .. .	

3. Detection—

Period	II and I
	III
	IV
	V
	VI
	VII
	VIII
	IX
	X
	XI
	XII
	Ganja offences
	XVIII
	Opium offences
	Tobacco offences
	Salt offences
	Total Akbari

Range in week

 Circle Up to week
 Corresponding period of last year
 Personal (Inspector)
 In week

 up to week
 Dq. last year

E. R. (a)—cont.

4 Particulars of Tree-marking—

Particulars	Fermented toddy				Jaggery toddy			
	T. T. 1s	C.	S.	P.	T. T. 1s	C.	S.	P.
Received in $\frac{\text{week}}{\text{up to week}}$								
Corresponding period of last year								
Marked $\frac{\text{in week}}{\text{up to week}}$								
Corresponding period of last year								
Submitted for cancellation								
Pending								

5. Circuit abstract for the $\frac{\text{week ending}}{\text{month of}}$

(To be filled up weekly in the case of Sub-Inspectors and monthly in the case of Inspectors.)

Number of days spent out head-quarters	Number of days on patrol	Total in the $\frac{\text{week}}{\text{month}}$	Total up to the $\frac{\text{week}}{\text{month}}$ with actual No. of days which count as circuit days	Remarks

Circle
Sub-Inspector.

Form E. R. 3 (Excise officers).
[Vol. II, S. O. 42].

Date

E. R. 1 No.

Locality

Particular of houses, etc., searched—

Articles seized and their disposal—

Search witnesses—

- 1.
- 2.
- 3.

Officer conducting search.

Form E. R. 3.

[Vol. II, S. O. 42]

List of contraband articles found on search under section— of the
Cochin of in the house of situated in
taluk, village, on 11, at $\frac{a. m.}{p. m.}$

E. R. 1 No. of Range of Circle.

Property seized:			From what part of the house obtained	Remarks
Description	Number	Quantity		
1	2	3	4	5
		Srs. Gals.	[Tolas Drs.	

Witnesses at the time of search—

- 1.
- 2.
- 3.

Owner of the house searched. Officer conducting search.

Form E. R. 4 (Excise Officers). [Vol. II, S. O. 51]
(Request to received property).

Receipt.

Received the following articles deposited with me for safe custody under section _____ of the Cochin Regulation

of _____ by the Excise Sub-Inspector of Circle.
Petty Officer Range.

Occurrence Report (E. R. 1) No. _____

Case number	Description of articles	Number	Quantity			Particulars of samples taken
			Maunds	Seers	Tolas	
			Gallons	Drams		

Police Station,

(Signature)

Circle Office,

(Rank).

Dated

To

The Inspector of Excise Department,

Circle.

Please dispose of the articles enumerated on the reverse as directed below :—

(Here enter the order in Vernacular).-

Dated

11 .

Class Magistrate.

Forwarded to Station House Officer _____ Station
Sub-Inspector, Excise Department _____ Range for
Compliance and report of result.

Dated

11 .

Inspector, Excise Department.

Counterfoil.

Please receive the following articles for safe custody under
 section _____ of the Cochin Regulation _____ of
 from the Excise Sub-Inspector of _____ Circle.
Petty Officer of _____ Range.
 Occurrence Report (E. R. 1) No. _____

Case number	Description of articles.	Number	Quantity			Particulars of samples taken
			Maunds	Seers	Tolas	
			Gallons	Drams		

(Signature)

(Rank)

Dated _____ 11 . _____ (Excise Department.)

C. R. No. _____ of 11

Date and result of enquiry by Inspector.

Charged under section _____ of Regulation _____

Released under Head _____

Calendar No. _____ of 11 , _____ on the file of the

Class Magistrate.

Date and result of trial by Magistrate.

Date and nature of disposal by Commissioner.

Articles how ordered to be disposed of.

Order of disposal when and by whom executed.

Disposal of samples.

Form E. R. 5 (Excise Officers).

[Vol. II, S. O. 39]

Register of information laid and action taken thereon

Cite.
Range.

1	Consecutive number							
2	Date of information							
3	Name, residence, calling, etc., of informer							
4	Particulars of information including information elicited by cross-examination							
5	Officer's opinion as to the accuracy of the information with reasons and action decided to be taken							
6	Name of owner	Particulars of house-searches etc.						
	Locality							
7	Search by whom made with date and time and names of witnesses who have signed the search list							
9	Description	Articles seized						
	Quantity							
10	<table border="1"> <tr> <td>Mds.</td> <td>Srs.</td> <td>Tolas</td> </tr> <tr> <td>Gals.</td> <td>Drs</td> <td></td> </tr> </table>		Mds.	Srs.	Tolas	Gals.	Drs	
Mds.	Srs.	Tolas						
Gals.	Drs							
11	Names of persons arrested and particulars of disposals of persons and properties seized							
12	Remarks							

Form E. R. 7 (Inspectors).

[Vol. II, S. O. 73]

Report to the *Class Magistrate* undersection $\frac{50}{23}$ of the Cochin *Abkari* *Salt* Regulation, $\frac{I \text{ of } 1077}{V \text{ of } 1083}$, by the*Inspector of Excise in charge of* *Circle.**Crime Register (E. R. 9) No. of*

1. Date of report of the case to the Inspector.
2. Date of disposal of the case by the Inspector.
3. Section of law under which case falls.
4. Accused—

No.	Name	Father's or husband's name	Residence	Caste	Occupation
1	2	3	4	5	6

No.	If arrested		When pro- duced or ap- peared before Inspector	Whether on bail or not	If on bail, date and hour on which to appear before Magis- trate
	By whom	Date and hour			
	7	8			
9	10	11			

5. Details of the case, quantity and description of articles seized and disposed of.

Form E. R. 7—*cont.*

6. Witnesses—

No.	Name	Father's name or official designation	Address
1	2	3	4

7. Documents and articles sent to Court.

*Date**Inspector.*

Particulars of disposal of the case by the Magistrate.

8. Result of the case—

Calendar No.

11 .

Accused's number	Convicted or acquitted	Date of order	Sentence					Amount of fine collected	If fine not collected whether distraint warrant issued
			Fine	Substantive imprisonment		Imprisonment in default of payment			
				Rigorous or simple	Period	Rigorous or simple	Period		
1	2	3	4	5	6	7	8	9	10

9. Orders regarding disposal of articles in item 5.

10. Documents and other articles returned to the Inspector.

11. Remarks on the conduct of Excise Officers and others concerned in the case.

Station

Date

}

Class Magistrate.

Form E, R. 7 (a)
(Inspectors and Sub-Inspectors).

[Vol. II, S. O. 73 (3)]

Charge Sheet presented before the court of the *Class Magistrate under*
section 16 of Regulation VII of 1984 by the *Sub-Inspector*
Range *Circle.*

Register number		
1		
2	Date and hour of detection and locality	
3	Name of accused, father's karanavan's or husband's name, village, desam, caste, occupation, etc.	
4	Nature of offence and section of law or rule under which it falls	
5	Description of properties seized	
		Properties
		Mds. Seers Tolas
6	Witnesses	
7	Particulars of documents presented along with the charge sheet	
8	Whether accused is produced before court or released on bail. If released on bail, the date and hour of appearance before Magistrate	
9	Remarks	

Station
Date

Sub-Inspector.
Circle

Form E. R. 8 (Sub-Inspectors).
Patrol Register of the Sub-Inspector

Range.

Name of desam	1	2	3	4	5	6	7	8	9	10	11	12	13	14
		Chingam												
		Kanni												
		Thulam												
		Vrischigam												
		Dhanu												
		Makaram												
		Kumbham												
		Meenam												
		Medam												
		Kdavem												
		Mithunam												
		Kerkadagam												
		Remarks												

Form E. R. 9 (Inspectors).

Crime and Occurrence Register.

Scene of offence		Offence		Property seized			Persons				Sentence			Remarks						
Talk	Village and desam	Description	Section of law or rule	Description and quantity	Value	To whom sent	E. R. 4 No.	10	11	12	13	14	Description		Imprisonment	Period	Fine	18	19	20
1								Accused, house name, name, father's or husband's name, caste, residence, etc. volume and page of E. R. 6												
2																				
3																				
4																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				
13																				
14																				
15																				
16																				
17																				
18																				
19																				
20																				

Form E. R. 9 (a) (Inspector).

Register of Enquiries

Circle.

	1	C. R. Number
Dates of	2	Detection
	3	Arrest
	4	Receipt of report by Inspector
	5	Report to Commissioner
	6	Receipt of Commissioner's orders
	7	Issue of E. R. 19
	8	Service of E. R. 19
	9	Payment of compounding fee
	10	Despatch of E. R. 7
	11	Receipt of E. R. 7 from Magistrate
		12
	13	Quarter in which finally disposed of
	14	Remarks
	15	Inspector's initials and date

E. R. 9 (b) (First page) (Inspector). [Vol. II, S. O. 398]

Abstract of Crime Register

Disposal by Inspector									
Pending with Inspector at the beginning of the quarter									
Reported during the quarter									
Total of (1) and (2)									
Released									
Head I									
Head II									
Head III									
Head IV									
Total									
Written off									
Compounded before prosecution									
1	2	3	4	5	6	7	8	9	10
C.	R.	C.	P.	C.	P.	C.	P.	C.	P.

for the

quarter of 11

Circle

Disposal by Magistrates									
Sent for trial									
Total disposed of [(8), (9), (10) and (11)]									
Balance remaining (item 3 minus item 12)									
Pending at the beginning of the quarter									
Sent for trial during the quarter									
Total									
Acquitted									
Convicted									
Total disposed of									
Balance pending									
11	12	13	14	15	16	17	18	19	20
C.	R.	C.	P.	C.	P.	C.	P.	C.	P.

Form E. R. 9 (b) (Docket).

II .

Excise Department—Cochin
State

_____ Circle.

Quarterly Abstract of Crime
Register.

No.

Dated }
Despatched }
Received }

II

Form E. R. 9 (b) (Inspector).

Abstract of crime register for the

quarter of 11

Circle.

	In quarter		Up to end of previous quarter		Up to end of this quarter	
	C.	P.	C.	P.	C.	P.
(a) DISPOSAL BY INSPECTORS.						
1 Pending with Inspector at the beginning of quarter ..						
2 Reported during the quarter ..						
3 Total of (1) and (2) ..						
4 Released under Head I ..						
5 Do II ..						
6 Do III ..						
7 Do IV ..						
8 Total released ..						
9 Written off ..						
10 Compounded before prosecution ..						
11 Sent for trial ..						
12 Total disposed of (8, 9, 10 and 11) ..						
13 Balance remaining (item 3 minus 12) ..						
(b) DISPOSAL BY MAGISTRATES.						
<i>Cases sent for trial.</i>						
14 Pending with Magistrates at the beginning of the quarter ..						
15 Sent for trial during the quarter ..						
16 Total ..						
17 Acquitted ..						
18 Convicted ..						
19 Total disposed of ..						
20 Balance pending ..						

Enclosure No. I to Form E. R. 9 (b) (Inspector).

[Vol. II, S. O. 398]

Statement showing details of cases pending before the Inspector
and the average duration of cases disposed of during 11

Circle at the end of

Name of Circle	Number of cases pending												Average duration of cases disposed of				Remarks explaining the delay in the disposal of cases pending for more than three months, or unduly high average duration
	Under one month		Under three months		Under six months		Under one year		Over one year		Total		Inclusive of exceptional cases		Exclusive of exceptional cases		
	2	3	4	5	6	7	8	9	10	11	12	13	No. of	Average	No. of	Average	
													cases		cases		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	C.	P.	C.	P.	C.	P.	C.	P.	C.	P.	C.	P.					

Office of the Inspector

Circle

Date

11

Inspector.

Enclosure No. II to Form E. R. 9 (b) (Inspector).

[Vol. II, S. O. 398]

Classified Statement of offences against the Abkari Laws reported in the Circle during the quarter ending 11 .

Circle	Smuggling of liquor		III. Illicit distillation	IV. Possession of illicitly distilled spirits	V. Sale of illicitly distilled spirits	Illicit manufacture of toddy		VII. Illicit transport of liquor	VIII. Unlicensed sales of liquor	IX. Possession of liquor without license										
	I. From Foreign territory	II. From one tract to another where the duty varies and liquor is brought into the tract where duty is higher				VI. (a) Illicit tapping	VI. (b) Illicit manufacture by other means													
1	2	3	4	5	6	7	8	9	10	11										
	C. P.	C. P.	C. P. C. P.	C. P. C. P.	C. P.	C. P. C. P.	C. P. C. P.	C. P.	C. P. C. P.	C. P.										
X. Adulteration	XI. Dilation		XII. Using false measures		XIII. Illicit cultivation of the Hemp plant		XIV. Smuggling of intoxicating drugs		XV. Illicit transport of intoxicating drugs		XVI. Unlicensed sale of intoxicating drugs		XVII. Unlicensed possession of intoxicating drugs		XVIII. Other offences		Liquor	Ganja	Total	Remarks
12	13	14	15	16	17	18	19	20	21	22	23									
C. P.	C. P.	C. P.	C. P. C. P.	C. P. C. P.	C. P.	C. P. C. P.	C. P. C. P.	C. P.	C. P. C. P.	C. P.	C. P.									

Office of the Inspector,
Circle,

Date

11 .

Inspector,

N.B.—(1) Detected and undetected cases should be shown in separate lines in columns 2 to 21.
N.B.—(2) Particulars should be given as to whether the property seized in cases of possession sale and transport is licit or illicit.

Enclosure No. III to Form E. R. 9 (b) (Inspector).

[Vol. II, S. O. 398]

Statement showing the particulars of Opium cases detected by Excise Officers in the _____ Circle during the quarter ending 11 .

Circle	XIX Smuggling of opium	XX Transport of opium without permit	XXI Possession of more than one tola of opium	XXII Selling opium without license	XXIII Selling opium in an unauthorised place	XXIV Selling intoxicating drugs without license	XXV Manufacturing intoxicating drugs without license	XXVI Other offences	Total	Remarks
1	2	3	4	5	6	7	8	9	10	11

Office of the Inspector, }
Circle, }
Dated 11 .

Inspector.

Enclosure No. IV to Form E. R. 9 (b) (Inspector).

[Vol II, S. O. 398]

Statement showing particulars of Tobacco cases detected by Excise Officers in the Circle during the quarter ending 11 .

Circle	XXVII Illicit possession for sale	XXVIII Illicit transport	XXIX Illicit import	XXX Illicit export.	XXXI Illicit sale	XXXII Other offences	Total	Remarks
1	2	3	4	5	6	7	8	9

Office of the Inspector, }
Circle, }
Dated 11 .

Inspector.

Enclosure No. V to Form E. R. 9 (b) (Inspector).

[Vol. II, S. O. 398]

Statement of particulars of Salt cases detected by Excise Officers in the
 during the quarter ending 11 .

Circle

Circle			
1		2	XXXIII Illicit removal of salt
	C.	3	XXXIV Manufacture of contraband salt
	P.	4	XXXV Illicit possession of salt
	C.	5	XXXVI Possession of salt illicitly imported by land
	P.	6	XXXVII Possession of salt illicitly imported by sea
	C.	7	XXXVIII Possession of illicitly manufactured salt
	P.	8	XXXIX Possession of swamp salt
	C.	9	XL Possession of salt-earth
	P.	10	XLI Possession of contraband salt-earth
	C.	11	XLII Refining saltpetre without license
	P.	12	XLIII Other offences
	C.	13	Total
	P.	14	Remarks

Office of the Inspector,
 Circle, }
 Dated 11 .

Inspector.

Enclosure No. VI to Form E. R. 9 (b) (Inspector).

[Vol. II, S.O. 398]

Statement showing the number of open arrests, searches, etc., made under the Abkari, etc., Regulations in the Circle during the quarter ending

11

Circle	Name of officer	Searches						Cases detected otherwise than by way of house-search	Undetected cases	Remarks
		Successful		Unsuccessful		Total				
		With warrant	Without warrant	With warrant	Without warrant	With warrant	Without warrant			
1	2	3	4	5	6	7	8	9	10	11

Office of the Inspector, }
 Circle, }
 Dated 11

Inspector.

Enclosure No. VII to Form E. R. 9 (b) (Inspector).

[Vol. II, S. O. 398]

Statement of Abkari, etc., offences brought before Magistrates otherwise than through the department and disposed of by them during the quarter ending

11

in the Circle.

Circle	Number of cases		Convicted				Acquitted				Sentence				Remarks
											Fine		Imprisonment		
													Substantive	In default	
1	2	3	4	5	6	7	8	9	10	11					
	C.	P.	C.	P.	C.	P.	Rs.	A.	P.	M.	D.	M.	D.		

Office of the Inspector, }
 Circle, }
 Dated 11

Inspector.

Enclosure No. VIII to Form E. R. 9 (b) (Inspector).
 [Vol. II, S. O. 398]

Report of assaults on officers of the Excise Department of and below the rank of Sub-Inspector which took place during the quarter ending in the Circle.

Circle	Date of assault	Officers assaulted (Here enter name and rank)	Circumstances under which assault took place and approximate number of persons that took part in it	Injuries inflicted on the officers of the Department	Was any prisoner or property rescued from their custody	Did the officers concerned take proper measures to defend themselves	Action taken against the persons committing the assault and the result thereof	Remarks
1	2	3	4	5	6	7	8	9

Office of the Inspector, }
 Circle, }
 Dated }
 }

Inspector.

Enclosure No. IX to Form E. R. 9 (b) (Inspector).
 [Vol. II, S. O. 398]

Statement showing the number of unimportant cases detected under the Abkari and Salt Regulations in the Circle during the quarter ending in the Circle.

Name of offence	Number of cases	Remarks
1	2	3

Office of the Inspector, }
 Circle, }
 Dated }
 }

Inspector.

Enclosure No. X to Form E. R. 9 (b) (Inspector).

Statement of rewards recommended and sanctioned in the Circle for the quarter ending 11 . . .

Circle	1	2	3	4	5	Informer's share		Ordinary co-operative share				12	13
						6	7	8	9	10	11		
						For Departmental Officers	For others	For Departmental Officers	For the police	For Village Officers	For others	Total rewards sanctioned	Remarks
						Rs. A. P.	Rs. A. P.	Rs. A. P.	Rs. A. P.	Rs. A. P.	Rs. A. P.	Rs. A. P.	

Office of the Inspector of Excise,
 Circle,
 Dated 11 . . .

Inspector.

Form E. R. (c) (Inspector).

Classification of offences.

Offences	C. R. (E. R. 9) numbers			
	1st quarter of 11 . . .	2nd quarter of 11 . . .	3rd quarter of 11 . . .	4th quarter of 11 . . .
I				
II				
III				
IV				
V				
VI				
VII				
VIII				
IX				
Unimportant cases				

Form E. R. 10 (Inspector).

Circle.

Register of Abkari, etc., cases which go direct to Magistrates otherwise than through the Excise Department.

Particulars of occurrence of offence		Nature of case with attention of houses searched, when and by whom, and defendant's name, address, caste, occupation, etc.		Article seized		By which court disposed of		Date of disposal		Convicted		Acquitted		Sentence				Remarks by the Inspector as to the assistance, if any, rendered by the Department
Date	Talk	Village	When and by whom reported	Description	Quantity	8	9	10	11	12	13	14	15	Fine		Imprisonment		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	Substantive		In default	
						Gs. Dr. Srs T.			C. P.	C. P.	Rs. As.	F. M. D.	F. M. D.					

Form E. R. 11 (Excise officers).

Form E. R. 11.

Requisition for assistance under section _____ of Regulation _____

To whom sent

For what purpose assistance required.

Date and hour of despatch.

How sent.

Initials of the officer making the requisition.

Date and hour of receipt by, and the initials of, the officer of whom assistance is required.

To whom addressed		For what purpose assistance required	Date and hour of despatch	By whom sent	Date and hour of receipt	How complied with
Name	Rank					
1	2	3	4	5	6	7

Signature

Officer requiring assistance

Person of whom assistance is required

Address

Form E. R. 12 (Officers in charge of Police Stations).

Statement showing Salt and Excise exhibits lodged in Police Stations.

Officer who deposited the article	E. R. No. Date	Occurrence report No. (E. R. 3) number	Description of articles	Number	Quantity	Remarks
1	2	3	4	5	6	7
					M. S. T. Gl. Qt. Dr.	

Date 11 .

Officer in charge of the Police Station at

Form E. R. 13 (Inspector).

[Vol. II, S. O. 68]

എക്സൈസ് ഡിപ്പാർട്ട്മെന്റ്,
കൊച്ചി സംസ്ഥാനം.

II ത് സി. ആർ. നമ്പൂ

$\frac{1077}{1083}$ ലെ $\frac{1}{5}$ -ാം റെഗുലേഷൻ $\frac{48}{18}$ -ാം വകുപ്പുപ്രകാരം

പ്രതി സമൻസ്സ്.

വില്ലേജ്

ഭരണത്തിരിക്കും

അബൂക്കോരി

റെഗുലേഷൻ -ാം വകുപ്പുപ്രകാരം കുറവ് ചുമത്തിയിരിക്ക

സാർട്ട് ന്നതിന്നു ഉത്തരം പറയുവാൻ നിങ്ങൾ ഹാജരാവേണ്ടത ആവശ്യമായിരിക്ക
യാൽ മംസം ന്- പകൽ 10 മണിക്ക നമ്മുടെ മു
മ്പാകെ നിങ്ങൾതന്നെ ഹാജരാകേണമെന്ന ഇതിനാൽ അവശ്യപ്പെട്ടിരിക്ക
ുന്നു. ഇതിന്നു വ്യക്യാസം വന്നുപോകയും അരുത.

II -ാമംബ മംസം ന്-

എക്സൈസ് ഇൻസ്പെക്ടർ,
സർക്കിൾ.

ഓയിഞ്ച സബ് ഇൻസ്പെക്ടർ നടത്തിമടക്കണം.

എക്സൈസ് ഡിപ്പാർട്ട്മെന്റ്

II മംസം ന്- മണിക്ക

ൽ ഇതിന്റെ ഒരു പകർപ്പ് എനിക്കു കിട്ടി
എന്നു ഇതിനാൽ സമ്മതിക്കുന്നു.

(ഒപ്പ്)

Form E. R. 15 (Excise officers).

എക്സൈസ് ഡിപ്പാർട്ട്മെന്റ്, കൊച്ചി സംസ്ഥാനം.

II ത് സി. ആർ. നമ്പ്ര

-ലെ -ം റെഗുലേഷൻ പ്രകാരം കച്ചിട്ടും ജാമ്മ്യതിട്ടും,
വില്ലേജ ഭേദത്തിരിക്കും

ആയ ഞാൻ റെഗുലേഷൻ

വകുപ്പു പ്രകാരം കുറവ് ചെയ്തിട്ടുള്ളതായ ഒരു ചാർജ്ജ് സംരതിക്കു അനുബന്ധം നടത്തിയതിൽ -ം ക്ലാസ്സു മജിസ്ട്രേട്ടുകോടതിയിൽ ധാരാവാൻ ആവശ്യപ്പെട്ടിരിക്കുകൊണ്ടു മേൽപറഞ്ഞ ചാർജ്ജ് സംരതിക്കു വിണ്ടും ഉത്തരം പറയുവാൻ ആ മജിസ്ട്രേട്ടുകോടതി മുന്പാകെ മാസം ന- പകൽ 10 മണിക്കു ധാരാവാൻ കോട്ട് വേറെ പ്രകാരം കല്പിക്കുന്നതു വരെ ദിവസേന അങ്ങിനെ ധാരായിരിപ്പാൻ ഇതിനാൽ നിബന്ധിതനാകുന്നത കൂടാതെ ഇതിനു വിട്ടു പരത്തിയാൽ കൊച്ചി സർക്കാരിലേക്കു ഉറപ്പിക പിഴ കൊടുപ്പാൻ ഞാൻ നിബന്ധിതനായിരിക്കുന്നു.

എന്ന II

മാസം

ന-

(ഒപ്പ്)

മേൽ പേരെഴുതിയ എന്ന ആളുടെ മേൽ ആരോപിക്കപ്പെട്ടിരിക്കുന്ന കുറഞ്ഞിനു ഉത്തരം പറയുവാൻ ആയാൾ മാസം ന- പകൽ 10 മണിക്കു -ം ക്ലാസ്സു മജിസ്ട്രേട്ടുകോടതിയിൽ () ധാരാവാൻ അയച്ചിരിക്കുന്നതിലേക്കു കോട്ടിനാൽ മറ്റു പ്രകാരം കല്പിക്കപ്പെടുന്നതു വരെ കുറഞ്ഞിനു ഉത്തരം പറയാൻ വേണ്ടി ദിവസേന അങ്ങിനെ ധാരായിരിക്കുമെന്നുള്ളതിലേക്കു ഞാൻ (ഞങ്ങൾ എല്ലാവരും കൂടിയും ഓരോരുത്തരായും) മേൽപറഞ്ഞ എന്നാൾക്കു ജാമ്മ്യതിട്ടായി (ജാമ്മ്യതിട്ടായി)രിക്കുന്നു. ആയാൾ ഇതിനു വിട്ടു വരുത്തുന്നപക്ഷം കൊച്ചി സർക്കാരിലേക്കു ഉറപ്പിക പിഴ അടപ്പാൻ ഞാൻ (ഞങ്ങൾ) ഇതിനാൽ നിബന്ധിതപ്പെട്ടിരിക്കുന്നു.

എന്ന II

മാസം

ന-

(ഒപ്പ്)

വാസസ്ഥലം

(ഒപ്പ്)

വാസസ്ഥലം

തിനാൽ വില്ലേജ ഭേദത്തിരിക്കെ എന്ന ആൾ
 ആ കുറഞ്ഞപറാതി തെളിവു കൊടുപ്പാൻ കഴിയുമെന്ന തോന്നുന്നതിനാലും
 മാസം ന- അയച്ച സമർപ്പ പ്രകാരം മാസം ന- നമ്മുടെ
 മുന്പാകെ ഹാജരാവാതിരുന്നതിനാലും കുറഞ്ഞപറാതി വിസ്തരിക്കപ്പെടുവാ
 ന് മേൽപറഞ്ഞ എന്ന ആളെ മാസം ന- പിടിച്ചു നമ്മു
 ടെ മുന്പാകെ ഹാജരാക്കുവാൻ ഇതിനാൽ അധികാരപ്പെടുത്തുകയും ആവശ്യ
 പ്പെടുകയും ചെയ്യിരിക്കുന്നു.
 എന്ന II -ാമുണ്ട മാസം ന- ക്ക നമ്മുടെകയ്യൊപ്പു വെ
 ച്ചിരിക്കുന്നു.

എക്സൈസ് ഇൻസ്പെക്ടർ,
 സക്കീർ.

Form E. R. 18 (a) (Inspectors).

എക്സൈസ് ഡിപ്പാർട്ട്മെന്റ്, കൊച്ചി സാമ്പരനാ.

II -ൽ സി. ആർ. നമ്പ്ര
 ലെംം റെഗുലേഷൻ.ം വകുപ്പു പ്രകാരം സാക്ഷി സമർപ്പ.

വില്ലേജ ഭേദത്തിരിക്കെ എന്നാൾ അബ്ദുക്കരീ
 സാർട്ട
 റെഗുലേഷൻ പ്രകാരം കുറഞ്ഞപറാതിരിക്കുന്നു എന്ന എന്നീക്ക അറിവായിരിക്ക
 കയും നിങ്ങൾ ഭാഗം സാരമായ തെളിവു കൊടുപ്പാനിടയുണ്ടെന്നു
 എന്നീക്ക കാണപ്പെടുകയും ചെയ്യുന്നതിനാൽ മേൽപറഞ്ഞ കയ്യൊപ്പാതി
 നിങ്ങൾക്കറിവുള്ള വിവരം സാക്ഷി പറയുവാൻവേണ്ടി മാസം ന-
 പകൽ 10 മണിക്ക താഴെ പറയുന്ന ലക്ഷ്യങ്ങളോടുകൂടി എന്റെ
 മുന്പാകെ ഹാജരാവാൻ എന്റെ അനുവാദംകൂടാതെ അവിടംവിട്ടു പോകാ
 തിരിപ്പാനും ഇതിനാൽ ആവശ്യപ്പെടുന്നു. നിങ്ങൾ ന്യായമായ ഭേദകഴി
 വകൂടാതെ ആ ദിവസം ഹാജരാവാൻ ഉപേക്ഷിച്ചെടുത്തു കൂട്ടാക്കാതിരിക്ക
 യൊ ചെയ്യാൻ നിങ്ങളെ ഹാജരാക്കിപ്പാൻ ഒരു വാറണ്ടു അയക്കുമെന്ന ഇതി
 നാൽ അറിയിക്കുകയും ചെയ്യിരിക്കുന്നു.

ലക്ഷ്യ വിവരം

II മാസം ന-

എക്സൈസ് ഇൻസ്പെക്ടർ,
 സക്കീർ.

റെയിഞ്ചു സബ് ഇൻസ്പെക്ടർ നടത്തി മടക്കണം

എണ്ടോർസ്മെന്റ്.

II മാസം ന- മണിക്ക
 റൽ ഇതിന്റെ ഒരു വകുപ്പ്
 എന്നീക്ക കിട്ടി എന്ന ഇതിനാൽ സമ്മതിച്ചിരിക്കുന്നു.

ചേരം പ്പെം.

Form E. R. 18 (b) (Inspectors).

എക്സൈസ്സി ഡിപ്പാർട്ട്മെന്റ്, കൊച്ചി സംസ്ഥാനം.
 II ത് സി. ആർ. നമ്പ്ര .

നോട്ടീസ്.

വിദ്യേജ

ദേശത്ത

എന്നാറക്ക

അബ്ബക്കൂരി സാറോട്ട് നിയമപ്രകാരം കുറാം ചുമത്തിയിരിക്കുന്ന

എന്നാറക്ക നിങ്ങള

മംസം

നം-

സബ് ഇൻസ്പെക്ടറുടെ മുമ്പാകെ . ജാമ്മ്യം ഏറ്റതനുസരിച്ചു
 പൊല്ലിസ്സ് സ്റ്റേഷനിൽ

എന്നാളെ

ടി

മംസം

നം- പകൽ 10 മണിക്ക

നമ്മുടെ മുമ്പാകെ ധാരാളമായി കൊറുകയും നിങ്ങളും ധാരാളം
 യിരിക്കുകയും വേണം.

സബ് ഇൻസ്പെക്ടർ }
 നടത്തി ഭടക്കണം. }

എക്സൈസ്സി ഇൻസ്പെക്ടർ,
 സർകിൾ,

Form E. R. 19 (Inspector).

[Vol. II, S. O. 63]

എക്സൈസ്സി ഡിപ്പാർട്ട്മെന്റ്, കൊച്ചി സംസ്ഥാനം .

1077-ലെ കൊച്ചി അബ്ബക്കൂരി റെഗുലേഷൻ . ൦൦ വകുപ്പു പ്രകാരം
 ശിക്ഷിക്കപ്പെടത്തക്ക കുറാം കമ്മീഷണറുടെ അഭിപ്രായത്തിൽ താൻ ചെയ്തി
 റിക്കുന്നു എന്ന സർകിൾ ഇൻസ്പെക്ടറുടെ
 ഫയലിൽ II -ലെ അബ്ബക്കൂരി സി. ആർ. -റം നമ്പ്ര കേസ്സിൽ
 പ്രതിയായ താലൂക്ക് വിദ്യേജ

ദേശത്ത

മകൻ

നെ ഇതിനാൽ അറിയിക്കുന്നു. പ്രതിയുടെ പേരിൽ കോട
 തി മുമ്പാകെ കേസ്സു നടത്തുന്നതിനു മുമ്പായി കമ്മീഷണർ ടി നിയമപ്രകാരം
 തനിക്കു കിട്ടിയുള്ള അധികാരത്തിന്മേൽ, ഈ നോട്ടീസ്സി കിട്ടിയ പത്തു ദിവ
 സത്തിനുള്ളിൽ, കേസ്സിനെ സർകിൾിലേക്കു ഉറപ്പിക
 പ്രതിയടച്ചു രാജിയറക്കുവാൻ പ്രതിയുടെ ഇഷ്ടപ്രകാരം അനുവദിച്ചിരിക്ക
 ന്നു. ഈ അനുവാദം പത്തു ദിവസത്തേക്കു മാത്രമേ കിട്ടുകയുള്ളൂ. രാജിസാ
 ഖ്യയെ മണി രേഖരരെയിട്ടൊ, കച്ചാലൊ, എക്സൈസ്സി ഇൻസ്പെക്ടർ വര
 മോ, ഏതെങ്കിലും ഒരു സർകിൾ ഖജാനയിലൊ, രാജി സംഖ്യ വാങ്ങുവാൻ

Form E. R. 21 (Magistrates).

Statement of cases prosecuted otherwise than through the Excise Department and disposed by the Class Magistrate of in the month of II .

Date	Particulars of offence				Property seized		Date of disposal with Calendar No.	Convicted	Acquitted		Sentence				Remarks		
	Proverby	Locality		When and by whom reported	Description	Quantity			Fine	Imprisonment		Substantive	In default				
		Desam or Muid								Rs.	A. P.			M.		D.	
1	2	3	4	5	6	7	8	9	10	11	12	13	14				
								C.	P.	C.	P.	Rs.	A. P.	M.	D.	M.	D.

61

Station

Dated

II .

Class Magistrate.

Form E. R. 21 (Reverse).

From

The Class Magistrate,

To

The Inspector of Excise,

Circle.

Dated

Despatched

Received

No.

Statement of Abkari, etc., cases prosecuted before, otherwise
than through the Excise Department and disposed of by, the
Class Magistrate in the
quarter ending '11

Form E. R. 22 (Inspectors).

Register of A bkari, etc., offences brought before Magistrates otherwise than through the Department and disposed of by them during the quarter ending 11 in the Circle.

Serial number of quarter	Court	Calendar case number	Classification of offence	Number of persons		Sentence		Initials of Inspector	Remarks
				Convicted	Acquitted	Fine	Substantive imprisonment		
1	2	3	4	5	6	7	8	9	10

Note.—Register to be maintained in manuscript for preparation of enclosure VII to E. R. 9 (h).

Form E. R. 23 (Sub-Inspectors).

[Vol. II, S. O. 392]

Register of papers received and sent.

Serial number	If from outside, from whom	Subject	If reference made, to whom	Number of further correspondence or disposal and date
	Outside number and date		Date of despatch of reference	
1	2	3	4	5

Form E. R. 24 (Inspector).

Register of searches, open arrests, etc., made in the

circle during

11 .

Date	Searches						Cases detected other- wise than by house- search.	Undetected cases	Remarks
	Successful		Unsuccessful		Total				
	With warrant	Without warrant	With warrant	Without warrant	With warrant	Without warrant			
	1	2	3	4	5	6			

Note.—Register to be maintained in manuscript which will serve as office copy of enclosure VI to E. R. 9 (b).

Form E. R. 25 (Inspector).

[Vol. II, S. O. 105]

Report for Reward.

(Note.—Not more than one case should be entered in the same statement).

1 Class of case: Salt, Al- kalis, Tobacco or Opium	2 C. R. No. of the case	3 Calendar No. and name of court	4 Whether the case be- longs to the State or to Craignant	5 Nature of case in brief with full particulars of the properties seized	6 Date of disposal of the case by Magistrate or Commissioner	7 Sentence or order	8 If fine, whether the same has been collected in full	9 Amount realized by con- fiscation	10 Whether the period of appeal is over	11 If appeal was preferred, with what result	12 Persons who took part in the detection of the case. Names and per- sonal numbers should be given in all cases	13 Name and full address of the informant, if any	14 Remarks as to whether any reward should be granted

Office of the Inspector of Excise,

Circle.

Date

Inspector,

Circle.

1	Circle			
2	C. R. No. of the case			
3	Calendar No. and name of court			
4	Date of disposal			
5	Date of submission of E. R. 25			
6	For Departmental officers	Informers' share		
			7	For outsiders
	8		For Departmental officers	Ordinary co-operative share
	10		For village officers	
	11		For others	
12	Total rewards sanctioned			
13	Remarks			

Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P. Rs. A.P.

Form E. R. 27 (Inspector).

[Vol. II, S. O. 107]

Register of undischursed reward

Circle.

1	2	3	4	5	6	7	8	9	10
Serial number	Calendar number and name of court	Reward sanctioned Rs. A.P.	Authority sanctioning the reward	Amount refunded Rs. A.P.	Persons to whom the refunded amounts are due	Particulars of the original bill	Particulars of chalan refunding the amount	Date of disbursement when redrawn	Remarks

Form E. R. 27 (a) (Inspector).

[Vol. II, S. O. 107]

Particulars of undischursed rewards

Circle.

1	2	3	4	5	6	7	8	9
Serial number	Calendar number and name of court	Reward sanctioned Rs. A.P.	Authority sanctioning the reward	Amount refunded Rs. A.P.	Persons to whom the refunded amounts are due	Particulars of the original bill	Particulars of chalan refunding the amount	Remarks

Office of the Inspector of Excise,

Date

Circle.

11 .

Inspector.

Form E. R. 30 (Commissioner).

[Vol. II, S. O. 105]

Reward acquittance roll of the

Particulars of the case		Taluk	Total reward sanctioned	Persons entitled to reward	Amount disbursed	Signature of recipient	Date	Remarks
Kind	Number							
1	2	3	4	5	6	7	8	9
					Rs. A.P.			

Ernakulam, }
 Dated 11 . } Commissioner. Disbursing Officer.

Form E. R. 31 (Case file wrapper).

_____ Circle.
Atkari
Opium
Tobacco C. R. No. of 11
Salt

Head of offence O. R. No. of
 Range
 Desam Village Taluk

Accused and Village.

- (1) _____
- (2) _____
- (3) _____
- (4) _____

Old offence.

E. R. 6 Vol., page, Entry C. R. No.
 and conviction.

- (1) _____
- (2) _____
- (3) _____

E. R. 9 Vol. _____ Page _____
 E. R. 6 Vol. _____ Page _____ Entry.

Date of { Occurrence or arrest _____
 Receipt of E. R. 1 _____
 Enquiry _____
 Disposal _____

How disposed of _____

Despatch of E. R. 7 or E. R. 7(a) to
 Magistrate _____

Receipt of E. R. 7 from or disposal by
 Magistrate _____

Submitted to C, for composition for Rs. _____
 Compounded for Rs. _____

Disposal.

Duration _____ days
 Sent to C. _____
 Received from C. _____
 E. R. 19 issued _____
 F. R. 19 served _____
 C. fees paid: chalan number and date _____
 C. fees not paid. Charged _____
 Recommended for rewards in E. R. 25 No. _____
 dated _____
 E. R. 4 sent to S. I. _____ filed _____
 E. R. 4 sent to Magistrate _____

Recorded.

Inspector.

Form F.C.1 (Fish-curing yard Petty Officers).
 [Vol. II, S. O. 363 (1)]
 Register of fish-curers.

Number of ticket	Date of issue	Name and address of the ticket-holder	Remarks
1	2	3	4

Form F.C.2 (Fish-curing yard Petty Officers).
 [Vol. II, S. O. 363 (2)]
 Ticket of admission to the F. C. yard.
 കിൻമുറം

താലൂക്ക

കിൻമുറം റെഗി
 സ്റ്റാർട്ടർ
 {
 കിൻമുറം നമ്പർ
 പേർ
 വാസസ്ഥലം

കിൻമുറം കോട്ടയം തിരുവി

മാർക്കിട്ടുള്ള റെഗിസ്റ്റർ.

Daily register of operations.

മനുഷ്യ, തീയതി	ഹരജികളുടെ വഴിക്കു വഴി നമ്പ്ര	ടിക്കറ്റ് നമ്പ്ര	ചിലിയ മത്സ്യം		ചെറിയ മത്സ്യം		ആകത്തുക		പുറത്ത അയക്കപ്പെട്ട ഉപ്പ്		മന്ന നെറീന അണ പ്രകാരം ഉള്ള പിരിവ		
			4	5	6	7	8						
I	2	3	4		5		6		7		8		
			മന്ന	സെർ	മന്ന	സെർ	മന്ന	സെർ	മന്ന	സെർ	ക.	ണ.	P.

APPENDICES TO THE EXCISE MANUAL

Daily register of removals of cured fish.

മനസ്, തിരുതി ഞ് വഴി വഴി നമ്പ്ര	ഹജികള ഞ് വഴി വഴി നമ്പ്ര	ഞ് വഴി വഴി നമ്പ്ര	വലിയ മത്സ്യം		ചെറിയ മത്സ്യം		മറ്റു കത്തുക		റിമാർക്സ്
I	2	3	4		5		6		7
			മനു	സെർ	മനു	സെർ	മനു	സെർ	

Form F. C. 5 (Fish curing yard Petty Officers).

[Vol. II, S. O. 363 (6)]

ദിവസേനയുള്ള റിപ്പോർട്ട്

മിൻ ചാപ്പ.

താമൂക്ക.

തീയതി _____

II

	ഉപ്പ്		പിരിച്ച പണം		
	മനു	സെർ	ക.	ണ.	പ.
കൈവരം ഉള്ളത					
കൈവരം വന്നത					
ആകെ					
പുറത്തയച്ചതും വജാനക്കയച്ചതും					
ബാക്കി					
	വലിയത		ചെറിയത		
	മനു	സെർ	മനു	സെർ	
കൈവരം വന്ന മിൻ					
പുറത്ത കൊണ്ടുപോകപ്പെട്ട മിൻ					

ചാർജിലുള്ള റെസിഡന്റ്.

Form F. C. 6 (a) (Fish-curing yard Petty Officers).

[Vol. II, S. O. 363 (7)]

II ആദ്യ കോമ്പം മിൻ ചാപ്പയിൽ ഉണ്ടാവുന്ന മിൻ തൊഴിലുകളുടെ ആദ്യ തോറം ഉള്ള റിപ്പോർട്ട്.

തീയതി	കൊണ്ടുവരപ്പെട്ട മിൻ വിവരം		പുറത്തേക്കു ഒപ്പിച്ച ഉപ്പ്	മണിത്തൂക്കം ഉള്ള പിരിവ് തുക	പുറത്തേക്കു ഒപ്പിച്ച ഉപ്പ്	മണിത്തൂക്കം ക. ണ. പ.
	വലിയതൂക്കം മണിത്തൂക്കം	ചെറിയ തൂക്കം				
I	2	3	4	5	6	7
ആദ്യയിൽ ആകെ						
കഴിഞ്ഞ ആഴ്ചകളിൽ ആകെ						
ആഴ്ചകളിലുള്ള ആകെത്തുക						8

	ഉപ്പ് മണിത്തൂക്കം	പിരിവ് ക. ണ. പ.
കൈവരം ഉള്ളത		
കൈവരം വന്നത		
ആകെ		
പുറത്തേക്കു തൊഴിലാളികൾക്കു ബാക്കി		

ചാർജ്ജിലുള്ള ആപ്പീസർ.

Form F. C. 7.
[Vol. II, S. O. 362 (1)]

Indent for salt to cure fish.

നമ്പ്ര

1 തിരുതി

2 മത്സ്യത്തിന്റെ തരം

3 ടി തുക.

4 അപേക്ഷിച്ചിട്ടുള്ള ഉപ്പ്

കുന്ന് സെർ

5 അടച്ചിട്ടുള്ള സംഖ്യ

ക. ണ. പ.

6 ടിക്കറ്റ്കൾക്കു വേണ്ടി വേതം രൂപം.

7 വേറി ആപ്പൽക്കു വേതം രൂപം.

Form F. C. 7.

Indent for salt to cure fish.

നമ്പ്ര

തിൻ ചാപ്പ ആപ്പീസ്സർ മുഖർകെ -ംനമ്പ്ര ടിക്കറ്റ്കൾക്കു

എന്നറും ചേർന്നിട്ടുള്ള അപേക്ഷ.

അടച്ചിട്ടുള്ളിരിക്കുന്ന മത്സ്യം ഉപ്പിച്ചിട്ടുവെന്ന് മന്ന സെർ ()

ഉപ്പ് കർക്കുവേണ്ടി. ടി ഉപ്പിന്റെ വില ക. ണ. പ. ()

ഇതു സർകിട്ടം ഹാജരാക്കിയിരിക്കുന്നു.

മത്സ്യത്തിന്റെ തരം

ടി തുക.

തിരുതി

ടിക്കറ്റ്കൾക്കു വേണ്ടി വേതം രൂപം.

Form F. C. 8 (Fish-curing yard Petty Officers). Form F. C. 8.
 [Vol. II, S. O. 355]

(Counterfoil) No. of it

Indent for salt to fish-curing yards.

1. Name of the yard
2. Date of last supply
3. Quantity last supplied Mds.
4. Quantity in hand at the time of }
 submission of this indent } Mds. Srs.
5. Date up to which the quantity in hand
 is expected to last
6. Period usually occupied in transit }
 from the depot to the yard } days
7. Average daily issues during the last 7 days Mds. Srs.
8. Quantity now indented for Mds.
9. Date on or before which supply is requested
10. Date of submission of this indent
11. Total quantity received into the
 yard up to date this year.

Yard Officer's

Date of receipt of supply

Quantity of salt received

Yard Officer.

(Foil) No. of it

Indent for salt to fish-curing yards.

1. Name of the yard
2. Date of last supply
3. Quantity last supplied Mds.
4. Quantity in hand at the time of }
 submission of this indent } Mds. Srs.
5. Date up to which the quantity in
 hand is expected to last
6. Period usually occupied in transit }
 from the depot to the yard } days
7. Average daily issues during the last 7 days Mds. Srs.
8. Quantity now indented for Mds.
9. Date on or before which supply is requested
10. Date of submission of indent
11. Total quantity of salt received into the
 yard up to date this year.

Yard Officer.

Form F.C. 9 (Commissioner).
[Vol. II, S. O. 355]
No. of II .

Order for salt to fish-curing yards.

The Deputy Superintendent of Customs, Malippuram, is requested to issue maunds of salt to the fish-curing yard at in consignments of maunds each. The salt is required in the yard on or before

Dated

Commissioner of Excise.

Intimation sent to the yard officer on . Total issue to this yard this year including the quantity covered by this order

Form F. C. 9 (b)
No. of II .

Order for salt to fish-curing yards.

The Deputy Superintendent of Customs, Malippuram, is requested to issue maunds of salt to the fish-curing yard at in consignments of maunds each. The salt is required in the yard on or before

Dated

Commissioner of Excise.

Note. — Salt to be issued to the yard only on presentation of the intimation sent to the yard officer which must be signed and returned by the Deputy Superintendent, noting the quantity of salt issued, and the date of issue each time.

Form F. C. 9 (a).
No. of II .

Order for salt to fish-curing yards.

The officer in charge of the fish-curing yard is informed that as per his indent dated No. orders have been issued to the Deputy Superintendent of Customs, Malippuram, to issue maunds of salt to the yard in consignments of maunds each. He will issue the salt on production of this intimation, which must be got back and filed in the yard.

Dated

Commissioner of Excise.

Seen and returned. Issued this day maunds of salt to the above yard.

Dated

*Deputy Superintendent of
Customs, Malippuram.*

Form F. C. 10 (Fish-curing yard Petty Officers).

മിൻചംപ്പ പരിശോധിക്കുന്ന വിവരത്തിന്ന എഴുതിവെക്കുന്നവുകൾ.

പരിശോധിക്കുന്ന			പരിശോധന കീഴ്ത്തി കു കണക്കുപ്രകാരം കുറണു		പരിശോധനയിൽ കുറ		റിമാർക്സ്
കെല്ലം	മസം	തിയ്യതി	ഉപ്പമന	പണം	ഉപ്പമന	പണം	

Form F. L. 1. (Commissioner).

[Vol. II, S. O. 259 (2)]

No.

Wholesale license for the sale of foreign liquors not to be consumed on the premises.

Under the provisions of the Cochin Abkari Regulation and of the rules made thereunder to regulate the issue of licenses for the sale of potable foreign liquors and in consideration of the payment of a fee of Rs. the receipt of which is hereby acknowledged license is hereby granted to

for the vend of foreign liquors in his shop, situated as shown in the annexed schedule during the official year ending the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses and also by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege conferred by this license extends only to the sale of foreign liquors in quantities not less than two imperial gallons of each kind in one transaction, but the holders of this license will have the privilege of issuing to licensed dealers, to recognised clubs and messes and to respectable private persons samples not exceeding one quart in the case of beer and one pint in the case of other liquors. The sale of liquor to private persons is absolutely forbidden.

3. The licensee is prohibited from rectifying spirits by purifying, colouring, flavouring or mixing any material therewith and also from blending foreign liquors. He is also prohibited from dealing in any kind of arrack manufactured from toddy.

4. No liquor shall be bottled except under a separate license. Every bottle or other receptacle containing foreign liquor bottled in the Cochin State shall bear a label affixed to it in accordance with the terms of the bottling license.

5. If the licensee holds any other license for the sale of foreign liquor, he must keep his accounts of transactions under it separate from those under this license.

6. Liquor sold under this license must not be consumed on the premises.

7. The minimum strengths at which foreign liquors can be sold are 35° U. P. for gin and 25° U. P. for all other kinds of spirits except denatured spirits.

8. The licensee may stock and sell pure rectified spirits provided (i) that separate accounts are kept for transactions under this head, (ii) that receptacles containing rectified spirits are labelled with labels showing the kind or description of spirit contained therein and the place of manufacture, (iii) that consignments of rectified spirits imported from outside the State are not opened before they are verified by an Excise Officer of the State not below the rank of Sub-Inspector, (iv) that accounts are maintained in the prescribed form showing, in the case of rectified spirits from outside the State, the source of supply, the route and such other particulars as may be prescribed; statistics showing separately the consumption of imported and locally made rectified spirits should be furnished.

Schedule showing the boundaries of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11 .

Commissioner of Excise.

Form F. L. 1 (a) (Commissioner).

[Vol. II, S. O. 256 (2)]

No.

License for the bottling of foreign liquor for the purpose of sale.

Under the provisions of the Cochin Abkari Regulation and in consideration of the payment of a fee of Rs. license is hereby granted to holding license No. dated for the wholesale vend of foreign liquors at for the privilege of bottling imported foreign liquors hereinafter specified in the place mentioned in the schedule appended hereto.

2. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses so far as they concern him and also by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

3. The licensee shall be bound by the provisions of the Cochin Abkari Regulation, I of 1077, as subsequently amended and by the rules framed thereunder, from time to time, so far as they concern him.

4. Any officer of the Excise Department of and above the rank of a Sub-Inspector may enter in and remain upon the licensed premises so long as may be necessary for the proper execution of his duties and the licensee shall not obstruct him in the performance of his duties.

5. This license authorises the licensee to carry on the business of bottling at the premises named herein only.

6. Every bottle or other receptacle after filling must be corked at once and the cork secured either by wiring, sealing, capsuling or by an adhesive band.

7. Every bottle or other receptacle filled on the premises with liquor imported in bulk shall bear a label correctly and truly specifying:—

- (i) the place of origin of the liquor,
- (ii) the description of the liquor,
- (iii) the place of bottling,
- (iv) the name of the bottler, and
- (v) the fact that the bottling was done in the Cochin State.

8. When any operations of bottling are to be carried on by the licensee on the premises licensed hereunder, he should give timely intimation to the Inspector of Excise regarding the days and hours during which such operations will be carried on.

9. Infraction of any of the conditions of the license by the licensee or by any person in his employment or acting on his behalf will entail on the licensee a fine of Rs. 50 or suspension or cancellation of the license according as may be decided by the Commissioner of Excise.

Kind of liquor licensed to be bottled by the licensee

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____ 11 .
 Commissioner of Excise.

Form F. L. 2 (Commissioner).

[Vol. II, S. O. 259 (3)]

No.

*Retail license for the sale of foreign liquor not to be
 consumed on the premises.*

Under the provisions of the Cochin Abkari Regulation and the rules framed thereunder to regulate the issue of licenses for the sale of potable foreign liquors, and in consideration of the payment of a fee of Rs. _____, the receipt of which is hereby acknowledged, license is hereby granted to _____ for the vend of foreign liquor in the premises specified in the schedule hereto annexed during the official year ending the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses and also by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends to the sale of foreign liquor in sealed receptacles in quantities not less than one reputed pint and not more than two Imperial gallons in one transaction.

3. The licensee is prohibited from rectifying spirits by purifying, colouring, flavouring or mixing any material therewith and also from blending foreign liquor.

4. The licensee is prohibited from bottling liquor.

5. Every bottle or other receptacle containing foreign liquor bottled in the Cochin State shall bear a label affixed to it by the bottler in accordance with the terms of his license. If liquor is kept in bottles, the bottles must be sealed, wired or secured by capsules or the cork and top of the neck covered by metallic foil. The licensee is forbidden to alter either the nature of the bottled liquor purchased by him or the label upon the bottles on pain of forfeiture of his license.

6. If the licensee holds any other license for the sale of foreign liquor, he must keep his accounts of transactions under it separate from those under this license.

7. The minimum strengths at which foreign liquors can be sold are 35° U. P. for gin and 25° U. P. for all other kinds of spirits except denatured spirits.

8. Liquor sold under this license must not be consumed on the premises and the sale of the same in receptacles holding less than a pint is prohibited.

9. The licensee may stock and sell pure rectified spirits provided (i) that separate accounts are kept for transactions under this head, (ii) that receptacles containing rectified spirits are labelled with labels showing the kind or description of the spirit contained therein and the place of manufacture, (iii) that consignments of rectified spirits imported from outside the State are not opened before they are verified by an Excise Officer of the State not below the rank of a Sub-Inspector, (iv) that accounts are maintained in the prescribed form showing in the case of rectified spirits from outside the State, the source of supply, the route and such other particulars as may be prescribed. Statistics showing separately the consumption of imported and locally made rectified spirits should be furnished.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No., or other particulars in full	Bounded on the				Remarks.
	North by	East by	South by	West by	

Dated the

day of

11 .

Commissioner of Excise.

Form F. L. 3 (Commissioner).

[Vol. II, S. O. 259]

License for the sale of brandy by chemists.

I, Commissioner of Excise, Cochin State, under the provisions of the Cochin Abkari Regulation, I of 1077, as subsequently amended, and in consideration of the payment of a fee of Rs. 5, the receipt of which is hereby acknowledged, hereby license you to sell brandy in your shop in the premises specified in the schedule hereto annexed, during the official year ending the last day of Karkadagam 11, subject to the following conditions and stipulations to be observed by you, the said, *vis:—*

General conditions applicable to all Abkari and Opium licenses so far as they apply to this license.

1. The sale or possession upon any licensed premises of liquor, opium or intoxicating drugs outside the limits specified in the license is prohibited.

2. No privilege of supply or vend shall be sold, transferred or sub-rented without the Commissioner's previous

permission nor shall, if the Commissioner so orders, any agent be appointed for the management of such privilege without his previous approval.

3. True accounts of all transactions shall be maintained from day to day in the prescribed form and shall be preserved for one year after the period covered by the license and shall be produced when called for by an officer not below the rank of Sub-Inspector of the Excise Department.

4. Such returns and information as may be required by the Commissioner from time to time shall be furnished by holders of licenses.

5. All officers of the Excise Department of and above the rank of Sub-Inspector are authorised to inspect shops and depots. These officers are empowered to enter and examine the premises, to test the weight, measures, liquor, opium or intoxicating drugs in the possession of the licensee, and call for and check the accounts kept in the shop or depot. Police officers of and above the rank of an Inspector will also make inspection when it comes within the scope of their duty.

6. An inspection note-book with pages machine numbered consecutively in the prescribed form (G. 12) shall be maintained for the use of inspecting officers and shall be handed over to the Excise Inspector or any other officer authorised by him to receive it on a receipt being given therefor. This note-book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an unmutilated and reasonably clean condition on a receipt being given therefor.

7. Licensees are bound to report to the Commissioner all instances which come to their knowledge of persons employed by them in the manufacture, transport or sale of liquor, opium or intoxicating drugs, committing breaches of the Abkari, Opium or Tobacco laws and to comply with the Commissioner's orders respecting the continued employment of such persons.

8. Pecuniary dealings of any kind whatever by licensees with officials of the Excise Department are absolutely prohibited.

9. With the sanction of the Diwan, any license shall be revocable by the Commissioner at his discretion on giving the licensee fifteen days' notice of such revocation, in which case a proportionate part of the fee paid will be refunded.

10. All licensees shall be bound by any additional general rules that may be prescribed under the Abkari or Opium laws and shall, if so required by the Commissioner or any officer

authorised by him, deliver up their licenses for amendment or for the issue of fresh ones.

Special conditions applicable to licenses for the sale of brandy by chemists.

1. The privilege extends only to the sale of brandy by chemists on the prescription of a qualified medical practitioner either as an ingredient of a mixture or by itself in quantities of not more than 2 oz. at a time.

2. The licensee shall furnish to the Commissioner, as required, statistics showing separately the sale of imported and locally made brandy.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11 .

Commissioner of Excise.

Form F. L. 3. (a) (Commissioner). [Vol. II, S. O. 259 (4)]
No.

Tavern license for the sale of foreign liquors to be consumed on the premises.

Under the provisions of the Cochin Abkari Regulation license is hereby granted to
for the vend of foreign liquors in the tavern situated in the place scheduled below during the official year ending the last day of Karkadagam II subject to the following conditions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses and also by the following conditions which are special to this kind of license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends to the sale of foreign liquors to be consumed on the premises and to sale to any one person at a time up to one reputed quart for removal from the premises.

3. The licensee is prohibited from rectifying spirits by purifying, colouring or flavouring liquor or mixing any material therewith and from blending foreign liquor and locally made foreign liquor.

4. The licensee is prohibited from bottling liquor.

5. Beer should be sold from the original receptacles in which it is received and should not be transferred to any other receptacle except for special reasons to be recorded immediately by the licensee in his shop account book before transfer is effected. Every bottle or other receptacle containing foreign liquor bottled in the Cochin State shall bear a label affixed to it in accordance with the terms of the bottling license. The licensee is forbidden to alter either the nature of the bottled liquors purchased by him or the labels upon the bottles on pain of forfeiture of his license.

6. If the tavern-keeper holds any other license for the sale of foreign liquor in the same premises, he must keep his accounts of transactions under it separate from those under this license.

7. The minimum strengths at which foreign liquors can be sold are 35° U. P. for gin and 25° U. P. for all other kinds of spirits except denatured spirits.

8. The licensee is prohibited from dealing in cocoanut toddy arrack or from possessing any interest whatever in country spirits or toddy.

9. The possession or sale of diluted beer by the licensee is prohibited.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	

Dated the _____ day of _____ 11 .
Commissioner of Excise.

Form F. L. 4. (Commissioner). [Vol. II, S. O. 259 (5)]
No.

*License for the sale of foreign liquors to residents in hotels
and boarding-houses.*

Under the provisions of the Cochin Abkari Regulation and of the rules made thereunder for the issue of licenses for the sale of potable foreign liquors and in consideration of the payment of Rs. _____, the receipt of which is hereby acknowledged, license is hereby granted to

_____ for the vend
of foreign liquors in the hotel/boarding-house situated in the
place scheduled below during the official year ending with the
last day of Karkadagam 11 _____, subject to the following condi-
tions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses and by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends to the sale of foreign liquors only to the residents in the licensee's hotel/boarding-house for their own use and that of their guests or to casual visitors requiring liquor with the meal or meals supplied to them.

3. The licensee is prohibited from rectifying spirits by purifying, colouring or flavouring or mixing any material therewith and from blending foreign liquor and locally made foreign liquor.

4. The licensee is prohibited from bottling liquor.

5. The possession or sale of diluted beer by the licensee is prohibited.

6. Every bottle or other receptacle containing foreign liquor bottled in the Cochin State shall bear a label affixed to it by the bottler in accordance with the terms of his bottling license. The licensee is forbidden to alter either the nature of the bottled liquors purchased by him or the labels upon the bottle on pain of forfeiture of his license.

7. If the licensee holds any other license for the sale of foreign liquor on the same premises, he must keep his accounts of transactions under it separate from those under this license.

8. The minimum strengths at which foreign liquors can be sold are 35° U. P. for gin and 25° U. P. for all other kinds of spirits except denatured spirits.

9. Sale of liquor in any quantity for removal from the premises is absolutely prohibited.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11

Commissioner of Excise,

Form F. L. 5 (Commissioner).
No.

[Vol. II, S. O. 259 (6)]

Occasional license for the sale of foreign liquors to be consumed on the premises.

Under the provisions of the Cochin Abkari Regulation and the rules framed thereunder to regulate the issue of licenses for the sale of potable foreign liquors and in consideration of the payment of a fee of Rs. _____ the receipt of which is hereby acknowledged, license is hereby granted to

_____ to vend
foreign liquors at the place scheduled below from the
_____ day of _____ II, _____, to the
_____ day of _____ II, _____, both days
inclusive, subject to the following conditions and stipulations to
be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses and the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends to the sale of foreign liquors in refreshment stalls in connection with race meetings and public entertainments for consumption on the premises.

3. The licensee is prohibited from rectifying spirits by purifying, colouring or flavouring or mixing any material therewith and from blending foreign liquor and locally made foreign liquor.

4. The licensee is prohibited from bottling liquor.

5. Every bottle or other receptacle containing foreign liquor bottled in the Cochin State shall bear a label affixed to it by the bottler in accordance with the terms of his bottling license. The licensee is forbidden to alter either the nature of the bottled liquors purchased by him or the labels upon the bottles on pain of forfeiture of the license.

6. If the licensee holds any other license for the sale of foreign liquors he must keep his accounts under it separate from those under this license.

7. Liquor sold under this license must not be removed from the premises.

8. The minimum strengths at which foreign liquors can be sold are 35° U. P. for gin and 25° U. P. for all other kinds of spirits except denatured spirits.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11

Commissioner of Excise.

Form F. L. 7 (Commissioner).

[Vol. II, S. O. 259 (7)]

No.

License granted to auctioneers for the sale of foreign liquors.

Under the provisions of the Cochin Abkari Regulation and of the rules framed thereunder for regulating the issue of licenses for the sale of potable foreign liquors and in consideration of the payment of a fee of Rs. 5, the receipt of which is hereby acknowledged, license is hereby granted to
to sell by auction foreign liquors at the premises specified in the annexed schedule and at any private residences in the town of _____ during the official year ending the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses so far as they concern him and by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends to the sale of foreign liquors by auction in quantities not less than two imperial gallons of each kind of liquor sold at any one time, but this restriction does not apply to sale of portions of trade consignments which are sullaged or otherwise unmerchanted or to the case of auction sales of the property of private persons and estates; *bona fide* samples in quantities not exceeding one reputed quart of liquor about to be put up to auction may also be issued.

3. The consumption of liquor sold under this license on the premises, except that contained in *bona fide* sample bottles opened at the time of auction for intending bidders to taste, is prohibited.

4. The minimum strengths at which foreign liquors can be sold are 35° U. P. for gin and 25° U. P. for all other kinds of spirits except denatured spirits.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11

Commissioner of Excise.

Form F. L. 8 (Commissioner).

[Vol. II, S. O. 259 (8)]

No.

License for the sale of pure rectified spirits only which include "absolute alcohol" by chemists and druggists and other firms and persons duly authorised in that behalf.

Under the provisions of the Cochin Abkari Regulation and of the rules framed thereunder for regulating the issue of licenses for the sale of foreign liquors, and in consideration of the payment of a fee of Rs. 10, the receipt of which is hereby acknowledged, license is hereby granted to sell pure rectified spirits from the premises as specified in the schedule annexed during the official year ending the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses so far as they concern him and by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends to the sale of rectified spirits which means pure rectified spirits imported from foreign countries or manufactured in the Cochin State and excised at the tariff rate of duty.

3. Not more than 10 imperial gallons (or such larger quantity as the Commissioner may specially authorise) shall be possessed at a time.

4. The sale of rectified spirits otherwise than for *bonafide* medical, industrial and scientific purposes is prohibited.

5. Not more than one reputed pint of rectified spirit shall be sold in one transaction to any private individual, not more than 2 reputed quarts to any chemist, medical practitioner or scientific body, nor more than three imperial gallons to any Government hospital or dispensary.

6. Receptacles containing rectified spirits should be labelled with labels showing the kind or description of spirit contained therein and the place of manufacture.

7. If the licensee holds any other license for the sale of foreign liquor on the same premises, he must keep his accounts of transactions under it separate from those under this license.

8. Consignments of rectified spirits imported from outside the State or transported through British or Travancore territory should not be opened before they are verified by an Excise Officer.

9. The licensee shall maintain accounts in the prescribed form and must show in case of consignments of rectified spirits imported, the source of supply, the route of import, and such other particulars as may be prescribed. Statistics showing separately the consumption of imported and locally made rectified spirits should be furnished to the Commissioner.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11 .

Commissioner of Excise.

Form F. L. 9 (Commissioner).

[Vol. II, S. O. 259 (9)]

No.

License for the sale of medicated wines and similar preparations containing 20 per cent and upwards, but not more than 42 per cent of proof spirits.

Under the provisions of the Cochin Abkari Regulation and of the rules made thereunder to regulate the issue of licenses for the sale of potable foreign liquors and in consideration of the payment of a fee of Rs. 20, the receipt of which is hereby acknowledged, license is hereby granted to for the sale of medicated wines and similar preparations in the premises as shown in the annexed schedule subject to the following conditions and stipulations to be observed by the licensee.

1. The licensee shall be bound by the general conditions applicable to all Abkari and Opium licenses so far as they concern him and by the following conditions which are special to this license.

(For general conditions, vide Diwan's General Sale Notification.)

2. The privilege extends only to the sale as tonic or medicine of medicated wines and similar preparations containing 20 per cent and upwards but not more than 42 per cent of proof spirit, except those specified in rule 3 of the Rules relating to medicated wines.

3. The licensee shall, when called upon to do so by officers authorised to inspect shops, furnish proof that the preparations kept for sale do not contain more than 42 per cent of proof spirit. The proof shall be either (i) a certificate from the Collector of Sea Customs, Madras, or other port of import, (ii) a certificate of purchase from the importer together with a copy of the certificate of the Collector of Customs, or (iii) a certificate from the Commissioner's laboratory, Madras.

4. Samples of medicated wines and similar preparations manufactured locally shall, before they are sold under this license, be submitted by the maker to the Commissioner for determination of the percentage of proof spirit in them by sending them to Madras for analysis.

5. The licensee shall furnish to the Commissioner statistics showing separately the consumption of imported foreign liquors and those locally made.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____ 11 .

Commissioner of Excise.

Account of pure rectified spirits received and sold by

under license No. of 11 .

Date	Opening balance			Quantity received		Source of supply with number and date of permit received	Total quantity in hand and received			Quantity sold in each transaction			Name of purchaser	Address of purchaser	Purpose for which required	Total quantity sold each day			Remarks
	Quarts	Pints	Oz.	Quarts	Pints		Quarts	Pints	Oz.	Quarts	Pints	Oz.				Quarts	Pints	Oz.	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	

Form F. L. 12 (Inspectors).

Statement showing the consumption of foreign liquors and commercial spirits in the
 Circle
 for the quarter ending
 11 .

Kind of license	Name of licensee	Consumption of imported or locally made foreign liquors other than commercial spirits			Consumption of commercial spirits				Source of supply of denatured and methylated spirits	Price of beer per bottle of 8 drams in taverns	Remarks	
		Wine	Beer	Other spirits	Rectified spirits	Medicated wines	Denatured spirits	Methylated (wood-naphtha) spirits				9
1	1											
Fl. 2	2											
Fl. 3	3											
	Total											

Office of the Inspector of Excise,
 Circle. 11 .

Dated

Inspector.

Form G. 1 (Commissioner).

No.

IMPORT CERTIFICATE:
INTERNATIONAL OPIUM CONVENTION, 1925.

Certificate of Official approval of import.

I hereby certify that the Government of Cochin, in the administration of the law relating to the dangerous drugs to which the International Opium Convention of 1925 applies, have approved of the importation.

by (a) {
of (b) {
from (c) {

by means other than the Post and subject to the conditions laid down in the* Rules, and are satisfied that the consignment proposed to be imported is required solely for medicinal or scientific purposes. The duplicate of the export authorisation may be sent to the Secretary, Central Board of Revenue, New Delhi.

Signed on behalf of the Government of Cochin.

Commissioner of Excise.

Date

Diwan of Cochin.

Countersigned.

*Agent to the Governor-General,
Madras States.*

(a) Name, address and business of importer.

(b) Exact description and amount of drugs to be imported.

(c) Name and address of the firm in the exporting country from which the drug is to be imported.

* Here enter Opium, Ganja, etc., as the case may be.

Form G. 2.

Commissioner or Inspector
Deputy Superintendent or Sub-Inspector
Tahsildar or Deputy Tahsildar
Taluk Samprathy or Head Clerk

Shop keeper
Depot

Form G.2 (a) No.

Permit for the transport of intoxi-
import
 cating liquor or drugs or salt or
 tobacco.

The person named below is
 hereby permitted to transport the
import
 commodities described below by
 the route named. This permit
 must be carried with the consign-
 ment:

1. Name
2. Address
3. Commodity
4. Number of packages or receptacles.
5. Kind of packages or receptacles
6. Marks on packages or receptacles
Weight
7. of commodity
Quantity
8. Gross weight of packages.
9. From
10. Route
11. To
12. Currency of permit
13. By whom to be verified
14. Where to be verified
15. Where permit is to be filed

Station

Commissioner of Excise
Inspector of Excise
Deputy Superintendent
Sub-Inspector
Tahsildar or Deputy Tahsildar
Taluk Samprathy or Head Clerk
Shop keeper
Depot

Form G.2 (b) No.

Advice of issue of permit for
 transport
 the of intoxicating liquor
import
 or drugs or salt or tobacco.

To

A permit has this day been
 issued to the person named be-
transport
 low for the of the com-
import
 modities described below:

1. Name
2. Address
3. Commodity
4. Number of packages or receptacles
5. Kind of packages or receptacles
6. Marks on packages or receptacles
Weight
7. of commodity
Quantity
8. Gross weight of packages
9. From
10. Route
11. To
12. Currency of permit
13. By whom to be verified
14. Where to be verified
15. Where permit is to be filed

Station

Commissioner of Excise
Inspector of Excise
Deputy Superintendent
Sub-Inspector
Tahsildar or Deputy Tahsildar
Taluk Samprathy or Head Clerk
Shop keeper
Depot

Form G. 2—cont.

Commissioner or Inspector
Deputy Superintendent or Sub-Inspector
Tahsildar or Deputy Tahsildar
Taluk Samprathy or Head Clerk

Shop
Depot keeper

Form G. 2 (c) No.

Advice of issue of permit
transport
or the _____ of intoxicating
import
liquor or drugs or salt or tobacco.
To

A permit has this day been
issued to the person named below
transport
for the _____ of the commod
import
ities described below. This may
be returned after the date and re-
sult of verification has been not-
ed on the back.

1. Name
2. Address
3. Commodity
3. Number of packages or receptacles
4. Kind of packages or receptacles
6. Marks on packages or receptacles
- Weight
_____ of commodity
7. Quantity
8. Gross weight of packages
9. From
10. Route
11. To
12. Currency of permit
13. By whom to be verified
14. Where to be verified
15. Where permit is to be filed

Station

Commissioner of Excise
Inspector of Excise
Deputy Superintendent
Sub-Inspector
Tahsildar or Deputy Tahsildar
Taluk Samprathy or Head Clerk
Shop
_____ keeper
Depot

Form G. 2 (d) No.

Particulars of permit for
transport
the _____ of intoxicating
import
liquor or drugs or salt or tobacco.

(To be retained in the
office of issue)

1. Name
2. Address
3. Commodity
4. Number of packages or receptacles
5. Kind of packages or receptacles
6. Marks on packages or receptacles
- Weight
_____ of commodity
7. Quantity
8. Gross weight of packages
9. From
10. Route
11. To
12. Currency of permit
13. By whom to be verified
14. Where to be verified
15. Where permit is to be filed

Station

Commissioner of Excise
Inspector of Excise
Deputy Superintendent
Sub-Inspector
Tahsildar or Deputy Tahsildar
Taluk Samprathy or Head Clerk
Shop
_____ keeper
Depot

Form G. 3 (Commissioner).

[Vol. II, S. O. 301 & 313(2)]

License register for the year 11
Kind of shop

1	Shop No.	
2	Rental	
3	License No.	
4	Name of purchaser	
5	Solvency	
6	When received	Schedule
7	When returned with license	
8	When received back after delivery of license	
9	Transfer of site, File No.	If resold
10	Rental	
11	License No.	
12	Name of purchaser	
13	If transferred, name of transferee	
14	File No.	
15	Remarks.	

Form G. 3 (a) (Inspectors and Sub-Inspectors).

License register for the year 11

1	Serial number
2	Number and kind of shop
3	Number of license
4	Name of shop
5	Name of licensee
6	Bid amount
7	Date of receipt of schedule
8	Date of submission to Inspector
9	Date of receipt by Inspector
10	Date of submission to Head Office
11	Date of receipt back with license
12	Date on which schedule with license sent to Sub-Inspector
13	Date of receipt by Sub-Inspector
14	Date of delivery of license
15	Date of resubmission of schedule to Inspector
16	Date of receipt by Inspector
17	Date of resubmission of schedule to Head Office
18	Remarks

Note—Inspectors need not fill up columns 7, 8, 13, 14 and 15 and Sub-Inspectors columns 9, 10, 11, 12, 16 and 17.

Form G. 4 (Excise officers).

Receipt.

No.

From whom received

On what account

Amount received

Date of receipt

Reference to the Account Book

No. and date of Chalan

Initials of receiving officer.

Form G. 4.

Cash Receipt.

No.

Office

Dated

Received from _____

the sum of Rupees (Rs.

as-

ps.)

on account of _____

Rs. _____

Signature of receiving officer.

Form G. 5 (Excise officers).

Register of amounts deposited by bidders or tenderers.

Kind of shop Date of auction Place of auction

Consecutive number	Name of depositor	Amount deposited	Signature of the depositor when the amount is paid back	Remarks
1	2	3	4	5

Certified that the deposit amounts have been received from and paid to the parties concerned in my presence.

Designation of officer.

Form G. 6 (Commissioner).

Sale list of shops for M. E.

No. of shop	Name of shop	Upset price	Name of bidder in full	Bid amounts			Remarks
				5	6	7	
1	2	3	4	5	6	7	8

Form G. 7 (Commissioner).

എക്സൈസ് കമ്മീഷണറപ്പീസ്,
എറണാകുളം.

ഞൊട്ടിസ്സ്.

നാൾക്ക

എന്തെന്നാൽ നിങ്ങൾ വിളികെട്ടിട്ടുള്ളതും താഴെ വിവരിക്കുന്നതുമായ
ഷാപ്പുകളുടെ ലെലം നിങ്ങളുടെ പെരിൽ മഹാരാജശ്രീ
ദിവാൻജി അവർകൾ സ്ഥിരപ്പെടുത്തി എഴുതി അയച്ചിരിക്കുകൊണ്ട ലെല
പരസ്യത്തിലെ നിശ്ചയപ്രകാരം നിങ്ങൾ കെട്ടിവെക്കേണ്ട മാസത്തെ കി
സ്കൂട്ടി അഡ്യക്കുക. താലൂക്ക ട്രഷറിയിൽ കെട്ടിവെച്ച അവിടെ
ക്രമപ്രകാരം ഒരു കരാറ എഴുതി കൊടുക്കേണ്ടതും ലെലം വിളികെട്ട സമയം
നിങ്ങൾ ഇവിടെ ചെച്ചിട്ടുള്ള താലൂക്കിക കച്ചിട്ട താലൂക്കിലെക്കു അയച്ചു
കൊടുത്തിരിക്കുന്നതിൽ വെണ്ട വിവരം ചെൺ ആ കച്ചിട്ട നിങ്ങൾക്കു
അവിടെ നിന്നും തരുന്നതും ആയത കൈവരും വെച്ചു വ്യാപാരം തല്ലാലം
നടത്തിക്കൊള്ളാവുന്നതും ക്രമപ്രകാരം വെണ്ട ലൈസൻസിനുള്ള അപേക്ഷ
ഫാറം ഇതസഹിതം അയച്ചിരിക്കുകൊണ്ട ആയതിൽ ശരിയായ വിവരങ്ങൾ
ചെൺ ഉടനെ ഇവിടെക്കു ഇൻസ്പെക്ടർവഴി അയക്കേണ്ടതും ലൈസൻസ്സ് ത
യ്യാറാക്കി ഇര ഡിപ്പാർട്ട്മെന്റവഴി അയച്ചുതരുന്നതും ആകുകൊണ്ട വിവര
ങ്ങൾ അറിവിച്ചിരിക്കുന്നു.

ഷാപ്പിന്റെ നമ്പ്ര, ഷാപ്പിന്റെ പേര. ലെലസംഖ്യ
(ഉത്തരവു പ്രകാരം)
മാനേജർ.

Form G. 8.

[Vol. II, S. O. 19]

Temporary kychit and license.

മഹാരാജ മന്യരാജശ്രീ കൊച്ചി ദിവാൻജി അവർകൾ റവന്യൂ ഡിപ്പാ
ർട്ട്മെന്റിൽ (സെപ്പറേറ്റ് റവന്യൂ) നിന്നും II മാസം നഷ
ശരിയായ 193 മാസം ന- പ്രസിദ്ധപ്പെടുത്തിട്ടുള്ള
പകയില
വില്ലനംവകാശത്തേപ്പറ്റിയുള്ള പരസ്യത്തിലെ (യം
അബ്ഷേരി, കറപ്പ,
എക്സൈസ് കമ്മീഷണർ അവർകൾ II മാസം നഷ ശരി
യായ 193 മാസം ന- പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന
ഷാപ്പ വിവരം പട്ടികയിലെ യം) താല്പര്യപ്രകാരം റം
നമ്പ്ര ഷാപ്പ് ചെച്ച് ഇന്നെ
ദിവസം മ. ര. ര. എക്സൈസ് കമ്മീഷണർ അവർകൾ ലെലം വിളിച്ച
തിൽ II ആണത്തക്ക ക (ഉറപ്പിക)
യായി ഞാൻ ലെലത്തിൽ വിളികെട്ടിരിക്കുന്നു. പരസ്യത്തിലെ നിശ്ചയ
പ്രകാരം ഒരു മാസത്തെ കിസ്സസംഖ്യ ക, ണ, പ. ഇപ്പോൾ
തന്നെ കെട്ടിവെച്ചുകൊള്ളാം.

എൻറപെരിൽ ലെഖം സ്ഥിരപ്പെടുത്തിയന്നാൽ 10 ദിവസിത്തിനകം ബാക്കി വെണ്ടിവരുന്ന കിസ്തു സംഖ്യ കൂടി താമൂക്കിൽ കെട്ടിവെക്കുകയും എൻറ ചിലവിന്മേൽ കരാറ എഴുതുകയും മററം ചെയ്യുകൊള്ളാം. അതുപ്രകാരം ചെയ്യുന്നതിനന്നാൽ ഞാൻ മുൻ കെട്ടിവെച്ചിട്ടുള്ള സംഖ്യ പിഴയായി പിടിച്ചു സർക്കാരിലേക്കു മുതൽ കൂട്ടാവുന്നതും, എൻറ ഉത്തരവുദേശത്തിന്മേൽ ഷാപ്പ് രണ്ടാമതു ലെഖം വിളിക്കുകയോ മററവിധത്തിൽ തീർപ്പാക്കുകയോ ചെയ്യുന്നതും അങ്ങിനെ ചെയ്യുന്നതിൽവെച്ചു സർക്കാറു വന്യവിൽ കൂടുതൽ വന്നാൽ എനിക്കു അവകാശമില്ലാത്തതും വല്ല കറവു വന്നാൽ ടി കറവ സംഖ്യ നികുതിബാക്കിപെരെലെ വിചാരിച്ചു നികുതി പിരിവ 1083-ലെ 4-ാം നമ്പ്ര റെഗുലേഷൻ അനുസരിച്ചു എൻറ സ്വത്തുക്കളിന്മേൽ പ്രവേശിച്ചു പിരിച്ചെടുക്കാവുന്നതും ആണെന്നും മററം സമ്മതിച്ചു II -ാംമാണു

മാസം ന- ഇതിൽ ഒപ്പിട്ടതന്നിരിക്കുന്നു.

എന്നു വില്ലെജ് വില്ലെജ് സർവ്വമാനം താമൂക്കു ദേശത്തു

ഇതിൽ പറയും പ്രകാരം ഉള്ള സംഖ്യ താമൂക്കിൽ അടച്ചു ക്രമപ്രകാരം കച്ചിട്ടു എഴുതി വെച്ചാൽ ഈ കച്ചിട്ട കൈവരും വെച്ചു ഒരു മാസംവരെ ഷാപ്പിൽ വ്യാപാരം ചെയ്യുന്നതാകുന്നു. എന്നാൽ ദിവാൻജി അവർകളുടെ ലെഖ പരസ്യത്തിൻറ ഭട്ടവിൽ ചെത്തിരിക്കുന്ന (എക്സൈസ കമ്മീഷണർ പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന) ഷാപ്പു വിവരം പട്ടികയിൽ നിണ്ണയിക്കപ്പെട്ട സ്ഥലത്തു ഷാപ്പു തറിയായി സ്ഥാപിക്കുകയും ദിവാൻജി അവർകളുടെ പരസ്യത്തിലെ—-ാം വകുപ്പു പ്രകാരം സ്ഥിരലൈസൻസിൽ വ്യവസ്ഥപ്പെടുത്തുന്നതായ നിശ്ചയങ്ങൾ അനുസരിച്ചു ഷാപ്പു നടത്തുകയും ചെയ്യുന്നതായാൽ മാത്രമേ ഈ താമൂക്കിനെ ലൈസൻസു സാധുവാകയുള്ളു.

മുദ്ര. കമ്മീഷണർ.

മുൻ കെട്ടിവെച്ചിട്ടുള്ള സംഖ്യക്കു പുറമെ രണ്ടു (അഞ്ചു) മാസത്തെ കിസ്തു സംഖ്യ ക. ണ. പ. -ാം നമ്പ്ര ചലാൻ പ്രകാരം ന- അടക്കുകയും ക്രമപ്രകാരം കച്ചിട്ട (അഞ്ചുതിട്ടെടുക്കൂടി) എഴുതി വാങ്ങിക്കുകയും ചെയ്യിരിക്കുന്നു.

സ്ഥലം തിരുതി താസിൽദാർ.

Form G. 8 (a). [Vol. II, S. O. 19]
Temporary kychit and license for resold shops.
 ഹാറാജ മന്യരാജസ്രി ദിവാൻജി അവർകൾ വന്യ ഡിപ്പാർട്ട്മെന്റിൽ (സെല്ലെററു വന്യ) തിന്നം II മാസം ന- പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന പകയില വില്ലനാവകാശത്തെ പറ്റിയുള്ള അസ്സക്കാര, കറപ്പ പരസ്യത്തിലെ (യു, എക്സൈസു കമ്മീഷണർ അവർകൾ II മാസം

-00 ന- പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന ഷാപ്പ് വിവരം പട്ടികയിലെയും) താല്പര്യപ്രകാരം ആദ്യം ലേലം ചെയ്ത ഉറപ്പിച്ചതായ -00 നമ്പ്ര ഷാപ്പിന്റെ മരണം മുതലുള്ള കിസ്കൾ മുടക്കം വരുത്തുകയാൽ ടി ഷാപ്പ് താമസം കച്ചേരിയിൽ വെച്ചു ഇന്നേ ദിവസം 2, 00, 00. താസിൽദാർ അവർകൾ മരലേലം വിളിച്ചതിൽ ഈ ആണ്ടത്തെക്കു () ക. ആയി ഞാൻ ലേലത്തിൽ വിളിക്കുകയും ടി വാൻജി അവർകളുടെ മേല്പറഞ്ഞ പരസ്യത്തിലെ നിശ്ചയങ്ങളെയും ഈ കാർട്ട് ഞ്ഞപ്പറിയുള്ള മറു നിബന്ധനകളെയും അനുസരിച്ചു ഒരു മരണത്തെ കിസ്കു സംഖ്യ ക. ൩. ൮. ൮. കെട്ടിവെക്കുകയും ചെയ്യാം.

എന്റെ പേരിൽ ലേലം സ്ഥിരപ്പെടുത്തി വന്നാൽ 10 ദിവസത്തിനകം ബാക്കി വെണ്ടിവരുന്ന കിസ്കു സംഖ്യ കൂടി താമസിൽ കെട്ടിവെക്കുകയും എന്റെ ചിലവിന്മേൽ കച്ചിട്ട എഴുതുകയും മറു ചെയ്തുകൊള്ളാം. അതപ്രകാരം ചെയ്യാതിരുന്നാൽ മുൻ കെട്ടിവെച്ചിട്ടുള്ള സംഖ്യ പിഴയായി പിടിച്ചു മുതൽ കൂട്ടാവുന്നതും, എന്റെ ഉത്തരവാദിത്വത്തിന്മേൽ ഷാപ്പ് രാജാമത ലേലം വിളിക്കാവുന്നതും അങ്ങിനെ ലേലം വിളിക്കുന്നതിൽ വെച്ചു സർക്കാർ റവന്യൂവിൽ വല്ല കറവും വന്നാൽ ടി കറവ സംഖ്യ നികുതി ബാക്കിപോലെ വിചാരിച്ച നികുതി പിരിവ് 1083-ലെ 4-ാം റെഗുലേഷൻ അനുസരിച്ചു എന്റെ വസ്തുക്കളിന്മേൽ പ്രവേശിച്ച പിരിച്ചെടുക്കാവുന്നതും ആണെന്നു സമ്മതിച്ചു

II -000000 മരണം -00 ന- ഇതിൽ ഒപ്പിട്ട തന്നിരിക്കുന്നു.
 എന്ന സംസ്ഥാനം താമസം
 വാല്യമുക്ക മേത്ത

ഇതിൽ പറയും പ്രകാരം ഉള്ള സംഖ്യ താമസിൽ അടച്ചു ക്രമപ്രകാരം കച്ചിട്ട എഴുതി വെച്ചാൽ ഈ കച്ചിട്ട കൈവരും വെച്ചു ഷാപ്പിന്മേൽ സ്ഥിര ലേലസൻസ്സു കിട്ടുന്നതുവരെ വ്യാപാരം ചെയ്യാവുന്നതാകുന്നു. എന്നാൽ എ ക്ലൈസ്സു കമ്മീഷണർ പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന (ടി വാൻജി അവർകളുടെ ലേലപരസ്യത്തിലെ) ഷാപ്പ് വിവരം പട്ടികയിൽ നിന്നു തിരഞ്ഞെടുത്ത സ്ഥലത്തെ ഷാപ്പ് തരിയായി സ്ഥാപിക്കുകയും ടി വാൻജി അവർകളുടെ പരസ്യത്തിലെ -00 വകുപ്പ് പ്രകാരം സ്ഥിരം ലേലസൻസ്സിൽ വ്യവസ്ഥപ്പെടുത്തുന്നതായ നിശ്ചയങ്ങൾ അനുസരിച്ചു ഷാപ്പ് നടത്തുകയും ചെയ്യുന്നതായാൽ മാത്രമേ ഈ താല്പരക ലേലസൻസ്സു സാധുവാകയുള്ളൂ.

48.

മുൻ കെട്ടിവെച്ചിട്ടുള്ള സംഖ്യക്കു പുറമെ കമ്മീഷണർ.
 സംഖ്യ ക. ൩. ൮. ൮. -00 നമ്പ്ര ചലാൻപ്രകാരം -00 ന-
 അടക്കുകയും ക്രമപ്രകാരം കച്ചിട്ട (മേല്പറഞ്ഞിട്ടുള്ള) എഴുതി ലാങ്ങിക്കുകയും ചെയ്തിരിക്കുന്നു.
 സ്ഥലം താസിൽദാർ.
 തിയ്യതി



Form G. 9.

[Vol. II, S. O. 26]

Kychit to be executed by purchasers of Abkari, Tobacco and Opium privileges.

താമൂക്ക കച്ചേരി മുഖാകെ താമൂക്ക
വില്ലേജ ഓരത്ത താമസിക്കും താമൂക്ക
എഴുതി വേക്കുന്ന കച്ചീട്ട്.

മഹാരാജ മന്ത്യാലയം ട്രീ ടിവാൻജി അവർകളുടെ തവമ്പു ഡിപ്പാർട്ട്
മെന്റിൽ (സെപ്റ്റംബർ വമ്പു) നിന്നും **II** മാസം നം
പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന പകയില വില്ലനവകാരത്തേപ്പ
ററിയുള്ള പരസ്യത്തിലെ (യും, എക്കൈസ്സു കമ്മീഷണർ അവർകൾ **II**
മാസം നം-ക്ക പ്രസിദ്ധപ്പെടുത്തിയിരിക്കുന്ന ഷാപ്പ വിവ
രം പട്ടികയിലെയും) താല്പര്യപ്രകാരം താഴെ വിവരം പറയുന്ന **00** ന
മ്പ്ര ഷാപ്പ **II** **00**മാണിലെക്ക എക്കൈസ്സു കമ്മീഷ
ണർ അവർകൾ **II** **00**മാണ **00** നം-

ൽ വെച്ചു ലെഖം വിളിച്ചതിൽ ടി ഷാപ്പ ഞാൻ കൊല്ലം **I** ക
ക. കെ ലെഖത്തിൽ വിളിക്കുകയും എന്റെ പെരിൽ ലെഖം
ഉറപ്പിക്കു സ്ഥിരപ്പെടുത്തുകയും ടി പരസ്യത്തിലെ നിശ്ചയ
പ്രകാരം മാസത്തെ കിന്യ സംഖ്യയായ **ക. ണ. പ.**
ഞാൻ ക്രമപ്രകാരം കെട്ടിവെക്കുകയും ചെയ്തിരിക്കുന്നു. ചിങ്ങമുതൽ
മാറ്റം മാസത്തെക്കു അടക്കെണ്ടതായ കിന്യ സംഖ്യയും, വൃക്ഷനികതിയും,
ടി ഷാപ്പ സംബന്ധമായി സർക്കാരിലെക്കു ഭേദക്കുവാനുള്ള മറ്റെ സംഖ്യ
ഷാപ്പകൾ

കളും ആവക സംഖ്യകൾ അടക്കെണ്ടുന്ന തഡവകളിൽ താമൂക്ക കച്ചേ
വില്ലേജ
രിയിൽ ഞാൻ അടക്കുകയും ഇപ്രകാരം ചെയ്യാതെ കിന്യോ, വൃക്ഷനികതി
യും, മറ്റെ വല്ല സംഖ്യയോ മുക്കും വരുത്തിയാൽ സംഖ്യ അടക്കെണ്ട തീയ
തിമുതൽ നിന്ന നാൾക്കു കൊല്ലത്തിൽ നൂററിക്കു ആറു ഉറപ്പിക വിതം കൂടു
ന്ന പലിശയൊടുക്കു ഭേദക്കുകയും ചെയ്യാകൊള്ളും. സംഖ്യകൾ തരിയായ
തീയതിക്കു അടക്കാതെ ഇരുന്നാൽ ടി ഷാപ്പ ഞാൻമതും ലെഖം ചെ
ഷാപ്പകൾ

സ്സാൻ എനിക്കു സമ്മതവും ഞാൻമതു ലെഖം ചെയ്യുന്നതിൽ സർക്കാർ വമ്പു
വിൽ വല്ല കറവും സംഭവിച്ചാൽ ആയതിലെക്കു ഞാനും എന്റെ ഇന്നുള്ള
സ്വത്തുക്കളും ഉത്തരവാദിയകെന്നതും എന്നാൽ വല്ല കൂടുതലും ഉണ്ടായാൽ ആ
യതിലെക്കു എനിക്കും, എന്റെ അവകാശികൾക്കും അവകാരം ഇല്ലത്ത
തും ആകുന്നു. ഇതിനുംപുറമെ ഞാൻ അഡ്വക്കേസായി കെട്ടിവെച്ചിട്ടുള്ള
സംഖ്യ മുഴുവനും പിഴയായി പിടിച്ചു സർക്കാരിലെക്കു മുതൽകൂട്ടുന്നതു എന്തി
ക്കും, എന്റെ അവകാശികൾക്കും സമ്മതവും എനിക്കു അന്നിട്ടുള്ള ഷാപ്പലെ
സൽസ്സും, ചെയ്തുവൈസൽസ്സുകളും പിൻവെച്ചിട്ടു ടി ഷാപ്പവുള്ള
മുഴുവനും അതു ഇരിക്കുന്നു പാത്രങ്ങളൊടുക്കു ഭേദ വെച്ചു കൈവരപ്പെടുത്തി
വിതരണമുണ്ടാകുന്ന സംഖ്യ, കിന്യ, വൃക്ഷനികതി മുതലായ യാക്കിക്ക

അക്കൗത്തപക്ഷം സംഖ്യ അക്കൗത്ത തിര്യതി മുതൽ നിന്ന അളക്കു നൂറ്റിക്കു മരസത്തിൽ കൂടിയ കൂടുന്ന പലിശയോടു കൂടി അടച്ചുകൊള്ളാവുന്നതും ആകുന്നു. അങ്ങിനെ ൧-ാം നമ്പ്രകാരൻ അക്കൗത്തപക്ഷം ആ സംഖ്യകൾ എല്ലാം യാതൊരു പിണയും തക്കവും പറയാതെ ൨-ാം നമ്പ്രകാരൻ അടച്ചുകൊള്ളാവുന്നതും ആകുന്നു. അപ്രകാരം കിസ്തു മുതലായതുകളും പലിശയും അടച്ചു തീർന്നതിനുള്ള ഞങ്ങളുടെ ഇരുപേരുടേയും ബാധ്യതകൾക്കും പുറമെ ഏതെങ്കിലും ഒരു മരസത്തെ കിസ്തു സംഖ്യ മുടക്കം വരുത്തിയാൽ ടി ഷാപ്പു വീണ്ടും ലേഖം വിളിച്ചു എല്ലിക്കാവുന്നതും അപ്രകാരം ലേഖം വിളിക്കുന്നതിൽ വെച്ചു സർക്കാരിലേക്കു ഉണ്ടാകുന്ന സകല നഷ്ടങ്ങൾക്കും ഞങ്ങളും ഞങ്ങളുടെ സ്വത്തുക്കളും ഉത്തരവാദിയായവരെന്നുമാകുന്നു. എന്നു മന്ത്രമല്ല ൨-ാം നമ്പ്രകാരൻ അഡ്വാൻസ്സായി കെട്ടിവെച്ചിട്ടുള്ള മരസത്തെ കിസ്തു സംഖ്യ സർക്കാരിലേക്കു പിഴയായി പിടിച്ചു വസൂലാക്കി ഏടുക്കാവുന്നതും ആകുന്നു. മേൽപറഞ്ഞ ലേഖ പരസ്യങ്ങളിലെ നിശ്ചയങ്ങളോ റൂളുകളോ അനുസരിച്ചു നടക്കേതേയൊ മറ്റൊ സർക്കാരിലേക്കു വല്ല നഷ്ടത്തിനും ഇടവരുത്തിയാൽ ടി ഷാപ്പു അതിമുള്ളു എല്ലാ സാധനങ്ങളോടുകൂടി മുദ്രാവച്ചു കൈവശപ്പെടുത്തി വിറ്റു വസൂലാവുന്ന സംഖ്യ സർക്കാരിലെ നഷ്ടത്തിലേക്കു കഴിയുന്നേടത്തോളം വകയാക്കി ഏടുക്കുന്നതിന്നു കമ്മീഷണർ അവർകൾക്കു അധികാരമുള്ളതും പേരൊതെ വരുന്ന സംഖ്യ ഞങ്ങൾ തമ്മിൽ പണപറയാതെ കമ്മീഷണർ അവർകളുടെ അടുക്കൽ കെട്ടിവെച്ചു കൊള്ളാവുന്നതും ആകുന്നു. ആ വശ്യമെന്നു കമ്മീഷണർ അവർകൾക്കു എപ്പോഴെങ്കിലും തോന്നിയാൽ ആ മരസത്തെ കിസ്തു നൂണാവുന്നേടത്തോളം സംഖ്യ കൂടി കെട്ടിവെക്കണമെന്നു മതിയായ വേറെ ഒരു അമ്മുപ്രകൃതി കൊടുക്കണമെന്നോ ഞങ്ങളോട് ആവശ്യപ്പെടുന്നതിന്നു കമ്മീഷണർ അവർകൾക്കു അധികാരമുള്ളതും അങ്ങിനെ ആവശ്യപ്പെടുന്നപക്ഷം ആവശ്യപ്പെടുന്ന തിര്യതി മുതൽ ദിവസത്തിന്നകം ഞങ്ങൾ സംഖ്യ കെട്ടിവെക്കുകയോ അമ്മുപ്രകൃതി തന്നുകൊള്ളുകയോ ചെയ്യുന്നതും അപ്രകാരം ഞങ്ങൾ ചെയ്യാത്തപക്ഷം അഡ്വാൻസ്സായി കെട്ടിവെച്ചിട്ടുള്ള സംഖ്യ പിഴയായി പിടിക്കുന്നതിന്നും ഷാപ്പു വീണ്ടും ലേഖം ചെയ്യുന്നതിന്നും കമ്മീഷണർ അവർകൾക്കു അധികാരമുള്ളതും അങ്ങിനെ ഉണ്ടാകുന്ന ലേഖത്തിൽ സർക്കാരിലേക്കു വരുന്ന നഷ്ടം ഞങ്ങൾ തമ്മിൽ പിണപറയാതെ കമ്മീഷണർ അവർകളുടെ അടുക്കൽ കെട്ടിവെച്ചു കൊള്ളാവുന്നതും ആകുന്നു. ഈ കച്ചിട്ട അനുസരിച്ചു ഞങ്ങൾ തീർക്കേണ്ടതായി വരുന്ന എല്ലാ സംഖ്യകളും റെവന്യൂ റിക്കവറി റെഗുലേഷൻ അനുസരിച്ചു ഞങ്ങളുടെ ദേഹത്തിന്മേലും സ്വത്തുക്കളിന്മേലും പ്രവേശിച്ചു വസൂലാക്കി ഏടുക്കാവുന്നതും ആകുന്നു.

൧൧ ൨-ാം അനുമാനം മുതൽ മരസം വരെ മരസത്തെ കിസ്തു സംഖ്യയും, വൃക്ഷതികതിയും, മറ്റു സംഖ്യകളും വീട്ടു കൂടാതെ അടച്ച ൨-ാം നമ്പ്രകാരൻ പേരിൽ ചുമതല നന്നും ഇല്ലെന്നും കണ്ടതിന്നുതേക്കും മറ്റും ടിയാൻ അഡ്വാൻസ്സായി അടച്ചിട്ടുള്ള മരസത്തെ കിസ്തു സംഖ്യ ൧൧ ൨-ാം അനുമാനം മരസങ്ങളിലെ കിസ്തു കളിലേക്കു വകയാക്കി ഏടുപ്പാൻ ഞങ്ങൾക്കു അപേക്ഷയുള്ളതും ആകുന്നു. ഏതെങ്കിലും സംഖ്യ ടി ഷാപ്പു സംഖ്യയായി തിരഞ്ഞതായി കണ്ട താമൂക്കു കച്ചേരിയിൽ നിന്നും നോട്ടീസ്സു കിട്ടിയാൽ ഞങ്ങളിൽ പിണപറയാതെ തൽക്ഷണം അടച്ചുകൊള്ളാവുന്നതും അപ്രകാരം അക്കൗത്തപക്ഷം ആ വക സംഖ്യ മുഴുവനും റെവന്യൂ റിക്കവറി റെഗുലേഷൻ അനുസരിച്ചു ഞങ്ങളുടേയും ഞങ്ങളുടെ വസ്തുക്കളുടേയും പേരിൽ

പ്രവേശിച്ചു വസുലാക്കി എടുക്കുന്നത ഞങ്ങൾക്കും ഞങ്ങളുടെ ശേഷക്കാർക്കും സമ്മതമാകുന്നു. ഇപ്രകാരമെല്ലാം സമ്മതിച്ച താഴെ എഴുതുന്ന സാക്ഷികൾ കാരണ ഞങ്ങൾ ഈ ജാമ്മ്യയിട്ടിൽ ഒപ്പിട്ടുതന്നിരിക്കുന്നു.

എന്ന	കൊല്ലം	മാസം	൩-
			ധർമ്മ ലേലം കൊണ്ടുമാറ്റിയ ഒപ്പ്. ജാമ്മ്യക്കാരുടെ ഒപ്പ്. ജാമ്മ്യക്കാരുടെ ഒപ്പ്.
സാക്ഷികൾ.	൧. ൨.		താസിൽദാർ.

Form G. II.

[Vol. II, S. O. 24 (2)]

II ഫോമിൽ താഴെക്കിടയിൽ എഴുതുന്ന അപേക്ഷകൾക്ക് അനുബന്ധ കിട്ടുവാൻ ചോദിച്ചിരിക്കുന്ന അപേക്ഷ.

അപേക്ഷ, ലൈസൻസും എഴുതുന്നതുകൊണ്ട്			ലൈസൻസു എടുക്കുന്ന ആളുടെ പേര്, വാസസ്ഥലം, അപ്പൻറയോ റൻറയോ പേര്	എത്രതരം അപേക്ഷകൾ അപേക്ഷിക്കുന്നു (പകർപ്പുകൾ എത്രയോ അപേക്ഷിക്കുന്നു)	സംസ്ഥാനം	അതിര വിവരം				റിമർക്സ്	
ക്വിട്ടേഷൻ	കടം	പാവ അല്ലെങ്കിൽ പാടം				ജില്ല	താലൂക്ക്	ഗ്രാമപഞ്ചായത്ത്	റോഡ് നമ്പർ		

നോട്ട്.—വേണ്ട വിവരങ്ങൾ എല്ലാം ഇല്ലാതിരിക്കുകയോ അശ്രദ്ധയായി തയ്യാറാക്കിയിരിക്കുകയോ ചെയ്തിട്ടുള്ള അപേക്ഷ തള്ളിക്കളയുന്നതാകുന്നു. അപേക്ഷ, ലൈസൻസും, ഡിസ്കിംഗിഷൻ വെച്ചുകൊടുക്കുന്ന ഫോമങ്ങൾ ഉപയോഗിക്കേണ്ടതും ഇവയിൽ എഴുതുകയാണെന്ന ഇവ അപേക്ഷ തയ്യാറാക്കിയ എന്ന് തലവരായവരുടെ വിവരമായി കാണിക്കേണ്ടതും ആകുന്നു.

സ്ഥലം
തിരുതി

അപേക്ഷകാരൻ്റെ പേരും ഒപ്പും.

Form G. II (Reverse).
Shop No. II .
License may be issued.
Inspector _____ Circle.

Form G. 11 (a)

Eight anna Cochin Court-fee label

Application for the grant of fixed-fee licenses.

(This form, duly filled up and with an eight anna court fee label affixed, is to be presented to the Excise Inspector having jurisdiction over the place where the shop is proposed to be located. A separate application must be made for each shop and for each description of license.)

To

The Commissioner of Excise, Cochin State.

Sir,

I beg to request the favour of your granting me a license as described below for the official year ending Karkadagam 11. I shall strictly adhere to the provisions of the Regulation and of the rules in force now and hereafter in respect of the license applied for.

Station

Yours faithfully,

Date

11

Signature of applicant.

1. Full name and address of the applicant					
2. Nature of the license applied for					
3. License fee remitted with particulars of chalan enclosed	Chalan No.	dated	of the Treasury for Rs.		
4. Description and number of the license, if any, held by the applicant in the previous year					
	Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the			
		North by	East by	South by	West by
1	2	3	4	5	6
5. Description of the premises where the shop is proposed to be located					

Certified that the above particulars have been duly verified on and that there is no objection to the grant of the license as applied for.

Signature of the officer
who verified the particulars.

Signature of the Inspector

Date

11

Date

11

Form G, 11 (a) (Docket).

Kind of license.

No. of license.

Forwarded to the Inspector

for delivery of the license to the
party.

For Commissioner.

Date of delivery }
of the license. }

Resubmitted to the Commis-
sioner.

Date

Inspector,

Circle.

Form G. 12 (Shop
Depot keeper).

[Vol. II, S. O. 377 (4)]

Inspection note book.

<u>Shop</u> <u>Depot</u> No. Village Taluk Circle Range Maximum stock Minimum stock	Year	Annual Rentals	Annual consumption	Renter's or Depot keeper's Name
		One page ruled		

This book is the property of Government and must be returned to Excise Sub-Inspector of the range at the end of the lease.

Note.—In the case of toddy shops for Shop
Depot given above substitute 'toddy shop' and in the statements showing monthly consumption (pages 3-8) divide each column into three and enter the number of trees marked.

Month	Monthly consumption 11				Remarks of Inspecting officers and punishment inflicted on the renter.
	In the month		Up to the month		
	Gallons Seers		Gallons Seers		
	Mds.	lbs.	Mds.	lbs.	
Chingam Kanni Thulam Vrischigam Dhanu Makaram Kumbham Meenam Medam Edavam Mithenam Karkadagam	Six pages				
					Four pages

Form G. 13 (Inspector).

[Vol. II, S. O. 377 (7)]

Statement of depot and shop inspections made by the officers of the
during the quarter ending

Circle,

11

Circle	By whom inspected	Details of depot and shop inspections											Other shops	Remarks
		Arrack depots	Arrack shops	F. L. taverns	Other kinds of F. L. shops	Toddy shops	Ganja shops	Opium shops	Tobacco A shops	Tobacco B shops	Druggists' shops	Baker's shops		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	Inspector In the quarter Sub-inspector .. in the quarter do do .. do Total .. in the quarter Existing number of depots and shops													

I Shops or depots inspected more than once in any month by the same officer should only be counted as once; but in such cases the names of the shops or depots and the number of times each was inspected should be noted in the remarks column.

II. The total number of depots and shops not inspected by officers up to the quarter should also be noted in the remarks column.

Office of the Inspector of Excise,)
 Circle,)
 Dated 11 .)

Inspector.

Form G. 14 (Commissioner and Tahsildars).

[Vol. II, S. O. 32 (2)]

Register of

kists remitted in the
the year 11 .

Treasury for

Name of bidder.

If resold, name of purchaser.

No. of shop	Class of shop	Name of shop	Amount of bid for the year			One month's kist			Advances deposited			Initials of the Tahsildar or Samprathy or Manager		
									Deposit item No.	Date of deposit	Amount			
			Rs.	A.	P.	Rs.	A.	P.			Rs.	A.	P.	

Particulars of payment of kists.

Name of Treasury	Chalan No.	Date	For which month	Amount			Interest			Initials of the Tahsildar or Samprathy or Manager	Remarks
				Rs.	A.	P.	Rs.	A.	P.		
			Chingam	...							
			Kanni	...							
			Tulam	...							
			Vrischigam	...							
			Dhanu	...							
			Kalaram	...							
			Kumbham	...							
			Meesam	...							
			Medam	...							
			Edavam	...							
			Mithanam	...							
			Karkadagam	...							

Form G. 17 (Tahsildars).

Daily statement of receipts under Excise Revenue.

Head of Account	Receipts						Remarks. (In the case of remittances state here- under the numbers of chalans and also if intimation has been given with the name of the taluk. (2) If there are remittances for other taluks or receipts in other taluks, the amounts should be separately shown here stating if they are included in col. 2 or not).
	On the date			Up to the date inclusive of the previous col.			
1	2			3			4
	Rs.	A.	P.	Rs.	A.	P.	
Salt	IV 1. Duty on Salt	..					
	2. Other sale proceeds	..					
	3. Salt supplied to F. C. yards	..					
	4. Salt supplied to the Agricultural Department	..					
	5. Fines and forfeitures	..					
	6. Boat fees	..					
	7. Miscellaneous	..					
Alkari	VII A. 1 (a) Current collection of rent on independent toddy shops	..					
	(b) Do arrear collection	..					
	(c) Interest	..					
	VII A. 2 (a) Current collection of rent on independent arrack shops	..					
	(b) Do arrear collection	..					
	(c) Interest	..					
	VII A. 3 (a) Excise duty on liquor	..					
	(b) Rebate of duty on spirituous medicinal preparations	..					
	4. (a) 1 Fee for F. L. licenses	..					
	2 Interest	..					
	(c) 1 Fee for tapping fermented toddy	..					
	2 Interest	..					

Form G. 17—cont.

Head of Account		Receipts						Remarks. (In the case of remittances state here under the numbers of chalans and also if intimation has been given with the name of the taluk. (2) If there are remittances for other taluks or receipts in other taluks, the amounts should be separately shown here stating if they are included in col. 2 or not).
		On the date			Up to the date inclusive of the previous col			
1		2			3			4
		Rs.	A.	P.	Rs.	A.	P.	
Abkari	VII. A. 4 (d) Distillery license	..						
	(e) Overtime fees	..						
	5 Fines and forfeitures	..						
	6. Miscellaneous	..						
Ganja	VII. B. 1. (a) Rent of ganja shops (current)	..						
	(b) Do arrear	..						
	(c) Interest	..						
	2. Fines and forfeitures	..						
	3. Miscellaneous	..						
Opium	VIII. 1. (a) Rent on opium shops (current)	..						
	(b) Do arrear	..						
	(c) Interest	..						
	2. Fines and forfeitures	..						
	3. Miscellaneous	..						
Tobacco	IX. 1. (a) Rent on tobacco shops (current)	..						
	(b) Do arrear	..						
	(c) Interest	..						
	2. Fines and forfeitures	..						
	3. Miscellaneous	..						

Form G. 17--cont.

Head of Account	Receipts						Remarks. (In the case of remittances state here under the numbers of chalang and also if intimation has been given with the name of the taluk. (2) If there are remittances for other taluks or receipts in other taluks, the amounts should be separately shown here stating if they are included in col. 2 or not.)
	On the date,			Up to the date inclusive of the previous col.			
1	2			3			4
	Rs.	A.	P.	Rs.	A.	P.	
Marine { XIX. 1. Port dues	Rs.						
2. Miscellaneous	Rs.						
State or Cranganur remittances	Rs.						
XXIX. 1. (1) Advances for the purchase of Opium	Rs.						
1. (2) Do of ganja	Rs.						
1. Do for stocking weights and measures	Rs.						
k. Other Excise Departmental advances..	Rs.						
a ii. Purchase of Salt	Rs.						
Total	Rs.						

I hereby certify that there is Treasury credit for the amounts shown under the various heads in the above statement as per chalan numbers to (both inclusive) and adjustment numbers to dated which are herewith forwarded.

Taluk Treasury, }
 XI,

Dated

District Treasury Officer.

Form G. 18 (Tahsildars).

[Vol. II, S. O. 34]

Statement showing the demand, collection and balance of _____ in the Taluk for the month of _____ 11 .

Items	Demand								Total arrears and current	Collection								
	Arrears at the begin- ning of the year	Current						Arrears						Current Up to last month				
		Up to last month		In the month		Total		Up to last month		In the month		Total						
		3	4	5	7	8	9	10										
1	2		3		4		5	6		7		8		9		10		
	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.

Form G. 18—cont.

Items	Collection		Total arrears and current	Amount written off		Balance			Excess collection adjusted in the month	Excess collection pending adjustment	Remarks							
	Current			Arrears	Current	Arrears	Current	Total										
	In the month	Total																
	11	12		13	14	15	16	17				18	19	20	21			
Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	

 Form G. 18 (Docket).

Rs. A. P.

Amount of collection as per columns 8 and 11.

Amount as per cash chitta.

Difference (if any)

Explanation of the difference.

Station

Dated

11

} .

Samprathy.

Tahsildar.

Enclosure No. I to Form G. 18 (Tahsildars).

[Vol. II, S. O. 34]

Excise Revenue return of the

Taluk for the month of

11 M. E.

Sl. No.	Item
1	
2	Budget estimate for 11
3	Receipts up to the end of the month
4	Receipts as per cash chitta in the month
5	Alterations of heads proposed in the month
6	Revised treasury figure for the month
7	Deduct receipts for other taluks
8	Net receipt (6-7).
9	Receipts in other taluks
10	Total receipts of the taluk for the month col. (3-9)
11	Total receipts up to the end of the month col. (3 & 10)
12	Corresponding figures of the last year up to the end of the month
13	Excess collections of the previous year adjusted up to the month
14	Total cols. (11+13)
15	Excess collections of the current year pending adjustment
16	Balance or D. C. B. figure
17	Remarks

12

Taluk Office,

David

11 .

Tahsildar.

Enclosure No. II to Form G. 18 (Tahsildars). [Vol. II, S.O. 34]
Chalan-war statement.

Date	No. of chalan	Amount			Interest			Date	No. of chalan	Amount			Interest	
		Rs.	A.	P.	Rs.	A.	P.			Rs.	A.	P.	Rs.	A.
Total								Total						

Taluk office, }

Dated

11 . }

Tahsildar.

Enclosure No. III to Form G. 18 (Tahsildars). [Vol. II, S.O. 34]

Statement showing shop-war particulars of the balance and the explanation of the Tahsildar for the same for the month of

11 .

Serial No.	No. and name of the shop	Balance (This should be given in head-war)	Amount since remitted into the Treasury in	Balance for the recovery of which Diwan Peishkar has been addressed								Tahsildar's explanation for the balance and the Commissioner's remarks								
				A (1) Pending execution of warrant by Excise Officers		A (2) Amount for which report was made for writing off the same		A (3) Amount for the recovery of which action is in progress under Revenue Recovery Regulation		A (4) Amount involved in suits			B. Balance for which the Diwan Peishkar has not been addressed							
1	2	3	4	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.		Rs.	A.	P.	Rs.	A.	P.	5

Taluk office, }

Dated

11 . }

Tahsildar.

Enclosure No. IV to Form G. 18 (Tahsildars). [Vol. II, S. O. 34]
Statement of variations in demand

Serial No.	No. and name of the village	Provisional demand in the month			Variation in the month			Description of variation			Increase			Decrease			Net demand in the month			Remarks
		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21

Taluk office, }

Dated

11 . }

Tahsildar.

Enclosure No. V to Form G. 18 (Tahsildars). [Vol. II, S. O. 34]

Statement showing particulars of Excise Revenue remitted in the Taluk for other Taluks during the month of 11

No. of chalan	Date of chalan	Where remitted and for which taluk the amount is remitted	Head of remittance							Total	Remarks
			4	5	6	7	8	9			
1	2	3	4	5	6	7	8	9	10	11	

Taluk office, }

Dated

11 . }

Tahsildar. }

Enclosure No. VI to Form G. 18 (Tahsildars).

[Vol. II, S. O. 34]

Statement of adjustment of excess collection of Excise Revenue of
the previous year for the month of 11 . . .
current

No. and name of shop.	Amount pending adjustment at the beginning of the year			Amount adjusted up to the end of last month			Amount adjusted in the month			Total			Balance pending adjustment			Remarks
	1	2		3		4		5		6		7				
	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	

Taluk office, }

Dated

11 . }

Tahsildar:

Enclosure No. VII to Form G. 18 (Tahsildars).

[Vol. II, S. O. 34]

Statement of alterations proposed in the Excise Revenue return
for the month of 11 . . .

No. and name of shop	Particulars of chalan			Head to which the amount was credited	Head to which the amount has to be transferred	Amount to be transferred			Remarks
	No.	Date	Amount			7		8	
1	2	3	4	5	6	7	8	9	
			Rs.	A.	P.	Rs.	A.	P.	

Taluk office, }

Dated

11 . }

Tahsildar.

Form G. 18 (a) (Commissioner). *Enclosure No. 1 to the Excise D. C. B. Review.*
 Statement of "old arrears" for the month of _____ 11 .

Head	Name of Taluk	Balance of the previous month			Collection									Balance			Remarks
					In the month			Written off			Total						
		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	
Abkari	Cochin-Kanayannur Cranganur Mukundapuram Trichur Talappalli Chittur																
Tobacco	Cochin-Kanayannur Cranganur Mukundapuram Trichur Talappalli Chittur																
Ganja	Cochin-Kanayannur Cranganur Mukundapuram Trichur Talappalli Chittur																
Opium	Cochin-Kanayannur Cranganur Mukundapuram Trichur Talappalli Chittur																
Total																	

Commissioner of Excise.

Form G. 18 (b) (Commissioner).

Enclosure No. II to the Excise D. C. B. Review.

Statement of "current collections" for the month of

xx

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APPENDICIS TO THE EXCISE MANUAL

Head	Name of Taluk	Balance of the previous month		Demand				Collection						Balance		Remarks	
		Rs.	A. P.	In the month		Total		In the month		Written off		Total		Rs.	A. P.		
Abkari	Cochin-Kanayannur																
	Cranganur																
	Mukundapuram																
	Trichur																
Tobacco	Talappalli																
	Chittur																
	Cochin-Kanayannur																
	Cranganur																
Ganja	Mukundapuram																
	Trichur																
	Talappalli																
	Chittur																
Opium	Cochin-Kanayannur																
	Cranganur																
	Mukundapuram																
	Trichur																
Total	Talappalli																
	Chittur																
	Cochin-Kanayannur																
	Cranganur																

Commissioner of Excise.

Form G. 19 (Commissioner).

Comparative statement of Excise Revenue return for the month of 11 .

Taluk	IV Salt	VI Customs	VII A Abkari	VII B Ganja	VIII Opium	IX Tobacco	XIX Marine
Cochin-Kanayannur							
Cranganur ..							
Mukundapuram ..							
Trichur ..							
Talappalli ..							
Chittur ..							
Total ..							
Total up to the previous month ..							
Grand total ..							

Heads of Revenue	Budget Estimate	II Revenue		II Revenue		Consumption of salt up to the end of the month		Remarks
		In the month	Up to the end of the month	In the month	Up to the end of the month	In II	In II	
IV Salt ..								
VI Customs ..								
VII A Abkari ..								
VII B Ganja ..								
VIII Opium ..								
IX Tobacco ..								
XIX Marine ..								

Office of the Commissioner of Excise,
Ernakulam
11 1

Dated

Commissioner.

Form G. 21 (Tahsildars).

Statement of outstandings under debt and remittance head under
Excise Revenue for II Taluk.

Item No.	Head of Account	Opening balance			Receipts			Total			Adjustments and repayments in the month			Closing balance			Remarks
		Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	
1	Toddy ..																
2	Arrack ..																
3	Tobacco ..																
4	Tavern ..																
5	Opium ..																
6	Ganja ..																
	Total ..																

Taluk office,

Dated

II .

Tahsildar.

Form G. 22 (Excise officers).

Statement of bills for the month of

II.

Head Office reference, if any	Amount of the bill			Date of encashment	Actual amount cashed			Difference, if any, between cols. 2 and 4			Explanation for the difference	Description of charge	Remarks
	1	2	3		4	5	6	7	8				
	Rs.	A.	P.		Rs.	A.	P.	Rs.	A.	P.			

Office

Dated

II .

Designation.

Form G. 23 (Tahsildars).

Statement of adjustments for the month of

II .

Commissioner's Office reference, if any	Amount adjusted		Adjustment made		Date of adjustment	Remarks
			From what head	To what head		
1	2		3	4	5	6
	Rs.	A. P.				

Taluk office, }
Dated II . }

Tahsildar.

Form G. 24 (Tahsildars).

Statement of collection of old arrears of Excise Revenue in the
Taluk for the quarter ending

II .

Serial No.	Name of default- er and surety, if any	No. of shop	Amount due		Amount remitted or adjusted		Particulars of remittance		Balance due	Explanation for the figures shown in col. 8	
			Rs.	A. P.	Rs.	A. P.	Chalan No. or voucher No.	Date			
1	2	3	4		5		6	7	8		9
			Rs.	A. P.	Rs.	A. P.			Rs.	A. P.	

Taluk office, }
Dated II . }

Tahsildar.

Form G. 25 (Inspectors).

Report showing the progress made in the execution of revenue warrants for arrest of defaulters in the Circle for the fortnight ending

II .

Serial No.	No. and name of shop	Amount due		No. and date of Head Office order issuing the warrants	Name of the range Sub-Inspector	Name of the defaulter	Nature of action taken till now	Explanation for delay in the execution of the warrant	Remarks
1	2	3	4	5	6	7	8	9	
		Rs.	A. P.						

Office of the Inspector of Excise, }
 Circle, }
 Dated II .

Inspector.

Form G. 26 (Commissioner).

[Vol. II, S. O. 16 (I)]

List of excise renters who are in arrears to Government or whose conduct as licensees has been unsatisfactory.

Name of renter	Number, name and kind of shop	Monthly rental of shop	Arrears due	Any other reason for not admitting a person to bid	Inspector's recommendation	Commissioner's orders
1	2	3	4	5	6	7

Form G. 27 (Officers issuing books).

Extract from the register of account, etc., books received in and issued from the Office of the
for the quarter ending with the last day of

11 .

Date	From whom received or to whom issued	Account books														
		C. S. 3		D. S. 5		E. C. 5		E. C. 6		F. L. 10		F. L. 11		H. D. 6		
		Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	
	Balance in hand on the last day of the previous quarter															
	Total receipt and issue															
	Balance in hand															

Form G. 27—cont.

Date	Account books								Permit books		Indent books				Amount remitted		Chalan		Remarks
	D. 5		D. 7		D. 12		D. 14 ¹		G. 2		C. S. 4		F. C. 7		No.	Date			
	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue	Receipt	Issue					
37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54		
														Rs.	A.	P.			

Note.—Account books at 8 as. each, Permit books at 4 as. each, Indent books two as. D. 3 at Rs. 1-8-0, D. 3(a) at one pie, D. 4, D. 5 and D. 7 at Rs. 1-4-0, D. 12 at 8 as. and D. 14 at Rs. 1-0-0 each

Station }
 Dated 11 .

Designation and Signature.

Form C. 28 (Inspectors).

[Vol. II, S. O. 399]

Statement showing the particulars of recoupments made by the sale of dram-sets to attack shop-keepers of Circle for the month of 11 .

1	From whom received stating the number and date of the order accompanying or supplying the dram-sets	
2	Balance in hand at the beginning of the month	
3	Number received during the month	
4	Total number of dram-sets	
5	Value pending recoupment	Rs. A/P.
6	Number of dram-sets sold	Rs. A/P.
7	Value received per dram-set	Rs. A/P.
8	To whom sold	Rs. A/P.
9	Amount recouped	Rs. A/P.
10	No. and date of the chalan supporting the remittance of the amount in to the Treasury	
11	Balance of stock in hand at the end of the month	Rs. A/P.
12	Amount pending recoupment at the end of the month	Rs. A/P.
13	Remarks	

Office of the Inspector of Excise, Circle,

Dated 11 .

Inspector.

Form G. 29 (Inspectors & Deputy Superintendent).

[Vol. II, S. O. 399]

Casual leave statement of for the month of 11 .

No.	Name and designation of officers.	Personal No.	Date of application	No. of days of casual leave granted	No. of days of absence including Sundays and holidays	Date of commencement	Date of return to duty	No. of days of casual leave previously taken	Remarks
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

Station

Dated 11 .

Designation.

Form G. 32 (Commissioner).

[Vol. II, S. O. 393 (3)]

Acquittance roll of travelling allowance of the
for the month of .. .

Consecutive No.	Name and rank of officer	Pay			Net amount paid			Date of payment	Signature of payee	Remarks
		Rs.	A.	P.	Rs.	A.	P.			

Dated .. .

.. .

Commissioner.

Disbursing officer.

Form G. 33 (Excise officers).

[Vol. II, S. O. 393 (2)]

Contingent charges acquittance roll for the month of .. .

Consecutive N ^o .	Nature of contingent charges with dates of vouchers	Amount			To whom due	Date of payment of the amount	Signature of reci- pents	Remarks
		Rs.	A.	P.				

Certified that I personally disbursed the amounts specified above.

Place

Dated .. .

.. .

Disbursing officer.

Form G. 38 (Inspector).

[Vol. II, S. O. 378 (1)]

Promotion Roll.

No.	Name of officer recommended	No. and grade	When appointed to the present grade	Total length of service and qualifications	Recommendation with brief but clear reasons for same.
1	2	3	4	5	6

Note.—No person should be recommended for promotion to the grade of petty officer, unless he can read and write Malayalam fluently, is a good detective, and understands how to prosecute cases.

Office of the Inspector of Excise,

Circle,

II

Dated

Inspector.

Form G. 39 (Excise officers).

Conduct Sheet.

Name of officer.

Date of enlistment.

Promotion including reduction or suspension				'Rewards and good service entry			
Date	To what rank	Whether promoted reduced or suspended with initials of the Manager or other officer	No. and date of service order	Date of award	For what service rewarded	Nature of reward	Initials of the Manager or other officer

Leave.

Nature of leave	Period sanctioned			Leave availed			Date of avail	Date of return	Initials of the Manager or other officer	Remarks
	Y.	M.	D.	Y.	M.	D.				

Defaults.

No.	Brief description of offence	Date when committed	Punishment		Date of Commissioner's orders	Initials of the Manager or other officer
			Black marks	Other punishments		

Form G. 40 (Excise officers).

എക്സൈസ് ഡിപ്പാർട്ട്മെന്റ് പാസ്സാൻ്റ്.

1 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)	2 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)	3 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)	4 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)

Form G. 40 (Excise officers).

എക്സൈസ് ഡിപ്പാർട്ട്മെന്റ് പാസ്സാൻ്റ്.

1 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)	2 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)	3 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)	4 ഉദ്യോഗസ്ഥൻ്റെ പേരും (സി.ആർ.പി.ഒ.യുടെ പേരിൽ) അയപ്പാൻ്റെ വകുപ്പിൻ്റെ നമ്പർ (പേർ, സമയം, സ്ഥലം, തിരുവനന്തപുരം)

Form of requisition and railway warrant.
For railway

For office record
Office,
No. Dated 193
Railway warrant.
To
The Station Master,
Station.

No. Dated 193
Railway warrant.
To
The Station Master,
Station.

For Commissioner of Excise
Office,
No. Dated 193
Railway warrant.
To
The Station Master,
Station.

Sir,
Conveyance by Railway is required by
the undermentioned proceeding on duty from
to via by mail
ordinary
train on presentation of this warrant.

Rank and name of men for whom conveyance is required		Class for which accommodation is required	Number authorised to travel and not to be exceeded
Rank	Name		
1		2	3
Baggage (see Note—2)			
Nature	amount	weight	

Rank and name of men for whom conveyance is required		Class for which accommodation is required	Number authorised to travel and not to be exceeded	Number actually provided with conveyance	Rate		Individual numbers of tickets issued
Rank	Name				Amount		
1		2	3	4	5	6	7
Baggage (see Note—2)							
Nature	amount	weight					

Rank and name of men for whom conveyance is required		Class for which accommodation is required	Number authorised to travel and not to be exceeded	Number actually provided with conveyance	Amount
Rank	Name				
1		2	3	4	
Baggage (see Note—2)					
Nature	amount	weight			

Form G. 43—cont.

Purpose of journey.

- 1 Escort of prisoners.—
- 2 Transfer.
- 3 Other duty (nature to be specified).

(Delete as may be necessary).

Station

Dated 193 .

Signature and Designation of issuing officer.

From Station

To Station

Note.—1 Columns 1, 2 and 3 must be filled up by the officer issuing the warrant.

Note.—2 Charges for excess personal luggage of officers are not authorised baggage charges and must not be included in this form, but paid for by the owners.

Purpose of journey.

- 1 Escort of prisoners—
- 2 Transfer.
- 3 Other duty (nature to be specified).
(Delete as may be necessary).

Signature and Designation of the issuing officer.

Note.—1 Cols. 1, 2 and 3 must be filled up by the officer issuing the warrant, col. 4 must be filled up by the senior officer in charge. Col. Nos. 5, 6 and 7 must be filled up by the railway staff and the requisition after being completed should be forwarded to the railway audit office as directed by local instructions.

CREDIT NOTE,

To The Accountant-General.
Certified that the accommodation shown in column 4 has been provided
Pay to the Railway Administration or order the sum of Rupees as particularised above.

Rupees
Station
Date

Signature of Station Master or Clerk,

Signature of officer travelling or senior officer in charge.

Note.—2 Charges for excess personal luggage of officers are not authorised baggage charges and must not be included in this form, but paid for by the owners.

Purpose of journey.

- 1 Escort of prisoners.—
- 2 Transfer
- 3 Other duty (nature to be specified).

(Delete as may be necessary).

Station

Dated 193 .

Signature and Designation of issuing officer.

From Station

To Station

Note.—1 Columns 1, 2 and 3 must be filled up by the officer issuing the warrant. Column 4 must be filled up by the officer travelling or senior officer in charge, column 5 by the Station Master who will return the form after completion to the officer in charge who will forward it to the Commissioner of Excise

Note.—2 Charges for excess personal luggage of officers are not authorised baggage charges and must not be included in this form, but paid for by the owners.

Enclosure No. I to the Annual Administration Report.

Statement showing the particulars of tree-tapping licenses issued in the State for the year 11 .

Name of Taluk	For drawing fermented toddy for sale				For drawing fermented toddy for bread				For drawing sweet toddy					Total tree-tax	Remarks		
	Number of licenses issued	Particulars of trees licensed			Total tree-tax	Number of licenses issued	Particulars of trees licensed			Total tree-tax	Original	Supplemental	Cocoanut			Palmyra	Sago
		Cocoanut	Palmyra	Sago			Cocoanut	Palmyra	Sago								
I	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
					Rs. A.					Rs. A.						Rs. A.	
Total for 11																	
Total for 11																	

Office of the Commissioner of Excise,
Ernakulam,

Dated

11

Commissioner.

[Vol. II, S. O. 4 (2)]

Form C. 44 (a) (Commissioner).

Enclosure No. II to the Annual Administration Report.

Statement showing the number of shops and the Revenue derived from them for the year 11 .

Name of Taluk	Arrack		Toddy		Tobacco		Foreign liquor										Opium		Ganja		Other licenses					Amount of fees realised	Remarks		
	No. of shops	Rentals	No. of shops	Rentals	No. of shops	Rentals	M. L. 1	M. L. 1 (a)	M. L. 2	M. L. 3	M. L. 3 (a)	M. L. 4	M. L. 5	M. L. 7	M. L. 8	M. L. 9	Amount realised as fees	No. of shops	Rentals	No. of shops	Rentals	D. S. licenses	Occasional licenses	Morphia licenses	Ganja pre-paration licenses				
1	2	1	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28		
Total																													

Office of the Commissioner of Excise,

Ernakulam,

Dated

11 .

Commissioner.

Form G. 44(b) (Commissioner).

[Vol. II, S. O. 4 (2)]

Enclosure No. III to the Annual Administration Report.

Statement showing the area and population served by each shop in the year 11 .

Name of Taluk	Area in Sq. miles	Population	Arrack			Teddy			Tobacco			Opium			Ganja			Remarks	
			No. of shops	Area served	Population served	No. of shops	Area served	Population served	No. of shops	Area served	Population served	No. of shops	Area served	Population served	No. of shops	Area served	Population served		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
Total ..																			

Office of the Commissioner of Excise,
Ernakulam,
Dated 11 .

Commissioner.

Form G. 44 (c) (Commissioner).

[Vol. II, S. O. 4 (2)]

Enclosure No. IV to the Annual Administration Report.

Statement showing particulars of detection and prevention of Crime against the Abkari. etc.,
Laws during the year 11

1	2	3		5	Nature of disposal						Balance pending disposal		Percentage of acquittal		
		4	4		6	7	8	9	10	11	12	13	14	15	

Form G. 44 (c)---cont.

Classification

Classification	Undetected cases		Remarks
	60	61	
I			
II	16	17	
III	18	19	
VI	20	21	
VIA	22	23	
VIA	24	25	
VI	26	27	
X	28	29	
IX	30	31	
IIIX	32	33	
IIAX	34	35	
XIX	36	37	
XX	38	39	
IXX	40	41	
IXX	42	43	
IIAXX	44	45	
XIXX	46	47	
IXXX	48	49	
IIIXXX	50	51	
ΔXXX	52	53	
IΔXXX	54	55	
IIΔXXX	56	57	
IIIΔXXX	58	59	
XIXXX	60	61	
XL	62	63	
LI	64	65	
LII	66	67	
LIII	68	69	
XLIII	70	71	
XLII	72	73	
XLII	74	75	
XLII	76	77	
XLII	78	79	
XLII	80	81	
XLII	82	83	
XLII	84	85	
XLII	86	87	
XLII	88	89	
XLII	90	91	
XLII	92	93	
XLII	94	95	
XLII	96	97	
XLII	98	99	
XLII	100	101	
XLII	102	103	
XLII	104	105	
XLII	106	107	
XLII	108	109	
XLII	110	111	
XLII	112	113	
XLII	114	115	
XLII	116	117	
XLII	118	119	
XLII	120	121	
XLII	122	123	
XLII	124	125	
XLII	126	127	
XLII	128	129	
XLII	130	131	
XLII	132	133	
XLII	134	135	
XLII	136	137	
XLII	138	139	
XLII	140	141	
XLII	142	143	
XLII	144	145	
XLII	146	147	
XLII	148	149	
XLII	150	151	
XLII	152	153	
XLII	154	155	
XLII	156	157	
XLII	158	159	
XLII	160	161	
XLII	162	163	
XLII	164	165	
XLII	166	167	
XLII	168	169	
XLII	170	171	
XLII	172	173	
XLII	174	175	
XLII	176	177	
XLII	178	179	
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XLII	182	183	
XLII	184	185	
XLII	186	187	
XLII	188	189	
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XLII	192	193	
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XLII	200	201	
XLII	202	203	
XLII	204	205	
XLII	206	207	
XLII	208	209	
XLII	210	211	
XLII	212	213	
XLII	214	215	
XLII	216	217	
XLII	218	219	
XLII	220	221	
XLII	222	223	
XLII	224	225	
XLII	226	227	
XLII	228	229	
XLII	230	231	
XLII	232	233	
XLII	234	235	
XLII	236	237	
XLII	238	239	
XLII	240	241	
XLII	242	243	
XLII	244	245	
XLII	246	247	
XLII	248	249	
XLII	250	251	
XLII	252	253	
XLII	254	255	
XLII	256	257	
XLII	258	259	
XLII	260	261	
XLII	262	263	
XLII	264	265	
XLII	266	267	
XLII	268	269	
XLII	270	271	
XLII	272	273	
XLII	274	275	
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XLII	282	283	
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XLII	286	287	
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XLII	292	293	
XLII	294	295	
XLII	296	297	
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XLII	302	303	
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XLII	308	309	
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XLII	358	359	
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XLII	384	385	
XLII	386	387	
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XLII	464	465	
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XLII	468	469	
XLII	470	471	
XLII	472	473	
XLII	474	475	
XLII	476	477	
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XLII	498	499	
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XLII	502	503	
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XLII	528	529	
XLII	530	531	
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XLII	582	583	
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XLII	668	669	
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XLII	672	673	
XLII	674	675	
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XLII	678	679	
XLII	680	681	
XLII	682	683	
XLII	684	685	
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XLII	698	699	
XLII	700	701	
XLII	702	703	
XLII	704	705	
XLII	706	707	
XLII	708	709	
XLII	710	711	
XLII	712	713	
XLII	714	715	
XLII	716	717	
XLII	718	719	
XLII	720	721	
XLII	722	723	
XLII	724	725	
XLII	726	727	
XLII	728	729	
XLII	730	731	
XLII	732	733	
XLII	734	735	
XLII	736	737	
XLII	738	739	
XLII	740	741	
XLII	742	743	
XLII	744	745	
XLII	746	747	
XLII	748	749	
XLII	750	751	
XLII	752	753	
XLII	754	755	
XLII	756	757	
XLII	758	759	
XLII	760	761	
XLII	762	763	
XLII	764	765	
XLII	766	767	
XLII	768	769	
XLII	770	771	
XLII	772	773	
XLII	774	775	
XLII	77		

Form G. 44 (d) (Commissioner).

[Vol. II, S. O. 4 (2)]

Enclosure No. V to the Annual Administration Report.

Comparative statement of Receipts and Expenditure for the year **11** .

Heads of Revenue	Actuals of 11	Actuals of 11		Revised estimate of 11	Difference between the actuals of 11 and 11			Remarks
1	2	3		4	5			6
Total head								
Total head								
Grand total								

Office of the Commissioner of Excise,
Ernakulam,

Dated

11 .

Commissioner.

Form H. D. 1.

[Vol. II, S. O. 300 (3)]

*Instructions for the identification of the ganja plant (Hemp),
Cannabis Sativa, Linn.*

A tall erect herbaceous annual, growing to a height of 4 to 8 feet or sometimes more. Leaves rough, dark green above, pale below and deeply cut into 5 to 11 inches narrow, pointed, finger-like divisions with toothed margins. There are male and female plants. The male plant has numerous clusters of minutely hairy, pale grown flowers in the axis of leaves, chiefly at the top of the plant, and end of branches, showing five sepals (covering segments) and five stamens (male element). The female plant has a few small flowers crowded at the basis of leaves, producing fruits enclosed in green leaf-like structures which become sticky as they grow old. The fruit is hard, greyish in colour, somewhat rounded and compressed, with smooth mottled sides and contains a single seed.

Date		Issue	
Rs.	14		Issue price per seer
A.P.			
Ks.	15		Value realised on the quantity issued
A.P.			
No.	16		Particulars of chalan
Date			
Rs.	17	Value written off	
A.P.			
Rs.	18	Total of cols. 15 and 17	
A.P.			
S.	19	Quantity	
T.			
Ks.	20	Value at the issue price	
A.P.			
21		Initials of the officer in charge	
22		Date	
23		By whom	
S.	24	Quantity actually found	
T.			
S.	25	Difference, if any, in stock	
T.			
26		Initials of the Inspecting officer	
27		Remarks	

Form H. D. 4 (Commissioner).

[Vol. II, S. O. 301]

License granted to shop-keepers for the sale of ganja, bhang and other intoxicating drugs prepared from the hemp plant.

I, **Commissioner of Excise, Cochin State,**
 under the provisions of the Cochin Abkari Regulation, I of 1077,
 and the Rules issued thereunder hereby license you
 son/nephew of _____ residing at _____
 (Taluk, village and desom) _____ to establish
 a shop at _____ in the town/taluk, village
 and desam of _____ and sell ganja, bhang and
 other intoxicating drugs prepared from the hemp plant therein
 from the 1st of Chingam 11 to the last day of Karkadagam
 11 subject to the following conditions and stipulations to be
 observed by you, the said

General conditions applicable to all Abkari and Opium licenses.
 Conditions applicable to opium and ganja licenses.
 Special conditions applicable to ganja licenses.

As in the Diwan's general sale notification.

Schedule showing the boundaries of the shop.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____

day of _____

11 .

Commissioner of Excise.

Form H. D. 5 (Commissioner).

No.

Special License for the possession and sale of medicinal preparations containing hemp drugs.

Under the provisions of the Cochin Abkari Regulation and of the Ganja Rules license is hereby granted to for the possession and sale for *bona fide* medicinal purposes only of intoxicating drugs prepared from the hemp plant in the shop situated as shown in the annexed schedule during the year ending Karkadagam 11 subject to the following conditions.

Note.—"Intoxicating drugs" means any intoxicating drink or substance prepared from any part of the hemp plant and includes ganja, charas, bhang and every preparation and admixture of the same.

Conditions.

1. The privilege conferred on the licensee under this license extends to the sale of intoxicating drugs used for *bona fide* medicinal purposes only.

2. The licensee shall be bound by the rules prescribed under the Abkari Regulation now or hereafter in force (i. e., the Diwan's notification referred to above or such other notification that may be issued in modification thereof) and any additional, general or special rules which may, from time to time, be notified.

3. The ganja used by the licensee in making medicinal preparations shall be purchased by him from a licensed shop in the State and shall be possessed under cover of the permit granted when such purchase is made in excess of the quantities for which no permit is required to be issued. The licensee shall use such intoxicating drugs for *bona fide* medicinal purposes only.

4. The licensee shall not keep or sell such intoxicating drugs or manufacture such intoxicating drugs in virtue of this license at any other place than the premises, the boundaries of which are specified in the schedule hereto annexed, nor sell such intoxicating drugs except for medicinal purposes.

5. The licensee shall, on requisition by the Commissioner of Excise, deliver up his license for amendment or for the issue of a fresh license.

6. The licensee shall, unless specially exempted by the Commissioner, maintain true accounts of all transactions. Such accounts must be retained for two years from the date of last entry in them.

7. The stocks of intoxicating drugs and all accounts and records of transactions under this license shall be open to inspection by all officers of the Excise Department of and above the

rank of Sub-Inspector and all Police Officers of and above the rank of Inspector.

8. An inspection note-book with pages numbered consecutively for inspecting officers to enter their remarks in, shall also be maintained by the licensee.

9. The license must be hung up in a conspicuous place and shall not be sold, transferred or sub rented without the Commissioner's previous sanction.

10. The licensee shall have no pecuniary dealings of any kind whatever with officers of the Excise Department.

11. The licensee shall be bound to report to the Commissioner of Excise all instances which may come to his knowledge of persons employed by him in the carriage or sale of intoxicating drugs committing breaches of the Opium, Abkari and Tobacco Laws, and to comply with Commissioner's orders respecting the continued employment of such persons. No persons who have been convicted under the Cochin Penal Code shall be employed in the carriage or sale of intoxicating drugs without the Commissioner's previous permission.

12. Infraction of any of the conditions of this license either by the licensee or any person in his employment may entail on the licensee a fine which may extend up to Rs. 50 or the cancellation of this license in which case no part of the license fee will be refunded.

Schedule showing boundaries of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the day of 11 .
Commissioner of Excise.

Form H. D. 6—cont.

ചിലവ് ചിലവ്		പ്ലാസ്റ്റിക് ഓർ ഡയറക്ടറേറ്റുകൾ	12		
		പ്ലാസ്റ്റിക് ഓർ ഡയറക്ടറേറ്റുകൾ	11	സെർ	തൊല
		പ്ലാസ്റ്റിക് ഓർ ഡയറക്ടറേറ്റുകൾ	10	സെർ	തൊല
		പ്ലാസ്റ്റിക് ഓർ ഡയറക്ടറേറ്റുകൾ	9	സെർ	തൊല
		ഉണക്ക കറുപ്പ്	13	സെർ	തൊല
		ബാക്കി	14	സെർ	തൊല
		മെ തൊലകൾ വി ക്കുന്ന വിധ	15	ക,	ണ, വ്.
		ഓർ	16		

Form H. D. 7. (Commissioner).

License for the sale of galenical preparations (Extracts and Tinctures) of the Indian Hemp.

Taluk, Village and Desam.

Number of license.

Name of licensee.

His residence.

Locality of the licensed premises.

The person mentioned above is hereby authorised to possess and sell galenical preparations (extract and tincture) of the Indian hemp from the date of this license to the last day of Karkadagam 11, subject to the following conditions.

Conditions.

I. The licensee shall be bound by (1) the provisions of the Cochin Abkari Regulation, I of 1077, as subsequently amended, (2) by the general conditions applicable to all Abkari and Opium licenses as notified by the Diwan from time to time so far as they apply to him, (3) by the rules relating to the transactions in galenical preparations (extract and tincture) of the Indian hemp published in Diwan's Notification No. 23 dated 6th Chingam 1107.

II. The licensee shall not have in his possession galenical preparations of Indian Hemp more than * ounces of *Extractum Cannabis Indica* and * ounces of *Tincture Cannabis Indica* and shall obtain his supplies either by direct importation from a foreign country or from a licensed dealer in the State or in any other Indian State or in British India or by manufacture from ganja lawfully possessed by him and shall not have in his possession drugs otherwise obtained. In the case of imports from a foreign country, another Indian State, or British India the licensee should first apply to the Diwan for the issue of an import certificate furnishing the following particulars:

- (i) the name and business of the importer;
- (ii) the port of import in the case of imports by sea;
- (iii) the exact description and quantity of the drugs with the drug contents thereof;
- (iv) the amount of drug which the importer is entitled to possess in terms of drug contents, and the stock on hand on the date of application;

* To be entered by the Commissioner according to requirements.

(v) the name and address of the firm from which the drug is to be obtained;

(vi) the purpose for which the drug is required.

If the Diwan is satisfied that the drug is required solely for medicinal purposes and that the licensee is authorised to possess the quantity of drugs applied for, he will prepare an import certificate in the prescribed form, and, after signing it, will forward it to the Agent to the Governor-General, Madras States. The Agent to the Governor-General, if he is satisfied that the drug is required solely for medicinal purposes, will countersign the certificate and also issue a permit. The licensee shall forward the certificate to the exporting firm along with his indent for the drugs. In the case of import from British India the export permit also should be sent to the exporting firm for presentation to the officer in the Province of export who is empowered to authorise the export of the drugs; similar procedure should be followed in the case of imports from other Indian States. In the case of import from a foreign country, the import certificates will be issued in duplicate. The original should be sent to the exporting firm as aforesaid and the duplicate to the Commissioner of Excise, Madras, with an application for the issue of an import authorisation marked 'in transit' to enable the consignment being cleared from the Customs. No consignment of galenical preparations imported shall be opened before it has been verified by an officer of the Excise Department not lower in rank than a Sub-Inspector.

III. The transmission of the galenical preparations (extract and tincture) of the Indian hemp by ordinary Post or Anchal is prohibited. The transmission of the above drugs by inland Post or Anchal will be permitted subject to the following conditions—

(1) only the parcel Post shall be used;

(2) the parcel shall be insured;

(3) the parcels shall be covered by permits which shall in cases of transmission to a district within the State be issued by the Commissioner and in other cases by the proper authorities in the place to which the parcel is addressed;

(4) the parcels shall be accompanied by a declaration stating the names of the consignee and consignor, the contents of the parcels in detail, the number and date of the permit covering the transmission and the number of the license held by the consignee;

(5) the consignee shall show distinctly in his account books the name of the consignor and the quantity of drugs sent to him from time to time by Post or Anchal.

IV. The licensee shall not manufacture, possess or sell galenical preparations of the Indian hemp in virtue of this license at any place except in the premises specified in the schedule.

V. Galenical preparations may be sold—

(a) to approved practitioners, up to the limit of two drams in the case of *Extractum Cannabis Indica* and 1 lb. in the case of *Tincture Cannabis Indica*;

(b) to licensees up to the limit of possession prescribed in their licenses;

(c) to persons authorised to export the drugs up to the limit of the amount which they have been specially permitted to export;

(d) to any other person on the authority of and in accordance with the written prescription of an approved practitioner other than such person himself:

Provided that in the case of sales otherwise than on prescriptions, the drug shall not be delivered to any person not licensed or otherwise authorised to be in possession of the drug who purports to be sent by or on behalf of a person so licensed or authorised unless such person produces an authority in writing signed by the person so licensed or authorised, to receive the drugs on his behalf and unless the licensee is satisfied that the authority is genuine.

VI. In the case of every sale otherwise than on prescription the licensee shall issue an authorization to cover the transport of the consignment to its destination if a permit has not already been taken out from an authorised Government officer.

VII. (a) A package or bottle containing galenical preparations of the Indian hemp shall before sale be marked with the amount of the drug in the package or bottle;

(b) galenical preparations of the Indian hemp shall be sold only in a package or bottle plainly marked—

(i) in the case of a powder, solution or ointment with the total amount thereof in the package or bottle and the percentage of the drug in the powder, solution or ointment;

(ii) in the case of tablets or other articles with the amount of the drug in each article and the number of articles in the package or bottle:

Provided that this rule shall not apply to any preparation dispensed by an approved practitioner or on the prescription of an approved practitioner.

VIII. A prescription for the supply of galenical preparations must comply with the following conditions—

(1) the prescription must be in writing, must be dated and signed by the approved practitioner with his full name and address and qualifications and marked with the words 'not to be repeated' and must specify the name and address of the person to whom the prescription is given and the total amount of the drug to be supplied on the prescription provided that where the medicine to be supplied is a proprietary medicine, it shall be sufficient to state the amount of the medicine to be supplied;

(2) the prescription shall not be given for the use of the prescriber himself;

(3) a prescription shall only be given by a registered dentist for the purpose of dental treatment and shall be marked 'for local dental treatment only';

(4) a prescription shall only be given by a registered veterinary surgeon for the purpose of treatment of animals and shall be marked 'for animal treatment only';

(5) an approved practitioner shall not give any prescription for the supply of any of the drugs otherwise than in accordance with the foregoing conditions.

IX. Galenical preparations of the Indian hemp shall not be supplied more than once on the same prescription except in pursuance of fresh directions duly endorsed on the prescription by the approved practitioner by whom it was originally issued and signed with his name in full and dated.

X. The name of the person, firm or body corporate dispensing the prescription, the address of the premises at which and the date on which it must be dispensed must be marked on the prescription.

XI. Every bottle or package containing any galenical preparations of the Indian hemp shall be marked with the percentage or proportion or amount of *Cannabis Indica* contained in the preparations.

XII. (a) The licensee shall maintain correct accounts of all transactions in the drugs in Form H.D. 12 which can be purchased from the office of any Inspector; such accounts to show in respect of each receipt the source of supply and the quantity received and in respect of each issue the quantity issued, and the name and address of the person to whom it is issued. He shall file in support of the accounts of receipts the customs receipts for duty paid or invoices of supplies obtained otherwise than by import by sea; and in support of his accounts of issues copies of the prescriptions on which they are made, and in the case of issues made otherwise than on prescriptions receipts from the persons to whom the issues were made. Such accounts and documents shall be preserved for not less than two years from the date of the last entry in the accounts.

(b) The licensee shall furnish to the local Inspector of Excise a monthly abstract of his transactions in respect of each head of account so as to reach the Inspector not later than the 10th of the month following that to which the transactions relate.

(c) The licensee may keep his wholesale accounts in a separate book (in the same form) if he chooses to do so.

XIII. All stocks of galenical preparations of Indian hemp and all accounts and records of transactions under a license shall be open to inspection by any officer of the Excise Department not lower in rank than a Sub-Inspector. An inspection note-book in the prescribed form shall be maintained for the use of inspecting officers and shall be handed over to the Inspector of the Circle or to any officer authorised by him to receive it on a receipt being given therefor.

XIV. The licensee shall, on requisition, by the Commissioner or by any officer duly authorised by the Commissioner, deliver up the license for amendment or for the issue of a fresh license.

XV. In case of breach of any of the conditions of a license, the Commissioner may impose a fine not exceeding Rs. 100 for every such breach or may cancel the license forthwith.

XVI. The imposition of a fine or cancellation of a license under the foregoing condition shall not operate as a bar to prosecution under the Cochin Abkari Regulation, I of 1077.

XVII. When a license has been cancelled or suspended or has expired such person shall forthwith make over to the Commissioner all drugs in his possession.

The Commissioner shall cause all such drugs confiscated under the Regulation or delivered to him to be examined by the Chief Medical Officer or by such other officer as the Diwan may direct. If any such drugs are certified by such officer to be fit for use, the Commissioner may sell them to any licensee. The Commissioner may require any licensee to purchase at such price as the Commissioner may direct any quantity of such drugs not exceeding such quantity as the Commissioner may determine to be ordinarily saleable by him in two months. If any such drugs are certified as aforesaid to be unfit for use the Commissioner shall cause them to be destroyed.

Schedule showing boundaries of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	

Dated the

day of

11

Commissioner of Excise.

Form H. D. 9

No.

ഖരാനയിൽ നിന്നും കച്ചവട കീട്ടുവാനുള്ള അപേക്ഷ.

ട്രഷറി ഓപ്പീസ്സർ അ ചർക്കർ മുന്മാതക ഹാനമ്പ്ര കച്ചവട് അപ്പു ചൈസൻസ്സുകാരൻ ബോധിപ്പിക്കുന്ന ഹരജി.

മേൽ പാഞ്ഞ അപ്പിൽ വീല്പനക്കായി ഇഴ ഖരാനയിൽനിന്ന സേർ തോല കച്ചവട് അതു അപ്പിലേക്കു അങ്ങുപേരുകൾനുള്ള കൽ റഹ രെയും തരവാനപേക്ഷിക്കുന്നു. മേൽപറഞ്ഞ അപ്പിൽ ഇന്നേദിവസം കയ്യിരുപ്പു സേർ തോല കച്ചവട് മരത്രമാകുന്നു.

മമ ഹസം രം൩ ക. ണ് പ. ഇഴ ഖരാനയിൽ കെട്ടിയതിന്നു കിട്ടിയ ഹാനമ്പ്ര ചലാൻ ഇതുസഹിതം ഹരജരംഭിക്കുന്നു.

മമ ഹസം രം൩

ചൈസൻസ്സുകാരൻറെ പേരും ഒപ്പും.



Form H. D. 10 (Treasury officers).

Statement showing the result of stock-taking of hemp drugs in the

[Vol. II S. O. 303(6)
Taluk treasury.

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1	2	3		According to the stock account				Result of verification on stock-taking						15									
				4	5		Deduct		8	9	Difference between cols. 8 and 9		12		13	14							
							Issue	Written off			Balance in hand on the day	Actual quantity found					Excess	Shortage					
					S.	T.													S.	T.	S.	T.	Rs.
		S.	T.	S.	T.	S.	T.	S.	T.	S.	T.	S.	T.	Rs.	A.	P.	Ks.	A.	P.	Rs.	A.	P.	Remarks

Station

Dated

11 .

Signature and designation of officer taking stock.

Form M. A. 1 (Commissioner).

License for the wholesale vend of methyl alcohol.

I, **Commissioner of Excise, Cochin State,** hereby license you to establish a depot in the premises specified in the schedule hereto annexed for the wholesale vend of methyl alcohol during the year ending the last day of Karkadagam 11 subject to the following conditions to be observed by you.

Conditions.

1. The licensee shall be bound by the rules governing the preparation, possession and sale of methyl alcohol as notified by the Diwan from time to time.

2. The license extends only to the wholesale vend of methyl alcohol to holders of M. A. licenses under the prescribed rules. By 'Methyl Alcohol' is meant the liquid having the chemical formula CH_3OH , its chemical synonyms being methanol, carbinol and methyl hydrate. It also includes wood naphtha, wood spirit, wood alcohol, pyroxylic spirit and pyroligneous spirit.

3. The quantity of methyl alcohol issued at any one time shall not exceed 20 gallons.

4. An account of the daily transactions under this license shall be kept in the following form—

Date	In hand		Receipts		Total in hand and received		Issues			Total issues		Balance		Remark		
	Number of casks	Quantity	From where with number and date of permit	Number of casks	Quantity	Number of casks	Quantity	Name and address of the purchaser	Number of permit	Number of casks	Quantity	Number of casks	Quantity			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
		9			9		9						9		9	

A fee of eight annas per imperial gallon shall be levied from M. A. r licensees on all quantities of methyl alcohol not accounted for by sale in their accounts.

5. An inspection note-book, in the prescribed form (G. 12), shall be maintained for the use of inspecting officers and shall be handed over to the Sub-Inspector of the range or to any officer authorised by him to receive it, on a receipt being given therefor. This note-book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an unmutilated and reasonably clean condition on a receipt being given therefor unless the license is renewed.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____ 11
Commissioner of Excise.

Form M. A. 2 (Commissioner).

License for the retail vend of methyl alcohol.

I, _____ Commissioner of Excise, Cochin State, hereby license you _____ to sell methyl alcohol at your shop in the premises specified in the schedule hereto annexed during the year ending the last day of Karkadagam 11 subject to the following conditions to be observed by you.

Conditions.

1. The licensee shall be bound by the rules governing the preparation, possession and sale of methyl alcohol as notified by the Diwan from time to time.

2. The license extends only to the sale of methyl alcohol. By 'Methyl Alcohol' is meant the liquid having the chemical

formula CH_3OH , its chemical synonyms being methanol, carbinol and methyl hydrate. It also includes wood naphtha, wood spirit, wood alcohol, pyroxylic spirit and pyroligneous spirit.

3. The licensee may procure his supplies of methyl alcohol either by direct importation or by purchase from the holder of a license in Form M. A. 1.

4. The quantity possessed at any one time under this license shall not exceed* gallons.

5. An inspection note-book in the prescribed form (G. 12) shall be maintained for the use of inspecting officers and shall be handed over to the Sub-Inspector of the range or to any officer authorised by him to receive it, on a receipt being given therefor. This note-book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an un mutilated and reasonably clean condition on a receipt being given therefor unless the license is renewed.

6. A license fee at the rate of eight annas per imperial gallon of methyl alcohol shall be levied on the quantity of methyl alcohol sold to Government officers and to the public in the State in each quarter. For this purpose the licensee shall submit to the Commissioner of Excise, through the Inspector of the Circle, within a week after the close of each quarter a statement showing the stock on hand, quantity received, the quantity sold to Government officers and to the public in the State and the balance of stock for the preceding quarter. The licensee shall pay the fee levied by the Commissioner within fourteen days of demand into a Government treasury.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____ 11
Commissioner of Excise.

* To be filled in by the Commissioner according to circumstances.

Form M. A. 3 (Commissioner).

*License for the possession and use of methyl alcohol by
varnish-makers and others.*

I, Commissioner of Excise, Cochin State, hereby license you residing at to possess methyl alcohol for use in the manufacture of in the premises specified in the schedule hereto annexed during the year ending the last day of Karkadagam 11 subject to the following conditions to be observed by you.

Conditions.

1. The licensee shall be bound by the rules governing the preparation, possession, and sale of methyl alcohol as notified by the Diwan from time to time.

2. The license extends only to the possession and use of and not the sale of methyl alcohol. By 'Methyl Alcohol' is meant the liquid having the chemical formula CH_3OH , its chemical synonyms being methanol, carbinol and methyl hydrate. It also includes wood naphtha, wood spirit, wood alcohol, pyroxylic spirit and pyroligneous spirit.

3. The licensee may procure his supplies of methyl alcohol either by direct importation or by purchase from the holder of a license in Form M. A. 1. He shall not possess at any one time more than* gallons of methyl alcohol.

4. An inspection note-book, in the prescribed form (G. 12), shall be maintained for the use of inspecting officers, and shall be handed over to the Sub-Inspector of the range or any officer authorised by him to receive it on a receipt being given therefor. This note-book is the property of Government and shall be returned at the end of the license period to the range Sub-Inspector in an unmutilated and reasonably clean condition on a receipt being given therefor, unless the license is renewed.

5. A license fee at the rate of eight annas per imperial gallon of methyl alcohol shall be levied on the quantity of methyl alcohol actually used by the licensee in each quarter. For this purpose the licensee shall submit to the Commissioner of Excise, through the Inspector of the Circle, within a week after the close of each quarter a statement showing the stock on hand, quantity received, the quantity actually used by the

* To be filled in by the Commissioner according to circumstances.

licensee and the balance of stock for the preceding quarter. The licensee shall pay the fee levied by the Commissioner within fourteen days of demand into a Government treasury.

Schedule showing particulars of licensed premises.

Taluk, Village, Desam, Street, Door No, or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the day of 11
 Commissioner of Excise.

Form M. A. 4.

Account to be maintained by holders of licenses for the sale or for possession and use of methyl alcohol.

Nature of license and number.

Name of licensee.

Station.

Date	Opening balance		Quantity received		Source of supply	Total quantity in hand and received		Quantity sold to purchasers within the State or used or issued (each transaction)		Quantity sold to purchasers outside the State (each transaction)		Total quantity sold, used or issued each day		Remarks
	1	2	3	4		5	6	7	8	9				
	Gals.	Drs.	Gals.	Drs.		Gals.	Drs.	Gals.	Drs.	Gals.	Drs.	Gals.	Drs.	

Note.—Holders of licenses in Form M. A. 3 need not fill in columns 6 and 7.

Form O. 1.

List of officers authorised to issue permits and verify consignments of opium and intoxicating drugs transported from one part of the Cochin State to another through intervening British territory.

I. Officers authorised to issue permits.

- | | Quantity. |
|--|---|
| 1. Commissioner of Excise | No limit. |
| 2. Inspectors in charge of Circles | No limit. |
| 3. Tahsildars, Deputy Tahsildars and
and Class Magistrates and, in the
absence of the former, Taluk
Samprathies or Head clerks. | Not exceeding 10 seers and that
within their Taluks. |

II. Officers authorised to verify consignments.

1. All officers of the Excise Department not below the rank of Sub-Inspectors.
2. All Tahsildars, Deputy Tahsildars, Taluk Samprathies and 2nd Class Magistrates.

Register of advances drawn and repaid on account of the stocking and issue of opium
during the month of

11 .

Date	Receipt					Total advance—cols. 2 and 6	Repayment			Closing balance	Remarks		
	Opening balance	Reference No.	Quantity to be purchased	Particulars of charge	Amount of advance drawn		Quantity paid for	Particulars of chalan				Amount remitted	
1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Rs. A.P.				Rs. A.P.	Rs. A.P.				Trea sury	Rs. A.P.	Rs. A.P.	

Form O. 3 (Commissioner and Treasury Officers).

Register of daily storage, issue and balance of opium for the month of 19.

1		Date
S. T. <td>2</td>		2
3		Opening balance
3		From where received
4		No. Date
4		Particulars of permit received
S. T. <td>5</td>		5
5		Quantity received
S. T. <td>6</td>		6
6		Total of cols. 2 and 5
Ks. A.P. <td>7</td>		7
7		Value of quantity shown in col. 6
8		Serial No. of issue for the year
9		To whom issued
S. T. <td>10</td>		10
10		Quantity issued
S. T. <td>11</td>		11
11		Quantity written off
S. T. <td>12</td>		12
12		Total of cols. 10 and 11
No. Date <td>13</td>		13
13		Particulars of transport permit or order to write off

Receipt

Issue

Form O. 4 (Commissioner).

[Vol. II, S. O. 313 (1)]

*License granted to opium shop-keeper for the retail vend
of opium.*

I, Commissioner of Excise, Cochin State, under the provisions of the Cochin Opium Regulation, VIII of 1976, and the Rules issued thereunder hereby license you
 son/nephew of _____ residing at _____ (taluk,
 village and desam) _____ to establish a shop at _____ in the
 town/taluk, village and desam of _____ for the sale of
 opium and manufacture and sale of intoxicating drugs made
 from opium or the poppy therein, from the 1st day of Chingam
 11 to the last day of Karkadagam 11 subject to the fol-
 lowing conditions and stipulations to be observed by you, the
 said

General conditions applicable to all
 Abkari and Opium licenses.
 Conditions applicable to opium and
 ganja shop licenses.
 Special conditions applicable to
 opium shop licenses

As in the Diwan's
 general sale
 notification.

Schedule showing the boundaries of the shop.

Taluk, Village, Desam, Street, Door No, or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11 .

Commissioner of Excise.

Form O. 5 (Inspectors). [Vol. II, S. O. 303 (8) & 319 (1)]

Statement showing the selling price of $\frac{\text{opium}}{\text{ganja}}$ in the Cochin shops bordering on the British frontier during the $\frac{\text{month}}{\text{quarter}}$ ending II .

Name of range	No. of shop	Name of shop	Price per tola of			Remarks		
			Opium		Ganja			
1	2	3	4		5	6		
			Rs.	A.	P.	Rs.	A.	P.

Office of the Inspector of Excise, }
 Circle, }
 Dated II . }

Inspector.

Form O. 6 (Inspectors). [Vol. II, S. O. 303 (7) & 318 (2)]

Statement showing the consumption of $\frac{\text{opium}}{\text{ganja}}$ for the quarter ending

Serial No.	Shop No.	Name of shop	Months			Total	Remarks
			4	5	6		
1	2	3	4	5	6	7	8

Office of the Inspector of Excise, }
 Circle, }
 Dated II . }

Inspector.

Form O.7.

Register of receipts and sales of opium in the shop at

ഇന്നത്തെ ഓക്സിജൻ ഉപയോഗം ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ	ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ	ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ	ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ	ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ	ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ	ഇന്നത്തെ വാങ്ങിയ വസ്തുക്കളുടെ വിവരങ്ങൾ
2	3	4	5	6	7	8
S. T.	S. T.	S. T.	S. T.	Rs. A. P.	S. T.	S. T.

Form O. 8 (Magistrates).
 Monthly statement of cases disposed of by the
 Class Magistrate of
 [Vol. II, S. O. 324 (2)]
 II .

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
Date of occurrence	By whom reported	Number (of report)	Name of case, whether shariat, sale, tobacco or opium	Name of accused	Property confiscated			Chalan No and date	Date of disposal	Calendar case No.	Convicted	Acquitted	Sentence			Amount of fine collected	Chalan number and date	Remarks	
					Description	Quantity (weight)	Value						Fine	Substantive	Imprisonment				In default

Station _____
 Dated _____
 Class Magistrate,

Statement showing the amount of rewards sanctioned in opium cases.

Name of Taluk	Name of Court which tried the case	Calendar No.	Name and residence of accused	Quantity and description of opium seized		Punishment awarded with date of conviction	Fine realised			Value of confiscated articles		Amount of reward sanctioned
				S.	T.		Rs.	A.	P.	Rs.	A.	
1	2	3	4	5	6	7	8	9	10	11	12	
				S.	T.		Rs.	A.	P.	Rs.	A.	P.

Office of the Commissioner of Excise, }

Dated

11 . }

Commissioner of Excise.

Form O. II.

No.

ഖരാനയിൽ നിന്നും കുറച്ച കിട്ടുവരുന്ന അപേക്ഷ.

ഒപ്പിട്ട അപേക്ഷകർക്ക് അപേക്ഷകർക്ക് മുമ്പാകെ - അംഗീകൃത
കുറച്ച അപേക്ഷ ചൈസൻസ്സുകാരൻ ബോധിപ്പിക്കുന്ന അപേക്ഷ.

മേൽ പറഞ്ഞ അപേക്ഷകർ വില്പനക്കായി ഇതിൽ ഉൾപ്പെടുത്തിയിരിക്കുന്ന സേർ
തേല കുറച്ചും അതു-അപേക്ഷകർക്ക് കൊണ്ടുപോകുവാനുള്ള ഒരു രഹ
സ്യം അപേക്ഷകർക്ക് അപേക്ഷിക്കുന്നു. മേൽപറഞ്ഞ അപേക്ഷകർ ഇന്നേദിവസം
കയ്യടപ്പിക്കുന്നു. സേർ തേല കുറച്ചു മാത്രമാകുന്നു.

മ.മ. മരണം ൦൦൯ ക. ൯. പ.
ഇത് ഉൾപ്പെടുത്തിയിരിക്കുന്ന കിട്ടിയ - അംഗീകൃത ചട്ടം ഇതുസമീപം
പ്രാബല്യമാകുന്നു.

മ.മ. മരണം - ൦൦൯.

ചൈസൻസ്സുകാരൻ്റെ പേരും ഒപ്പും.

Form O. 12 (Treasury officers).

Statement showing the result of stock-taking of opium in the

[Vol. II, S. O. 317(I)]
Taluk treasury.

Date of present stock-taking	Date of last stock-taking	Quantity in hand on the date of last stock-taking	According to the stock account					Result of verification on stock-taking					Remarks	
			Received since last stock taking	Total of cols. 3 and 4	Deduct		Balance in hand on the day	Actual quantity found	Difference between cols. 8 and 9		Value of the stock in col. 8	Value of the quantity in col. 9		Difference between cols. 12 and 13
					Issue	Written off			Excess	Shortage				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
		S. T.	S. T.	S. T.	S. T.	S. T.	S. T.	S. T.	S. T.	S. T.	Rs. A. P.	Rs. A. P.	Rs. A. P.	

Station

Dated

Signature and designation of officer taking stock.

Form O. 14 (Commissioner).

[Vol. II, S. O. 303 (10), 311 (2), & 319 (3)]

Statement showing the estimates of dangerous drugs to be imported by Indian States in transit through Customs Ports in the Madras Presidency from places outside India for consumption in the State during the Calendar year 19 .

Annual estimates	B. Medical opium	C. Opium in the form of tinctures, extracts and such other preparations containing more than 2 per cent of morphine as are made direct from opium	D. Morphine pure morphine, salts of morphine and such preparations containing more than 0.1 per cent of morphine as are made direct from morphine	E. Diacetyl-morphine (Diacetyl morphine and all the preparations containing diacetyl morphine	F. Benzoyl-morphine and all other salts and preparations	G. Dihydro morphine (Dihydro) its salts and preparations	H. Dihydro Codeine (Dihydro) its salts and preparations	I. Dihydro oxy-codeine (Dihydro) and its salts and preparations	K. Crude cocaine	L. Ecgonine	M. Cocaine pure-cocaine, salts of cocaine and such preparations containing more than 0.1 per cent of cocaine as are made direct from cocaine	N. Cocaine, such preparations containing more than 0.1 per cent of cocaine as are made direct from coca leaves	P. Galenical preparations (Extract and tincture) of the Indian hemp	Remarks
1. Estimated quantities of drugs to be indented for by Indian States from outside India (i. e., British India and Indian States) for supply through Customs ports situated in the Madras Presidency for consumption in the State during calendar year 19 . 2. for Government purposes 3. for other than Government purposes . .														

Notes.—i. The total drug contents in terms of opium, morphia, etc., alone need be entered in the statistics.
 ii. The drugs excluded from restrictions need not be entered in the statistics.

Form O. 15 (Commissioner).

[Vol. II, S. O. 303 (10), 311 (3) & 319 (3)]

*Report by the Cochin State on the traffic in opium
and other dangerous drugs for the Calendar
year 19 .*

The report should be submitted in quadruplicate in the form answers to the following questions—

A. *General*--(1) Particulars in brief of internal regulation of the manufacture, sale, distribution (vend arrangements), use, etc., of each drug separately, mentioning any new legislation or regulations issued during the year and information showing the extent of illicit traffic carried on, and the channel by, and the sources from which, this traffic is fed. Particulars regarding prosecutions and penalties should be shown separately in the form of statement V.

(2) Particulars in brief of rules and regulations governing imports, transit and exports of each drug.

B. *Particular drugs*—

(3) Raw opium—

- (a) area, under cultivation (in acres);
- (b) quantity of opium produced (in maunds and seers);
- (c) quantity of opium consumed in the State (in maunds and seers);
- (d) sale price of opium per seer in the retail shops.

(4) Prepared opium—

Rules governing the import, export, sale, manufacture, and use of prepared opium, whether use of prepared opium is *entirely prohibited*, if not, what steps, if any, have been or are proposed for its suppression, giving limit of possession of prepared opium by individuals (in tolas) where opium smoking is permissible.

(5) Indian hemp—

Quantity of each hemp drug, bhang, ganja and charas produced, imported and consumed (in maunds and seers).

(6) Morphine, heroine, medicinal opium and cocaine—

Quantities of imports and re-exports of each drug and if possible quantity of each drug consumed, stating classes of persons to whom permits or authorities for the use or possession of the drugs can be granted.

7. Statements—

Statement No. I showing the actual area of land under poppy cultivation; the total yield of opium and the stock of old opium in the Cochin State during the year 19 to accompany the O. 15.

Name of State	Area of land under poppy cultivation (in acres)	Ascertained yield of opium (in maunds)	Stock of opium at the close of the year 19 (in maunds)
1	2	3	4

Statement No. II showing the total consumption of opium (in seers) as well as per 10,000 of population and revenue derived from opium and its percentage to the total gross revenue of the Cochin State during 19 to accompany the O. 15.

Name of State	Consumption of opium in seers	Population according to the Census of 19	Consumption per 10,000 of the population	Revenue derived from opium in 19 in rupees	Percentage of the opium revenue to the total gross revenue
1	2	3	4	5	6

APPENDICES TO THE EXCISE MANUAL

Statement No. III showing the number of shops for the retail sale of opium, retail sale price of opium and the limit of private possession of opium during the year 19 to accompany the O. 15.

Name of State	Number of shops for the retail sale of opium	Retail selling price per seer of opium	Limit of private possession
1	2	3	4

Statement No. IV showing the consumption of various sorts of hemp drugs separately in the Cochin State during the year 19 to accompany the O. 15.

Name of State	Ganja	Charas	Bhang	Remarks
1	2	3	4	5

Statement No. V showing the total number of prosecutions and convictions (with an indication as to the nature of the offence leading to conviction) for offences relating to opium, hemp drugs, cocaine and other dangerous drugs, quantities of each drug seized and the penalties imposed in the Cochin State during the year 19 to accompany the O. 15.

Name of State	Total number of prosecutions				Total number of convictions				Nature of offence leading to conviction	Penalties imposed	Quantities of drugs seized				Remarks
	Opium	Hemp drugs	Cocaine	Other drugs	Opium	Hemp drugs	Cocaine	Other drugs			Opium	Hemp drugs	Cocaine	Other drugs	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

Form S. 1 (Commissioner and Deputy Superintendent).

[Vol. II, S. O. 342]

Register showing particulars of the import of salt into the Cochin State by contractor Mr.

during the year 11 .

Serial No. of entry	Particulars of export manifest or permit			Details of intimation received from the Chief Account Officer of Salt, Customs and Opium, Bombay					Shipped or removed from the factory			When imported by sea			Landed at Malippuram		No. of bags, if any, jettisoned		
	Name of Port or other office of issue	Number	Date	Number and date of letter	Consignment No.	Reference number of the		Date	Free of duty		Excess quantity on which full duty levied before export	Name of vessel	Registered number of vessel	Tonnage of vessel	Name of commander	Date		No. of bags	
						Diwan's Office	Commissioner's Office		No. of bags	Quantity (maunds)									
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20

Delivery at the Depot		21	Date of Commissioner's passing the consignment
		22	Gross weight
		23	Weight of empty bags
		24	Net weight
		25	Date of completion of weighment
		26	Kind of salt
Reflection		27	Quantity
		28	Commissioner's initials
		29	Wastage in transit or short-delivery
Price of salt taken delivery of		30	Contract price per 100 maunds
		31	Price at rate fixed by the Commissioner for the nett quantity delivered
		32	Deduction, being duty on short delivery
		33	Balance payable to the contractor
Import statement from the Deputy Superintendent		34	Date of despatch
		35	Date of receipt by the Commissioner
Abstract bill of payment		36	Number
		37	Date
		38	Amount
Initials of the		39	Accountant
		40	Head of office
		41	Remarks

Form S. 6 (Deputy Superintendent).

[Vol. II, S. O. 343]

Statement showing the quantity of salt delivered by contractor and the price to be paid to him at per maund.

Details of shipping bill	
1	Date of shipping the consignment
2	Number of the manifest and name of the Port
3	Date
4	Vessel's name
5	Commander's name
6	No. of bags
7	Maunds
8	Excess found at checkweighing station for which duty paid at Bombay
9	Total quantity of salt
10	Date of landing the consignment
11	No. of bags delivered
12	Total gross weight
13	Total weight of empty gunnies
14	Net weight of salt
15	Price at rate fixed by the Commissioner
16	Quantity short delivered
17	Quantity on which duty levied at Bombay
18	Balance of short-delivery for which duty to be deducted
19	Amount to be deducted for short-delivery
20	Balance to be paid

Sea Customs Office,
Malippuram,
Dated " .

Deputy Superintendent.

Form S. 7.

[Vol. II, S. O. 344 (2)]

രാജമാന്യ രാജശ്രീ രാജിപ്പറം സി കണ്ണം ഡിപ്യൂട്ടി സൂപ്രണ്ടു
അവർകൾ മുന്ദാകെ

ബോധിപ്പിക്കുന്ന ഹരജി.

അൻ

ഭരണിയിൽ ക. ണ. വ. അടച്ച
മരണം ന- -രാനുമായി ചരങ്ങി

ഒരു ചലവൻ ഈ ഹരജി സഹിതം ഹാജരാക്കുന്നു. അതിൽ കാണുന്ന സംഖ്യ
കളെ ഇനിക്കു ഉപ്പു തൂക്കം തരുവാൻ അപേക്ഷിക്കുന്നു.

എന്ന II -കമാണ

മരണം ന-

ടി

II -000൯ മരണം ന- മാലിപ്പറം സി കണ്ണം ഡിപ്യൂട്ടി സൂപ്രണ്ടെ അവാർകറക്ക

എഴുതി കൊടുത്ത രഹിതീ

മാജ്ജനിൽ വിവരിച്ചിട്ടുള്ളപ്രകാരം പണം

അടച്ച തരപ്പുക	അടച്ച		അടച്ച സംഖ്യ		ചലാൻ നമ്പ്
	ആണ്ട	റൂപ	ക.	പ.	

അടച്ചതിന്ന ഇനിക്ക തുകം തരേണ്ടു

ഉപ്പ മന്ന

ഇഴ ഉപ്പ മന്ന

തറമുത ഞാൻ

തുകം എററകൊണ്ട രഹിതീ കൊടുത്ത മേപ്പടി

Form S. 9 (Depot-guard Petty Officer).

[Vol. II, S. O. 344 (12)]

Check register of permits for issues of salt from the Malippuram depot.

Month	Date	Details of permit							Signature of Petty Officer	Remarks
		Number	Month	Date	Person to whom permit has been issued	Destination of consignment	Quantity issued			
							Bags	Maunds		
1	2	3	4	5	6	7	8	9	10	11

Form S. 13 (Salt depot-keepers).

[Vol. II, S. O. 344 (8)]

Account of salt received on credit from the Malippuram depot for sale at

II .

Month and date	Quantities of salt						Sale proceeds				Remittance on the day		Balance of liability to the Excise Department	Signature of the selling officer	Remarks										
	Opening balance		Receipt		Total		Issues		Balance		Rate per maund	Amount collected				Amount to be accounted for to the Excise Department at the close of the previous day	Chalan No.	Amount							
1	2		3		4		5		6		7	8	9	10	11	12	13	14							
	Mds.	Srs.	Mds.	Srs.	Mds.	Srs.	Mds.	Srs.	Mds.	Srs.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.	Rs.	A.	P.			

Form S. 14.

[Vol. II, S. O. 350 (2)]

Indent for the supply of salt to Palaces.

നമ്പ്ര

തിയ്യതി

ഉപ്പു പാണ്ടികരാല

വിചാരിപ്പുകാരന എന്തെന്നാൽ

തമ്പുരാൻ

തിരുമനസ്സിലെ കോവിലകത്തേക്കു ()

മന്നപ്പ ആവശ്യമായിരിക്കുകൊണ്ടു മന്നു ഒന്നക്കു ക.

ണ. പ. പ്രകാരം ക. ണ. പ.

വരം അയക്കുന്നതു വാങ്ങി അയാൾ

പക്കൽ ഉപ്പു കൊടുത്തയക്കുക വേണ്ടിയിരിക്കുന്നു.

തമ്പുരാൻ കോവിലകത്തു മുതൽപിടിക്കാൻ

(പേരും ഒപ്പും)

Form S. 14.

Indent for the supply of salt to Palaces.

നമ്പ്ര

തിയ്യതി

ഉപ്പു പാണ്ടികരാല

വിചാരിപ്പുകാരന എന്തെന്നാൽ

തമ്പുരാൻ

തിരുമനസ്സിലെ കോവിലകത്തേക്കു ()

മന്നപ്പ ആവശ്യമായിരിക്കുകൊണ്ടു മന്നു ഒന്നക്കു ക.

ണ. പ. പ്രകാരം ക. ണ. പ.

വരം അയക്കുന്നതു വാങ്ങി അയാൾ

പക്കൽ ഉപ്പു കൊടുത്തയക്കുക വേണ്ടിയിരിക്കുന്നു.

തമ്പുരാൻ കോവിലകത്തു മുതൽപിടിക്കാൻ

(പേരും ഒപ്പും)

Form S. 15 (Commissioner).

[Vol. II, S. O. 350(3)]

Statement of salt imported, manufactured and sold during the year 11 .

Quantity in hand at the beginning of the year	Quantity manufactured	Quantity imported and delivered by the contractor	Total quantity	Quantity of salt sold	Balance	Remarks
1	2	3	4	5	6	7

Office of the Commissioner of Excise,
Ernakulam,

Dated

11 .

Commissioner of Excise.

Enclosure No. I to Form S. 15.

[Vol. II, S. O. 350 (3)]

Statement of salt imported by the contractors during the year 11 .

Period of contract	Quantity contracted for	Names of vessels	Name of the Port at which the salt was landed	Quantity imported	Quantity shipped in excess of the authorised quantity	Quantity landed	Short-delivery for which full duty has been		Remarks
							Levied	Not levied	
1	2	3	4	5	6	7	8	9	10

Office of the Commissioner of Excise,
Ernakulam,

Dated

11 .

Commissioner of Excise.

Form T. 1 (Commissioner).

License to cultivate the tobacco plant.

No. of 11 .

I, Commissioner of Excise, Cochin State, under the provisions of the Cochin Tobacco Regulation, VII of 1084, as amended by Regulation, I of 1096, and in accordance with the Diwan's notification (Revenue Department, Separate Revenue), dated 17th May 1923 corresponding to the 3rd Edavam 1098, license you son/nephew of resident in to cultivate the tobacco plant in an area of acres cents in Survey No. situated in the Village of in the Taluk subject to the following conditions and stipulations to be observed by you, the said

Conditions.

1. The licensee shall be bound by the Tobacco Regulation, VII of 1084, as subsequently amended, by the rules contained in Diwan's notification (Revenue Department, Separate Revenue) dated 17th May 1923, 3rd Edavam 1098 and by any additional, general or special rules which may, from time to time, be prescribed with regard to the cultivation, manufacture, storage, removal and disposal of tobacco and by the general conditions applicable to all Abkari and Opium licenses so far as they may be applicable to the rules and conditions of tobacco licenses.

2. The licensee shall on demand produce his license for inspection by any Land Revenue officer of and above the rank of Parvathiyam, by any Excise officer of and above the rank of a Petty Officer, by any Police officer of and above the rank of Inspector or by any other officer specially empowered in this behalf by the Commissioner of Excise and shall deliver it to the officer in charge of the Circle having jurisdiction over the licensed area or any other officer authorised by him on or before the last day of Karkadagam.

3. The area to be cultivated under this license shall not be exceeded nor shall any cultivable part of it be left uncultivated except with the permission of the Commissioner.

4. The licensee shall admit any Excise or Revenue officer entering his fields in order to survey them, to inspect the crop

or to ascertain the quality of the plant or for any other purpose connected with the discharge of his duties.

5. The licensee shall not, for any reason whatsoever, sell or transfer the standing crops or its produce to persons not licensed to possess or deal in tobacco.

6. The licensee shall obtain from the Excise Inspector of the Circle having supervision over the licensed manufacturing yard or storehouse, permission in writing to do the harvesting before he starts to harvest the crop and shall during the harvesting of the crop work under the general supervision of the Sub-Inspector of the locality in which the area cultivated lies and shall obey all orders issued to him by the Inspector or his subordinates in the matter.

7. The harvested plants must be tied in convenient bundles each of a number of leaves to be fixed by the officer and must be transported to the licensed manufacturing yard under permits issued by the Sub-Inspector of the locality.

8. All plants uprooted in the process of cultivation or of harvesting and not used for the preparation of tobacco shall be destroyed in the presence of the Inspector in charge of the cultivation or of the manufacturing Yard or under his orders by the Range Sub-Inspector or Petty Officer.

9. The licensee shall not have the right to cure or manufacture tobacco. He must take a separate license required by the rules for doing any act connected with that process.

10. The licensee shall have no pecuniary dealings whatever with officials of the Revenue or Excise Department.

11. The licensee shall be bound to report to the Commissioner all instances which may come to his knowledge of persons employed by him in the carriage or possession of Tobacco committing breaches of the Abkari, Opium and Tobacco Laws and to comply with the Commissioner's orders respecting the continued employment of such persons. No person who has been convicted under the Cochin Penal Code shall be employed in the carriage or possession of tobacco without the Commissioner's previous permission.

12. Infraction of any of the conditions of this license either by the licensee or by any other person in his employment or disobedience of any instructions issued by a competent officer of the Excise Department in the matter of cultivation may entail

on the licensee a fine which may extend to Rs. 50 or the cancellation of this license or both. It shall be competent for the Commissioner of Excise to impose the above fines and penalties. The imposition of a fine or cancellation of the license under the last preceding clause shall not be held to bar the prosecution of the licensee or any person in his employment for any offence that may have been committed against the provisions of the Tobacco Regulation or any other law for the time being in force.

Schedule.

Description of the land desired to be cultivated								Season for the proposed cultivation	Period during which it would extend	Probable date of harvesting	
Taluk	Firkah	Village	Sy. No.	Extent	Boundaries						
					North	East	South				West

Dated the

day of

11

Commissioner of Excise.

Form T. 2 (Commissioner).

License for tobacco manufacturing yards.

No. of 11 . . .

Under the provisions of the Cochin Tobacco Regulation, VII of 1084, as subsequently amended and of the rules made thereunder to regulate the issue of licenses for the cultivation, manufacture, storage and disposal of tobacco and in consideration of the payment of a fee of Rs. , the receipt of which is hereby acknowledged, license is hereby granted to (full name and address) for the manufacture of tobacco in the premises shown in the annexed schedule during the official year ending the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

Conditions.

1. The licensee shall be bound by the Cochin Tobacco Regulation, VII of 1084, as subsequently amended, by the rules contained in Diwan's notification (Revenue Department, Separate Revenue), dated 17th May 1923, 3rd Edavam 1098 and by any additional, general or special rules which may, from time to time, be prescribed with regard to the cultivation, manufacture, storage, removal and disposal of tobacco and by the general conditions applicable to all Abkari and Opium licenses so far as they may be applicable to the rules and conditions of tobacco licenses.

2. The tobacco crop required for manufacture shall be that obtained from licensed cultivators within the State and the transport from the fields to the manufacturing yard must be under cover of permits issued by the Sub-Inspector of the locality.

3. The crops shall, as soon as it is received in the manufacturing yard, be cured with the least possible delay during such hours and in such a way as may be ordered, from time to time, by the Commissioner of Excise or the Excise Inspector of the Circle.

4. The licensee shall maintain a stock-book in the prescribed form in which the receipt of the harvested crop, the quantity of manufactured product and the quantity disposed of by sale or otherwise shall be entered from day to day.

5. The manufactured stuff shall be made into chippams of 150 lbs. (four chippams making a candy) and stored in licensed storehouses. The transport from the manufacturing yard to the storehouse, if not within the same enclosure, shall be made under cover of permits issued by the Excise Inspector of the Circle.

6. The licensee shall not transfer any portion of the manufactured tobacco to any other licensed manufacturer or stock-holder unless he has given written notice of the proposed transfer to the Excise Inspector of the Circle and obtained his permission in writing to do so.

7. The transport of green tobacco, or manufactured tobacco to places outside the Cochin State is prohibited except with the sanction of the Commissioner.

8. The licensee shall not sell or otherwise dispose of tobacco except to licensed dealers or to persons authorised to possess the same.

9. Transport of tobacco under conditions 6, 7 and 8 shall be covered by permits issued by the licensee.

10. The licensee shall on demand produce his license for inspection by any Excise officer of and above the rank of Petty Officer, by any Police officer of and above the rank of Inspector or by any other officer specially empowered in this behalf by the Commissioner of Excise and shall deliver it to the officer in charge of the Circle having jurisdiction over the licensed premises or any other officer authorised by him on or before the last day of the official year.

11. The licensee shall admit any Excise officer entering the licensed premises to inspect the manufactured product, to ascertain its quality or for any other purpose connected with the discharge of his duties.

12. The licensee shall have no pecuniary dealings whatever with officials of the Excise Department.

13. The licensee shall be bound to report to the Commissioner all instances which may come to his knowledge of persons employed by him in the carriage or possession of tobacco committing breaches of the Abkari, Opium and Tobacco Laws and to comply with the Commissioner's orders respecting the continued employment of such persons. No person who has been convicted under the Cochin Penal Code shall be employed in the carriage or possession of tobacco without the Commissioner's previous permission.

14. If the licensee or any person in his employment contravenes any of the conditions of this license or disobeys any instructions issued by an officer of the Excise Department in the matter of manufacture of tobacco he shall be liable, at the discretion of the Commissioner, to a penalty not exceeding Rs. 50 for every such act or omission or cancellation of the license or both. The imposition of a fine or cancellation of the license under the last preceding clause shall not be held to bar the prosecution of the licensee or any person in his employment for any offence that may have been committed against the provisions of the Tobacco Regulation or any other law for the time being in force.

Schedule.

Description of the manufacturing yard required to be licensed									Distance of the manufacturing yard from the store-house	Distance of the manufacturing yard from the place of cultivation	Remarks
Taluk	Firkah	Village	Survey No.	Extent	Boundaries						
					North	East	South	West			

Dated the _____ day of _____ 11 .
 Commissioner of Excise.

Form T. 3 (Commissioner).

License for tobacco store-house.

No. _____ of 11 .

Under the provisions of the Cochin Tobacco Regulation, VII of 1084, as subsequently amended, and of the rules made thereunder to regulate the issue of licenses for the cultivation, manufacture, storage and disposal of tobacco and in consideration of the payment of a fee of Rs. _____, the receipt of which is hereby acknowledged, license is hereby granted to
 (full name and address) _____ for the storage of tobacco in the premises shown in the annexed schedule during the official year ending the last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

Conditions.

1. The licensee shall be bound by the Cochin Tobacco Regulation, VII of 1084, as subsequently amended, by the rules contained in the Diwan's notification (Revenue Department, Separate Revenue), dated 17th May 1923/3rd Edavam 1098 and by any additional, general or special rules which may, from time to time, be prescribed with regard to the cultivation, manufacture, storage, removal and disposal of tobacco and by the general conditions applicable to all Abkari and Opium licenses so far as they may be applicable to the rules and conditions of tobacco licenses.

2. The tobacco stored in the storehouse shall be that obtained from licensed manufacturers within the State and the transport from the manufacturing yard to the store-house shall be made under cover of permits issued by the Excise Inspector of the Circle in cases where the licensed manufacturing yard and the licensed store-house are not within the same premises.

3. The licensee shall maintain a stock-book in the prescribed form in which the quantity of manufactured tobacco received and the quantity disposed of by sale or otherwise shall be entered from day to day.

4. On the arrival of the finished tobacco at the store-house, the Circle Inspector shall cause it to be weighed and at the same time enter the quantity stored in the register of accounts to be maintained by the store-house keeper in the prescribed form.

5. The licensee shall not transfer any portion of the manufactured tobacco received in the store-house to any other manufacturer or stock-holder unless he has given written notice of the proposed transfer to the Excise Inspector of the Circle and obtained his permission in writing to do so.

6. The transport of green tobacco or manufactured tobacco to places outside the Cochin State is prohibited except with the sanction of the Commissioner.

7. The licensee shall not sell or otherwise dispose of tobacco except to licensed dealers or to persons authorised to possess the same.

8. Transport of tobacco under clauses 5, 6 and 7 shall be covered by permits issued by the licensee.

9. The licensee is prohibited from manipulating the tobacco stored into any preparation of tobacco (i. e., such as snuff, cigars, cheroots, etc.).

10. The Commissioner or any other officer specially authorised by him in this behalf shall take stock of the tobacco in the store-house at intervals of not more than six months' duration and shall authorise destruction of any stock declared by the owners thereof to be unfit for use.

11. The licensee shall on demand produce his license for inspection by any Excise officer of and above the rank of Petty Officer, by any Police officer of and above the rank of Inspector or by any other officer specially empowered in this behalf by the Commissioner of Excise and shall deliver it to the officer in charge of the Circle having jurisdiction over the licensed premises or any other officer authorised by him on or before the last day of the official year.

12. The licensee shall admit any Excise officer entering the licensed premises to inspect the accounts or manufactured product, to ascertain the quality of tobacco or for any other purpose connected with the discharge of his duties.

13. The licensee shall have no pecuniary dealings whatever with officials of the Excise Department.

14. The licensee shall be bound to report to the Commissioner all instances which may come to his knowledge of persons employed by him in the carriage or possession of tobacco committing breaches of the Abkari, Opium and Tobacco Laws and to comply with the Commissioner's orders respecting the continued employment of such persons. No person who has been convicted under the Cochin Penal Code shall be employed in the carriage or possession of tobacco without the Commissioner's previous permission.

15. If the licensee or any person in his employment contravenes any of the conditions of this license or disobeys any instructions issued by an officer of an Excise Department he shall be liable, at the discretion of the Commissioner to a penalty not exceeding Rs. 50 for every such act or omission or cancellation of the license or both. The imposition of a fine or cancellation of the license under the last precedings clause shall not be held to bar the prosecution of the licensee or any person in his employment for any offence that may have been committed against the provisions of the Tobacco Regulation or any other law for the time being in force.

Schedule.

Description of the store-house required to be licensed													Distance from the manufacturing yard	Remarks
Taluk	Firkah	Village	Sy. No.	Extent	Boundaries				Ownership	No. of rooms allotted for storage	Dimensions of the rooms			
					North	East	South	West						
1	2	3	4	5	6	7	8	9	10	11	12	13	14	

Dated the _____ day of _____ 11 .
 Commissioner of Excise.

Form T. 4.

Register of accounts maintained in tobacco store-houses.
 (Vide page 172, Excise Manual, Volume I).

Form T. 5.

Stock-book showing the quantities of tobacco received and disposed of in store-houses and manufacturing yards.
 (Vide page 172, Excise Manual, Volume I).

Form T. 6 (Commissioner).

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എ. ക്ലാസ്സ് പുകയില ഷാപ്പ് ലൈസൻസ്സ്.

II -ൽ നമ്പ്ര

A. Shop No. of II & II

കൊച്ചി സംസ്ഥാനത്ത എക്സൈസ് കമ്മീഷണർ മ. രാ. രാ.

അവർകൾ ആകുന്ന നം 1096-ലെ I

നമ്പ്ര റെഗുലേഷനാൽ ഭേദപ്പെടുത്തപ്പെട്ട 1084-ലെ 7-ാം റെഗുലേഷനാൽ കൊച്ചി പുകയില റെഗുലേഷനിലെ നിശ്ചയങ്ങളും മറ്റൊരങ്ങുശ്രീദിവാജി അവർകളുടെ റവന്യൂ ഡിപ്പാർട്ട്മെന്റ് (സെപ്രററ്റ് റവന്യൂ), II

1-ാം-നു-ക്ക 193 1-ാം-നു-ലെ പരസ്യത്തിലെ നിബന്ധനകളും

ഈ പറയുന്ന നിശ്ചയങ്ങളും അനുസരിച്ച II ചിങ്ങമാസം 1-ാം-നു മുൻ II 1-ാം-നു-ക്ക കടകമാസാവസാന തീയതി വരെ രണ്ടു കൊല്ലം താഴെ പുകയിൽ അതിനു വിവരം പറയുന്ന സ്ഥലത്തു ഉറപ്പു കിടന്ന ലെലത്തിൽ എടുത്തിട്ടുള്ള

1-ാം നമ്പ്ര

'എ' ക്ലാസ്സ് പുകയില ഷാപ്പ് ഏല്പിക്കുന്നതിന്

വെച്ചു വ്യാപാരം ചെയ്യുന്നതിന്

വില്ലേജ

ഭരണത്ത

എന്നാളുടെ മകൻ (മന്ദമകൻ) ആയ

എന്നാൾക്കു കൈമാറ്റം ലൈസൻസ്സ്.

നിശ്ചയങ്ങൾ.

1. ഈ ലൈസൻസുപകാരം പുകയിലയും അതു കൊണ്ടുണ്ടാകുന്ന തുട, പൊടി, ബീടി ഇതുകളും ലൈസൻസ്സുള്ള ബി. ക്ലാസ്സ് പുകയില ഷാപ്പുകൾക്കു മാത്രം വില്പനയ്ക്കായി നിർദ്ദേശിക്കുന്നു. അനുവദിക്കുന്നില്ല.

2. ഈ ലൈസൻസ്സിനാൽ വിരോധിക്കപ്പെട്ടിരിക്കുന്നതായ ഏതെങ്കിലും ഒരു പ്രവൃത്തി ഒരു പ്രാവശ്യം ചെയ്യുന്നതായാൽ ആയു ഈ ലൈസൻസ്സിലെ നിശ്ചയങ്ങളെ ലംഘനം ചെയ്യുന്നതായി വിചാരിക്കപ്പെടുന്നതാണ്.

3. വില്പനക്കു ആവശ്യമുള്ള പുകയില മുതലായവ അനുവദിച്ചാൽ വീടെ നിന്നെങ്കിലും വാങ്ങിക്കൊണ്ടു വരേണ്ടതാകുന്നു. എന്നാൽ പുകയില മുതലായവ ഇതു സംസ്ഥാനത്തേക്കു കൊണ്ടുവരുന്നതിന് മ. രാ. രാ. ദിവാജി അവർകളുടെ പുകയില ഷാപ്പ് ലെലപരസ്യത്തിലെ നിശ്ചയങ്ങൾ അനുസരിച്ചു നമ്മുടെ പക്കൽ നിന്നും മറ്റൊരി വാങ്ങിക്കൊണ്ടതായാൽ പുകയില മുതലായവ ഈ രംഭൂമിക്കു കടത്തികൊണ്ടുവരുന്നതിന് മുമ്പായി മറ്റൊരി അപേക്ഷിച്ചു വാങ്ങിക്കൊണ്ടതാകുന്നു. എന്നാൽ കത്തക അവസാനകാലത്തിൽ ഇപ്രകാരം വാങ്ങിക്കൊണ്ടുവരേണ്ടാൻ ആവശ്യപ്പെടുന്നപുകയില മുതലായവ തരിയായി കൊല്ലാവസാനത്തിനു മുമ്പു വിറ്റു ചിലവുചെയ്യാൻ സാധിക്കുന്നതല്ലെന്ന ബോധ്യം വരുന്നപക്ഷം നമ്മുടെ ഏതും പൊല ഇത്ര തുക വരെ മാത്രമേ പുകയില വാങ്ങിക്കൊണ്ടുവന്നു കൂടു എന്നു വേദിപ്പം ചെയ്യുന്നതാകുന്നു.

4. മെൽ 3-ാം വകുപ്പിലെ നിശ്ചയങ്ങൾക്കു വിരോധമായി വാങ്ങിക്കൊണ്ടുവരുന്ന പുകയില മുതലായവ വ്യാജമായി വിചാരിച്ചു തടപടി തട്ടെ

നന്ദം. െം രാജ്യത്തെ ലൈസൻസുള്ള ബി. ക്ലാസ്സ് ഷാപ്പുകാർ എത്രയെങ്കിലും പുകയില നിങ്ങൾക്കു വില്പനയെന്നതാകുന്നു. എന്നാൽ ചെറു ഏ. ക്ലാസ്സ് ഷാപ്പുകാർക്കു മറ്റു പൊതുജനങ്ങൾക്കോ അന്യ രാജ്യത്തിൽ വല്ലാതെ പുകയില വില്പന തിര വരെയിച്ചിരിക്കുന്നു.

5. നിങ്ങൾ വാങ്ങിക്കുകയും വില്പനയും ചെയ്യുന്ന പുകയിലക്കു രാജിയായകണക്കു അതിനായി നിശ്ചയിച്ചിരിക്കുന്ന ഫാറത്തിൽ മജിക്കറുണ്ടു ഭിവസേന എഴുതി സൂക്ഷിക്കേണ്ടതും അതു പൊലെ തന്നെ നിങ്ങൾ വില്പന പുകയിലക്കു രാജിയും മജിക്കറുണ്ടുതന്നെ എഴുതികൊടുക്കേണ്ടതും ആകുന്നു. കണക്കുപുസ്തകം നന്നു 8 ന്ന. യും രാജാരി പുസ്തകം നന്നു 4 ന്ന. യും വീതം വില ഭഷറിയിൽ അടച്ചു ചലാൻ സഹിതം അപെക്ഷിച്ചാൽ പുസ്തകങ്ങൾ നമ്മുടെ ആപ്ലിസ്സിൽ നിന്നും ഇൻസ്പെക്ടർമാരുടെ ആപ്ലിസ്സുകളിൽ നിന്നും കിട്ടുന്നതാകുന്നു. മെല്ലറത്തരം പുസ്തകങ്ങൾ അല്ലാതെ െം ആവശ്യത്തിന്നു വെറു യാതൊരുതരവും ഫാറങ്ങളും ഉപയോഗിക്കുവാൻ പാടില്ലാത്തതാകുന്നു. ഇപ്രകാരം എഴുതിവെക്കുന്ന കണക്കു പുസ്തകങ്ങളും രാജാരികളുടെ കടക്കറികളും ഷാപ്പിൽ ബാക്കിയിരുപ്പുള്ള പുകയിലയും എക്സൈസ്സ് ഡിപ്പാർട്ട്മെന്റിൽ സബ്ഇൻസ്പെക്ടർ മുതൽ ഉയന്നു ഉദ്യോഗസ്ഥന്മാരോ പൊലീസ്സ് ഡിപ്പാർട്ട്മെന്റിൽ ഇൻസ്പെക്ടർ മുതൽ ഉയന്നു ഉദ്യോഗസ്ഥന്മാരോ പരിശോധിക്കുന്നതിന്നു ആവശ്യപ്പെടുന്ന സമയം യാതൊരു തടസ്സവും കൂടാതെ കാണിച്ചു കൊടുക്കേണ്ടതാകുന്നു.

6. െം ലൈസൻസിന്റെ അവധിക്കു ശേഷം നിങ്ങളുടെ കൈവരും ബാക്കിവാങ്ങുന്ന പുകയിലയും അതുകൊണ്ടുണ്ടാക്കിയ സാധനങ്ങളും മുഴുവൻ അടുത്ത കൊല്ലത്തിലും നിങ്ങൾ കേ. എ. ക്ലാസ്സ് പുകയില ഷാപ്പുകാരനാകാത്ത പക്ഷം പുതിയ. കൊല്ലത്തെ കേ. എ. ഷാപ്പുകാരനാ മടക്കിക്കൊടുക്കേണ്ടതാകുന്നു. ഇങ്ങനെ മടക്കിക്കൊടുക്കുന്ന പുകയില മുതലായതിന്റെ വിലയും ആയു ആദ്യം വാങ്ങിക്കൊണ്ടു വരുന്നതിനുള്ള ചിലവും നിങ്ങൾക്കു കിട്ടുന്നതാകുന്നു. വിലയുടെ കാര്യത്തിൽ മറ്റു വല്ല തർക്കവും വരുന്നസമയം കമ്മീഷണർ അവർകൾ തീർപ്പുപെടുത്തുന്ന തീർപ്പു അവസാനത്തിപ്പോയിരിക്കുന്നതും ആകുന്നു.

7. െം ലൈസൻസ്സ് ഷാപ്പിന്റെ അകത്തു കേ പ്രധാനസ്ഥലത്തു തൂക്കി വെക്കേണ്ടതാകുന്നു.

8. ഷാപ്പിന്റെ നമ്പ്രം ചെറു ലൈസൻസിന്റെ വിവരവും ലൈസൻസുകാരന്റെ പേരും കേ പലകമെൽ വ്യക്തമായി നാട്ടുടംഷയിൽ ചായം കൊണ്ടു എഴുതി ഷാപ്പിന്റെ മുൻവശത്തു തറക്കുകയും കെട്ടിയിടുകയും ചെയ്യേണ്ടതാകുന്നു.

9. െം ലൈസൻസിലെ പട്ടികയിൽ വിവരിച്ചിരിക്കുന്ന അളത്തിക്കു കത്തു വെച്ചല്ലാതെ മറ്റൊരു സ്ഥലത്തു വെച്ചിട്ടും ഇതിന്റെ അധികഭി അതിന്നു ശേഷമോ െം ലൈസൻസ്സ് വെച്ചു കൊണ്ടു നിങ്ങൾ പുകയില വ്യാപാരം ചെയ്യുകയാത്തതാകുന്നു.

10. െം ലൈസൻസിൽ പറയുന്ന ഷാപ്പു ലെലപാസ്വപ്രകാരം എത്ര പട്ടണത്തിലേക്കോ മറ്റേതെങ്കിലും അനുചരിച്ചിരിക്കുന്നുവോ ആ പട്ടണത്തിലോ മറ്റേതെങ്കിലും എവിടെ എങ്കിലും ആദ്യം ഏർപ്പാടുതാവുന്നതും എന്നാൽ ആ സ്ഥലം എങ്കെങ്കിലും കാരണത്തിനാൽ കേ കച്ചവടസ്ഥലമായി

യാകൊത്തതരെയും ഷാപ്പിൽ വ്യാപാരം ചെയ്യുന്നതിന്നു നിശ്ചയിക്കുവാൻ പാടില്ലെന്നു വിരോധിക്കുന്നതും ആകുന്നു.

16. ഷാപ്പിന്റെ അതൃത്തിക്കകത്തു കലാമരമോ, ചുതുകളിയോ നടക്കുന്നതിന്നു അനുവദിച്ചുകൂടാത്തതാകുന്നു. കേവലം വിനോദകരമായ യാകൊത്ത പ്രവൃത്തിയും ലൈസൻസിൽ പറയുന്ന അതൃത്തിക്കകത്തു ചെയ്യുവാനുള്ളതുമായ തീരെ വിരോധിച്ചിരിക്കുന്നു.

17. കവച്ചുകൊണ്ടെയോ, കള്ളന്മാരെയോ, അക്രമികളെയോ, ലാഭക്കാരെയോ ഷാപ്പിൽ താമസിപ്പിച്ചാൻ പാടില്ലാത്തതും െം തരക്കാൻ ഷാപ്പിൽ വന്നാൽ വിവരം സമീപമുള്ള മന്ത്രിസഭയിനെയോ പൊലീസിന്നു ഉദ്യോഗസ്ഥനെയോ അറിയിക്കേണ്ടതും ആകുന്നു.

18. ഷാപ്പു പരിശോധിക്കുന്ന ഉദ്യോഗസ്ഥന്മാർക്കു തങ്ങളുടെ റിമാർക്കു എഴുതുന്നതിനായി വഴിക്കവഴി പെരു നമ്പ്രിട്ടിട്ടുള്ള ഒരു നോട്ടു പുസ്തകം ഷാപ്പിൽ വെച്ചിരിക്കേണ്ടതാകുന്നു.

19. നാം അപ്പപ്പോൾ ആവശ്യപ്പെടുന്ന എല്ലാവിവരങ്ങളും കണക്കുകളും ബോധിപ്പിക്കേണ്ടതാകുന്നു.

20. കച്ചവടക്കാരുടെ മറ്റും സംയോജനയായി െം സംസ്ഥാനത്തു ഉപയോഗിക്കേണ്ടതായി ഭിവാൻജി അവർകൾ അപ്പപ്പോൾ നിശ്ചയിക്കുന്നതരംകളികളും തുലാസുകളും മാത്രം നിങ്ങൾ ഷാപ്പിൽ ഉപയോഗിക്കേണ്ടതാകുന്നു.

21. നിങ്ങളുടെ അധീനത്തിൽ പുകയില മുതലായതുകൊണ്ടുവരുന്ന തിന്നും വില്പനതിന്നും നിശ്ചയിച്ചിട്ടുള്ളവർ പുകയില റെഗുലേഷനോ ഷ് ഷെസ് റേവന്യൂ സംബന്ധമായ റെഗുലേഷൻ നിയമത്തിന്നും വിരോധമായി പ്രവൃത്തിക്കുന്ന എല്ലാ സംതരികളെയും പറ്റി നമുക്കു അറിവുതരേണ്ടതും ഇപ്രകാരം റെഗുലേഷനവരെ നിങ്ങളുടെ കീഴിൽ പിന്നെയും വെച്ചുകൊണ്ടിരിക്കുന്ന സംതരിയിൽ നമുക്കു ഉത്തരവു അനുസരിച്ചു ചെയ്യുന്നതിന്നും നിങ്ങൾ നിർബന്ധിക്കുന്നു. കോച്ചി തിക്ഷാനിരപ്രകാരം തിക്ഷിക്കപ്പെട്ടിട്ടുള്ള യാകൊത്തതരെയും കമ്മീഷണർ അവർകളുടെ അനുവാദംകൂടാതെ െം ഷാപ്പു സംബന്ധമായ എപ്പാട്രിൽ നിയമിക്കുവാൻ പാടില്ലാത്തതും ആകുന്നു.

22. എക്സൈസ് ഡിപ്പാർട്ടുമെന്റിലെ എന്തെങ്കിലും ഉദ്യോഗസ്ഥനായി നിങ്ങൾ പണസംബന്ധമായി യാകൊത്ത എപ്പാട്രും ചെസ്റ്റാൻ പാടുള്ളതല്ല.

23. പുകയില റെഗുലേഷൻപ്രകാരവും ചെറപ്പക്കാർ പുകവലി നിർമ്മൽ ചെയ്യുന്നതിന്നുള്ള റെഗുലേഷൻപ്രകാരവും നിശ്ചയിക്കുന്ന എന്തെങ്കിലും വിരോധാൽ നിശ്ചയങ്ങളെ അനുസരിക്കുന്നതിന്നും െം ലൈസൻസു കൈപ്പെടുത്തുന്നതിന്നോ അല്ലെങ്കിൽ പുതിയതു തരുന്നതിന്നോ കമ്മീഷണർ അവർകളോ കമ്മീഷണർ അവർകൾ അധികപ്പെടുത്തുന്ന റെഗുലേഷൻ ഉദ്യോഗസ്ഥനോ ആവശ്യപ്പെടുന്നതായാൽ െം ലൈസൻസു കടക്കി തരുന്നതിന്നു നിങ്ങൾ ബാധ്യസ്ഥനാകുന്നു.

24. നിങ്ങളുടെ ഷാപ്പു താൽക്കാലികമായോ സ്ഥിരമായോ പുട്ടിയിട്ടുവാൻ കല്പനയില്ലാത്തപക്ഷം കമ്മീഷണർ അവർകൾ നിശ്ചയിക്കുന്ന ഭിവാസ

അതിനകം തുറന്ന കച്ചവടം നടത്തേണ്ടതാകുന്നു. അങ്ങിനെ ചെയ്യാത്തപക്ഷം ലൈസൻസ്സുകാരന്റെ നഷ്ടോത്തരവാദത്തിന്റെ അപേക്ഷ മറ്റു ലെഖം ചെയ്യുകയോ മറ്റുവിധത്തിൽ തിട്ടാക്കുകയോ ചെയ്യുന്നതാകുന്നു.

പട്ടിക,

ഷാപ്പിരിക്കുന്ന സ്ഥലത്തിന്റെ താലൂക്കും, വില്ലേജും, ട്രൈബ്യൂണൽ നമ്പരും, വീട്ടു നമ്പരും, മറ്റു വിവരങ്ങളും	അതിരുകൾ				റിമാർക്സ്
	വടക്കു	കിഴക്കു	തെക്കു	പടിഞ്ഞാറു	
II മാണ	മാണ	മാണ	മാണ	മാണ	മാണ

എക്സൈസ് കമ്മീഷണർ.

Form T. 7 (Commissioner).

[Vol. II, S. O. 330(1)]

ബി. ക്ലാസ്സ് പുകയില ഷാപ്പ് ലൈസൻസ്സ്.

II -ൽ നമ്പ്ര

B. Shop No. of II & II .

കൊച്ചി സംസ്ഥാനത്ത് എക്സൈസ് കമ്മീഷണർ ക രാ. രാ.

അവർകൾ ജകുന്ന നം 1096-ലെ 1-ാം റെഗുലേഷനാൽ ഭേദപ്പെടുത്തപ്പെട്ട 1084-ലെ 7-ാം റെഗുലേഷനായ കൊച്ചി പുകയില റെഗുലേഷനിലെ നിബന്ധനകളും മറ്റു നിയമങ്ങൾ ഉൾക്കൊള്ളുന്ന റെഗുലേഷൻ ഡിപ്പാർട്ട്മെന്റ് (സപ്രൈം റെവന്യൂ) II -ാം നമ്പർ 193 -ാം നമ്പർ പരസ്യത്തിലെ നിബന്ധനകളും താഴെ പറയുന്ന നിബന്ധനകളും അനുസരിച്ച II ചിങ്ങമംസം 1 0-ാം നമ്പർ മുതൽ II -ാം മാണ കർക്കടകമംസം വസാന തീയതി വരെ രണ്ടു കൊല്ലം താഴെ പട്ടികയിൽ അതിര വിവരം പറയുന്ന സ്ഥലത്തു ഉറപ്പികൾ ലേഖത്തിൽ എടുത്തിട്ടുള്ള

II -ാം നമ്പ്ര 'ബി' ക്ലാസ്സ് പുകയില ഷാപ്പ് ഏർപ്പെടുത്തി അതിൽ വെച്ചു വ്യാപാരം ചെയ്യുന്നതിന്നു വില്ലേജ് ട്രൈബ്യൂണൽ എന്നുള്ള കേൾ (കമ്മർസ്) ആയ എന്നാൽ കോടത്ത ലൈസൻസ്സ്.

നിയമങ്ങൾ.

I. 0-ാം ലൈസൻസ്സ് പ്രകാരം പുകയിലയും അതുകൊണ്ടുണ്ടാക്കുന്ന മ്യൂട്ട, ചോടി, ബീടി ഇവകളും പൊതുജനങ്ങൾക്കു വില്പനയിന്നു നിങ്ങൾക്കു അനുവാദം തന്നിരിക്കുന്നു.

2. െം ലൈസൻസിനാൽ വിരോധിക്കപ്പെട്ടിരിക്കുന്നതായ എതെങ്കിലും ഒരു പ്രവൃത്തി ഒരു പ്രാവശ്യം ചെയ്യുന്നതായാൽ ആയു െം ലൈസൻസിലെ നിശ്ചയങ്ങളെ ലംഘനം ചെയ്യുന്നതായി വിചാരിക്കപ്പെടുന്നതാണ്.

3. വില്പനക്കു ആവശ്യമുള്ള പുകയില മുതലായത െം സംസ്ഥാനത്തു അതുകൾ വരുത്തി വില്പനനതിന്ന ലൈസൻസ് വാങ്ങിയിരിക്കുന്ന എതെങ്കിലും 'എ' ക്ലാസ്സു ലൈസൻസുകാരോട് വാങ്ങിക്കുന്നതല്ലാതെ ആ പുക പുകയില മുതലായതു അന്നുപരാജ്യത്തു നിന്നും വാങ്ങിക്കൊണ്ട െം രാജ്യത്തേക്കു കൊണ്ടുവരുവാൻ പാടില്ലാത്തതാകുന്നു. നാലുദശവും തിരുവിതാംകൂറു സംസ്ഥാനത്താൽ ചുറ്റപ്പെട്ടിരിക്കുന്ന വെള്ളൂരപ്പിള്ളി, ചേന്ദമംഗലം, വടവുകോട െം പ്രദേശങ്ങളിലെ ബി. ക്ലാസ്സു ലൈസൻസുകാരെ ടി ഒരങ്ങങ്ങളിലക്കു പുകയില കടത്തി കൊണ്ടുപോകുന്നതിന്നു മുമ്പായി നമ്മുടെ പക്കൽ നിന്നു രഹസ്യരീതി വാങ്ങേണ്ടതാകുന്നു. അങ്ങിനെ കൊണ്ടുപോകുന്ന പുകയില െം രാജ്യത്തു 'എ. ക്ലാസ്സു ലൈസൻസുകാരെ പക്കൽ നിന്നുമാത്രം വാങ്ങുവാൻ പാടുള്ളതും ആയത മെല്ലറത്തു പരസ്യത്തിൽ 6-ം, 7-ം വകുപ്പുകളിൽ ക്ലിപ്തപ്പെടുത്തിരിക്കുന്നതെന്താളും തൃക്കും വരെ മാത്രം ഒരു കൊല്ലത്തിൽ വാങ്ങിക്കൊണ്ടുപോകാവുന്നതും ആകുന്നു. കച്ചവടാവശ്യത്തിന്നു എ. ക്ലാസ്സു ലൈസൻസുകാരോടു വാങ്ങിക്കൊണ്ടുപോകുന്ന പുകയില റെയിൽവെ വഴിയായോ ബ്രിട്ടീഷു, തിരുവിതാംകൂർ െം രാജ്യങ്ങളിൽപെട്ട സ്ഥലത്തു കൂടിയോ കൊണ്ടുപോകുന്നമെങ്കിൽ ആയു നിന്നു നമ്മുടെ രഹസ്യരീതി വെണ്ടതാകുന്നു. ഇപ്രകാരം വാങ്ങുന്ന പുകയില െം രാജ്യത്തു ഒരു എ. ക്ലാസ്സു ഷാപ്പിൽ നിന്നു കൊടുത്തിട്ടു തും വാങ്ങിട്ടുള്ളതും ആണെന്നു ബോധ്യം വരുത്തുവരെ മെൽപറഞ്ഞു വിധം രഹസ്യരീതികൊടുപ്പാൻ നിശ്ചയിക്കുന്നതിന്നു നമുക്കു അധികാരമുള്ളതാകുന്നു.

4. മെൽ 3-ാം വകുപ്പിലെ നിശ്ചയങ്ങൾക്കു വിരോധമായി വാങ്ങിക്കൊണ്ടുവരുന്ന പുകയില വ്യാജ പുകയിലയായി വിചാരിച്ചു നടപടി നടത്തുന്നതാകുന്നു. നിങ്ങൾക്കു എത്രയെങ്കിലും പുകയില അന്നുനാൾ വില്പന വന്നതാകുന്നു. എന്നാൽ വെറെ ബി. ക്ലാസ്സു ഷാപ്പുകാർക്കു പുകയില വില്പനയോ അവരോടു വാങ്ങിക്കുകയോ ചെയ്യുന്നതു തിരെ വിരോധിച്ചിരിക്കുന്നു.

5. നിങ്ങൾ പുകയില വാങ്ങുന്ന സമയം എ. ക്ലാസ്സു ഷാപ്പിൽനിന്നു തരുന്ന രഹസ്യരീതികൾ തിര്യതിക്രമം അനുസരിച്ചു സൂക്ഷിച്ചുവെക്കേണ്ടതും ആ പുക രഹസ്യരീതികളും ഷാപ്പിൽ ബാക്കിയിരിപ്പുള്ള പുകയിലയും എക്സൈസ് ഡിപ്പാർട്ട്മെന്റിൽ സബ്ജക്ട് ഓഫീസർ മുതൽ ഉയന്നു ഉദ്യോഗസ്ഥന്മാരോ പെർമിസ്സു ഡിപ്പാർട്ട്മെന്റിൽ ഇൻസ്പെക്ടർ മുതൽ ഉയന്നു ഉദ്യോഗസ്ഥന്മാരോ പരിരോധിക്കുന്നതിന്നാവശ്യപ്പെടുന്ന സമയം യാതൊരു തടസ്സവും കൂടാതെ കാണിച്ചു കൊടുക്കേണ്ടതാകുന്നു.

6. െം ലൈസൻസിന്റെ അവധിക്കുതേക്കും നിങ്ങളുടെ കൈവശം ബാക്കിവരുന്ന പുകയിലയും അതുകൊണ്ടുണ്ടാക്കിയ സാധനങ്ങളും മുഴുവൻ അടുത്തുവരുന്ന കൊല്ലത്തേക്കു എ. ക്ലാസ്സു പുകയില ഷാപ്പു വേലത്തിൽ എത്തിട്ടുള്ളവർക്കു കടക്കിക്കൊടുക്കേണ്ടതാകുന്നു. എന്നാൽ വെള്ളൂരപ്പിള്ളി, ചേന്ദമംഗലം, വടവുകോട എന്നീ മൂന്നു ഭാഗങ്ങളിൽ 'എ' ക്ലാസ്സു ഷാപ്പില്ലാത്തതിനാൽ അവിടങ്ങളിലെ 'ബി' ഷാപ്പുകൾക്കു കൈവശം ബാക്കിവരുന്ന പുകയില മുതലായതു അവര അടുത്ത കൊല്ലത്തിൽ ആ സ്ഥലത്തു ഷാപ്പുകാരോകൾ

അപകടം പുതിയകൊല്ലത്തേ അപ്പകാർക്ക് മടക്കി കൊടുക്കേണ്ടതാകുന്നു. ഇങ്ങിനെ മടക്കിക്കൊടുക്കുന്ന പുകയില മുതലായതിന്റെ വിലയും ആയു ആദ്യം വാങ്ങി കൊണ്ടുവരുന്നതിനുള്ള ചിലവും നിങ്ങൾക്കു കിട്ടുന്നതാകുന്നു, വിലയുടെ കാര്യത്തിലും മറ്റുവല്ല തക്കവും വരുന്നസമയം, മഹാരാജശ്രീ കമ്മീഷണർ അവർകൾ തീർച്ചപ്പെടുത്തുന്ന തീർപ്പ അവസാന തീർപ്പായിരിക്കുന്നതും ആകുന്നു.

7. െം ലൈസൻസ്സ് അപ്പിന്റെ അകത്തു ഒരു പ്രധാനസ്ഥലത്തു തുക്കി വെക്കേണ്ടതാകുന്നു.

8. അപ്പിന്റെ സമ്പരം പേരും, ലൈസൻസ്സിന്റെ വിവരവും, ലൈസൻസ്സുകാരന്റെ പേരും ഒരു പലകമേൽ വ്യക്തമായി നടുഭാഷയിൽ ചായം കൊണ്ടു എഴുതി അപ്പിന്റെ മുൻവശത്തു താക്കുകയോ കെട്ടിയിടുകയോ ചെയ്യേണ്ടതാകുന്നു.

9. െം ലൈസൻസ്സിലെ പട്ടികയിൽ വിവരിച്ചിരിക്കുന്ന അതുതരീക്ക കത്തു വെച്ചല്ലാതെ മറ്റൊരതസ്ഥലത്തു വെച്ചോ ഇതിന്റെ അവിധി കഴിഞ്ഞതിന്നു ശേഷമൊ െം ലൈസൻസ്സ് വെച്ചുകൊണ്ടു നിങ്ങൾ പുകയില വ്യാപാരം ചെയ്യുകയാണതാകുന്നു.

10. െം ലൈസൻസ്സിൽ പറയുന്ന അപ്പ ലേഖപസ്യപ്രകാരം ഏതു പട്ടണത്തിലേക്കോ ദേശത്തേക്കോ അനുവദിച്ചിരിക്കുന്നുവോ ആ പട്ടണത്തിലോ ദേശത്തിലോ എവിടെ എങ്കിലും ആപ്പം എടുപ്പുതടയുന്നതും എന്നാൽ ആ സ്ഥലം ഏതെങ്കിലും കാരണത്തിനേൽ ഒരു കച്ചവടസ്ഥലമായി ഉപയോഗിച്ചാൽ വിരോധമുള്ളതാണെന്നു നമുക്കു ഖോജ്യം വരുന്നപക്ഷം ആ സ്ഥലത്തു അപ്പം സ്ഥാപിക്കുവാൻ അനുവദിക്കുന്നതല്ല. അപ്പം ഒരു സ്ഥലത്തു എടുപ്പുതടയുന്നതിന്നു ശേഷം തക്കതായ കാരണമുണ്ടായാൽ അവിടെ നിന്നു മറ്റൊരു സ്ഥലത്തേക്കു സ്ഥലം മാറ്റം അനുവദിക്കുന്നതിന്നു നമുക്കു അധികാരമുള്ളതാകുന്നു. എന്നാൽ അപ്പം അനുവദിച്ചിട്ടുള്ള പട്ടണത്തിൽ നിന്നും ദേശത്തു നിന്നും മറ്റൊരു പട്ടണത്തിലേക്കോ ദേശത്തേക്കോ സ്ഥലം മാറ്റം യാതൊരു സംഗതിവരായും അനുവദിക്കുന്നതല്ല. ഒരു പട്ടണത്തിലൊ ദേശത്തിലൊ ഒരു പ്രത്യേകദേശത്തേക്കു അനുവദിച്ചിട്ടുള്ള അപ്പം ആ പ്രത്യേകദേശത്തു തന്നെ സ്ഥാപിക്കേണ്ടതും അതല്ലാതെ ആദേശത്തിലൊ പട്ടണത്തിലൊ എവിടെയെങ്കിലും സ്ഥാപിക്കുവാൻ പാടില്ലാത്തതും ആകുന്നു. അതേപ്രകാരം തന്നെ ആ പട്ടണത്തിലേക്കോ ദേശത്തേക്കോ അനുവദിച്ചിട്ടുള്ള മറ്റു അപ്പംകൾ െം പ്രത്യേക ദേശത്തു എടുപ്പുതടയാൻ പാടുള്ളതല്ല.

11. െം ലൈസൻസ്സ് കമ്മീഷണർ അവർകളുടെ അനുവാദം കൂടാതെ വില്ലുക്കയോ മേകമോറകയോ കീഴ്കത്തുകയായി എല്ലിക്കുകയോ ചെയ്യുകയാണതാകുന്നു.

12. നിങ്ങൾ എഴുതിവെച്ചിട്ടുള്ള കച്ചിട്ടിലെ നിശ്ചയപ്രകാരം കിന്റുതരീയായ തിയ്യതിക്കു അടക്കേണ്ടതാകുന്നു. തവമെണ്ണിലേക്കു അടക്കേണ്ടതായ കിന്റു സംഖ്യ കെട്ടുന്നതിൽനിന്നു ഭേദിവാക്കി കിട്ടേണമെന്നോ കിന്റുകൾ കുറച്ചു കിട്ടേണമെന്നോ യാതൊരു കാരണത്തിനേലും നിങ്ങൾക്കു അവകാശപ്പെടുവാൻ അർഹതയില്ലാത്തതാകുന്നു.

13. ലൈസൻസ്സിലെ വല്ല നിശ്ചയങ്ങൾക്കും വിരോധമായി നിങ്ങളോ നിങ്ങൾ അപ്പിൽ നിവൃത്തിക്കുന്ന ആളോ പ്രവൃത്തിക്കുന്നതായി കണ്ടാൽ

21. നിങ്ങളുടെ അധീനത്തിൽ പുകയില മുതലായത കൊണ്ടുവരുന്നതിന്നും വില്പനത്തിന്നും നിശ്ചയിച്ചിട്ടുള്ളവർ പുകയില റെഗുലേഷണും എക്സൈസ് റെവന്യൂ സംബന്ധമായ മറ്റുവല്ല നിയമത്തിന്നും വിരോധമായി പ്രവൃത്തിക്കുന്ന എല്ലാ സംഗതികളെയും പററി നമുക്കു അറിവു തരേണ്ടതും ഇപ്രകാരം കുറും ചെയ്യുന്നവരെ നിങ്ങളുടെ കീഴിൽ പിന്നെയും ചെയ്യുകൊണ്ടിരിക്കുന്ന സംഗതിയിൽ നമ്മുടെ ഉത്തരവ അനുസരിച്ചു ചെയ്യുന്നതിന്നും നിങ്ങൾ നിർബന്ധിതനാകുന്നു. കൊച്ചി തിക്ഷാനിയമപ്രകാരം തിക്ഷിക്കപ്പെട്ട യാതൊരുത്തരെയും കമ്മീഷണർ അവർകളുടെ അനുവാദം കൂടാതെ ഈ ഷാപ്പ സംബന്ധമായ ഏപ്പോടിൽ നിയമിക്കുവാൻ പാടില്ലാത്തതും ആകുന്നു.

22. എക്സൈസ് ഡിപ്പാർട്ട്മെന്റിലെ എന്തെങ്കിലും ഉദ്യോഗസ്ഥനുമായി നിങ്ങൾ പണസംബന്ധമായി യാതൊരു ഏപ്പോടും ചെയ്യാൻ പാടുള്ളതല്ല.

23. പുകയില റെഗുലേഷൻ പ്രകാരവും ചെറപ്പക്കാർ പുകവലി നിർത്തൽ ചെയ്യുന്നതിനുള്ള റെഗുലേഷൻ പ്രകാരവും നിശ്ചയിക്കുന്ന എന്തെങ്കിലും വിശേഷാൽ നിശ്ചയങ്ങളെ അനുസരിക്കുന്നതിന്നും ഈ ലൈസൻസ്സു മേലുണ്ടാക്കുന്നതിന്നും അല്ലെങ്കിൽ പുകിയതു തരുന്നതിന്നും കമ്മീഷണർ അവർകളോടുകൂടി അധികാരപ്പെടുത്തുന്ന മറ്റുവല്ല ഉദ്യോഗസ്ഥനോ ആവശ്യപ്പെടുന്നതായാൽ ഈ ലൈസൻസ്സു മേടക്കി തരുന്നതിന്നു നിങ്ങൾ ബാധ്യസ്ഥനാകുന്നു.

24. നിങ്ങളുടെ ഷാപ്പ താല്പാലികമായോ സ്ഥിരമായോ പുട്ടിയിടുവാൻ കല്പനയില്ലാത്ത പക്ഷം കമ്മീഷണർ അവർകൾ നിശ്ചയിക്കുന്ന ദിവസത്തിനകം തുറന്നു കിട്ടുവാനോ നടത്തേണ്ടതാകുന്നു. അങ്ങിനെ തുറക്കാത്ത പക്ഷം ലൈസൻസ്സുകാരന്റെ നഷ്ടോത്തരവാദത്തിന്മേൽ ഷാപ്പ മറുപേലം ചെയ്യുകയോ മറ്റുവിധത്തിൽ തീറ്റാക്കുകയോ ചെയ്യുന്നതാകുന്നു.

പട്ടിക.

ഷാപ്പിരിക്കുന്ന സ്ഥലത്തിന്റെ താലൂക്കും, വില്ലേജും, ദേശവും, പറമ്പു പേരും, വീട്ടുനമ്പരും, മറ്റു വിവരങ്ങളും	അതിരുകൾ				റിമാർക്കുക
	വടക്കു	കിഴക്കു	തെക്കു	പടിഞ്ഞാറു	

II -00000 മരണം നം. എ.ഐ.സ്സു കമ്മീഷണർ.

Form T. 8 (Commissioner).

[Vol. II, S. O. 330 (I)]

പുകയില ഷാപ്പ് ലൈസൻസ്സ്.

II -ൽ നമ്പ്ര A. & B. Shop No. of II & II .

കൊച്ചി സംസ്ഥാനത്ത എക്സൈസ് കമ്മീഷണർ മ. രാ. രാ.
 അവർകൾ ആകുന്ന നം 1096-ലെ 1-ാംനമ്പ്ര റെഗുലേഷനാൽ ഭേ
 ഷപ്പെടുത്തപ്പെട്ട 1084-ലെ 7-ാംനമ്പ്ര റെഗുലേഷനായ കൊച്ചി പുകയില റെ
 ഗുലേഷനിലെ നിശ്ചയങ്ങളും മഹാരാജശ്രീ ദിവാൻജി അവർകളുടെ റെവന്യൂ
 ഡിപ്പാർട്ട്മെന്റ് (സെക്രട്ടറിയറ്റ് റെവന്യൂ), II ന-ക്കു 193 -ാംന-ലെ
 പരസ്യത്തിലെ നിബന്ധനകളും താഴെ പറയുന്ന നിശ്ചയങ്ങളും അനുസരിച്ചു
 II ചിങ്ങമാസം 1-ാംന- മുതൽ II -മാണു കർക്കടകമാസാവസാന
 തിയ്യതി വരെ രണ്ടു കൊല്ലം താഴെ പട്ടികയിൽ അതിര വിവരം പറയുന്ന
 സ്ഥലത്ത ഉറപ്പികൾ ലേഖത്തിൽ എടുത്തിട്ടുള്ള -ാം നമ്പ്ര
 'എ' & 'ബി' ക്ലാസ്സ് പുകയില ഷാപ്പ് ഏർപ്പെടുത്തി അതിൽ
 വെച്ചു വ്യാപാരം ചെയ്യുന്നതിന്നു വില്ലേജ ഭേദത്ത
 എന്നുള്ള മകൻ (മരുമകൻ) ആയ എന്നാൾക്കു
 കോഴ്ത്ത ലൈസൻസ്സ്.

നിശ്ചയങ്ങൾ.

1. ഈ ലൈസൻസ്സുകാരം പുകയിലയും അതുകൊണ്ടുണ്ടാക്കുന്ന ചു
 തട്ട്, പോടി ബിട്ടി ഇതുകളും ലൈസൻസ്സുള്ള 'ബി' ക്ലാസ്സ് പുകയില ഷാ
 പ്സുകാർക്കും, ചൊതുരനങ്ങൾക്കും വില്പനതിന്നു നിങ്ങളുടെ അനവരം തന്നി
 രിക്കുന്നു.
2. ഈ ലൈസൻസ്സിനാൽ വിരോധിക്കപ്പെട്ടിരിക്കുന്നതായ ഏതെങ്കി
 ലും ഒരു പ്രവൃത്തി ഒരു പ്രാവശ്യം ചെയ്യുന്നതായാൽ ആയു ഈ ലൈസൻസ്സി
 ലെ നിശ്ചയങ്ങളെ ലംഘനം ചെയ്തതായി വിചാരിക്കപ്പെടുന്നതാണ്.
3. വില്പനക്കു ആവശ്യമുള്ള പുകയില മുതലായത അന്യരാജ്യത്ത ഏവി
 കെ നിന്നെങ്കിലും വാങ്ങിക്കൊണ്ടു വരേണ്ടതാകുന്നു. എന്നാൽ പുകയില മുത
 ലായതു ഈ സംസ്ഥാനത്തേക്കു കൊണ്ടുവരുന്നതിന്നു മ. രാ. രാ. ദിവാൻജി
 അവർകളുടെ പുകയില ഷാപ്പ് ലേഖപരസ്യത്തിലെ നിശ്ചയങ്ങൾ അനുസരി
 ച്ചുനമ്മുടെ പക്കൽനിന്നും ഫെറാരി വാങ്ങിക്കൊണ്ടുതായാൽ പുകയില മുതലാ
 യു ഈ രാജ്യത്തേക്കു കടത്തികൊണ്ടുവരുന്നതിന്നു മുമ്പായി ഫെറാരി അപേ
 ക്ഷിച്ചു വാങ്ങിക്കൊണ്ടുതാകുന്നു. എന്നാൽ കത്തക അവസാന കാലത്തിൽ ഇപ്ര
 കാരം വാങ്ങിക്കൊണ്ടുവരുവാൻ ആവശ്യപ്പെടുന്ന പുകയില മുതലായ തരി
 യായി കൊല്ലാവസാനത്തിന്നു മുമ്പു വിറ്റു ചിലവാരാവൺ സാധിക്കുന്നത
 ല്ലെന്നു ബോധ്യം വരുന്നപക്ഷം നമ്മുടെ യുക്തംപോലെ ഇത്ര തുകാവരെ രാ
 ത്രകെ പുകയില വാങ്ങിക്കൊണ്ടുവന്നുകൂട എന്നു ഒരു ക്രിപ്തം ചെയ്യാവുന്നതാ
 കുന്നു.
4. മേൽ 3-ാം വകുപ്പിലെ നിശ്ചയങ്ങൾക്കു വിരോധമായി വാങ്ങികൊ
 ണ്ടുവരുന്ന പുകയില മുതലായതു വ്യാജമായി വിചാരിച്ചു നടപടി നടത്തുന്ന
 താകുന്നു.

5. നിങ്ങൾ വാങ്ങിക്കുകയും വില്പനയും ചെയ്യുന്ന പുകയിലക്കു ശരിയായ കണക്കു അതിനായി നിശ്ചയിച്ചിരിക്കുന്ന ഫാറത്തിൽ മഷികൊണ്ടു ദിവസേന എഴുതി സൂക്ഷിക്കേണ്ടതും അതുപോലെ തന്നെ നിങ്ങൾ ബി. ഷാപ്പിലേക്കു വില്പന പുകയിലക്കു റഫററിയും മഷികൊണ്ടുതന്നെ എഴുതി കൊടുക്കേണ്ടതും ആകുന്നു. കണക്കു പുസ്തകം ഒന്നുക്കു 8 ണ. യും റഫറററി പുസ്തകം ഒന്നുക്കു 4 ണ. യും വീതം വില ക്ഷേറിയിൽ അടച്ചു ചലാൻ സഹിതം അപേക്ഷിച്ചാൽ പുസ്തകങ്ങൾ നമ്മുടെ ആപ്പീസിൽനിന്നും ഇൻസ്പെക്ടർമാരുടെ ആപ്പീസുകളിൽ നിന്നും കിട്ടുന്നതാകുന്നു. മേല്പറഞ്ഞതരം പുസ്തകങ്ങൾ അല്ലാതെ ഈ ആവശ്യത്തിന്നു വേറെ യാതൊരു തരം ഫാറങ്ങളും ഉപയോഗിക്കുവാൻ പാടില്ലാത്തതാകുന്നു. ഇപ്രകാരം എഴുതിവെക്കുന്ന കണക്കു പുസ്തകങ്ങളും റഫറററികളുടെ കടക്കററികളും ഷാപ്പിൽ ബാക്കിയിരുപ്പുള്ള പുകയിലയും എക്സൈസ്സ് ഡിപ്പാർട്ട്മെന്റിൽ സബ് ഇൻസ്പെക്ടർ മുതൽ ഉയർന്ന ഉദ്യോഗസ്ഥന്മാരെ പൊലീസ്സ് ഡിപ്പാർട്ട്മെന്റിൽ ഇൻസ്പെക്ടർ മുതൽ ഉയർന്ന ഉദ്യോഗസ്ഥന്മാരെ പരിശോധിക്കുന്നതിന്നു ആവശ്യപ്പെടുന്നസമയം യാതൊരു തടസ്സവും കൂടാതെ കറണിച്ചു കൊടുക്കേണ്ടതാകുന്നു.

6. ഈ ലൈസൻസിന്റെ അവധിക്കുശേഷം നിങ്ങളുടെ കൈവരം ബാക്കിവരുന്ന പുകയിലയും അതുപോലെ മറ്റൊരുകൊടുക്കുന്നവയുടെയും മുഴുവൻ അടുത്ത കൊല്ലത്തിലും നിങ്ങൾ ഒരു 'എ' അല്ലെങ്കിൽ 'എ' & 'ബി' ക്ലാസ്സ് പുകയില ഷാപ്പുകാരനല്ലാത്തപക്ഷം പുതിയ കൊല്ലത്തെ ഒരു 'എ' അല്ലെങ്കിൽ 'എ' & 'ബി' ഷാപ്പുകാരനാ മടക്കി കൊടുക്കേണ്ടതാകുന്നു. ഇങ്ങിനെ മടക്കി കൊടുക്കുന്ന പുകയില മുതലായതിന്റെ വിലയും ആയു ആദ്യം വാങ്ങിക്കൊണ്ടു വരുന്നതിനുള്ള ചിലവും നിങ്ങൾക്കു കിട്ടുന്നതാകുന്നു. വിലയുടെ കാർഡ് അതിൽ മറു വല്ല തക്കവും വരുന്ന സമയം കമ്മീഷണർ അവർകൾ തീർച്ചപ്പെടുത്തുന്ന തീർപ്പ് അവസാനം തീർപ്പായിരിക്കുന്നതും ആകുന്നു.

7. ഈ ലൈസൻസ്സ് ഷാപ്പിന്റെ അകത്തു ഒരു പ്രധാനസ്ഥലത്തു തൂക്കി വെക്കേണ്ടതാകുന്നു.

8. ഷാപ്പിന്റെ നമ്പരം ചേരും ലൈസൻസിന്റെ വിവരവും ലൈസൻസ്സുകാരന്റെ പേരും ഒരു പലകമേൽ വ്യക്തമായി നാട്ടുശേഷയിൽ ചായംകൊണ്ടു എഴുതി ഷാപ്പിന്റെ മുൻവശത്തു തറക്കുകയോ കെട്ടിയിടുകയോ ചെയ്യേണ്ടതാകുന്നു.

9. ഈ ലൈസൻസിന്റെ പട്ടികയിൽ വിവരിച്ചിരിക്കുന്ന അതൃത്തികളെല്ലാം ചെയ്യുവാനെ മറ്റൊരു സ്ഥലത്തു വെച്ചിട്ടെങ്കിലും ഇതിന്റെ അവധിക്കുശേഷം അതൃത്തിന്നു ശേഷമെ ഈ ലൈസൻസ്സ് വെച്ചുകൊണ്ടു നിങ്ങൾ പുകയില വ്യാപാരം ചെയ്യുകയാണുതാകുന്നു.

10. ഈ ലൈസൻസിൽ പറയുന്ന ഷാപ്പു ലേലപരസ്യപ്രകാരം ഏതു പട്ടണത്തിലേക്കോ മറ്റൊരേക്കോ അനുവദിച്ചിരിക്കുന്നുവോ ആ പട്ടണത്തിലേക്കു മറ്റൊരേയിലോ ഏവിടെ എങ്കിലും ആദ്യം എടുത്തുവരുന്നതും എന്നാൽ ആ സ്ഥലം ഏതെങ്കിലും കാരണത്തിനാൽ ഒരു കച്ചവടസ്ഥലമായാ ഉപയോഗിച്ചാൽ വിരോധമുള്ളതാണെന്നു നമുക്കു ബോധ്യം വരുന്നപക്ഷം ആ സ്ഥലത്തു ഷാപ്പു സ്ഥാപിക്കുവാൻ അനുവദിക്കുന്നതല്ല. ഷാപ്പു ഒരു സ്ഥലത്തു എടുത്തുവരുന്നതിന്നു ശേഷം തക്കതായ കാരണമുണ്ടായാൽ അവിടെ നിന്നു മറ്റൊരു സ്ഥലത്തേക്കു സ്ഥലം മാറ്റം അനുവദിക്കുന്നതിന്നു നമുക്കു അധികാരമുള്ളു.

താകുന്നു. എന്നാൽ ഷാപ്പു അനുവദിച്ചിട്ടുള്ള പട്ടണത്തിൽ നിന്നും ദേശത്തു നിന്നും മറ്റൊരു പട്ടണത്തിലേക്കോ ദേശത്തേക്കോ സ്ഥലം മാറ്റം യാതൊരു സംരതിവരും അനുവദിക്കുന്നതല്ല. ഒരു പട്ടണത്തിലോ ദേശത്തിലോ ഒരു പ്രത്യേക ദേശത്തേക്കു അനുവദിച്ചിട്ടുള്ള ഷാപ്പു ആ പ്രത്യേകദേശത്തുതന്നെ സ്ഥാപിക്കേണ്ടതും അതല്ലാതെ ആ ദേശത്തിലോ പട്ടണത്തിലോ എവിടെ എങ്കിലും സ്ഥാപിക്കുവാൻ പാടില്ലാത്തതും ആകുന്നു. അതെപ്രകാരം തന്നെ ആ പട്ടണത്തിലേക്കോ ദേശത്തേക്കോ അനുവദിച്ചിട്ടുള്ള മറ്റു ഷാപ്പുകൾ ഈ പ്രത്യേക ദേശത്തു എപ്പോഴെത്തുവാനും പാടുള്ളതല്ല.

11. ഈ ലൈസൻസ്സ് കമ്മീഷണർ അവർകളുടെ അനുവാദം കൂടാതെ വില്പനകളെയും കൈമാറ്റങ്ങളെയും കീഴ്കത്തകയായി എല്പിക്കുകയോ ചെയ്തുകൂടാത്തതാകുന്നു.

12. നിങ്ങൾ എഴുതിവെച്ചിട്ടുള്ള കച്ചിട്ടിലെ നിശ്ചയപ്രകാരം കിസ്സു തരിയായ തിയ്യതിക്കു അടക്കേണ്ടതാകുന്നു. തവമെങ്ങിലേക്കു അടക്കേണ്ടതായ കിസ്സു സംഖ്യ കെട്ടുന്നതിൽ നിന്നു ഒഴിവാക്കി കിട്ടേണമെന്നോ കിസ്സുകൾ കുറച്ചു കിട്ടേണമെന്നോ യാതൊരു കാരണത്തിനേലും നിങ്ങൾക്കു അവകാശപ്പെടുവാൻ അർഹതയില്ലാത്തതാകുന്നു.

13. ലൈസൻസ്സിലെ യല്ല അന്വേഷങ്ങൾക്കും വിരോധമായി നിങ്ങളുടെ നിങ്ങൾ ഷാപ്പിൽ നിയമിച്ചിരിക്കുന്ന ആളോ പ്രവൃത്തിക്കുന്നതായി കണ്ടാൽ തിങ്ങൾക്കു 50 (അമ്പതു) ഉറപ്പികയിൽ കവിയറഞ്ഞ പിഴ കല്പിക്കുകയോ അല്ലെങ്കിൽ നിങ്ങൾ കെട്ടിവെച്ചിട്ടുള്ള അഡ്വാൻസ്സു സംഖ്യ മുഴുവനും പിഴയായി പിടിച്ചെടുത്തു സർക്കാരിലേക്കു മുതൽകൂട്ടി ലൈസൻസ്സു ദർബ്ബുലപ്പെടുത്തി നിങ്ങളുടെ ചുമതലയിൽനിന്നു ഷാപ്പു ഞ്ഞെടുത്തും ലേഖം ചെയ്യുകയോ ചെയ്യാവുന്നതാകുന്നു. ഇതിന്നു പുറമെ നിങ്ങളുടെ ആളോ ചെയ്യപ്പെട്ടിട്ടുള്ള കുറാത്തീന്നു പ്രൊസിക്യൂട്ട ചെയ്യാവുന്നതും ആണ്. ഇപ്രകാരം ലൈസൻസ്സു ദർബ്ബുലപ്പെടുത്തിയാൽ ബാക്കി അടക്കേണ്ട കിസ്സു മുഴുവനും നന്നായി ഉടനെ കെട്ടേണ്ടതായി വരുന്നതുമാണു.

14. കിസ്സു തരിയായ തിയ്യതിക്കു അടക്കാതെ വിട്ടുവരുന്നതിനാലും മെൽ 13-ാം വകുപ്പു പ്രകാരം കല്പിക്കുന്ന പിഴ അടക്കാതെ വിട്ടു വരുന്നതിനാലും ഈ ലൈസൻസ്സു പിൻവലിച്ചു ഷാപ്പിലുള്ള എല്ലാ പുകയിലയും മുദ്രവെച്ച കൈവശപ്പെടുത്തി വിറ്റു വസുലാവുന്ന സംഖ്യ കിസ്സു ബാക്കിക്കും പിഴ വസുലാക്കുന്നതിലേക്കും കഴിയുന്നതോളം വകയാക്കി എടുപ്പാൻ നമുക്കു അധികാരമുള്ളതാകുന്നു.

15. പതിനാറു വയസ്സിൽ താഴെത്തുള്ളവരോടൊ കഷ്ടമെ പകരുന്ന വ്യാധികളോ ബാധിച്ചിട്ടുള്ളവരോടൊ പുകയില മുതലായതു വില്പനകളെയോ മറ്റൊ ചെയ്യാൻ പാടില്ലാത്തതും ആ തരക്കാരെ ഷാപ്പിൽ എന്തെങ്കിലും ജോലിക്കു നിയമിക്കുവാൻ പാടില്ലാത്തതും ആകുന്നു. ഷാപ്പിൽ നിയമിച്ചിട്ടുള്ളവരുടേയും നിയമിക്കുവാൻ ഉദ്ദേശിക്കുന്നവരുടേയും പേര് അറിയേണ്ട ആ വയസ്സു ഉണ്ടായാൽ നാം എഴുതി ചേർത്തിരിക്കുന്നതും നമുക്കു സമ്മതമില്ലാത്തതായ യാതൊരുത്തരുടേയും ഷാപ്പിൽ വ്യാപാരം ചെയ്യുന്നതിന്നു നിയമിക്കുവാൻ പാടില്ലെന്നു വിരോധിക്കുന്നതും ആകുന്നു.

16. ഷാപ്പിന്റെ അളത്തിക്കുതന്നു കവറമെ മുതുകുളിയോ നടക്കുന്നതിന്നു അനുവദിച്ചുകൂടാത്തതാകുന്നു. കേവലം വിനോദകളായ യാതൊരു

പ്രവൃത്തിയും ലൈസൻസിൽ പറയുന്ന അതൃപ്തികൾ ചെയ്ത നടുത്തു ന്ന ത്തും തീരെ വിരോധിച്ചിരിക്കുന്നു.

17. കുവർച്ചക്കാരെയോ, കള്ളന്മാരെയോ, അക്രമികളെയോ, ലഹള കാരെയോ ഷാപ്പിൽ താമസിപ്പിച്ചാൻ പാടില്ലാത്തതും ഈ തരക്കാർ ഷാ പ്പിൽ വന്നാൽ വിവരം സമീപമുള്ള മജിസ്ട്രേറ്റിനേയോ പോലീസ്സു ഉദ്യോ ഗസ്ഥനേയോ അറിയിക്കേണ്ടതും ആകുന്നു.

18. ഷാപ്പ് പരിശോധിക്കുന്ന ഉദ്യോഗസ്ഥന്മാർക്കു തങ്ങളുടെ റിമാർ ക്കു എഴുതുന്നതിനായി വഴിക്കവഴി പെടേ നമ്പ്രിട്ടിട്ടുള്ള ഒരു നോട്ട് പുസ്തകം ഷാപ്പിൽ വെച്ചിരിക്കേണ്ടതാകുന്നു.

19. നാം അപ്പപ്പൊൾ ആവശ്യപ്പെടുന്ന എല്ലാവിവരങ്ങളും കണക്കു കളം ബോധിപ്പിക്കേണ്ടതാകുന്നു.

20. കച്ചവടക്കാരുടെ മറ്റും സംധാരണയായി ഈ സംസ്ഥാനത്തെ ഉപ യോഗിക്കേണ്ടതായി ദിവാൻജി അവർകൾ അപ്പപ്പൊൾ നിശ്ചയിക്കുന്നതരം കട്ടികളും തുലാസുകളും മാത്രം നിങ്ങൾ ഷാപ്പിൽ ഉപയോഗിക്കേണ്ടതാകുന്നു.

21. നിങ്ങളുടെ അധീനത്തിൽ പുകയില മുതലായതുകൊണ്ടുവരുന്ന തിന്നു വില്പനതിന്നു നിശ്ചയിച്ചിട്ടുള്ളവർ പുകയില റെറ്റലൈഷണറു ഏക്സൈസ് റെവന്യൂ സംബന്ധമായ മറ്റുവല്ല നിയമത്തിന്നു വിരോധമാ യി പ്രവൃത്തിക്കുന്ന എല്ലാ സംഗതികളെയും പററി നമുക്കു അറിവുതരേണതും ഇപ്രകാരം കുറും ചെയ്യുന്നവരെ നിങ്ങളുടെ കീഴിൽ പിന്നെയും വെച്ചുകൊ ണ്ണിരിക്കുന്ന സംഗതിയിൽ നമ്മുടെ ഉത്തരവു അനുസരിച്ചു ചെയ്യുന്നതിന്നും നിങ്ങൾ നിർബന്ധിതനാകുന്നു. കോച്ചി തിക്ഷാനിയമപ്രകാരം തിക്ഷിക്കു പ്പെട്ടിട്ടുള്ള യാതൊരുതരമേയും കമ്മീഷണർ അവർകളുടെ അനുവാദംകൂടാ തെ ഈ ഷാപ്പ് സംബന്ധമായ എപ്പോഴിൽ നിയമിക്കുവാൻ പാടില്ലാത്തതും ആകുന്നു.

22. എക്സൈസ് ഡിപ്പാർട്ടുമെന്റിലെ ഏതെങ്കിലും ഉദ്യോഗസ്ഥനാ മാ യി നിങ്ങൾ പണസംബന്ധമായി യാതൊരു ഏപ്പോഴും ചെയ്യാൻ പാടുള്ളത ല്ല.

23. പുകയില റെറ്റലൈഷൻപ്രകാരവും ചെറുപ്പക്കാർ പുകവലി നി ണ്തൽ ചെയ്യുന്നതിന്നുള്ള റെറ്റലൈഷൻപ്രകാരവും നിശ്ചയിക്കുന്ന ഏതെങ്കിലും വിശേഷാൽ നിശ്ചയങ്ങളെ അനുസരിക്കുന്നതിന്നും ഈ ലൈസൻസു ക്കേ പ്പെടുത്തുന്നതിന്നും അല്ലെങ്കിൽ പുകിയതു തരുന്നതിന്നും കമ്മീഷണർ അവർ കളോ കമ്മീഷണർ അവർകൾ അധികാരപ്പെടുത്തുന്ന മറ്റു വല്ല ഉദ്യോഗ സ്ഥനോ ആവശ്യപ്പെടുന്നതായാൽ ഈ ലൈസൻസു മടക്കി തരുന്നതിന്നു നി ണ്ങ്ങൾ ബാധ്യസ്ഥനാകുന്നു.

24. നിങ്ങളുടെ ഷാപ്പ് താൽക്കാലികമായോ സ്ഥിരമായോ പുട്ടിയിട്ടു വാൻ കല്പനയില്ലാത്തപക്ഷം കമ്മീഷണർ അവർകൾ നിശ്ചയിക്കുന്ന ദിവസ ത്തിനകം തുറന്നു കച്ചവടം നടത്തേണ്ടതാകുന്നു. അങ്ങിനെചെയ്യാത്തപക്ഷം ലൈസൻസുകാരന്റെ നഷ്ടോത്തരവാദത്തിന്നുൽ ഷാപ്പ് മറുപേലം ചെയ്യുക യോ മറ്റുവിധത്തിൽ തീർപ്പാക്കുകയോ ചെയ്യുന്നതാകുന്നു.

പട്ടിക.

ഷാപ്പിരിക്കുന്ന സ്ഥലത്തിന്റെ താലൂക്കും, വില്ലേജും, ഭൈരവം, പറമ്പ് ചേരും, വിട്ടു നശിച്ചും, മറ്റും വിവരങ്ങളും	അതിരുകൾ				റിമാർക്സ്
	വടക്കു	കിഴക്കു	തെക്കു	പടിഞ്ഞാറു	
II -മാണ	മംസം	-രംനം.	എക്സൈസ് കമ്മീഷണർ.	-	-

Form T. 9 (Commissioner). [Vol. II, S. O. 330 (3)]
 പ്രത്യേക ലൈസൻസ്സ്.

II -ൽ നമ്പ്ര

കൊച്ചി സംസ്ഥാനത്തു എക്സൈസ് കമ്മീഷണർ മ. രാ. രാ.

അവർകൾ ആകുന്ന നം 1096-ലെ 1-ാംനമ്പ്ര റെഗുലേഷനാൽ
 ഭേദപ്പെടുത്തപ്പെട്ട 1084-ലെ 7-ാംനമ്പ്ര റെഗുലേഷനായ കൊച്ചി പുകയില
 റെഗുലേഷനിലെ നിശ്ചയങ്ങളും മ. രാ. രാ. മിവാൻസി അവർകളുടെ റവന്യൂ
 സിപ്ലാന്റ് മെഞ്ച (സെപ്റ്റംബർ റവന്യൂ), II -ാംനം-ക 193
 1-ാംനം-ലെ 1-ാം നമ്പ്ര പരസ്യത്തിലെ നിബന്ധനകളും താഴെ പറയുന്ന നി
 ശ്ചയങ്ങളും അനുസരിച്ച 1-ാം നമ്പ്ര 'ബി' ക്ലാസ്സ് പുകയിലപ്പാപ്പ ലെ
 ലക്കാരനായ റെഗുലേഷൻ റെഗുലേഷൻ റെഗുലേഷൻ റെഗുലേഷൻ
 കൊടുത്ത പ്രത്യേക ലൈസൻസ്സ്.

നിശ്ചയങ്ങൾ.

1. രേൽ പ്രസ്തുതിച്ച പരസ്യപ്രകാരം II ചിങ്ങമാസം 1-ാംനം-
 മുതൽ II കർക്കടകമാസാവസാനം തീയതി വരെ താഴെ പട്ടികയിൽ അ
 തിര വിവരം പറയുന്ന സ്ഥലത്ത് പുകയിലയും അതു കൊണ്ടുണ്ടാക്കപ്പെട്ട ചു
 തട്ട, ചൊടി, ബിടി ഇവകളും വെച്ചു സൂക്ഷിക്കുന്നതിന്നു നിങ്ങൾക്കു അനുവാ
 മം തന്നിരിക്കുന്നു.
2. നിങ്ങൾക്കുവേണ്ടുന്ന പുകയില മുതലായ ഈ രാജ്യത്തുള്ള എക്സൈ
 ലും 'എ' ക്ലാസ്സ് ലൈസൻസുകാരോടു് മാത്രം വാങ്ങിക്കുന്നതല്ലാതെ അന്യരും
 പറ്റാത്തതിനും വേണ്ടുന്നതിന്നു നിങ്ങൾക്കു അധികാരമില്ല.

3. പുകയില മുതലായ ഈ ലൈസൻസിൽ പറയുന്ന സ്ഥലത്തുവെച്ചു വില്പനയാൽ പാടുള്ളതല്ല. അവ റെയിൽവെ സ്റ്റേഷൻ പ്ലാന്റ് ഫാറത്തിൽവെച്ചു തീവണ്ടി പോക്കുവരവ ചെയ്യുന്ന സമയങ്ങളിൽ മരത്രമെ വില്പനയാൽ പാടുള്ളു. വില്പന കഴിഞ്ഞ ബാക്കിയുണ്ടാകുന്ന സാധനങ്ങൾ ടി സ്ഥലത്ത തിരിയെ കൊണ്ടുവന്നു സൂക്ഷിക്കേണ്ടതാകുന്നു.

4. ലൈസൻസിൽ പറയുന്ന സ്ഥലത്തുനിന്ന പുകയില മുതലായ സാധനങ്ങൾ വില്പനക്കായി ടി റെയിൽവെ സ്റ്റേഷനിലെക്കു കൊണ്ടുപോകുമ്പോഴും വില്പന കഴിച്ചു ബാക്കിയുള്ള സാധനങ്ങൾ തിരിയെ കൊണ്ടുവരുന്നപോഴും അല്ലാതെ ടി സ്ഥലം ഒരിക്കലും തുറന്നു വെച്ചിരിക്കുവാൻ പാടുള്ളതല്ല.

5. പുകയില മുതലായ സാധനങ്ങൾ റെയിൽവെ സ്റ്റേഷൻ പ്ലാന്റ് ഫാറത്തെക്കു കൊണ്ടുപോകുന്നതും വില്പന കഴിഞ്ഞ ബാക്കി തിരിയെ കൊണ്ടുവരുന്നതും ഈ ലൈസൻസോടുകൂടി ചേണ്ടതാകുന്നു.

6. നിങ്ങൾ എഴുതിവെച്ചിട്ടുള്ള കരാറിലെ നിശ്ചയപ്രകാരം കിസ്തു ശരിയായ തീയതിക്കു ഒടുക്കിവരുവാനും 1084-ലെ 7-ാം റെഗുലേഷനായ പുകയില റെഗുലേഷനിലേയും ലേലപരസ്യത്തിലേയും നിശ്ചയങ്ങൾ അനുസരിച്ച ക്രമപ്രകാരം നടപ്പാക്കണം നിങ്ങൾ ചുമതലക്കാരന്മാരെന്നും.

7. ഈ ലൈസൻസിൽ പറയുന്ന സ്ഥലത്തേയും നിങ്ങൾ വെച്ചിട്ടുള്ള സകല കണക്കുകളേയും എത്രസമയത്തും യാതൊരു തടസ്സവും കൂടാതെ പരിശോധിച്ചാൽ എക്സൈസ് ഡിപ്പാർട്ട്മെന്റിൽ സബ് ഇൻസ്പെക്ടർമാരെയും ആഗ്രഹിക്കുന്ന മീതെയുള്ള എല്ലാ ഉദ്യോഗസ്ഥന്മാരെയും അനുവദിക്കേണ്ടതാകുന്നു. ഇങ്ങിനെ പരിശോധിച്ചാൽ അനുവദിക്കാത്തപക്ഷം 5 ഉറപ്പികയിൽ കവിയാത്ത ഒരു പിഴ കമ്മീഷണർ അവർകളുടെ യുക്തംപോലെ നിശ്ചയിക്കാവുന്നതുമാണ്.

8. ഇപ്രകാരമല്ലാതെ നിങ്ങളുടെ നിങ്ങളുടെ ആളോ മേൽ വിവരിക്കപ്പെട്ട എന്തെങ്കിലും നിശ്ചയങ്ങളെ ലംഘിക്കുകയോ പുകയില റെഗുലേഷനു വിരോധമായി വല്ല കാര്യം ചെയ്യുകയോ ചെയ്യാൽ ഈ ലൈസൻസു റദ്ദാക്കുന്നതിനിടവരുന്നതുമാകുന്നു.

പട്ടിക.

സ്ഥലം ഈ കണ താലൂക്കും, വില്ലേജും, ദേശവും പറയുവേറെ വിട്ടുനശ്ശെ മറുവിവരങ്ങളും	അതിരുകൾ				റിമർക്സ്
	വടക്കു	കിഴക്കു	തെക്കു	പടിഞ്ഞാറു	

II -മാണു മരണം -റാൻ. എക്സൈസ് കമ്മീഷണർ.

Form T. 10 (Commissioner). [Vol. II, S. O. 330 (4)]

*Special railway refreshment room license for the sale of
cigars, cigarettes, pipe and cigarette tobacco.*

No. of 11 .

Under the provisions of the Cochin Tobacco Regulation, VII of 1084, as subsequently amended, and the rules made thereunder to regulate the import, export, transport, sale, etc., of tobacco and in consideration of the payment of a fee of Rs. 50, the receipt of which is hereby acknowledged, license is hereby granted to Messrs. Spencer and Co., Ltd., Madras, for the sale of all descriptions of their cigars and cheroots as well as all imported European and American cigars, cigarettes, and pipe and cigarette tobacco in their refreshment room at the Ernakulam railway station during the year beginning
th August 193 /1st Chingam 11 and ending
th August 193 /last day of Karkadagam 11 subject to the following conditions and stipulations to be observed by the licensee.

Conditions.

1. The privilege extends only to the sale of the above mentioned cigars, cigarettes, etc., to *bona fide* railway passengers, and where the purchase is for removal outside railway premises to this State, not more than 1 lb. or 38/9 tolas of cigars, cigarettes and tobacco, either separately or in combination, can be sold to a person at a time. In the case of passengers passing into British territory, there is no restriction.

2. The sale under this license of cigarettes manufactured in India or snuff or ordinary Indian chewing tobacco is prohibited.

3. The licensee must maintain a true account of transactions in ink which should be kept open for inspection by officers of the Excise Department of this State not inferior in rank to a Sub-Inspector who shall have the right to enter the premises and examine and check all stocks and sales of cigars, etc., in the refreshment room.

4. The licensee can freely import cigars, etc., in any quantity, but before importation a permit from the Commissioner of Excise should be obtained.

5. The licensee shall be bound by any additional, general or special rules that may be prescribed hereafter under the

from time to time, and before every importation a permit from the Commissioner should be obtained.

4. The licensee shall be bound by any additional, general or special rules that may be prescribed hereafter under the Tobacco Regulation and; if so required by the Commissioner, shall deliver up this license to him for amendment or for the issue of a fresh license.

5. Infraction of any of the conditions of this license either by the licensee or by any person in the employ of the licensee may entail on the licensee a fine which may extend to Rs. 50 or suspension or cancellation of this license.

Schedule.

Locality where situated, giving full particulars	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the

day of

11

Commissioner of Excise.

Form T. 12 (Commissioner).

[Vol. II, S. O. 330 (5)]

*Special license for the sale of tobacco to bona fide
members of a proprietary club or similar
institution.*

No. of II .

Under the provisions of the Cochin Tobacco Regulation, VII of 1084, as subsequently amended, and the rules issued thereunder to regulate the import, transport, export, sale, etc., of tobacco, and in consideration of the payment of a fee of Rs. , the receipt of which is hereby acknowledged, license is hereby granted to (full name and address) for the sale of tobacco and preparations thereof for the private use of *bona fide* members of the club, the particulars of which are specified in the annexed schedule, from II to II subject to the following conditions and stipulations to be observed by the licensee.

Conditions.

1. The privilege conferred by this license extends to the sale of tobacco and its preparations for the *bona fide* private use of the members of the club within the club premises.
2. The tobacco required for this purpose shall be purchased from an A. class licensee of the State and shall be transported to the club premises under cover of permits issued by such licensee.
3. No tobacco or any preparation thereof shall be sold to any members for removal outside the premises of the club.
4. The licensee shall maintain a true account of transactions in ink, which shall be open for inspection by officers of the Excise Department of and above the rank of Sub-Inspectors who shall have the right to enter the premises and check all stocks and sales of tobacco in the club.
5. The licensee shall be bound by any additional, general or special rules that may be prescribed hereafter under the Tobacco Regulation and, if so required by the Commissioner, shall deliver up the license to him for amendment or for issue of a fresh license.
6. Infraction of any of the conditions of the license either by the licensee or by any person in his employment may entail

on the licensee a fine which may extend to Rs. 50 or suspension or cancellation of this license

Schedule.

Locality where situate, giving full particulars	Bounded on the				Remarks
	North by	East by	South by	West by	

Dated the

day of

11

Commissioner of Excise.

ത ലൈസൻസ്സ് നമ്പർ

പുകയില അംഗീകൃത പുകയില മുതലായ സാധനങ്ങളുടെ വരവ ചിലവ കണക്ക.

തിരുത്തൽ	വരവ, ചിലവ മുതലായതിന്റെ വിവരം	ഇല പുകയില	സുക	ബിടി	ചുരുട്ട്	സിതരേറ്റ	പൊടി	മറ്റുതരം പുകയില	വരവ ചിലവിന്നുള്ള ഫെററികളുടെ നമ്പരം തിരുത്തലും	വില	കുറവ്
1	2	3	4	5	6	7	8	9	10	11	12
1107 എലം 1 1107 എലം 2	കുറ്റം ഇരിപ്പു വരവ (എവിടെ നിന്നു വന്നു എന്നും) ചിലവ (എതു ബി.അംഗീകൃത വിറ്റഴിയുന്നു)	പ്രഭുക്ക	മന്ന	മന്ന	പ്രഭുക്ക	മന്ന	പ്രഭുക്ക	മന്ന	പ്രഭുക്ക	മന്ന	കു. ണ. പ.
1107 എലം 1 1107 എലം 2	കുറ്റം ഇരിപ്പു വരവ (എവിടെ നിന്നു വന്നു എന്നും) ചിലവ (എതു ബി.അംഗീകൃത വിറ്റഴിയുന്നു)	പ്രഭുക്ക	മന്ന	മന്ന	പ്രഭുക്ക	മന്ന	പ്രഭുക്ക	മന്ന	പ്രഭുക്ക	മന്ന	കു. ണ. പ.

Form T. 14 (Inspectors).

[Vol. II, S. O. 335 (2)]

Statement showing the selling price of tobacco for the quarter ending

in the

Circle.

Name of centres	Kind of tobacco	Price of tobacco per lb. in the month of						By whom ascertained	Remarks				
		I		II		III							
		1	2	3	4	5	6			7	8		
1	2	3	4	5	6	7	8	9	10				
		Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.		

Office of the Inspector of Excise, }
 Circle, }
 Dated

Inspector.

Form T. 15 (Inspectors).

[Vol. II, S. O. 335 (I)]

336

Statement of tobacco imported by licensees in the

Circle for the month of

11 .

APPENDICES TO THE EXCISE MANUAL.

Name of licensee 1	Leaf tobacco 2			Beedies 3			Sukka 4			Cigars 5			Cigarettes 6			Snuff 7			Other kinds of tobacco 8			Remarks 9
	Cds.	Mds.	lbs.	Cds.	Mds.	lbs.	Cds.	Mds.	lbs.	Cds.	Mds.	lbs.	Cds.	Mds.	lbs.	Cds.	Mds.	lbs.	Cds.	Mds.	lbs.	
Total																						

Office of the Inspector of Excise,
Circle, }
Dated 11 .

Inspector.

Form T. T. 1 (Duplicate)—cont.

11	12	13	ബാക്കി അടക്കണമെന്ന വിവരം		സൂപ്പിക്കററ അപേക്ഷ		
			14	15	16	17	18
			പ്രതികം (എടവം) 15-ൽ തി തൃതി	കംബം 15-ൽ തി തൃതി	ഇൻസ്പെക്ടർ കീട്ടിയ തിയ്യതി	സബ് ഇൻസ്പെക്ടർ അയച്ച തിയ്യതി	സബ് ഇൻസ്പെക്ടർ കീട്ടിയ തിയ്യതി
		ക. ണ.	ക. ണ.	ക. ണ.			

Temporary tree-tapping license.

1. ഈ അപേക്ഷയിൽ പറയുന്ന വൃക്ഷങ്ങൾ മുറുകു ചെയ്യുന്ന തിയ്യതി മുതൽ 30 (മുപ്പത) ദിവസം മാത്രം ഈ ഹാറം കൈവരും വെച്ചുകൊണ്ടി വൃക്ഷങ്ങളിൽനിന്നു കള്ള എടുക്കാവുന്നതും ആ കള്ള കുറപ്പിലേക്കുകൊണ്ടു പോകാവുന്നതും ആകുന്നു. അതിനിടക്കു സ്ഥിര ലൈസൻസ്സു പാസ്സും തരുന്നോടേ ഇതു മടക്കി തരണമെന്നും, യാതൊരു ലക്ഷ്യവും കൂടാതെ ചെത്തി കള്ള എടുക്കുന്നതായാൽ ആയത് വ്യാജമായി ചിട്ടിച്ചു നടപടി നടത്തുവാൻ എടുക്കുന്നതായാൽ ഇതു താല്പരക ലൈസൻസ്സു പ്രബലപ്പെട്ടിരിക്കുന്നകാലത്തു എപ്പോഴെങ്കിലും ഇതു കൈമോശം പരകയെ മറുവിധത്തിൽ നശിച്ചുപോവുകയോ ചെയ്യാൽ സ്ഥിര ലൈസൻസ്സു കീട്ടുന്നതുവരെ ചേർത്തു നിർത്തണമെന്നതും വരുന്നതുംകുന്നു.

2. അധികാരമുള്ള ഉദ്യോഗസ്ഥൻ വൃക്ഷങ്ങൾ മുറുകു ചെയ്യുന്നതിനു മുമ്പു ഈ അപേക്ഷയിൽ പറയുന്ന വൃക്ഷങ്ങളിൽനിന്നു കള്ള ചെത്തി എടുക്കുന്നതു തീരെ വിരോധിച്ചിരിക്കുന്നു.

3. ചേർത്തുലൈസൻസ്സു കോടിക്കുന്നതിന്നു സംബന്ധിച്ചുള്ള രൂക്ഷകളും സ്ഥിര ലൈസൻസ്സിലെ നിശ്ചയങ്ങളും അനുസരിച്ചു നടക്കുന്നതിനും അപേക്ഷകാരൻ ബാധ്യസ്ഥനാകുന്നു.

തിയ്യതി എക്സൈസ് ഇൻസ്പെക്ടർ സർകിൾ,

ഈ അപേക്ഷയിൽ വിവരിച്ചിട്ടുള്ള വൃക്ഷങ്ങൾ ഇന്നേദിവസം എന്റെ ട്രേൽനോട്ടത്തിൽ ഉൾക്കൊള്ളിക്കപ്പെട്ടതായിരിക്കുന്നു.

തിയ്യതി സർകിൾ ഇൻസ്പെക്ടർ. റെയിഞ്ചു സബ് ഇൻസ്പെക്ടർ.

Form T. T. 1 (a) (Inspectors). [Vol. II, S. O. 277 (1)]

Register of applications for the issue of tree-tapping licenses received in the office of the Inspector of Excise, Circle, during the First (Second) half-year of 11

Consecutive number	Date of receipt of application	Name of Licensee	Locality where trees stand with name of village	Particulars of trees applied for			Chain No. with date	Fees paid with application		Balance to be collected	Total amount	Date when sent to Sub-Inspector with T. T. for marking	Date of submission of T. T. to Head Office	Date when received back with license	Date when sent to Sub-Inspector for delivery of license	Date when received back from Sub-Inspector	Date of return to Head Office for record	License number	Permit number	Remarks										
				Cocoanut	Palmyra	Sago		Rs.	P. A. P.																					
1																														
2																														
3																														
4																														
5																														
6																														
7																														
8																														
9																														
10																														
11																														
12																														
13																														
14																														
15																														
16																														
17																														
18																														
19																														
20																														
21																														
Total																														

Note.—Separate registers should be maintained for registering applications for F. T. and J. T. licenses. In the case of F. T. applications the number of the shop for which the trees are applied for should also be noted in the 'Remarks' column against the respective entry.

Register of applications for the tree-tapping licenses received in the _____ range
 during the First (Second) half-year of 11 _____

1	2	3	4	Particulars of trees applied for			Fees paid with application		10	11	12	13	14	15	16	17	18
				5	6	7	8	9									
Serial number	Date of receipt of application from Inspector	Name of licensee	Locality where the trees stand with name of village	Cocoanutt	Palmyra	Sago	Chalan number with date	Amount	Balance to be collected	Total amount	Date on which trees were marked	Date of receipt of license and permit	Date of delivery of license and permit to the licensee	Date of return of original and duplicate T. T. 1.	License number	Permit number	Remarks
									Rs. A. P.	Rs. A. P.	Rs. A. P.						

Note.—Separate registers should be maintained for registering applications for fermented toddy and jaggery toddy licenses. In the case of fermented toddy applications, the number of the shop for which the trees are applied for should also be noted in the remarks column against the respective entry.

Form T. T. 2 (Commissioner). [Vol. II, S. O. 273]

Tree-tapping License.

No. of 11 .

Shop { No.
Name

Taluk in which situated

Village „

On the application of _____ son of _____ residing in _____
Desam _____ Village, the licensee of the above
shop for the current year, license is hereby granted to him
under section 12 of the Cochin Abkari Regulation, I of 1077, to
tap the trees mentioned in the schedule hereto annexed during
the year (half-year) ending with the last day of Makaram (Kar-
kadagam) 11 _____, subject to the rules contained in Diwan's noti-
fication, Revenue Department (Separate Revenue), No. 27, dated
6th Chingam 1107, published on pages 52—54 of Part I of the
Cochin Government Gazette, dated 6th Chingam 1107, and to
the following conditions.

Conditions.

1. All sums payable on account of this license shall be paid to Government by the said,

If he should fail so to pay, or if he should become a defaulter in respect of his license to manufacture or to sell toddy, this license may be suspended or cancelled by order of the Commissioner.

2. No tree shall be tapped, nor shall toddy be drawn from any toddy tree, nor shall any pot be attached to any toddy tree until the tree has been marked by the proper officer. Nor shall the licensee tap any trees but those which he is hereby licensed to tap.

3. The licensee, if he taps the trees and draws the toddy himself, or if he delegates the work to a relative or servant such relative or servant, shall, at the time of tapping the trees or drawing the toddy, invariably carry the license on his person, and shall produce it forthwith on the demand of any Excise officer or of any other officer empowered to make such demand. He shall also be bound to bring down the pots attached to any trees tapped by him for inspection on the demand of any Excise officer not lower in rank than Petty officer.

Applicants for trees shall point out to the marking officer when required by the latter to do so, the trees applied for by them. Should they fail to do so after reasonable notice, the fees paid by them shall be liable to be forfeited at the discretion of the Commissioner of Excise.

4. All toddy drawn by the licensee shall, as soon as the pots containing it are removed from the trees, be immediately conveyed *direct* to the licensed toddy shop under a general transport permit granted by the Commissioner of Excise. No toddy drawn under this license shall be disposed of otherwise than to licensed toddy shop-keepers. Transfer of toddy even by way of gift, between the time of drawing and the delivery of toddy at the shop, is absolutely prohibited.

5. Between sunset and sunrise no toddy shall be kept by the licensee in the garden or field in which stand the trees which he is licensed to tap, except the freshly drawn toddy contained in the pots attached for the purpose of receiving toddy to the trees which he is licensed to tap, or the balance of toddy which may remain in any shop licensed within such garden or field, provided that the Commissioner of Excise, may, on sufficient cause being shown, relax the restriction.

6. The licensee shall not manufacture spirit from the toddy drawn by him. Neither shall he mix sweet toddy or any other substance or allow it to be mixed at any time or place with the toddy drawn under this license.

7. Pecuniary dealings of any kind whatever by the licensee with officials of the Excise Department are strictly prohibited.

8. The licensee shall submit to, and obey, any additional general rules or orders which may, from time to time, be prescribed or made under the Cochin Abkari Regulation, I of 1077, and if so required by the Commissioner or any officer authorised by him shall deliver up this license together with the corresponding transport permit for amendment or for the issue of a fresh one.

9. Infraction of any of the conditions of the license either by the licensee or by any person in his employment will entail on the licensee either a fine up to Rs. 50 or cancellation of this license. The licensee or his agent may also be prosecuted for the specific offence committed.

10. When the license is cancelled or suspended, the license with its transport permit shall forthwith be surrendered to the

Commissioner. The tapping of the trees mentioned herein shall also be stopped at once.

11. A single offence will be sufficient to constitute a breach of the conditions of this license.

Schedule.

Taluk, Village and Desam and No. or name of field or paramba	Name of owner or occupier	Trees licensed to be tapped		Numbers of transport permits held by licensee		Remarks and Nos. marked upon trees
		Kind	Number	Quantity	Number	
1	2	3	4	5	6	7
		Cocoanut		G.	D.	
		Palmyra				
		Sago				
		Total				

Dated the _____ day of _____ 11 .
 Commissioner of Excise.

Form T. T. 3 (Commissioner). [Vol. II, S. O. 297 (3)]

License granted to drawer of sweet toddy.

No. _____ of 11 .

On the application of _____
 son of _____

_____ Desam _____ Village _____ Taluk, resident at _____
 license is hereby granted to him under section 12 of the Cochin Abkari Regulation, I of 1077, to tap the trees mentioned in the schedule hereunto annexed from the 1st day of Chingam 11 , or from the date of sanctioning the request if made at any subsequent date, to the last day of Karkadagam of the year subject to the rules contained in Diwan's Notification, Revenue Department (Separate Revenue), No. 26 dated 6th Chingam 1107, published on pages 51-52 of Part I of the Cochin Government Gazette, dated 6th Chingam 1107 and to the following conditions.

Conditions.

1. No tree shall be tapped, nor shall sweet toddy be drawn from any toddy tree, nor shall any pot be attached for that

purpose until the tree has been marked by the proper officer in accordance with such rules as the Diwan may prescribe, provided that the Commissioner may, where he considers it necessary to do so, permit applicants as a concession, to begin the operations of tapping and drawing in anticipation of marking of the trees and issuing of the license. Such tapping and drawing, however, must be subsequent to the date of application, and can proceed only under the authority of a temporary license granted by the Commissioner. The trees so tapped shall be only those trees mentioned in the application and no others.

2. All pots or other receptacles used for the manufacture of sweet toddy shall be freshly coated internally with lime, and such coating shall be renewed every time they are emptied and re-attached to the spathes.

3. Sweet toddy shall not be drawn except between 6 a. m. and 6 p. m. and after being drawn must be manufactured into jaggery without delay or sold or used as a beverage. Outside these hours no sweet toddy shall be kept in the garden or field containing the trees licensed to be tapped except the freshly drawn toddy contained in the pots attached to the spathes of the trees. Sweet toddy drawn under this license must be at once manufactured into jaggery or sold or used as beverage, and no such toddy shall be kept until the day following that on which it is drawn.

4. No toddy drawn under this license shall be conveyed to a shop for the sale of fermented toddy, or sold to any person licensed to tap or sell fermented toddy except for his own immediate personal consumption, nor shall the licensee manufacture spirit from the sweet toddy drawn by him.

5. The licensee, if he taps the tree and draws the sweet toddy himself, or if he delegates the work to a relative or servant, such relative or servant, shall, at the time of tapping the trees or drawing the sweet toddy, invariably carry the license or acknowledgment on his person and shall produce it forthwith on the demand of any Excise officer or of any other officer empowered to make such demand. He shall also be bound to bring down the pots attached to any of the trees tapped by him for inspection on demand of any Excise officer not lower in rank than a Petty officer.

6. The licensee is prohibited from taking out a license for tapping for fermented toddy from toddy shop-keepers during the currency of this license nor shall he tap for fermented toddy any

kind of toddy producing trees. But if he wishes at any time to tap for fermented toddy he should first apply to the Commissioner to cancel this license and obliterate the marks on the trees referred to herein. A license for tapping these trees for fermented toddy should then be applied for.

7. Pecuniary dealings of any kind whatever by the licensee with officials of the Excise Department are strictly prohibited.

8. This license is subject to suspension or cancellation in the event of a breach of its conditions or of the commission of any offence against the Abkari Law on the part of the licensee or any person in his employment and the Commissioner may, in his discretion, refuse to grant a fresh license.

9. The licensee shall submit to and obey any additional general rules or orders which may, from time to time, be prescribed or made under the Cochin Abkari Regulation, I of 1077, and if so required by the Commissioner or any officer authorised by him shall deliver up this license for amendment or for the issue of a fresh one.

Schedule.

Taluk, Village, Desam and Number or name of field or paramba	Names of pattadars or owners	Trees licensed to be tapped		Remarks
		Kind	Number	
1	2	3	4	5
		Cocoanut Palmyra Sago		
		Total		

Dated the

day of

11

Commissioner of Excise.

6. The possession of toddy outside the limits specified in the schedule below is prohibited, nor may country liquor be possessed or sold in the same building.

7. The distillation of spirits from toddy is absolutely prohibited nor shall you sell toddy to any person whatsoever or allow any toddy to be disposed of excepting as permitted under clause 3 *supra*.

8. A suitable building must be used of which the whole or part must be entirely set aside for use as a depot. If there are means of communication between the depot and an adjoining dwelling house, they must be kept locked up at night. In the case of depots in Municipalities or towns having a population of 20,000 and over, the depot premises shall have no doors except into the main street. The depot shall not be used as a place of residence save by the depot-keeper and his family or caretakers.

9. A sign-board must be affixed to the front of the depot showing the nature of the license under which the depot is conducted, the number of the depot, and the name of the licensee. These particulars must be legibly painted in the local vernacular.

10. This license must be hung up in a conspicuous place within.

11. The transport of toddy by persons below the age of 18 or by persons suffering from leprosy or any other contagious disease and the employment of such persons in the depot are prohibited. I may, where necessary, call for the names of all persons employed in the depot and forbid the employment of any person of whom I may disapprove.

12. The depot shall not be opened before sunrise or kept open after 8 p. m. except with my permission.

13. No drunkenness, disorder or gaming shall be permitted in the depot. Entertainments of any kind are also strictly forbidden.

14. No robbers or thieves or disorderly or riotous persons shall be harboured in the depot. Intimation of their resort there-to shall be given to the nearest Magistrate or Police officer.

15. The depot, if situated on or adjacent to the line of march must be closed, if the District Magistrate so orders while a regiment or detachment of European or Indian soldiers is passing or is encamped in the vicinity. Magistrates shall have

power also to close any depot temporarily in time of religious excitement or disturbance.

16. Such information as may be required from time to time by me shall be furnished by you.

17. You shall be required to allow your depot premises to be freely inspected by officers of the Excise Department of and above the rank of Sub-Inspector and by any Police officer of and above the rank of Inspector.

18. An inspection note-book, with pages numbered consecutively for inspecting officers to enter their remarks in shall also be maintained in the depot.

19. Pecuniary dealings of any kind whatever by you with officials of the Excise Department are absolutely prohibited.

20. You shall be bound to report to me all instances which may come to your knowledge of persons employed by you in the carriage of toddy, committing breaches of the Abkari or Opium or Tobacco Laws, and to comply with my orders respecting the continued employment of such persons. No persons who have been convicted under the Cochin Penal Code shall be employed in the carriage of toddy without my previous permission.

21. This depot license shall be in force only so long as the licenses of the toddy shops referred to above are in force and you shall not conduct transactions in your depot under cover of this license in the event of the toddy shop licenses being suspended or cancelled. If the toddy shop licenses are suspended or cancelled the entire stock of toddy held by you at the time the licenses are suspended or cancelled shall forthwith be made over to me together with the vessels containing the same to be disposed of as I may think fit.

22. This license is liable to be cancelled or recalled at any time on the requisition of the renter of the toddy shops referred to when balances of toddy shall forthwith be made over to the renter. Failure to do this will entail prosecution for illicit possession.

23. I may, at any time, order the closing of the depot and this license shall thereupon at once be surrendered.

24. This license may also be cancelled if you are convicted before a Magistrate of any offence under the Cochin Penal Code which in my opinion renders you unfit to hold it.

25. Infraction of any of the conditions of this license either by you or by any person in your employment will entail on you

No. situated as shown in the schedule hereto annexed, subject to the following conditions and stipulations to be observed by you, the said

Conditions.

1. This license extends only to the possession for use in the manufacture of bread of fresh fermented toddy in quantities not exceeding gallons at a time obtained by you in the manner aforesaid.
2. The toddy obtained by you under this license shall not be sold or utilised otherwise than in the manufacture of bread, nor shall it be transferred to any other baker.
3. As only fresh fermented toddy is suitable for the manufacture of bread no stale toddy can be retained in the premises used for the manufacture of bread under this license. Any toddy which you may not use in the manufacture of bread must be destroyed before it becomes stale.
4. The general transport permit granted to you along with this license shall be carried with every consignment of toddy obtained and transported by you from the licensed shop specified above or from the trees specially marked for you and licensed in your name.
5. The premises used for the manufacture of bread shall be open to inspection by any officer of the Excise Department not below the rank of Sub-Inspector, and you shall be bound to furnish the Commissioner of Excise with such information regarding the quantity of toddy used in such manufacture as may be required by him.
6. You shall also maintain correct accounts showing day by day, the quantity of toddy received by you, the quantity used in the manufacture of bread, the quantity of flour operated upon, the quantity of bread out-turned and the quantity of toddy remaining unspent at the end of each day, or such other particulars as the Commissioner of Excise may, from time to time, prescribe. Copies of account books at 8 annas each can be had from the Office of the Commissioner and also from the Offices of Inspectors of Circles.
7. You shall, at your cost, maintain in tact an inspection note-book with pages numbered consecutively so that officers who may inspect the bakery may enter their remarks therein. The note-book shall be handed over to the Commissioner of

Excise or any officer authorised by him to receive it at any time at such officer's request on a receipt being given therefor.

8. Any contravention of the above conditions will render you liable to a penalty not exceeding Rs. 20 or forfeiture of this license at the discretion of the Commissioner of Excise.

9. The imposition of a fine or the cancellation of the license under the last preceding clause shall not be held to prevent your being prosecuted for any offence which may have been committed against the provisions of the Abkari Regulation or other law for the time being in force relating to the Abkari revenue.

10. This license may be revoked by the Commissioner of Excise without assigning any cause whatever on giving fifteen days' notice of such revocation.

11. This license is current only so long as the corresponding tapping license or transport permit, as the case may be, is in force.

12. A single offence will be sufficient to constitute a breach of the conditions of the license.

Schedule showing the boundaries of the bakery.

Taluk, Village, Desam, Street, Door No. or other particulars in full	Bounded on the				Remarks
	North by	East by	South by	West by	
1	2	3	4	5	6

Dated the _____ day of _____ 11 .

Commissioner of Excise.

Form T. T. 6 (a) (Commissioner). [Vol. II, S. O. 295 (2)]

Tree-tapping license.

No. of 11 .

Bakery { No.
Name

Taluk in which situated.

Village.

Desam.

On the application of baker license is hereby granted to the said son of residing in Desam Village, under section 12 of the Cochin Abkari Regulation, I of 1077, to tap the trees mentioned in the schedule hereto annexed during the year (half-year) ending with the last day of Makaram (Karkadagam) 11, subject to the rules contained in Diwan's notification, Revenue Department (Separate Revenue), No. 27 dated 6th Chingam 1107, published on pages 52-54 of Part I of the Cochin Government Gazette dated 6th Chingam 1107 and to the following conditions.

Conditions.

1. All sums payable on account of this license shall be paid to Government in advance by the said baker.

2. No tree shall be tapped, nor shall toddy be drawn from any toddy tree, nor shall any pot be attached to any toddy tree until the tree has been marked by the proper officer. Nor shall the licensee tap any trees but those which he is hereby licensed to tap.

3. The licensee, if he taps the trees and draws the toddy himself, or if he delegates the work to a relative or servant, such relative or servant shall, at the time of tapping the trees or drawing the toddy, invariably carry the license on his person, and shall produce it forthwith on the demand of any Excise officer or of any other officer empowered to make such demand. He shall also be bound to bring down the pots attached to any trees tapped by him for inspection on the demand of any Excise officer not lower in rank than Petty officer.

Applicants for trees shall point out to the marking officer when required by the latter to do so, the trees applied for by

them. Should they fail to do so after reasonable notice the fees paid by them shall be liable to be forfeited at the discretion of the Commissioner of Excise.

4. All toddy drawn by the licensee shall as soon as the pots containing it are removed from the trees, be immediately conveyed direct to the licensed bakery under a general transport permit granted by the Commissioner of Excise. No toddy drawn under this license shall be disposed of otherwise. Transfer of toddy even by way of gift, between the time of drawing and the delivery of toddy at the bakery is absolutely prohibited.

5. Between sunset and sunrise no toddy shall be kept by the licensee in the garden or field in which stand the trees which he is licensed to tap, except the freshly drawn toddy contained in the pots attached for the purpose of receiving toddy to the trees which he is licensed to tap.

6. The licensee shall not manufacture spirit from the toddy drawn by him. Neither shall he mix sweet toddy or any other substance or allow it to be mixed at any time or place with the toddy drawn under this license.

7. Pecuniary dealings of any kind whatever by the licensee with officials of the Excise Department, are strictly prohibited.

8. The licensee shall submit to, and obey, any additional general rules or orders which may, from time to time, be prescribed or made under the Cochin Abkari Regulation, I of 1077, and if so required by the Commissioner or any other officer authorised by him, shall deliver up his license together with the corresponding transport permit, for amendment or for the issue of a fresh one.

9. Infraction of any of the conditions of this license either by the licensee or by any person in his employment will entail on the licensee either a fine up to Rs. 50 or cancellation of this license. The licensee or his agent may also be prosecuted for the specific offence committed.

10. When the license is cancelled or suspended, the license with its transport permit shall forthwith be surrendered to the Commissioner. The tapping of the trees mentioned herein shall also be stopped at once.

11. A single offence will be sufficient to constitute a breach of the conditions of this license.

Schedule.

Taluk, Village, Desam and No. or name of field or paramba	Name of owner or occupier	Trees licensed to be tapped		Numbers of trans- port permits held by licensee		Remarks
		Kind	Number	Quantity	Numbers	
1	2	3	4	5	6	7
		Cocoanut				
		Palmyra				
		Sago				
		Total				

Dated the

day of

11

Commissioner of Excise.

(വ്യ. ന. കോട്ടുമ്മി മുദ്ര.)

അടവിയവം പറയുന്ന ബേക്കറിയിൽ } ലൈസൻസ് പ്രകാരം വൃക്കങ്ങളിൽനിന്നു ചെത്തി കൊണ്ടു
 റോട്ടി ഉണ്ടാക്കേണ്ടവയാണെന്നു } മനോർ കണ്ട്രോളിംഗ് പ്രകാരം റോട്ടി കള്ളുപ്പിൽ നിന്നു വാങ്ങി കൊണ്ടു
 വരുന്ന കള്ളു കൈവരം വെച്ചുകൊണ്ടിരിക്കുന്നതിന്നു ലൈസൻസ് കിട്ടുവാൻ ബോധിപ്പിക്കുന്ന അപേക്ഷ.

ലൈസൻസ് കിട്ടേണ്ട ആളുടെ					ബേക്കറിയുടെ സ്ഥലവിവരം										ഭിവിസേന എത്ര വോട്ടികൊണ്ടു റോട്ടി ഉണ്ടാക്കുന്ന		എത്ര കള്ളു കൈവരം വെച്ചുകൊണ്ടിരിക്കുന്നതിന്നു ലൈസൻസ് വേണമെന്ന			വൃക്കങ്ങളുടെ വിവരം			അപ്പിൽനിന്നു കള്ളു വാങ്ങിക്കുന്നതായാൽ ആ റോട്ടി ബേക്കറിയിലേക്കു കൊണ്ടുവരുന്നത		സ്റ്റാമ്പ്
അറുപതു	കേൾവ	(താല) റ്റു	പാലം പാലം	അംഗം പാലം	അറുപതു	കേൾവ	റവട്ടി (താല) റ്റു	പാലം	അതിരുകൾ				15	16	17	18	19	20	21	22					
									അറുപതു	കേൾവ	റവട്ടി	പാലം									മനോർ	താല	റവട്ടി	അറുപതു	കേൾവ
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22				

സ്ഥലം തിരുതി

അപേക്ഷകാരന്റെ പേരും ഒപ്പും.

APPENDICES TO THE EXCISE MANUAL 359

Form T. T. 6 (c) (Bakers).

[Vol. II, S. O. 295 (2)]

II -0 മണ്ടിൽ -00 നമ്പ്ര സ്ഥലത്തുള്ള
 ബെക്കറിയിൽ റോട്ടി ഉണ്ടാക്കുവാൻ ഉപയോഗിക്കുന്ന കള്ള വരവു
 ചിലവിന്നു വിവരം കണക്കു.

മനം	തിയ്യതി				ഷാപ്പിൽ നിന്നാണ കള്ള വാങ്ങിക്കുന്നതെങ്കിൽ ആ ഷാപ്പിന്റെ നമ്പരം പേരും	അനുവദിച്ചിരിക്കുന്ന കള്ള		ഭിവസേന കൊണ്ടുവരുന്ന കള്ള	
	തെങ്ങ	കരിമ്പന	ഇരന്ത	ഇരമ്പന		ഗാലൻ	ഡ്രാം	ഗാലൻ	ഡ്രാം
1	2	3	4	5	6	7	8	9	10

റോട്ടി ഉണ്ടാക്കുന്നതിന്നു ഭിവസേന ഉപയോഗിക്കുന്ന പൊടി	ഭിവസേന ഉണ്ടാക്കുന്ന റോട്ടി			റോട്ടി ഉണ്ടാക്കുന്നതിന്നു ഉപയോഗിച്ച കള്ള	ബാക്കിയിട്ടുള്ള കള്ള		ബാക്കി ഇരിപ്പ കള്ള എന്തുപേരായി എന്നും റോട്ടി വിവരത്തിന്നും റിമാർക്കു
	വലിയതരം	ചെറിയതരം	റോട്ടി തരം		ഗാലൻ	ഡ്രാം	
9	10	11	12	13	14	15	

നോട്ടു.—(i) ഒരു മനു പൊടികൊണ്ടു റോട്ടി ഉണ്ടാക്കുന്നതിനായി ഒരു ഗാലൻ കള്ള മതിയാകുന്നതാണെന്നു പരിക്ഷണാർത്ഥം കണ്ടിരിക്കുന്നു.

(ii) ൪൮ ഡ്രാം കൂടിയതൽ ഒരു ഗാലൻ. ൩൦ റോട്ടൽ കൂടിയതൽ ഒരു മനു.

Form T. T. 7 (Commissioner).

[Vol. II, S. O. 273]

Village

Taluk.

Register of tree-tapping licenses issued.

Number	Licensee's		Trees licensed to be tapped			Numbers of permits granted	Remarks
	Name	Father's name	Cocoanut	Palmyra	Sago		
1	2	3	4	5	6	7	8

Form T. T. 9 (Commissioner).

[Vol. II, S. O. 288]

Abstract register of tree-tapping licenses issued in

Taluk up to the month of

11

Number	Shop		License granted		Trees licensed to be tapped						Fees paid with application		Collection of tree-tax made in advance to be adjusted towards future instalments		Tree-tax demand		Tree-tax demand falling due on the 15th of			Total demand (Total of columns 14 and 16 to 19)	Remarks
	Name		In the month	Up to the month	In the month			Up to the month			In the month	Up to the month	In the month	Up to the month	In the month	Up to the month	Vrischigam	Kumbham	Edavam		
					Cocoanut	Palmyra	Sago	Cocoanut	Palmyra	Sago											
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	
										Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.		
	Total									Trees licensed in the Taluk for shops in the Taluk.											
	Total									Trees licensed in other Taluks for shops in the Taluk.											
	Total number of trees licensed for shops in the Taluk									Trees licensed in the Taluk for shops in other Taluks.											
	Total																				

Form T. T. 9—cont.

Abstract register of tree-tapping licenses issued in

Taluk up to the month of

11

Number	Shop Name	License granted		Trees licensed to be tapped						Fees paid with application		Collection of tree-tax made in advance to be adjusted towards future instalments		Tree-tax demand		Tree-tax demand falling due on the 15th of			Total demand (Total of columns 14 and 16 to 19)	Remarks		
		In the month	Up to the month	In the month			Up to the month			In the month	Up to the month	In the month	Up to the month	In the month	Up to the month	Vrischigam	Kumbham	Edavam				
				Cocoanut	Palmyra	Sago	Cocoanut	Palmyra	Sago													
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21		
	Total number of trees licensed in the Taluk ..									Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.			
	Total number of trees licensed in the Chittur Taluk									Abstract												
	do Talappalli do ..																					
	do Trichur do ..																					
	do Mukundaparam do ..																					
	do Cranganur do ..																					
	do Cochin-Kanayannur ..																					
	Grand total ..																					

Statement showing the progress in the collection of tree-tax up to the month of

11 .

Taluk	Particulars of trees licensed to be tapped for the manufacture of															Remarks
	Sweet toddy					Fermented toddy for bakeries					Fermented toddy for shops					
	No. of licenses issued		Cocoanut	Palmyra	Sago	No. of licenses issued	Cocoanut	Palmyra	Sago	Tree tax paid with application	No. of licenses issued	Cocoanut	Palmyra	Sago	Total tree-tax demand	
	Original	Supplemental														
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
										Rs.	A.					
Total in the month ..																
Total up to the previous month ..																
Total up to the month ..																

Station

Dated

11 .

Commissioner of Excise.

Form T. T. 10 (Tahsildars).

[Vol. II, S. O. 289]

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Register of demand and collection under tree-tapping licenses issued in the Taluk during the year 11 .
 Shop No. Name. Annual rental Rs. Name of the licensee responsible for the payment of tree-tax.

Date	Demand																				
	Trees applied for			Chingam	Kanni	Thulam	Vrischigam	Dhann	Makaram	Kumbham	Meenam	Medam	Edavam	Mithunam	Karkadagam						
	Cocoanut	Palmyra	Sago																		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16						
	Balance due from the previous month			Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.
Total.																					
Total demand in the month	..																				
Total collection in the month	..																				
Balance still due	..																				

Form T. T. 10—cont.

Items	Collection												Initial of the Chief Ministerial Officer in token of verification	Remarks	
	Chingam	Kanni	Thulam	Vrischigam	Dhanu	Makaram	Kumbham	Meenam	Medam	Edavam	Mithunam	Karkadagam			
17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	
Chalan No.— Date	Rs.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.	Rs.	A.
Total collection..															

Note.—When fees for licenses for a coming year are paid in the last month of the preceding year, viz., Karkadagam, the demand and collection should be brought under the month "Chingam" of the year to which the licenses relate and the instalments due thereon should be shown in the proper columns. Interest paid on arrears should be noted in the 'Remarks' column.

Form T. T. 10 (a) (Tahsildars).

[Vol. II, S. O. 289 (3)]

Statement showing the demand, collection and balance of tree-tax
due on the 15th of 11 in the Taluk treasury.

Shop		Tree-tax					Name of person responsible for the payment of the balance	Remarks	
No.	Name	Demand	Collection	Date of collection with chalan No.	Interest, if any, collected	Balance			
1	2	3	4	5	6	7	8	9	
		Rs.	A.	Rs.	A.		Rs.	A.	

Periodical No.

Forwarded to the Commissioner of Excise.

Taluk Office, }

Dated

11 . }

Tahsildar.

Register of monthly progress of the tree-tax system during the year 11

Taluk	Tree-tax on the trees applied for up to the end of												Total Tree-tax	Rentals	Remarks
	Chingam	Kann	Thalam	Vrischigam	Dhanu	Makaram	Kumbham	Meenam	Medam	Edavam	Mithunam	Karkadagam			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Ks. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs. A.	Rs.	
Cochin-Kanayannur	..														
Cranganur	..														
Mukundapuram	..														
Total, Southern Taluks	..														
Trichur	..														
Talappalli	..														
Chittur	..														
Total, Northern Taluks	..														
Grand total	..														
Progressive total	..														

Form T. T. II—cont.

Taluk	Total number of trees licensed up to the												Total trees	Total No. of licenses issued	Sanctioned No of shops
	End of Thulam			End of Makaram			End of Medam			End of Karkadagam					
	Cocoanut	Palmyra	Sago	Cocoanut	Palmyra	Sago	Cocoanut	Palmyra	Sago	Cocoanut	Palmyra	Sago			
I	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
Cochin-Kanayannur ..															
Cranganur ..															
Mukundapuram ..															
Total, Southern Taluks ..															
Trichur ..															
Talappalli ..															
Chittur ..															
Total, Northern Taluks ..															
Grand total ..															

Rate of tree-tax levied during the year.

Southern Taluks.
 Per cocoanut tree per half-year Rs.
 " sago tree " Rs.
 " palmyra tree for the whole year Rs.

Northern Taluks.
 Per cocoanut tree per half-year Rs.
 " sago tree " Rs.
 " palmyra tree for the whole year Rs.

Commissioner.

Form T. T. 12 (Inspectors).

[Vol. II, S. O. 286 (1)]

Indent for quantity of paint and oil required for half-year ending

II, in the Circle.

Quantity received this half-year including previous balance		Quantity expended this half-year		Balance in hand		No. of trees likely to be marked during next half-year			Quantity required for next half-year		Remarks
Paint lbs.	Oil pints	Paint lbs.	Oil pints	Paint lbs.	Oil pints	Fermented toddy trees	Jaggery toddy trees	Total No. of trees	Paint lbs.	Oil pints	
1	2	3	4	5	6	7	8	9	10	11	12

Office of the Inspector of Excise, }
 Circle, }
 Dated II . }

Inspector.

T. T. 13 (Inspectors).

[Vol. II, S. O. 286(2)]

Statement showing the number of trees marked and the quantities of paint and oil supplied and used during the half-year ending II

Quantity of oil in hand at the beginning of the half-year	Quantity received during the half-year		Total quantity for the half-year		Quantity used during the half-year		Number of trees marked during the half-year			Balance in hand		Remarks
	Paint lbs.	Oil pints	Paint lbs.	Oil pints	Paint lbs.	Oil pints	Fermented toddy trees	Jaggery toddy trees	Total No. of trees	Paint lbs.	Oil pints	
1	2	3	4	5	6	7	8	9	10	11	12	13

Office of the Inspector of Excise, }
 Circle, }
 Dated II . }

Inspector

Form T. T. 14 (Excise officers).

ലൈസൻസ് വാങ്ങിയതിനു കൊടുത്ത രസീതി.

വില്ലേജ താലൂക്ക
എന്നിടമകൾ (മതമകൻ) ദേശത്ത

എന്നിടമകൾ (മതമകൻ)

എന്നിടമകൾ II - 0 മൗണ്ടിൽ.
ദേശത്ത മൗണ്ടിൽ വിവരിച്ചിട്ടുള്ള
സ്ഥലത്തുവെച്ചു വ്യാപാരം ചെയ്യുന്ന തിന്ന കെട്ടെത്തിട്ടുള്ള 0

നമ്പ്ര ലൈസൻസ് ഹോൾഡിങ്ങിലേക്കു അയക്കുവാൻ
ഇന്നേദിവസം കയ്യറിയിരിക്കുന്നു. ലൈസൻസ് തിരികെ തന്ന
ഇര രസീതി മടക്കി വാങ്ങുന്നതുവരെ ഇതു വെച്ചുകൊണ്ടു പതിവു
പോലെ ടി സ്ഥലത്തു വ്യാപാരം നടത്താൻ
വ്യക്തങ്ങൾ ചെയ്തി കള്ളപ്പക്കം വന്നതും പരിശോധന
ക്കു വരുന്ന ഉദ്യോഗസ്ഥന്മാർ ആവശ്യപ്പെടുമ്പോൾ ഇര രസീതി
പോലിച്ചുകൊടുക്കേണ്ടതും ആകുന്നു. എന്നു II
-0൦൯-കു 193 മൗണ്ട - 0൦൯.

ഔദ്യോഗിക സബ് ഇൻസ്പെക്ടർ,

ഇൻസ്പെക്ടർ,
സർകിൾ.

മേലറത്ത ലൈസൻസ് ഇന്നേദിവസം എന്നീക്കു തിരികെ കിട്ടി ബോധ്യം വന്നിരിക്കുന്നു.
എന്നു II മൗണ്ട - 0൦൯.

ലൈസൻസ് കരാർക്കു വേണ്ടി പേപ്പർ.

Form T. T. 17 (Inspectors).

[Vol. II, S. O. 294]

Statement showing range-wise particulars of trees marked and licensed
in the Circle during the year 11

Name of range	Particulars of trees licensed for tapping for														Sanctioned number of toddy shops	Annual rental Rs.	Total number of trees marked	Remarks
	Sweet toddy				Fermented toddy for bakeries				Fermented toddy for sale in shops									
	No. of tappers licensed	Cocoanut	Palmyra	Sago	No. of licenses issued	Cocoanut	Palmyra	Sago	Total tree-tax	No. of licenses issued	Cocoanut	Palmyra	Sago	Total tree-tax				
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19

Office of the Inspector of Excise,
Circle,

Dated

11 .

Inspector.

Form T. T. 18 (Inspectors).

[Vol. II, S. O. 294]

Statement showing particulars of trees marked and licensed for shops
in the Circle during the year 11

Name of range	Shop No.	Name of shop	Particulars of trees licensed				Annual shop rental Rs.	Remarks	
			No. of licenses issued	Cocoanut	Palmyra	Sago			Total tree-tax
1	2	3	4	5	6	7	8	9	10

Note.—Totals should be struck for each range separately, in red ink.Office of the Inspector of Excise,
Circle,

Dated

11 .

Inspector.

DRILL.**Instructions.****DEFINITIONS.**

Alignment.—Any straight line on which a body of men is formed, or is to form.

Column of sections, or squads.—Sections or squads, on parallel and successive alignments, at a distance from one another equal to their own frontage.

Covering.—The act of one or more men placing themselves correctly in rear of one another.

Distance.—The space between men or bodies of men, from front to rear.

To dress.—To take up the alignment correctly.

File.—A front rank man and his rear rank man.

Flank directing.—That by which units march or dress.

Flank, inner.—That nearer to the point of formation or direction.

Flank, outer.—That opposite to the inner or directing flank.

Interval.—The lateral space between men, units or corps, measured from heel to heel.

Line.—Men formed on the same alignment.

Point of formation.—The point on which a formation is based.

Rank.—A line of men side by side.

Section.—The quarter of a company.

supernumeraries.—The Petty officers, etc., forming the third rank.

Squad.—The half of a section, or a small body of men, formed, for drill or for work.

Wheeling.—A movement by which a body of men brings forward a flank on a fixed or moving pivot.

CHAPTER I.

Recruit or Squad Drill.

1. *General Rules.*

1. *Instruction of the recruit.*—The instructors must be clear, firm and concise in giving their directions. They must allow for the different capacity of recruits and be patient.

2. Recruits should fully comprehend one part of their drill before they proceed to another. When first taught their positions, they should be properly placed by the instructor. When more advanced, they should not be touched, but taught to correct themselves when admonished. They should not be kept too long at any one part of their exercise.

3. The instructor who, if the squad is receiving carbine instruction, will invariably carry a carbine, will teach as much as possible by illustration, either performing the movements himself or causing them to be performed by a smart recruit, placed facing the squad. He will be careful, in order to stimulate the intelligence and interest of the recruits, to explain clearly in simple terms, the reason of every movement and formation and its application in the field.

4. *Duration of drills, etc.*—Short and frequent drills are preferable to long lessons, which exhaust the attention both of the instructor and recruit. Recruits should be moved on progressively from squad to squad according to their merit, so that the quick intelligent men may not be kept back by men of inferior capacity.

5. *Words of command.*—Every command must be distinctly pronounced, and sufficiently loud to be heard by all concerned.

Every command that consists of one word must be preceded by a caution. The caution, or cautionary part of a command, must be given slowly and distinctly; the last or executive part which, in general should consist of only one word or syllable, must be given sharply and quickly; as *Squad—Halt* and *Right-hand—Salute*.—A pause will invariably be made between the caution and the executive word.

When the last word of a caution is the signal for any preparatory movement, it will be given as an executive word and separated from the rest of the command by a pause; thus, *Right-Form, Quick-March*, as though there were two separate commands, each with its caution and executive word.

When the men are in motion, executive words must be completed as they are commencing the pace which will bring them to the spot on which the command has to be executed. The cautionary part of the word must therefore be commenced accordingly.

Officers and Sub-Inspectors will frequently be practised in giving words of command. Circle Officers are responsible that all are taught the exact time.

The cautions and commands are, as a rule, given with regard to one flank only, but the same principle applies equally to movements to the other flank, which should also be practised.

The words in the margin printed in italics are the commands to be given by the instructor.

CHAPTER II.

Recruit or Squad Drill with Intervals.

2. *Formation of squads:*

1. A few men will be placed in line (that is, side by side) at arm's length apart; while so formed, they will be termed a *squad with intervals*.

2. If necessary the squad may consist of two such lines of men, in which case the men in the second line will cover the intervals between the men in first, so that in marching they may take their own points, as directed in section 9.

3. Recruits will, in the first instance, be placed by the instructor without any dressing; when they have learned to dress as directed in section 5, they will be taught to fall in, as above described, and then to dress and to correct their intervals. After they have been instructed as far as section 19, they may fall in in single rank, and then if required to drill with intervals, be moved as directed in section 20.

4. Recruits formed into a squad will be directed to observe the relative places they hold with each other; while resting between the exercises they will be permitted to fall out and move about; they will be instructed on the words *Fall in* to fall in as they stood at first. This should be constantly practised.

Recruits will be instructed singly as well as together in all exercises as far as section 19.

3. *Position of attention.*

The exact squareness of the shoulders and body to the front is the first principle of the position of *Attention*. The arms should hang easily from the shoulder, elbows to the rear; the fingers together, slightly bent and their tips touching the thigh lightly, behind the seam of the trousers; the hips drawn back and the chest advanced, but without constraint. The heels must be in line and closed; the knees well braced back; the toes turned out so that the feet may form an angle of 45 degrees; the weight of the body on the fore part of the feet. The head is to be held erect, but not thrown back; the chin to be slightly drawn in; and the eyes looking straight to the front.

4. *Standing at ease.*

Stand at—Ease. { Keeping both legs straight, carry the left foot about 10 inches to the left at the same time raise both hands behind the back about the buttocks, and grasp the right hand with the left.

When the recruit falls in for instruction, he will be taught to place himself in the position above described.

Squad, { On the word *Attention* spring up the
Atten—tion. { position described in section 3.

No deviation from the position of *Stand at ease* will be permitted unless the command *Stand—easy* is given, when the men will be permitted to move their limbs, but without quitting their ground, so that on coming to *Attention* there will be no loss of dressing.

When there is no special reason for ordering *Stand at ease* before *Stand—easy*, the order to *Stand—easy* will be given without it. On the caution *Squad* being given to men standing easy every man will at once assume the position of *Standing at ease*.

5. *Dressing a squad with intervals.*

Eyes—Right. { On the word *Right*, the eyes will be directed to the right, the head being smartly turned in that direction.

Dress. { On the word *Dress* each, recruit, except the right-hand man, will extend his right arm, back of the hand upwards, finger tips touching the shoulder of the man on his right. At the same time he will take up his dressing in line by moving, with short quick steps, till he is just able to distinguish the lower part of the face of the second man beyond him. Care must be taken that he carries his body backward or forward with the feet, keeping his shoulders perfectly square in their original position.

Eyes—Front. { On the word *Front*, the head and eyes will be turned smartly to the front, the arm dropped and the position of *Attention* as described in section 3 resumed.

6. Turnings.

Right—Turn. { On the word *Turn*, keeping both knees well braced back and the body erect; turn to the right on the right heel and left toe, raising the left heel and right toe in doing so.
On the completion of the preliminary movement, the right foot must be flat on the ground and the body raised on the left toe both legs braced up.

Two. { On the word *Two*, bring the left heel smartly up to the right.

Left—Turn. { On the word *Turn*, keeping both knees well braced back and the body erect, turn to the left on the left heel and right toe, raising the right heel and left toe in doing so.

On the completion of the preliminary movement, the left foot must be flat on the ground and the body raised on the right toe, both legs braced up.

Two. { On the word *Two*, bring the right foot smartly up to the left.

About—Turn. { As detailed in the *Right Turn*, except that the body will be turned about to the right.

Two. As before detailed.

Right (or Left)— } As before detailed, turning half-right.
Incline.

Two. As before detailed.

At squad drill with intervals, the turnings will always be done by numbers.

7. *Saluting.* (PLATE I)

(A) *Saluting to the front.*

Caution—*Salute, by numbers.*

One. { On the word *One*, bring the right hand smartly, with a circular motion to the head, palm to the front, fingers extended, point of the fore-finger one inch above the right eye, thumb close to the fore-finger; elbow in line, and nearly square, with the shoulder.

Two. { On the word *Two*, cut away the arm smartly to the side.

Caution—*Salute, judging the time.*

Salute. { On the word *Salute*, go through the two motions described in *One* and *Two*.

(B) *Saluting to the side.*

All officers should note that the salute with the left hand should in all cases be discontinued.

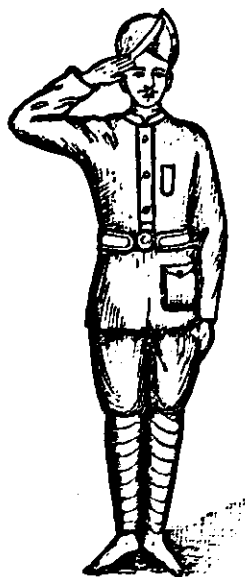
The procedure will be as described in (A), except that as the hand is brought to the salute, the head will be turned towards the person saluted.

Men should be practised in marching two or three together, saluting points being placed on either side. When several men are together, the man nearest to the point will give the time.

When a man passes an officer he will salute on the third pace before reaching him and will lower the hand on the third pace after passing him.

A man, if sitting when an officer approaches, will rise, stand at attention, and salute; if two or more men are sitting or standing

PLATE I.



Saluting.

about, the senior petty officer or peon will call the whole to *Attention* and alone will salute.

When a man addresses an officer he will halt two paces from him, and salute. He will also salute before withdrawing.

When appearing before an officer in a room, he will salute without removing his head-dress.

A man without his head-dress, or when carrying anything that prevents him from saluting, will, if standing still, come to attention as an officer passes; if walking, or on a bicycle, he will turn his head smartly towards the officer in passing him.

Excise officers of all ranks shall salute their own superior officers and superior officers of other departments whom they are able to recognise. Excise officers below the rank of Inspectors shall salute all Sub-Magistrates.

All officers should be careful to acknowledge the salutes of their subordinates. In the event of two or more officers being together, the senior officer alone acknowledges the salute.

8. *Marching.*

Length of pace.

Length of pace.—In *slow* or *quick time* the length of a pace is 30 inches. In *double time* and in *stepping out* it is 33 inches, in *stepping short* it is 21, and in the *side step* it is 15 inches.

When a man takes a side pace to clear or cover another, as in forming fours (described later), the pace will be 30 inches.

9. *Position in marching.*

In marching, the recruit must maintain the position of the head and body, as directed in section 3 with the weight on the fore part of the feet. He must be well balanced on his limbs. In slow time his arms and hands must be kept steady by his sides care being taken that the hand does not partake of the movement of the leg, and the toes must be pointed downwards. In quick time his arms will swing naturally from the shoulder, the right arm swinging forward with the left leg, and the left arm with the right leg. The hand must not be swung in advance of the leading foot, across the body, nor be raised higher than the waist belt. The movement of the leg must spring from the haunch and be free and natural.

Both knees must be kept straight, except while the leg is being carried from the rear to the front, when the knee must necessarily be a little bent, to enable the foot to clear the ground. The foot must be carried straight to the front, and, without being drawn back, placed firmly on the ground, but so as not to jerk or shake the body.

Although several men may be drilled together in a squad with intervals, they must set independently and precisely as if they were being instructed singly. Each man must be taught to march in a straight line, and to take a correct pace, both as regards length and time, without reference to the other men of the squad.

Before the squad is put in motion, the instructor will take care that the men are square individually and in correct line with each other. Each recruit must be taught to take a point straight to his front, by fixing his eyes upon some distant object, and then observing some nearer point in the same straight line, such as a stone, tuft of grass, or other object.

10. *The Quick March.*

Quick—March. { On the word *March*, the squad will step off together with the left foot, in quick time, observing the rules given in section 9.

11. *The Halt.*

Squad—Halt. { On the word *Halt*, the moving foot will complete its pace and the other will be brought smartly up in line with it.

12. *Stepping Out.*

Step—Out. { When marching, on the word *Out*, the moving foot will complete its pace and the recruit will lengthen the pace by 3 inches, leaning forward a little, but without altering the time.

This step is used when a slight increase of speed, without an alteration of time, is required; on the word *Quick—Step*, the usual pace will be resumed.

13. *Stepping short.*

Step—Short. { On the word *Short*, the foot advancing will finish its pace, and afterwards each man will shorten the pace by 9 inches until the word *Quick—Step* is given, when the quick pace will be resumed.

14. *Marking time.*

Mark—Time. { On the word *Time*, the foot then advancing will complete its pace after which the time will be continued, without advancing, by raising each foot alternately about 6 inches, keeping the feet parallel with the ground, the knees raised to the front, and the body steady. On the word *Forward*, the pace at which the men were moving will be resumed.

At the halt, the word of command will be *Quick, Mark—Time.*

15. *Stepping back.*

—Paces, Step Back { In stepping back, the men must be taught to take the quick pace of 30 inches straight to the rear, preserving their shoulders square to the front and their bodies erect. In halting, the foot in front will be brought back square with the other.
—March.

The step back should not exceed four paces.

16. *Changing step.*

Change—Step. { To change step in marching, the advancing foot will complete its pace, and the ball of the rear foot will be brought up to the heel of the advanced one, which will make another step forward, so that the time will not be lost, two successive steps being taken with the same foot.

This may be required when any part of a squad, or a single peon, is stepping with a different foot from the rest.

To change step when marking time, a man will beat twice with the same foot.

17. *The Double March.*

Double—March. { On the word *March*, the men will step off together with the left foot, doubling on the toes, care being taken that the heels do not touch the ground. At the same time they will raise their hands as high as the waist, fists clenched, the flat part of the wrist inwards. The arms must move with

Double—March. { freedom at the shoulder with the action of the legs and be kept close to the sides. The head must be kept erect and the shoulders square to the front. There must be no stiffness in the movement of the legs; thigh, knee, and ankle joints all working freely. The feet must be picked up cleanly from the ground at each pace, and the body inclined slightly forward. As the foot leaves the ground it should be carried straight to the front, care being taken that the heels are not raised towards the seat.

Squad—Halt. { As in section 11, at the same time dropping and partly opening the hands.

The recruit will be taught to mark time in double time, the hands being raised and the fists clenched as when marching in double time, but the arms kept steady. From the halt, the word of command will be *Double, Mark—Time.*

18. *The Side Step.*

Caution—*Right (or Left) close.*

*Right Close,—
March or—Paces,
Right Close,—
March.* { On the word *March*, each man will carry his right foot 15 inches direct to the right, and instantly close his left foot to it, thus completing the pace; he will proceed to take the next pace in the same manner. Shoulders to be kept square, knees not bent, unless on rough or broken ground. The direction must be kept in a straight line to the flank.

Squad—Halt. { On the word *Halt* which will be given when the number of paces has not been specified, the men will complete the pace they are taking, and remain steady.

Men should not usually be moved to a flank by the side step more than twelve paces.

19. *Turning when on the march.*

Right—Turn. { 1. *Turning to the right, and back into squad.*—On the word *Turn*, which should be given as the left foot is coming to the ground, each man will turn in the named direction, and move on at once, without checking his pace.

- Left—Turn.* { On the word *Turn*, which should be given as the right foot is coming to the ground, each man will turn again to the left, and move on without checking his pace.
- Left—Turn.* { 2. *Turning to the left, and back into*
Right—Turn. { *squad.*—Men will turn to the left in like manner, the word *Turn* being given as the right foot is coming to the ground. They will turn again to the right, the word *Turn* being given as the left foot is coming to the ground.

A man will always turn to the right on the left foot ; and to the left on the right foot. If the word *Turn* is not given as the proper foot is coming to the ground, the man will move on one pace and then turn.

3. *Making a half turn to the right or left.*—Recruits will also be practised in making a half turn to the right or left on the words, *Right* or *Left—Incline*, and then moving on (without checking their pace) in a diagonal direction, taking up fresh points, at once, to march on, and turning in the original direction on the word *Advance*.

4. *Turning about.*—Recruits will also be taught to turn about, which must be done by each man on his own ground, in three paces, without losing the time. Having completed the turn about, the recruit will at once move forward, the fourth pace being a full pace 30 inches.

CHAPTER III.

Squad Drills, in Single Rank.

20. *Formation of the squad in single rank.*

At this stage of the instruction a few recruits will be formed in single rank, each man being allowed a space of 30 inches. The accuracy of the spacing should be frequently tested by the instructor.

- Number.* { The squad will then be ordered to number from the right.
- Odd Numbers,* { When a squad in single rank is required
Two Paces { to drill with intervals, the instructor will
Forward,—March. { direct the odd numbers to take two paces forward.

Re-form Single Rank, — March. { To re-form single rank the odd numbers will step back two paces, when the squad will correct the dressing from the right or left.

21. *Dressing when halted.*

In dressing, each man will look towards the flank by which he is ordered to dress with a smart turn of the head as described in section 5; he must carry his body backward or forward with the feet, moving to his dressing with short quick steps, without bending backward or forward; his shoulder must be kept perfectly square, and the position of *Attention* as described in section 3 retained throughout.

In Succession Right (or Left)—Dress. { 1. *Dressing in Succession.*—The instructor having directed a flankman to stand steady, looking to his front, the remainder, on the word *Dress*, will move into a line in succession. The faces of the men are the line of dressing. Each man must be able to distinguish the lower part of the face of the second man beyond him.

Eyes—Front. { When the instructor is satisfied that the line is correct, he will give the command *Eyes—Front*, on which the men will turn their heads and eyes smartly to the front.

Similarly a squad will be taught to dress back, the men moving back into line in succession.

2. *Dressing together.*—When men are on the alignment they have to occupy, and their dressing is simply to be corrected the command *Right (or Left)—Dress* will be given, on which they will move up or back to their places successively commencing with the man on the named flank.

The instructor should invariably fix upon some object on which to dress his line.

It will be found useful to accustom men to dress on an alignment oblique to any well defined adjacent line, such as the side of a square parade ground.

22. Turnings.

The recruit will next practise in single rank, judging the time, without any pause between the motions, the turnings he has been taught by numbers.

23. Marching in Squad.

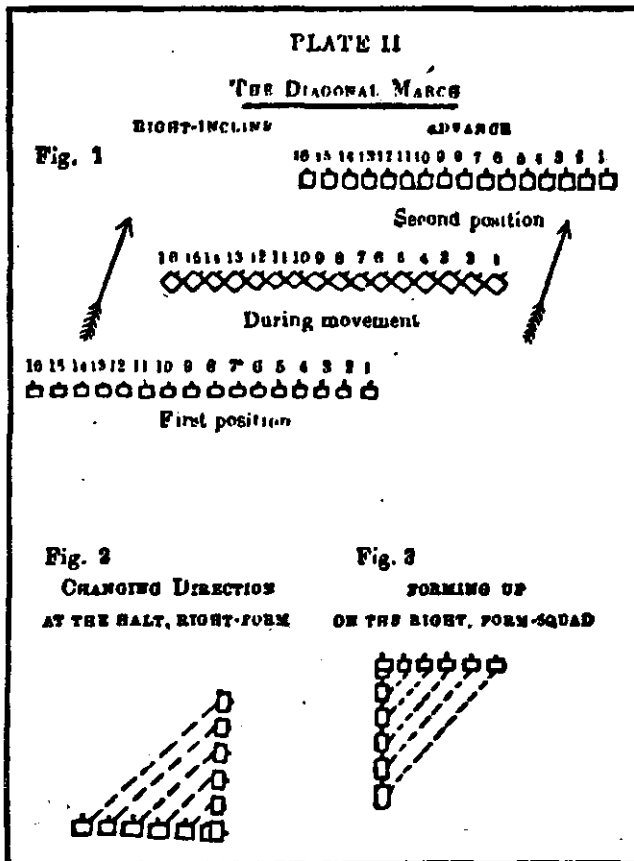
Before a squad is ordered to march, the directing flank or man must be indicated by the caution, *By the right, By the left, or By No.—*. During the march, the shoulders must be kept perfectly square to the front, the body steady, eyes off the ground. Each man will preserve his position in the general alignment by an occasional glance towards the directing man.

The squad will first be taught to march straight to the front, by the right, by the left or by any man. It will then be practised in all the varieties of step in quick time, and in marching time, after which it will be exercised in double time.

The recruit will be practised in changing the pace, without halting, from quick to double, on the caution *Break into Double Time*, followed by the command *Double*, and from double to quick. In breaking from double into quick time, on the caution *Break into Quick Time*, followed by the command *Quick* the arms will be dropped to their usual position.

The instructor will ensure that the recruit on the flank or the named number, according to the caution, selects two distant points to march on, and, before approaching the first takes another in advance on the same line, and so on. By occasionally remaining halted in rear of the directing man, and, fixing his eyes on the distant objects, the instructor can ascertain if the squad is marching in the original direction.

When a man finds himself a little behind, or before the other men of his squad he must be taught to recover his place in the rank gradually and not to rush to it.



24. *The Diagonal March.* (PLATE II, Fig. 1.)

Right—Incline.

When the squad is on the march in line, and is required to move in a diagonal direction to the right, the command *Right—Incline* will be given, upon which the men will turn half right, and move diagonally in that direction, each regulating his pace so that his own shoulders are parallel with the shoulders of the man in his right. This man's head should conceal the heads of the other men towards the right. The right-hand man will direct, and must therefore pay particular attention to the direction and pace.

Advance.

When it is intended to resume the original direction, the word *Advance* will be given, on which every man will move forward in the original direction without checking his pace.

The diagonal march may, if necessary, be taught from the halt.

If the diagonal march has been properly performed, the squad when halted, or after the word *Advance*, will be found to be in a line parallel to its original position.

The diagonal march will also be practised in double time.

25. *Changing direction.* (PLATE II, Fig. 2.)

- | | | |
|--|---|---|
| <p><i>At the Halt</i>
<i>Right—Form</i> (or
<i>Half Right—</i>
<i>Form).</i></p> | { | <p>1. <i>At the Halt.</i>—On the word <i>Form</i>, the right-hand man will make a full turn, and the remainder a partial turn in the required direction.</p> |
| <p><i>Quick—March.</i></p> | { | <p>On the word <i>March</i>, all except the right-hand man will step off; and glancing to the right will move by the shortest line to their places on the new alignment, halt and take up their dressing independently.</p> |

2. The squad will also practise forming at any angle. In this case the instructor will indicate the exact direction by word of command.

3. When it is intended to move forward in the new direction after forming, the words *at the Halt* will be omitted. the men will mark time when formed, and the word *Forward* will follow.

4. *On the March.*—On the word *Form*, the right-hand man will turn in the required direction, and mark time, while the remainder will make a partial turn, and move by the shortest line to their places on the new alignment. As each man arrives in his place he will mark time and take up his dressing independently.

As soon as the squad is formed, the command *Forward* will be given.

26. *Marching as in file.*

- | | | |
|---------------------------|---|--|
| <p><i>Right—Turn.</i></p> | { | <p>1. <i>Form the Halt.</i>—Men when standing as in file, must be instructed to cover each other exactly. The head of the man immediately before each when he is correctly covered, will conceal the heads of all the others in his front.</p> |
|---------------------------|---|--|

The strictest observance of all the rules for marching is particularly necessary when marching as in file.

Quick—March. { On the word *March*, the whole will step off together at a full pace, and will so continue to step without increasing or diminishing the interval between each other. No looking down, nor leaning back, is to be allowed. The leader is to be directed to march straight forward on some distant object, the remainder of the men covering correctly during the march.

*Squad, Halt,
Left—Turn.* { On the word *Halt, Left (or Right) Turn*, the men will halt, and turn in the required direction. If the marching has been properly performed, their dressing will be found correct.

Right—Turn. { 2. *On the March.*—On the word *Turn*, the man will turn to the right and move on as in file.

Left—Turn. { On the word *Left (or Right) Turn*, the recruit will turn in the required direction, and then move on in line.

27. *Changing direction as in file.*

Right—Wheel. { The squad, when marching as in file, will be taught to change direction. The instructor, as he gives the word, will indicate the new direction by word of command. The leading man will move round the circumference of a circle having a radius of 4 feet. The other men in succession, will follow on his footsteps without increasing or diminishing their distances from each other or altering the time, but shortening the pace a little with the inner foot.

If a squad is ordered to halt, mark time, or step short, when a part of the men only have wheeled into the new direction the remainder should be instructed to cover off, if required, by the diagonal march, on the command, *Rear files—Cover.*

28. *Men marching as in file forming up into squad*

(PLATE II, Fig. 3.)

On the Right (or Left), Form—Squad.

1. *Forming up into squad.*—When the squad, marching as in file to the left or right, is ordered to form up either to the right or left, the leading man will mark time, the remainder will make a partial turn in the named direction and form upon him, marking time as they come into the alignment, and taking up their dressing.

Squad—Forward.

As soon as the squad is formed, the command *Forward* will be given.

2. If it is intended to halt at the place where the movement is commenced, the caution *At the Halt* will be given, and the leading man will halt instead of marking time, the remainder doing the same as they reach their places, and taking up their dressing.

* * * * *

CHAPTER X.

Miscellaneous.

* * * * *

82. *Kit Inspection.*

The men will fall in in line either in single rank or in two ranks at 'open order'.

The petty officers will be at equal intervals, three paces in rear of the line.

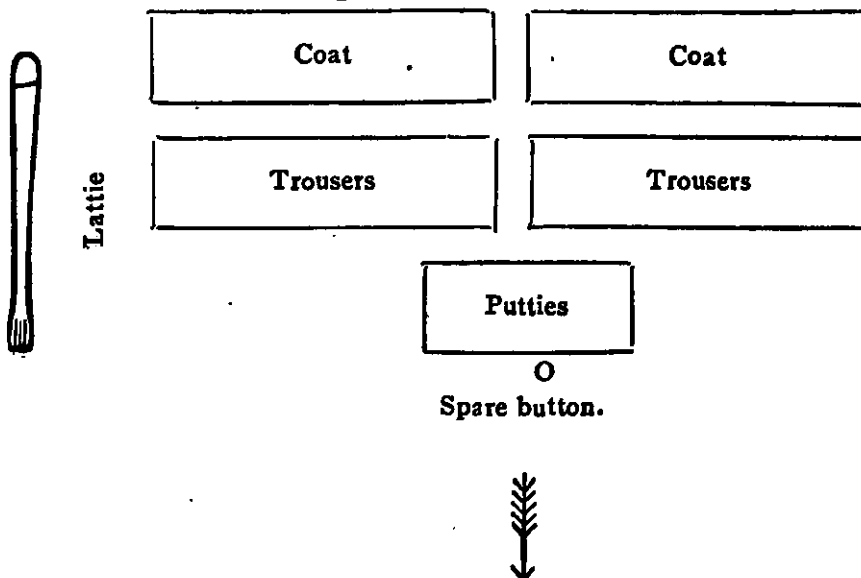
The kits will be ready arranged before the arrival of the Inspecting Officer, and the men will be 'standing-at-ease.'

On the approach of the Inspecting Officer, the Senior Officer or petty officer present will give

'Company—Attention',

then the whole will come to 'attention', each man with his kit straight in front of him.

The kit will be arranged as follows:—



The clothing should be so folded that the numbers appear uppermost, so that the Inspecting Officer can see them at a glance.

On completing the inspection of kits, which includes the scrutiny of the dress, belts, etc., worn by the men, the word

'Pack-up'

will be given, when each peon will proceed to tie up his uniforms into a bundle and convey them to a safe place.

If any further exercise is to be performed

'Fall-in'

must be given, and the men will fall in in the usual way and wait for orders.

83. *Inspections of preventive parties and small bodies of men without arms.*

When falling in for inspection by the Commissioner, the peons will fall in in line.

If a sufficient number are present, two ranks should be formed.

The Inspector, unless otherwise ordered, will place himself six paces in front of the centre of the line; the Sub-Inspector (if present) will be two paces in rear of the centre.

If more than one Sub-Inspector be present, they will form a supernumerary rank, two paces in rear of the rear rank, the senior Sub-Inspector being on the right.

Petty officers will place themselves on the flanks of the front and rear ranks.

Swords will remain in their scabbards, and the peons will not have their latties in their hands.

If the peons are in two ranks, the following words will be given: —

Open Order—March.

On the word *March*, the rear and supernumerary, rank will step back two paces.

The nearest Sub-Inspector on the right of the supernumerary rank will give the words

Rear Rank—Right Dress

and having dressed it,

Eyes—Front

and resume his place. The Inspector will then give

Company—Stand-at-ease.

On the approach of the Inspecting officer the Inspector will call his men smartly to attention, and saluting with the hand, report, 'all present.'

The Inspecting officer will then pass down the ranks accompanied by the Inspector to see that the clothing, belts, etc., are clean and in good order. He will then order the Inspector to carry out any drill he may select.

The Inspector will then proceed to close the ranks by giving the words

Close Order—March

upon which the rear and supernumerary ranks will take two paces to their front.

When an officer is called out to drill the squad, he should advance towards the Inspecting officer, halt at a distance of four paces, salute with his right hand, and take his orders. He should then again salute, turn about, and carry the orders out.

Having done so, he should remain at 'attention' and await instructions.

If ordered to rejoin the ranks, he should face the Inspecting officer, again salute and take post.

The habit of slouching back to the place must be avoided.

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.

Serial No.	Name and nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks, and alterations
1	2	3	4	5	6	7	8	9
	<i>Daily</i>							
1	F. C. 5. Daily report of operations in the fish-curing yards.	F. C. yard petty officers	Commissioner	..	Every evening	..	S.O. No. 363(6), Excise Manual, Vol. II	
2	D. 17 (a). Extract from the register of issues of permits.	Officers in charge of distilleries and warehouses	do	..	do	..	S. O. No. 237, Excise Manual, Vol. II	
3	G. 17. Statement of receipts under excise revenue	Tahsildars	do	..	do or morning of the next day	..	S. O. No. 399, Excise Manual, Vol. II	
	<i>Weekly</i>							
4	D. 9 (a). Extract from the compilation register of spirits stored.	Officers in charge of distilleries and warehouses	do	..	1st, 8th, 16th and 23rd of each month	..	S. O. No. 220, Excise Manual, Vol. II	

5	D. 21 (a) Diary of officers in charge of distilleries and warehouses	Officers in charge of distilleries and warehouses	Commissioner	..	Every Monday morning	..	S. O. No. 244, Excise Manual, Vol. II
6	E. R. 2. Diary of Sub-Inspectors	Sub-Inspectors	Inspectors	Commissioner	Every Saturday night or Sunday morning	..	S. O. No. 397 (2), Excise Manual, Vol. II
	E. R. 2. Diary of Inspectors and Drill Instructor	Inspectors and Drill Instructor	Commissioner	..	do	..	do
	E. R. 2. Diary of petty officers	Petty officers	Inspectors, except in the case of Malippuram depot-guard Petty officer who will send his diary to the Deputy Superintendent	..	do	..	do
7	<i>Tri-monthly</i> S. 11. Return of salt stored in and issued from Malippuram depot	Deputy Superintendent	Commissioner	..	10th, 20th and the last day of each month	..	S. O. No. 344 (13), Excise Manual, Vol. II
	<i>Fortnightly</i> E. R. 25. Report for reward	Inspectors	do	..	At the end of every fortnight	..	S. O. No. 105 (ii), Excise Manual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name and nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Fortnightly—cont.</i>							
9	G. 25. Report showing progress made in the execution of revenue warrants	Inspectors	Commissioner	..	At the end of every fortnight	..	S. O. No. 399, Excise Manual, Vol. II	
	<i>Monthly</i>							
10	G. 41. Diary of the Commissioner	Commissioner	Diwan	His Highness the Maharaja	By the 7th of the succeeding month	..	S. O. No. 369 (2), Excise Manual, Vol. II	
11	G. 18. Statement of demand, collection and balance of excise revenue	Tahsildars	Commissioner	Diwan	..	roth of the next month	S. O. No. 34, Excise Manual, Vol. II	
12	G. 19. Excise revenue return	Commissioner	Diwan	15th of the next month	S. O. No. 399, Excise Manual, Vol. II	

13	O.9. Statement showing the amount of rewards sanctioned in opium cases	do	do	do	S. O. No. 324 (2), Excise Manual, Vol. II
14	Consolidated absentee statement	do	Comptroller of Accounts	20th of the next month	S.O. No. 393(I) (vi), Excise Manual, Vol. II
15	Accounts of receipts and disbursements	Tahsildars, Inspectors, officers in charge of distilleries and warehouses, Deputy Superintendent and fish-curing yard petty officers	Commissioner	10th of the next month	S. O. No. 399, Excise Manual, Vol. II
16	Do Extracts of register B and B. 1	Commissioner	Comptroller of Accounts	..	Before the end of the month following that to which the account relates	..	do
17	Statement of transfer of allotments	do	do	5th of the next month	do

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name and nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Monthly—cont.</i>							
18	Statement of abstract bills for which detailed bills have not been sent up	Commissioner	Comptroller of Accounts	5th of the next month	S. O. No. 399, Excise Manual, Vol. II	
19	G. 20. Statement of advances drawn and repayments made on account of opium, ganja, etc.	do	do	20th of the next month	do	
20	G. 20 (a). Statement of advances drawn and repayments made under 'Salt'	Deputy Superintendent	Commissioner	5th of the next month	do	
21	G. 21. Statement of outstandings under debt and remittance heads	Tahsildars	do	do	do	

22	C. 8. 5. Statement showing the selling price of arrack and toddy in shops bordering on the Travancore British frontier	Inspectors	Commissioner	Excise Commissioner, Travancore or Assistant Excise Commissioner, West Coast Division, Cannanore as the case may be	..	5th of each Malayalam or English month following, as the case may be	S. O. No. 399, Excise Manual, Vol. II
23	O. 5. Statement of selling price of opium in the shops bordering on the British frontier	do	do	Excise Commissioner, Madras	..	5th of the next English month	S. O. No. 319 (1), Excise Manual, Vol. II
24	S. 12. Monthly statement of salt stored and issued from the Malippuram depot	Deputy Superintendent	do	5th of the next month	S. O. No. 344 (13), Excise Manual, Vol. II
25	C. 9. Statement of rainfall	Port officers	Commissioner	5th of the next month	S. O. No. 367 (1), Excise Manual, Vol. II
26	D. 3 (b). Statement of wash made and spirits obtained therefrom	Officers in charge of distilleries and warehouses	do	..	Before the 10th of next month	..	S. O. No. 216 (6), Excise Manual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Monthly—cont.</i>							
27	D. 18 (a). Extracts from the register of distribution of country spirits	Officers in charge of distilleries and warehouses	Commissioner	Not later than the 7th of the next month	S. O. No. 239, Excise Manual, Vol. II	
28	F. C. 6. Monthly report of operations in the fish-curing yards	Petty officers in charge of F. C. yards	do	5th of the next month	S. O. No. 363 (7), Excise Manual, Vol. II	
29	G. 28. Statement showing the particulars of recoupments made by the sale of dram sets	Inspectors	do	5th of the succeeding month	S. O. No. 399, Excise Manual, Vol. II	
30	O. 8. Monthly statement of Excise cases disposed of by Magistrates	All Magistrates	Commissioner and Inspectors	15th of the next month	S. O. No. 324 (2), Excise Manual, Vol. II	

31	E. R. 21. Statement of Abkari, etc., cases prosecuted otherwise than through the department	All Magistrates	Inspectors	10th of the next month	Instructions for the maintenance of E. R. forms, Excise Manual, Vol. III
32	G. 22. Statement of bills cashed	Inspectors, Deputy Superintendent, officers in charge of distilleries and warehouses and fish-curing yard petty officers	Commissioner	..	Before the 10th of the next month	..	S. O. No. 393(3) (ii), Excise Manual, Vol. II
33	G. 23. Statement of adjustments	Tahsildars	do	10th of the next month	S. O. No. 399, Excise Manual, Vol. II
34	G. 29. Statement of casual leave granted	Inspectors and Deputy Superintendent	do	5th of the next month	do
35	E. R. 12. Statement of exhibits lodged in Police stations	Police Station-House officers	Inspectors	10th of the next month	Instructions for the maintenance of E. R. forms, Excise Manual, Vol. III

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List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
36	<i>Monthly—cont.</i> H. D. 10. Statement showing the result of stock-taking of hemp drugs in treasuries	Treasury officers	Commissioner	..	Last working day of every month	..	S. O. No. 303 (6), Excise Manual, Vol. II	
37	H. D. 11. Statement showing the receipts and issues of ganja in treasuries.	do	do and Inspectors	..	5th of the next month	..	do	
38	O. 12. Statement showing the result of stock-taking of opium in treasuries	do	Commissioner	..	Last working day of every month	..	S. O. No. 317 (1), Excise Manual, Vol. II	
39	O. 13. Statement showing receipts and issues of opium in treasuries	do	do and Inspectors	..	5th of the next month	..	S. O. No. 318 (1), Excise Manual, Vol. II	

40	G. 30. Nominal rolls	Excise officers	Commissioner	25th of the month	S. O. No. 393 (1) (ii), Excise Manual, Vol. II
41	G. 33. Contingent acquittance rolls	do	do	10th of the next month	S. O. No. 393 (2) (iii), Excise Manual, Vol. II
42	T. 15. Statement of tobacco imported by licensees <i>Quarterly.</i>	Inspectors	do	do	S. O. No. 335 (1), Excise Manual, Vol. II
43	C. 1. Statement of port dues collected	Port officers	do	The Diwan	..	3rd of the month succeeding the quarter	S. O. No. 367 (3), Excise Manual, Vol. II
44	C. 3 (b). Statement of duty collected	do	do	do	..	do	S. O. No. 367 (2), Excise Manual, Vol. II
45	C. 2. Statement of protest fees levied	do	do	do	..	do	S. O. No. 367 (3), Excise Manual, Vol. II
46	C. 5. Statement showing the amount realised by the sale of wrecks	do	do	do	..	do	do

**List of periodical returns, reports, etc., due from and received in the Office of the
Commissioner of Excise and the offices subordinate to it.—cont.**

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Quarterly—cont.</i>							
47	C. 4. Statement of godown rent recovered	Port officers	Commissioner	3rd of the month succeeding the quarter	S. O. No. 367 (3), Excise Manual, Vol. II	
48	C. 3 (c). Statement of dutiable goods imported	do	do	The Diwan	..	3rd of the month succeeding each English quarter	S. O. No. 367 (4), Excise Manual, Vol. II	
49	D. 8 (a). Statement of blending and reducing operations	Officers in charge of distilleries and warehouses	do	do	..	3rd of the month succeeding each quarter	S. O. No. 222 (b) (6) & 224, Excise Manual, Vol. II	
50	D. 11. Statement showing the result of stock-taking in distilleries and warehouses							

51	Statement of appointments and promotions	Commissioner	Diwan	..	10th of the month succeeding each quarter	..	S. O. No. 399, Excise Manual, Vol. II
52	G. 24. Statement of collection of old arrears	Tahsildars	Commissioner	10th of the month succeeding the quarter	do
53	T. 14. Statement showing the selling-price of tobacco	Inspectors	do	do	S. O. No. 335 (2), Excise Manual, Vol. II
54	O. 5. Statement showing the selling-price of ganja in the British frontier shops	do	do	Excise Inspectors of Palghat and Malappuram Circles	..	10th of the month succeeding each English quarter	S. O. No. 303 (8), Excise Manual, Vol. II
55	G. 27. Extract from the register of account books received and issued	Inspectors, officers in charge of distilleries and warehouses and Deputy Superintendent	do	10th of the month succeeding each quarter	S. O. No. 399, Excise Manual, Vol. II
56	D. 20. Statement of consumption of country spirits	Inspectors	do	do	S. O. Nos. 124 & 242, Excise Manual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—cont.

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations	
1	2	3	4	5	6	7	8	9	
	<i>Quarterly—cont.</i>								
47	C. 4. Statement of godown rent recovered	Port officers	Commissioner	3rd of the month succeeding the quarter	S. O. No. 367 (3), Excise Manual, Vol. II		
48	C. 3 (c). Statement of dutiable goods imported	do	do	The Diwan	..	3rd of the month succeeding each English quarter	S. O. No. 367 (4), Excise Manual, Vol. II		
49	D. 8 (a). Statement of blending and reducing operations	Officers in charge of distilleries and warehouses	do	do	..	3rd of the month succeeding each quarter	S. O. No. 222 (b) (6) & 224, Excise Manual, Vol. II		
50	D. 11. Statement showing the result of stock-taking in distilleries and warehouses								

51	Statement of appointments and promotions	Commissioner	Diwan	..	10th of the month succeeding each quarter	..	S. O. No. 399, Excise Manual, Vol. II
52	G. 24. Statement of collection of old arrears	Tahsildars	Commissioner	10th of the month succeeding the quarter	do
53	T. 14. Statement showing the selling-price of tobacco	Inspectors	do	do	S. O. No. 335 (2), Excise Manual, Vol. II
54	O. 5. Statement showing the selling-price of ganja in the British frontier shops	do	do	Excise Inspectors of Palghat and Malappuram Circles	..	10th of the month succeeding each English quarter	S. O. No. 303 (8), Excise Manual, Vol. II
55	G. 27. Extract from the register of account books received and issued	Inspectors, officers in charge of distilleries and warehouses and Deputy Superintendent	do	10th of the month succeeding each quarter	S. O. No. 399, Excise Manual, Vol. II
56	D. 20. Statement of consumption of country spirits	Inspectors	do	do	S. O. Nos. 124 & 242, Excise Manual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—cont.

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Quarterly—cont.</i>							
57	F. L. 12. Statement of consumption of foreign liquor	Inspectors	Commissioner	10th of the month succeeding each quarter	S. O. No. 399, Excise Manual, Vol. II	
58	O. 6. Statement of consumption of opium	} do	do	20th of the month succeeding each quarter	S. O. No. 318 (2), Excise Manual, Vol. II & S. O. No. 303 (1) & (7), Excise Manual, Vol. II	
	O. 6 Statement of consumption of ganja							
59	Inspection report of fish-curing yards	Inspectors in whose jurisdiction there are fish-curing yards	do	..	Before the expiry of the 1st month succeeding each quarter	..	S. O. No. 371 (4) (v), Excise Manual, Vol. II	

60	G. 13. Statement of shpp and depot inspec- tions made by the Inspector and his sub- ordinates	Inspectors	do	20th of the month suc- ceeding each quarter	S. O. No. 377 (7), Excise Ma- nual, Vol. II
61	E. R. 9 (b). Abstract of Crime Register	do	do	do	S. O. No. 398, Excise Manual, Vol. II
62	List of drug smug- glers	Inspectors	Commissioner	Diwan	..	3rd of the English month suc- ceeding each quarter	S. O. No. 399, Excise Manual, Vol. II
63	Business statement	Inspectors and Deputy Super- intendent	do	..	20th of the month suc- ceeding each quarter	..	do
	<i>Tri-yearly.</i>						
64	T. T. 10 (a). Statement of demand, collection and balance of tree-tax	Tahsildars	do	Not later than the 20th Vrischigam, Kumbham and Edavam	S. O. No. 289 (3), Excise Ma- nual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the
Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Half-yearly.</i>							
65	Statement of liabilities	Commissioner	Diwan	..	10th of the month succeeding each half-year	..	S. O. No. 399, Excise Manual, Vol. II	
66	Business statement	do	do	..	do	..	do	
67	Statement of casual leave availed of by the Commissioner	do	Comptroller of Accounts	..	do	..	do	
68	Return showing the condition of type-writer	do	Diwan	..	do	..	do	
69	Civil List	do	Comptroller	..	3rd of the month succeeding the half-year	..	do	

70	Progress report of P. C. R. works	Excise officers	Commissioner	3rd of the month succeeding each half-year	do
	Do	Commissioner	Diwan	..	10th of the month succeeding the half-year	..	do
71	Extract from the stock register	Excise officers	do	10th of the month succeeding each half-year	do
72	T. T. 13. statement of trees marked and the balance of paint and oil	Inspectors	do	do	S. O. No. 286 (2), Excise Manual, Vol. II
73	T. T. 12. Indent for paint and oil	do	Commissioner	1st Dhanu and 1st Mithunam	S. O. No. 286 (1), Excise Manual, Vol. II
74	Inspection report of offices of Inspectors, distillery and warehouse	Commissioner	Diwan	Before the expiry of the 1st quarter succeeding each half-year	S. O. Nos. 359 (3), & 373, Excise Manual, Vol. II
75	Inspection report of ranges	Inspectors	Commissioner	do	S. O. Nos. 371 (4) & 373, Excise Manual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the
Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name and nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Half-yearly—cont.</i>							
76	Statement of salt consumed in the Malakkippara estate	Inspector, Northern Circle	Commissioner	Diwan	..	10th of the month succeeding each English half-year	S. O. No. 399, Excise Manual, Vol. II	
	<i>Annual</i>							
77	Statement of sorting, indexing and destruction of records	Commissioner	Diwan	Not later than the 10th of Chingam	S. O. No. 395 (5), Excise Manual, Vol. II	
78	S. 15. Statement of salt imported, manufactured and sold	Deputy Superintendent	Commissioner	Diwan	..	1st of Chingam	S. O. No. 350 (3), Excise Manual, Vol. II	
79	Statement of Europeans and Eurasians	Commissioner	Diwan	5th January	S. O. No. 399, Excise Manual, Vol. II	

80	C. 11. Number, gross tonnage and description of vessels of 100 tons and upwards belonging to the Cochin State	Port officers	Commissioner	Diwan	..	3rd April	S. O. No. 367 (5) (a) Excise Manual, Vol. II
81	C. 12. Statement of coffee exported	do	do	do	..	5th February	do
82	C. 10. Statement of customs duties collected	do	do	do	..	3rd April	do
83	C. 7. Report on the state of the port light	do	do	5th Chingam	S. O. No. 399, Excise Manual, Vol. II
84	C. 6. List of vessels that arrive at and depart from State ports	do	do	do	do
85	Statement of European Gazetted officers	Commissioner	Diwan	..	30th January	..	do
86	Security certificate	do	Comptroller of Accounts	..	1st Kanni	..	do
87	Return showing the probable quantity of opium and ganja to be purchased	do	Diwan	..	Not later than the 15th July	..	S. O. No. 319 (2), Excise Manual, Vol. II

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Annual—cont.</i>							
88	O. 14. Statement showing the estimated quantities of dangerous drugs to be imported by Indian States through Customs ports in the Madras Presidency	Commissioner	Excise Commissioner, Madras	..	Not later than the 15th October.	..	S. O. No. 311 (3), Excise Manual, Vol. II	
89	O. 15. Report on the traffic in opium and other dangerous drugs	do	Diwan	..	Not later than 15th June	..	S. O. No. 311 (2), Excise Manual, Vol. II	
90	Application for P. C. K. works	Excise officers	Commissioner	1st Chingam each year	S. O. No. 399, Excise Manual, Vol. II.	
	Do	Commissioner	Diwan	..	1st Kanni	..	do	

91	Administration report	do	do	..	15th Kannl	..	S. O. No. 4 (2), Excise Manual, Vol. II
92	Budget estimate	do	Comptroller of Accounts	1st Medam	S. O. No. 5, Excise Manual, Vol. II
93	Report on the verification of furniture	Excise officers	Commissioner	1st Chingam	S. O. No. 399, Excise Manual, Vol. II
	do	Commissioner	Diwan	5th Chingam	do
94	Landed property statement	Excise officers	Commissioner	Diwan in cases where appointment rests with the Diwan	..	do	do
95	Acknowledgment of permanent advance	Excise officers	Commissioner	1st Chingam	do
	do	Commissioner	Comptroller of Accounts	..	Not later than 15th Chingam	..	do
96	Detailed statement of establishment as it stood on 1st Chingam	do	do	..	1st Kannl	..	do

List of periodical returns, reports, etc., due from and received in the Office of the Commissioner of Excise and the offices subordinate to it.—*cont.*

Serial No.	Name or nature of return	By whom to be despatched	To whom to be despatched	Whether to be forwarded and to whom	Date of despatch by officer sending the return	Date on which due in the Commissioner's Office or other office	Authority	Remarks and alterations
1	2	3	4	5	6	7	8	9
	<i>Annual—cont.</i>							
97	Statement of new names	Commissioner	Comptroller of Accounts	..	1st Kanni	..	S. O. No. 399, Excise Manual, Vol. II	
98	Statement of officers who attain the age of 55 years	do	do	..	do	..	do	
99	Indent for stationery	All subordinate officers	Commissioner	Diwan	..	15th Dhanu	do	
100	Indent for printed forms	do	do	do	..	15th Makaram	do	
101	List of records to be destroyed	do	do	..	Not later than the 1st Karkadagam	..	S. O. No. 395 (2) & (3), Excise Manual, Vol. II	
102	E. R. 20. Statement of confiscations under the Salt and Abkari Regulations	Inspectors	do	..	5th Chingam	..	S. O. No. 94 (3), Excise Manual, Vol. II	

203	G. 38. Promotion roll	Inspectors and Deputy Superintendent	Commissioner	1st Chingam	S. O. No. 378 (1), Excise Manual, Vol. II
204	T. T. 17. Statement of range-war particulars of trees marked	Inspectors	do	10th Chingam	S. O. No. 294, Excise Manual, Vol. II
205	T.T. 18. Statement of shop-war particulars of trees marked	do	do	do	do

List of records to be retained or destroyed.

No.	Subject of papers	Period of retention
C. Series.		
1	C. 1. Register of port dues ..	Permanent
2	Do Statement do ..	3 years
3	C. 2. Register of protest fees ..	Permanent
4	Do Statement do ..	3 years
5	C. 3 Register of exports ..	Permanent
6	C. 3. (a). Register of imports ..	Do
7	C. 3. (b). Statement of duty collected ..	3 years
8	C. 3. (c). Statement of dutiable goods imported ..	3 years
9	C. 4. Register of godown rent ..	Permanent
10	Do statement do ..	3 years
11	C. 5. Register of wrecks ..	Permanent
12	C. 6. Register of vessels ..	Do
13	Do list of vessels ..	3 years
14	C. 7. Report on the state of the Port light ..	Do
15	C. 8. Signal register ..	Permanent
16	C. 9. Register of rainfall ..	Do
17	Do Statement of rainfall ..	3 years
18	C. 10. Statement of duty collected ..	Do
19	C. 11. Statement of vessels belonging to the ports of the Cochin State ..	Do
20	C. 12. Statement of coffee exported ..	3 years
21	C. 13. Certificate of entry ..	2 years
22	C. 14. Health certificate ..	Do
23	C. 15. Port clearance certificate ..	Do
C. S. Series.		
24	C. S. 5. Statement showing the selling price of arrack and toddy in frontier shops ..	3 years
25	C. 6. (a). & C. 6 (b). List of officers authorised to issue interstatal permits ..	Until superseded
D. Series.		
26	D. 2. Register of wash backs ..	3 years after a book gets out of use
27	D. 2 (a). Register of receivers and <u>warehouse</u> vats in use in the <u>spirit store</u> of the receiver room <u>warehouse</u> distillery ..	Do

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
<i>D. Series—cont.</i>		
28	D. 3. Distiller's account of materials used..	3 years
29	D. 3 (a). Distiller's declaration of wash ..	1 year
30	D. 3 (b). Statement of wash made ..	5 years
31	D. 4. Distiller's account of receiver room transactions ..	3 years
32	D. 5. Distiller's account of warehouse transactions ..	Do
33	D. 6. Note-book of gauges of wash ..	2 years
34	D. 6 (a). Note-book of gauges and of proof ..	Do
35	D. 7. Register of manufacturing operations ..	5 years
36	D. 8. Register of warehouse operations ..	Do
37	D. 8 (a). Register of blending and reducing operations ..	2 years
38	D. 9. Compilation register of spirits stored, etc. ..	10 years
39	D. 9 (a). Extract from the compilation register ..	Do
40	D. 10. Monthly compilation register ..	Do
41	D. 11. Stock-taking statement showing the result of quarterly stock-taking ..	3 years
42	D. 11 (a). Register of stock-taking ..	Do
43	D. 12. Chalmers ..	2 years
44	D. 13. Advice of payments made into the treasury ..	Do
45	D. 14. Application for permit ..	Do
46	D. 15. Permit counterfoils ..	3 years
47	D. 16. Do do ..	Do
48	D. 17. Register of permits issued ..	5 years
49	D. 17 (a). Extract of register of permits ..	2 years
50	D. 18. Register of issues of country spirits and duty paid thereon ..	3 years
51	D. 18 (a). Extract from the register of issue of country spirits ..	10 years
52	D. 19. Register of issues of foreign, etc., spirits ..	3 years
53	D. 19 (a). Extract from do ..	10 years
54	D. 20. Comparative statement of con- sumption of country spirits ..	Do
55	D. 21. Diary of officers in charge of <u>distillery</u> <u>warehouse</u> ..	5 years
56	D. 21 (a). Weekly extract of officer's diary ..	1 year

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
<i>D. Series—cont.</i>		
57	D. 22. Register of casks ..	5 years
58	D. 23. Register of issues of spirits by weight ..	5 years
59	D. 24. Register of bonds ..	2 years after expiry of bond
60	D. 25. Register showing the particulars of spirits removed on account of the public service ..	2 years
61	D. 26. Verification certificate ..	Do
62	D. 27. Register of issue of spirits on which duty has been paid in advance ..	Do
63	D. 28. Monthly account current of excise duty paid in advance ..	5 years
64	D. 29. Register of persons employed ..	Do
65	D. 30. Servants' pass ..	1 year after cancellation of pass
66	D. 31. Register of verification of consignments of spirits ..	5 years
67	D. 31 (a). Extract from do ..	1 year
68	D. 32. Memorandum of overtime fees ..	3 years
69	D. 33. Register of denaturing operations ..	5 years
<i>E. R. Series.</i>		
70	E. R. 1. Crime and occurrence report ..	3 years
71	E. R. 2. Weekly diary ..	Do
72	E. R. 3. List of contraband articles found on search ..	3 years after the date of the last entry
73	E. R. 4. Request to receive property ..	1 year after disposal of exhibits
74	E. R. 5. Register of information laid and action taken ..	20 years after date of last entry
75	E. R. 6. Village-war register of offenders ..	Permanent
76	E. R. 7. Crime report to Magistrates ..	3 years
77	E. R. 7 (a). do do in tobacco cases ..	Do
78	E. R. 8. Patrol register ..	Do
79	E. R. 9. Crime and occurrence register ..	Permanent
80	E. R. 9 (a). Register of enquiries ..	10 years
81	E. R. 9 (b). Abstract of crime register and enclosures thereto ..	3 years
82	E. R. 9 (c). Classification of offences ..	Do
83	E. R. 10. Register of abkari etc., cases which go direct to Magistrates ..	Permanent

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
<i>E. R. Series—cont.</i>		
84	E. R. 11. Requisition for assistance ..	3 years
85	E. R. 12. Statement of exhibits lodged in Police stations ..	1 year after disposal of exhibits
86	E. R. 13. Summons to accused ..	3 years
87	E. R. 14. Recognizance and bail bond to appear before Inspector ..	Do
88	E. R. 15. do before Magistrates ..	Do
89	E. R. 16. Recognizance to give evidence ..	Do
90	E. R. 17. Warrant of arrest of accused person ..	Do
91	E. R. 18. Warrant to arrest witness ..	Do
92	E. R. 18 (a). Summons to witness ..	Do
93	E. R. 18 (b). Notice to surety to produce the accused ..	Do
94	E. R. 19. Compounding notice ..	Do
95	E. R. 20. Register of confiscations Statement ordered ..	Do
96	E. R. 21. Statement of Abkari, etc., cases prosecuted otherwise than through the Department ..	Do
97	E. R. 22. Register of Abkari offences brought before Magistrates otherwise than through the Department and disposed of by them during the quarter ..	Do
98	E. R. 23. Register of papers received and sent ..	Do
99	E. R. 24. Register of searches, open arrests, etc. ..	Do
100	E. R. 25. Report for reward ..	Do
101	E. R. 26. Register of cases in which rewards are recommended and sanctioned ..	Do
102	E. R. 27. Register of undisbursed rewards ..	Do
103	E. R. 27 (a). Statement of do ..	Do
104	E. R. 28. Statement of cases in which rewards are recommended ..	Do
105	E. R. 29. Particulars showing distribution of rewards ..	Do
106	E. R. 30. Reward acquittance roll ..	Do

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
F. C. Series.		
107	F. C. 1. Register of fish curers ..	Permanent
108	F. C. 3. Register of daily operations ..	Do
109	F. C. 3 (a). Register of daily removals of cured fish ..	Do
110	F. C. 4. Stock and cash register ..	5 years
111	F. C. 5. Daily reports ..	1 year
112	F. C. 6. Monthly report and enclosures thereto ..	3 years
113	F. C. 7. Indent for supply of salt to fish curers ..	2 years
114	F. C. 8. Indent for supply of salt to fish-curing yards ..	Do
115	F. C. 9. Order for salt to F. C. yards ..	Do
116	Chit to accompany consignments of fish ..	To be destroyed at the time of removal of consignment outside
117	F. C. 10. Inspection note-book ..	3 years
F. L. Series.		
118	F. L. 12. Statement of consumption of foreign liquor and commercial spirits..	3 years
G. Series.		
119	G. 1. Import certificate ..	1 year from the date of the last entry
120	G. 2. Permit for transport of liquor, etc. ..	Do
121	G. 3. Register of licenses ..	2 years
122	G. 3 (a). Do do ..	Do
123	G. 3 (b). Register of occasional licenses issued ..	Do
124	G. 4. Cash receipts for money received (counterfoils) ..	Do
125	G. 5. Register of amounts deposited by bidders or tenderers ..	Do
126	G. 6. Sale lists of shops ..	Permanent
127	G. 8. Temporary licenses ..	2 years
128	G. 8 (a). Do ..	Do
129	G. 9. Kychits executed by purchasers of shops ..	Do
130	G. 10. Bonds executed by sureties ..	Do
131	G. 11. Schedule of licenses ..	Do
132	G. 11 (a). Application for fixed fee licenses ..	Do

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
G. Series—<i>con.</i>		
133	G. 12. Inspection note-book ..	3 years
134	G. 13. Statement of snop and depot inspections ..	Do
135	G. 14. Kist register ..	Do
136	G. 15. Register of resale ..	Do
137	G. 15 (a). Statement showing the result of resale ..	Do
138	G. 16. Register of arrears of excise revenue ..	Do
139	G. 17. Daily statement of excise revenue ..	Do
140	G. 18. Excise D. C. B. statement with enclosures ..	Do
141	G. 19. Excise revenue return ..	Do
142	G. 20. Statement of advances ..	Do
143	G. 21. Statement of outstandings under debt and remittance head ..	Do
144	G. 22. Statement of bills cashed ..	Do
145	G. 23. Statement of adjustments ..	Do
146	G. 24. Statement of collection under old arrears ..	Do
147	G. 25. Report showing progress made in the execution of revenue warrants ..	Do
148	G. 26. List of excise renters who are in arrears to Government ..	Permanent
149	G. 27. <u>Register</u> of account books ..	3 years
150	G. 28. <u>Statement</u> showing particulars of recoupments made by the sale of dramsets ..	Do
151	G. 29. Casual leave statement ..	1 year
152	G. 31. Long roll ..	35 years
153	G. 34. Acquittance roll of uniform issued ..	5 years
154	G. 35. Register of Store articles ..	20 years
155	G. 36. Register of candidates for enlistment ..	10 years
156	G. 37. Confidential register for Inspectors, etc. ..	Permanent
157	G. 38. Promotion roll ..	5 years
158	G. 39. Conduct sheets ..	35 years
159	G. 40. Counterfoils of passports ..	3 years
160	G. 41. Commissioner's circuit diary ..	1 year
161	G. 42. Diary check register ..	Do
162	G. 43. Railway warrant (counterfoils) ..	Do

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
H. D. Series.		
163	H. D. 2. Register of advances drawn and repayments made on account of stocking of ganja ..	3 years
164	H. D. 3. Register of daily storage, issue and balance of hemp drugs ..	Do
165	H. D. 8. Indent by treasury officers for the supply of hemp drugs ..	Do
166	H. D. 9. Applications for issues of ganja from treasuries ..	Do
167	H. D. 10. Stock-taking statement ..	Do
168	H. D. 11. Statement of receipts and issues of hemp drugs ..	Do
O. Series.		
169	O. 2. Register of advances drawn and repaid on account of opium ..	Do
170	O. 3. Register of daily storage and issue of opium ..	Do
171	O. 5. Statement of selling price of opium and ganja in frontier shops ..	Do
172	O. 6. Statement of consumption of opium and ganja ..	Do
173	O. 8. Monthly statement of cases disposed of by Magistrates ..	Do
174	O. 9. Statement showing the amount of rewards sanctioned in opium cases ..	Do
175	O. 10. Indent by treasury officer for the supply of opium ..	Do
176	O. 11. Application for issue of opium from treasuries ..	Do
177	O. 12. Opium stock-taking statement ..	Do
178	O. 13. Statement of receipts and issues of opium ..	Do
179	O. 14. Statement of estimated quantities of dangerous drugs ..	Do
180	O. 15. Report on the traffic in opium and other dangerous drugs ..	10 Years
S. Series.		
181	S. 1. Register of imports of salt ..	Permanent
182	S. 2. Tally books ..	3 years
183	S. 3. Storage book ..	Permanent

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
S. Series—<i>cont.</i>		
184	S. 4. Godown register ..	Permanent
185	S. 5. Daily compilation register ..	2 years after a new one is opened
186	S. 6. Statement showing the quantity of salt delivered	Do
187	S. 7. Application for issue of salt ..	1 year
188	S. 8. Receipts taken from merchants for salt issued to them ..	2 years
189	S. 9. Check register of permits ..	Do
190	S. 10. Issue register ..	3 years
191	S. 11. Trimonthly statement of salt stored and issued ..	Do
192	S. 12. Monthly statement do ..	Do
193	S. 13. Account of salt received on credit ..	Do
194	S. 14. Indent for supply of salt to Palaces ..	1 year after a book is used up
195	S. 15. Annual statement of salt imported ..	Permanent
196	S. 16. Duty roster ..	3 years
T. Series.		
197	T. 4. Register of accounts maintained in tobacco storehouses ..	Do
198	T. 5. Stock book showing the quantities of tobacco received and disposed of in storehouses ..	Do
199	T. 14. Statement showing the selling price of tobacco ..	Do
200	T. 15. Statement of tobacco imported ..	Do
T. T. Series.		
201	T. T. 1. Application for tree tapping licenses ..	2 years
202	T. T. 1 (a). Register of T. T. 1s received ..	3 years
203	T. T. 1 (b). Do do ..	Do
204	T. T. 4. Village-war register of trees licensed to be tapped ..	Do
205	T. T. 6 (b). Applications for bakery licenses ..	Do
206	T. T. 7. Taluk-war register of tree-tapping licenses issued ..	Do
207	T. T. 8. Shop-war register of tree-tapping licenses issued ..	Do

List of records to be retained or destroyed—*cont.*

No.	Subject of papers	Period of retention
T. T. Series—<i>cont.</i>		
208	T. T. 9. Abstract register of trees tapping licenses issued	5 years
209	T. T. 10. Register of demand and collection under tree-tapping licenses issued	3 years after the whole amount is realised
210	T. T. 10 (a). Statement showing demand, collection and balance of tree-tax	3 years
211	T. T. 11. Register of monthly progress of tree-tax system	Permanent
212	T. T. 12. Indent for paint and oil	2 years
213	T. T. 13. Statement showing the No. of trees marked and the quantities of paint and oil supplied and used	Do
214	T. T. 14. Notice to defaulters of kist or tree-tax (originals)	Do
215	T. T. 15. Receipts for licenses got back	As soon as licenses are returned
216	T. T. 16. List of persons to whom jaggery licenses are refused	10 years
217	T. T. 17. Statement showing range-war particulars of trees marked	5 years
218	T. T. 18. Statement of shop-war particulars of trees marked	Do

Note.—(1). The period of retention, etc., of records other than, those given in this list will be governed by the General Standing Orders.

(2). All regulations and rules and correspondence resulting in their promulgation should be retained until superseded.